



PUTNAM COUNTY

INVITATION TO BID (ITB)

Project Name: FY 17 LMIG OFF-SYSTEM SAFETY ENHANCEMENT PROGRAM
Solicitation #17-42001-001

Due Date and Time: October 16 th , 2017 Local Time: 11:30 AM	Number of Pages: <u> 34 </u>
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ISSUING DEPARTMENT INFORMATION

County Manager's Office
Issue Date: September 29th, 2017

Putnam County	Phone: 706-485-5826 Fax: 706-923-2345 Website: www.putnamga.us
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INSTRUCTIONS TO BIDDERS

Return Submittal to: Putnam County Board of Commissioners <u>ATTN:</u> Paul Van Haute County Manager 117 Putnam Drive Suite A Eatonton, GA 31024	Mark Face of Sealed Envelope/Package: Bid Number: _____ Name of Company or Firm: _____ <ul style="list-style-type: none"> • Special Instructions: Deadline for Questions: Oct. 9th, 2016 – 5:00 PM • Email questions to Larry Kaiser at (owner's representative); kaiser@co-infra-services.com (call 404-909-5619 to confirm receipt of email) • Refer to Schedule of Events in bid package for additional instructions
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BIDDERS MUST COMPLETE THE FOLLOWING

Bidder Name/Address:	Authorized Bidder Signatory: (Please print name and sign in ink)
Bidder Phone Number:	Bidder FAX Number:
Bidder Federal I.D. Number:	Bidder E-mail Address:

BIDDERS MUST RETURN THIS COVER SHEET WITH BID RESPONSE

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September 28, 2017

**PUTNAM COUNTY, GEORGIA
LMIG OFF-SYSTEM SAFETY PROGRAM**

The Putnam County Board of Commissioners will be receiving sealed Bids for all material, labor, equipment and services to successfully accomplish the following work: **“LMIG OFF-SYSTEM SAFETY PROJECTS”**. Work required under the Contract includes striping, sign fabrication and installations and installation of raised pavement markers as identified in the bid documents. Bids shall be on Unit Price Items.

The project shall be Substantially Complete within **60 calendar** days from the date of issuance of Notice to Proceed. Liquidated damages of \$150 per day will be assessed if work is not completed within 60 calendar days from the date of the Notice to Proceed.

Putnam County will receive bids until **11:30 AM on October 16, 2017 at 117 Putnam Drive, Suite A, Eatonton, GA 31024; ATTN: Paul Van Haute – County Manager**. Bids received after this time will not be accepted. Bids will be opened and publicly read aloud in the Administration Building Conference Room (Room 301) at approximately 11:35 AM on October 16, 2017. All interested parties are invited to attend. Pre-bid conference will not be held. Apparent bid results will be available within three (3) business days on the county web site: <http://www.putnamcountyga.us>.

Bidding Documents and Construction Plans are available for download from the Putnam County Board of Commissioners web site: <http://www.putnamcountyga.us>.

Bids are legal and binding upon the bidder when submitted. All bids should be submitted in duplicate.

Award will be made to the vendor submitting the lowest responsive and responsible bid. The Putnam County Board of Commissioners reserves the right to reject any or all bids, to waive technicalities and to make an award as deemed in its best interest. The written bid documents supersede any verbal or written prior communications between the parties.

All contractors shall submit with bid, a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total bid, made payable to Putnam County, Georgia. The successful contractor will be required to submit a one hundred percent (100%) performance bond and a one hundred percent (100%) payment bond. Insurance and Bonding Company must be authorized to do business in Georgia by The Georgia Insurance Department, listed in the Department of Treasury's Publication of Companies holding Certificates of Authority as Acceptable Surety on Federal Bonds and as acceptable reinsuring companies, and must have an A.M. Best rating of A-6 or higher.

Putnam County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the Putnam County Government should be directed to Paul Van Haute, County Manager, Putnam County Administrative Offices, 706-485-5826.

No DBE requirements exist.

All questions regarding the bid documents shall be made via email to: kaiser@co-infra-services.com. The deadline to submit questions is 5:00 PM on October 9, 2017. The County will post “Response to Questions and/or Addendum”, if applicable, on the county web site by 12:00 PM, October 10, 2017. Bidders are responsible for ensuring emails are received at kaiser@co-infra-services.com. Bidders may call Larry Kaiser at 404-909-5619 to inquire on delivery of email.

