



FRANKLIN COUNTY
PURCHASING DEPARTMENT
REQUEST FOR BID (RFB) COVER PAGE

RFB NO: 2023-04

TITLE: Vehicle(s) – Sheriff’s Office

Solicitation Schedule & Deadlines:

January 25, 2023	Solicitation Release/Advertising Date
February 3, 2023 10:00AM	Deadline for Submitting Questions
February 10, 2023 4:30PM	Deadline to post Addendum
February 17, 2023 2:00PM	Deadline to Submit Response
February 17, 2023 2:30 PM	Opening Date I Time

Responses must be received no later than “Deadline to Submit Response”

February 17, 2023 2:00 PM

Shakara Bray, Purchasing Agent

Meagan Cowsert, Assistant Purchasing Agent

Phone: 636-584-6274 Email: PURCHASING@FRANKLINMO.GOV

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: _____

SUBMISSION CHECKLIST

_____ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

_____ I have read ALL Terms and Conditions and Bid documents closely

(Located at www.franklinmo.org)

THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

USE THESE FORMS ONLY

_____ Solicitation Cover page

_____ Contractual Terms and Conditions Acknowledgement

_____ Pricing Form (all pages) completed and signed

_____ I have one original and two copies that are labeled accordingly

_____ I have included contact information

_____ COI (Certificate of Insurance)

_____ Envelope is sealed and label attached

_____ Affidavit for Work Authorization is completed and Notarized

_____ Current, signed W-9 is included in solicitation packet

If you have already submitted W-9 information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.

PURPOSE

Franklin County, Mo (Sheriff's Office) is seeking bids from qualified vendors to provide 2 2023 Nissan Pathfinders for law enforcement purposes that meets or exceeds the specific requirements listed below.

SPECIFIC REQUIREMENTS

1. The vendor shall provide Model year 2023 with manufacturers' standard equipment.
2. All items of standard equipment which are normally provided with each vehicle by the manufacturer shall be furnished unless such items are specifically omitted by the request for bid specifications.
3. All options and/or accessories must be manufacturers' original equipment. No aftermarket options and/or accessories shall be acceptable.
4. All options must be factory installed.
5. The manufacturers' standard warranty shall apply to this vehicle.
6. All warranty service must be performed within a 70 mile radius from the Franklin County Sheriff's Office physical location: 1 Bruns Dr. Union, Mo 63084.
7. Vehicle shall come with owner's manual.
8. Vehicle shall come with proper form to apply for Missouri title and license including the Manufacturer's Statement of Origin and invoice.
9. Vehicle shall be delivered and/or picked up within one week from award date of this bid.
10. Delivery and/or pick up specifications of the vehicle will be one of the following:
 - a) Vehicle delivered to the Franklin County Sheriff's office at 1 Bruns Dr. Union, Mo
 - b) Vehicle picked up at awarded vendor's location no more than 70 miles from the Franklin County Sheriff's office at 1 Bruns Dr. Union, Mo. 63084
11. In the event that the awarded vendor cannot deliver and/or accommodate pick up for the Franklin County Sheriff's Office within one week of the award date, The Franklin County Sheriff's office reserves the right to find the same or similar vehicle from another source.
12. Payment will be a check from Franklin County, Mo which will be processed and sent after vehicle is in hands of Franklin County Sheriff's Office and after invoice is received by Franklin County Sheriff's Office. Invoice can be mailed or emailed it the following:

Franklin County Sheriff's Office
Attn: Mandy Warnecke
1 Bruns Dr. Union, Mo. 63084

purchasing@franklinmo.gov

13. Invoice will have the awarded vendor's remittance address, Legal Business name, Franklin County's Purchase order number, and pricing broke down by specifications.

14. The awarded vendor shall be responsible for repairing any item or components received in damaged condition at no cost to Franklin County, MO.
15. All prices shall be firm, fixed as indicated in the pricing pages within this bid.
16. Color of vehicle shall not be red or yellow. Red vehicles are associated with the fire departments in the area.

The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.

CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name and Title

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative)
as _____ (Position/Title)

first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify Federal Work Authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name)

does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

Subscribed and sworn to before me this _____ of _____ . I am

Day

Month, Year

commissioned as a notary public within the County of _____, State of _____ and my commission expires on Date _____

Signature of Notary

Date

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Authorized Business Entity
Representative's Name
(Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

PRICING FORM

2023-04 Vehicle(s) – Sheriff’s Office

REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

<p><u>MODEL YEAR 2023: NISSAN PATHFINDER ROCK CREEK 4WD</u></p> <p>Firm, Fixed Base Price Equipped as Specified Below: \$ _____ each</p> <p><i>In addition to the mandatory required equipment stated below, the vehicles shall be equipped with <u>all</u> standard equipment for the model specified.</i></p>	
Mandatory Specifications	Vendor should provide a description of each specification below for the vehicle proposed or indicate compliance.
ENGINE:	
4WD:	
TIRES:	
WHEELS:	
SINGLE KEY LOCKING SYSTEM:	
FRONT SEATS:	
SECOND ROW SEATING:	
THIRD ROW SEATING:	
FLOOR COVERING:	
FLOOR MATS: Manufacturer’s carpeted mats required	
FRONT LICENSE BRACKET: Manufacturer’s standard required	
AUXILIARY DOME LAMP:	
TOW PACKAGE:	
SKID PLATE GROUP:	
SPOTLIGHT:	
COLORS: Standard production solid color exterior and standard interior trim NO RED OR YELLOW!	List colors available:
MANDATORY MODEL: 2023 NISSAN PATHFINDER ROCK CREEK 4WD	

SPECS:

- 3rd row seats: bench
- 4-Wheel Disc Brakes
- 6 Speakers
- ABS brakes
- AM/FM radio: SiriusXM
- Air Conditioning
- Alloy wheels
- Auto High-beam Headlights
- Automatic temperature control
- Axle Ratio: 4.334
- Black Splash Guards (Set of 4)
- Brake assist
- Delay-off headlights
- Driver door bin
- Driver vanity mirror
- Dual front impact airbags
- Dual front side impact airbags
- Electronic Stability Control
- Emergency communication system: NissanConnect Services
- Four wheel independent suspension
- Front Bucket Seats
- Front Center Armrest
- Front anti-roll bar
- Front beverage holders
- Front dual zone A/C
- Front fog lights
- Front reading lights
- Fully automatic headlights
- Heated Front Bucket Seats
- Heated door mirrors
- Heated front seats
- Illuminated entry
- Knee airbag
- Leather steering wheel
- Leatherette Seating Surfaces
- Low tire pressure warning
- NissanConnect featuring Apple CarPlay and Android Auto
- Occupant sensing airbag
- Outside temperature display
- Overhead airbag
- Overhead console
- Panic alarm
- Passenger door bin
- Passenger vanity mirror
- Power door mirrors
- Power driver seat
- Power steering
- Power windows
- Radio data system
- Radio: AM/FM Audio System w/NissanConnect
- Rear Parking Sensors
- Rear air conditioning

- Rear anti-roll bar
- Rear reading lights
- Rear side impact airbag
- Rear window defroster
- Rear window wiper
- Reclining 3rd row seat
- Remote keyless entry
- Roof rack
- Security system
- Speed control
- Speed-sensing steering
- Split folding rear seat
- Spoiler
- Steering wheel mounted audio controls
- Tachometer
- Telescoping steering wheel
- Tilt steering wheel
- Traction control
- Trip computer
- Turn signal indicator mirrors
- Variably intermittent wipers
- Wheels: 18" Beadlock Styled Design

Company Name _____

Authorized Signature _____

Printed name and title _____

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

VENDOR INFORMATION

Company Name _____

Mailing Address _____

Phone number _____

Contact Name _____

Contact Name Title _____

Email Address _____

ATTACHMENT 1

SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Purchasing Department
400 East Locust St, Rm 004
Union, MO 63084

SOLICITATION # 2023-04 DATE: February 17, 2023 2:00PM

DESCRIPTION: Vehicle(s) – Sheriff’s Office

Vendor Name: _____

Vendor Address: _____