

**Quote Request:** Escambia County CRA – Mitigation Inspector

**Quote Number:** CRA\_SCMI

**Description:**

The Escambia County Community Redevelopment Agency (CRA) is soliciting bids for a **State Certified Mitigation Inspector** for residential structures. For each structure, the inspector shall identify any previous mitigation improvements as well as any mitigation deficiencies. The inspection shall be completed using the state standard Uniform Mitigation Verification Inspection Form and Project Information Sheet (PIS). *See attached examples.* The inspector shall also provide a Scope of Work (SOW) based on all the mitigation retrofit measures identified on the Uniform Mitigation Verification Inspection Form and PIS. Additionally, the inspector shall provide the following information:

- An opinion on whether the structure can be retrofitted to effectively improve structural survivability;
- An estimate of the roof square footage;
- An estimate of the square footage of windows and doors;
- An indication whether the home has gable end reinforcement;
- A statement detailing any additional mitigation needs (such as vent strengthening, fascia or soffit repair, etc.).
- Cost estimates
- Color photographs

The bid must include cost per inspection/transaction. Inspection Services will be needed for 5-10 homes. The actual number of homes could be more or less depending on funding. The Inspector must also submit copy of License with submittal. All bids must be submitted on Vendor Registry.

**Insurance:** The Contractor is required to carry the following insurance:

- (a) Commercial General Liability, Form CG1, with \$1,000,000 per occurrence. Excess or umbrella insurance may be purchased to make up the difference, if any, between the policy limits of the underlying policies
- (b) Business Automobile Liability with \$1,000,000 per occurrence minimum combined single limits for all hired, owned, and non-owned vehicles.
- (c) Florida statutory Workers' Compensation or proof of exemption.

If the Contractor consists of a joint venture, partnership, or other association of professional or business firms, each such firm shall be required to individually carry the above cited coverages.

The Contractor agrees all liability coverage shall be through carriers admitted to do business in the State of Florida. Carriers shall be "A" or other Secure Best Rating with a minimum financial size of "VII", according to the A.M. Best Key Rating Guide Latest Edition. The insurance policies shall be endorsed to provide at least thirty (30) calendar days' notice of cancellation, nonrenewal or adverse change. Such notices shall be mailed to Escambia County Community Redevelopment Agency, 221 Palafox Place, Suite 305, Pensacola, FL 32502.

The Board of County Commissioners and Escambia County shall be endorsed as "additional insureds" on all liability policies (except Workers' Compensation and professional liability). Certificates of Insurance shall be provided to Escambia County, 221 Palafox Place, Suite 305, Pensacola, Florida 32502 prior to commencement of work hereunder. Certificates shall reflect the additional insured status of Escambia County. The Board of County Commissioners and Escambia County shall also be the certificate holders. *See example COI*

**For all questions, please contact Escambia County Project Manager, Megan Polk, 850-595-1829 or [mtpolk@myescambia.com](mailto:mtpolk@myescambia.com)**