The **Putnam County Board of Commissioners** reserves the right to waive any informalities or irregularities, or to reject any or all bids and to re-advertise.

NOTICE TO ALL BIDDERS

To report bid rigging activities call:

1-800-424-9071

The U.S. County of Transportation (DOT) operates the above toll-free “hotline” Monday through Friday, 8:00 AM to 5:00 PM, Eastern Time. Anyone with the knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the “hotline” to report such activities.

The “hotline” is part of the DOT’s continuing effort to identify and investigate highway construction contract fraud and abuse, and is operated under the direction of the DOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

PUTNAM COUNTY

Invitation to Bid

BIDDING INSTRUCTIONS

FAILURE TO RETURN THE FOLLOWING BID DOCUMENTS COULD RESULT IN THE BID BEING DEEMED NON-RESPONSIVE AND BEING REJECTED:

Item	Description	Page(s)
1	Filled out and Signed Invitation to Bid	1
2	Bid Form and Addenda Acknowledgement (2 pages)	9-10
3	Bid Bond (3 pages)	11-13
4	Qualification Signature and Certification	14
5	List of Subcontractors	15
6	Contractor Affidavit and Agreement (E-Verify)	16
7	Disclosure Form	17
8	Certificate of Sponsor Drug-Free Workplace	18
9	Questionnaire	19
10	Bid Schedule of Items	22

INFORMATION AND INSTRUCTIONS

The purpose of this solicitation is to enter into a unit price contract with one firm to be the primary contractor for the ***‘LMIG OFF-SYSTEM SAFETY ENHANCEMENT’*** project. Project scope can generally be described as installation of new roadway regulatory warning signage, installation of raised pavement markings, removal of existing signage (to be identified by Putnam County), striping which includes optical speed bar pavement markings

No specification expressed or implied shall be construed as any type of restrictive specification that would limit competition.

Unless clearly shown as “no substitute” or any words to that effect, any items in these contract documents which have been identified, described or referenced by a brand name or trade name are for reference only. Such identification is intended to be descriptive, but not restrictive and is to indicate the general quality and characteristics of products that may be offered. Each bid item for which an equivalent item is proposed must be individually identified on the bid sheet with the following information: brand name, model or manufacturer’s number or identification regularly used in the trade. Photographs, specifications and cut sheets shall be provided of the proposed alternative. The County shall be the sole judge of the suitability of the proposed alternative and may consider function, design, materials, construction, workmanship, finishes, operating features, overall quality, local service facilities, warranty terms and service or other relevant features.

The County reserves the right to cancel the contract at any time with 30 days written notice.

Title to any supplies, materials, equipment or other personal property shall remain the Contractors’ until fully paid for by the County.

All items to be bid FOB, Putnam County,, Georgia. No sales taxes are to be charged.

Any damage to any building or traffic control device, or equipment incurred during the course of work shall be repaired at the contractor’s expense to the complete satisfaction of Putnam County with no additional expense to the County.

The Prime contractor shall perform a minimum of 60% of the total bid amount of the work.

EVALUATION

The County intends to evaluate the Invitation-to-Bid (ITB) on the lowest, best, responsible, and responsive vendor.

INSURANCE REQUIREMENTS

Within 5 days of Notice of Award, the Contractor shall obtain, maintain and furnish the County Certificates of Insurance from licensed companies doing business in the State of Georgia with an A.M. Best Rating A-6 or higher and acceptable to the County. These Certificates must remain valid at all times that this Contract is in force.

Insurance requirements are provided below and will be included in the CONTRACT AGREEMENT.

- (1) Requirements: The Contractor shall have and maintain in full force and effect for the duration of this Agreement, insurance insuring against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the Contractor, its agents, representatives, employees or subcontractors. All policies shall be subject to approval by the County Attorney as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the County.
- (2) Minimum Limits of Insurance: Contractor shall maintain the following insurance policies with limits no less than:
 - (a) Comprehensive General Liability of \$1,000,000 (one million dollars) limit per single occurrence, \$2,000,000 (two million dollars) umbrella, including coverage for bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting therefrom, vandalism, property loss and theft.
 - (b) Comprehensive Automobile Liability (owned, non-owned, hired) of \$1,000,000 (one million dollars) combined single limit per occurrence for bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting therefrom.
 - (c) Workers' Compensation limits as required by the State of Georgia and Employers Liability limits of \$1,000,000 (one million dollars) per accident.
- (3) Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the County in writing.
- (4) Other Insurance Provisions: The policy is to contain, or be endorsed to contain, the following provisions:

- (a) General Liability and Automobile Liability Coverage.
 - (i) The County and County Parties are to be covered as insureds. The coverage shall contain no special limitations on the scope of protection afforded to the County or County Parties.
 - (ii) The Contractor's insurance coverage shall be primary noncontributing insurance as respects to any other insurance or self-insurance available to the County or County Parties. Any insurance or self-insurance maintained by the County or County Parties shall be in excess of the Contractor's insurance and shall not contribute with it.
 - (iii) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County or County Parties.
 - (iv) Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - (v) Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. There shall be no cross liability exclusion.
 - (vi) The insurer agrees to waive all rights of subrogation against the County and County Parties for losses arising from Work performed by the Contractor for the County for General Liability coverage only.
- (b) Workers' Compensation Coverage: The insurer providing Workers' Compensation Coverage will agree to waive all rights of subrogation against the County and County Parties for losses arising from Work performed by the Contractor for the County.
- (c) All Coverages:
 - (i) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.
 - (ii) Policies shall have concurrent starting and ending dates.
- (5) Acceptability of Insurers: Insurance is to be placed with insurers authorized to do business in the State of Georgia and with an A.M. Best's rating of no less than A:VI.
- (6) Verification of Coverage: Contractor shall furnish the County with certificates of insurance and endorsements to the policies evidencing coverage required by this clause prior to the start of Work. The certificate of insurance and endorsements shall be on a form utilized by Contractor's insurer in its normal course of business and shall be received and approved by the County within seven (7) days of the Notice of Award. The County reserves the right to require complete, certified copies of all required insurance policies, at any time.

The Contractor shall provide proof that any expiring coverage has been renewed or replaced at least two (2) weeks prior to the expiration of the coverage.

- (7) Subcontractors: Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming the Parties as additional insureds.
- (8) Claims-Made Policies: Contractor shall extend any claims-made insurance policy for at least six (6) years after termination or final payment under the Agreement, whichever is later.
- (9) County as Additional Insured and Loss Payee: The County shall be named as an additional insured and loss payee on all policies required by this Agreement, except the County need not be named as an additional insured and loss payee on any Workers' Compensation policy.

BONDING REQUIREMENTS

Each bid must be accompanied with a **BID BOND** (bond only: certified checks or other forms are not acceptable) in an amount equal to five percent (5%) of the base bid, payable to the Putnam County. Said bid bond guarantees the bidder will enter into a contract to construct the project strictly within the terms and conditions stated in this bid and in the bidding and contract documents, should the construction contract be awarded.

The Successful Bidder shall be required to furnish **PAYMENT AND PERFORMANCE BONDS** for the faithful performance on the contract and a bond to secure payment of all claims for materials furnished and/or labor performed in performance of the project. A 100% performance bond and a 100% payment bond will be required by of the successful bidder in the combined amount equal to 200% of the contract price

Bonds shall be issued by a corporate surety appearing on the Treasury Department's most current list (Circular 570 as amended) and be authorized to do business in the State of Georgia. Bonds shall be on the forms provided by the County and subject to the review and approval of the County Attorney.

Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners shall execute Bond.

OATH

Prior to commencing the Work, the successful bidder shall execute a written oath as required by O.C.G.A. §§ 32-4-122 and 36-91-21(e).

COST OF PREPARING A PROPOSAL

The costs for developing and delivering responses to this ITB and any subsequent presentations of the proposal as requested by the County are entirely the responsibility of the bidder. The County is not liable for any expense incurred by the bidder in the preparation and presentation of their proposal. All materials submitted in response to this ITB become the property of the Putnam County.

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

BID FORM and ADDENDA ACKNOWLEDGEMENT

**TO: COUNTY MANAGER
PUTNAM COUNTY
117 Putnam Drive; Suite A
EATONTON, GA 31024**

Ladies and Gentlemen:

In compliance with your Invitation To Bid, the undersigned, hereinafter termed the Bidder, proposes to enter into a Contract with Putnam County, Georgia, to provide the necessary machinery, tools, apparatus, other means of construction, and all materials and labor specified in the Contract Documents or as necessary to complete the Work in the manner therein specified within the time specified, as therein set forth, for:

“LMIG OFF-SYSTEM SAFETY ENHANCEMENT PROGRAM”

The Bidder has carefully examined and fully understands the Contract, Specifications, and other documents hereto attached, has made a personal examination of the Site of the proposed Work, has satisfied himself as to the actual conditions and requirements of the Work, and hereby proposes and agrees that if his bid is accepted, he will contract with the Putnam County in full conformance with the Contract Documents.

Unless otherwise directed, all work performed shall be in accordance with the plans and specifications as provided for with this bid package

It is the intent of this Bid to include all items of construction and all Work called for in the Specifications, or otherwise a part of the Contract Documents.

In accordance with the foregoing, the undersigned proposes to furnish and construct the items listed in the attached Bid schedule for the unit prices stated.

The Bidder agrees that the cost of any work performed, materials furnished, services provided or expenses incurred, which are not specifically delineated in the Contract Documents but which are incidental to the scope, intent, and completion of the Contract, shall be deemed to have been included in the prices bid for the various items scheduled.

The Bidder further proposes and agrees hereby to promptly commence the Work with adequate forces and equipment within five (5) calendar days from receipt of Notice to Proceed and to complete all Work within sixty (60) calendar days from the Notice to Proceed. If weather affects the required completion schedule, The County and selected Bidder will negotiate a new completion date.

Liquidated damages of \$150 per day will be assessed if the project is not substantially completed within 60 calendar days. Delays as a result of County actions or weather will be excluded from the 60 Calendar Day requirement.

Attached hereto is an executed Bid Bond in the amount of _____ Dollars (\$
(Five Percent of Amount Bid). **Bid Bond Amount to be for the largest bid amount submitted.**

If this bid shall be accepted by the Putnam County and the undersigned shall fail to execute a satisfactory contract in the form of said proposed Contract, and give satisfactory Performance and Payment Bonds or furnish satisfactory proof of carriage of the insurance required within seven days from the date of Notice of Award of the Contract, then the Putnam County may, at its option, determine that the undersigned abandoned the Contract and there upon this bid shall be null and void, and the sum stipulated in the attached Bid Bond shall be forfeited to the Putnam County as liquidated damages.

Bidder acknowledges receipt of the following addenda:

Addendum No.	Date viewed
_____	_____
_____	_____
_____	_____
_____	_____

Add additional pages as necessary for the Addendum.

Bidder further declares that the full name and resident address of Bidder's Principal is as follows:

Signed, sealed, and dated this _____ day of _____, 20_____

Bidder _____ (Seal)
Company Name

Bidder Mailing Address:

Signature: _____

Print Name: _____

Title: _____

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

**BID BOND
PUTNAM COUNTY, GEORGIA**

BIDDER (Name and Address):

SURETY (Name and Address of Principal Place of Business):

OWNER (hereinafter referred to as the "County" (Name and Address):

Putnam County
ATTN: County Manager
117 Putnam Drive; Suite A
Eatonton, GA 31024

BID

BID DUE DATE:

PROJECT (Brief Description Including Location):

BOND

BOND NUMBER:

DATE (Not later than Bid due date):

PENAL SUM: _____
(Words) (Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby to the County, subject to the terms printed below or on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent or representative.

BIDDER

SURETY

_____(Seal)

_____(Seal)

Bidder's Name and Corporate Seal

Surety's Name and Corporate Seal

By: _____

By: _____

Signature and Title:

Signature and Title:

(Attach Power of Attorney)

Attest: _____

Attest: _____

Signature and Title:

Signature and Title:

- Note:
- (1) Above addresses are to be used for giving any notice required by the terms of this Bid Bond.
 - (2) Any singular reference to Bidder, Surety, the County or any other party shall be considered plural where applicable.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to the County upon Default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension of that time agreed to in writing by the County) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 The County accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension of that time agreed to in writing by the County) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents; or
 - 3.2 All Bids are rejected by the County; or
 - 3.3 The County fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension of that time agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon Default by Bidder within 30 calendar days after receipt by Bidder and Surety of a written Notice of Default from the County, which Notice will be given with reasonable promptness and will identify this Bond and the Project and include a statement of the amount due.
5. Surety waives notice of, as well as any and all defenses based on or arising out of, any time extension to issue a Notice of Award agreed to in writing by the County and Bidder, provided that the total time, including extensions, for issuing a Notice of Award shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond either prior to 30 calendar days after the Notice of Default required in paragraph 4 above is received by Bidder and Surety or later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the State of Georgia.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "Bid" as used herein includes a Bid, offer or proposal, as applicable under the particular circumstances.

12. The terms of this Bid Bond shall be governed by the laws of the State of Georgia.

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

QUALIFICATIONS SIGNATURE AND CERTIFICATION

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, including but not limited to Title 32, Chapter 4, Article 4, Part 2 and Sections 45-10-20 et seq. have not been violated and will not be violated in any respect.

Authorized Signature _____ Date _____

Print/Type Name _____

Print/Type Company Name Here _____

CORPORATE CERTIFICATE

I, _____, certify that I am the Secretary of the Corporation named as Contractor in the foregoing bid; that _____ who signed said bid in behalf of the Contractor, was then (title) _____ of said Corporation; that said bid was duly signed for and in behalf of said Corporation by authority of its Board of Directors, and is within the scope of its corporate powers; that said Corporation is organized under the laws of the State of _____.

This _____ day of _____, 20 _____

_____(Seal)
(Signature)

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

LIST OF SUBCONTRACTORS

I do _____, do not _____, propose to subcontract some of the work on this project. I propose to Subcontract work to the following subcontractor(s):

Company #1

Company Name: _____

Company Address: _____

Company President & Phone Number: _____

Company #2:

Company Name: _____

Company Address: _____

Company President & Phone Number: _____

Company #3:

Company Name: _____

Company Address: _____

Company President & Phone Number: _____

PRIME CONTRACTOR PERFORMANCE OF WORK

Prime contractor certifies that a minimum of **60%** of the total bid amount will be performed by the prime contractor's employees

Authorized Signature _____ Date _____

Print/Type Name _____

Print/Type Company Name Here _____

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

STATE OF GEORGIA

PUTNAM COUNTY

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the Putnam County has registered with and is participating in a federal work authorization program, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the Putnam County County, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 in the form attached hereto as Exhibit "G." Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Putnam County at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program User Identification Number

BY: Authorized Officer or Agent Date

Print Contractor Name

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE
____ DAY OF _____, 201_

Notary Public
My Commission Expires: _____

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

DISCLOSURE FORM

This form is for disclosure of campaign contributions and family member relations with Putnam County's officials/employees or County Project Engineer (Collaborative Infrastructure Service employees).

Please complete this form and return as part of your bid package when it is submitted.

Name of Bidder _____

Name and the official position of the Putnam County Official to whom the campaign contribution was made (Please use a separate form for each official to whom a contribution has been made in the past two (2) years.)

List the dollar amount/value and description of each campaign contribution made over the past two (2) years by the Applicant/Oponent to the named Putnam County Official.

Amount/Value

Description

Please list any family member that is currently (or has been employed within the last 12 months) by the Putnam County and your relation:

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

CERTIFICATION OF SPONSOR DRUG-FREE WORKPLACE

I hereby certify that I am a principle and duly authorized representative

or _____

whose address _____

and it is also that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the “Drug-Free Workplace Act” have been complied with in full; and,
2. A drug-free workplace will be provided for the sponsor’s employees during the performance or the contract; and,
3. Each subcontractor hired by the SPONSOR shall be required to ensure that the subcontractor’s employees are provided a drug-free workplace. The SPONSOR shall secure from that subcontractor the following written certification: “As part of the subcontracting agreement with _____
_____ certifies to the SPONSOR that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3; and,
4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date: _____

Signature: _____

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

QUESTIONNAIRE

Project Name: LMIG OFF-SYSTEM SAFETY ENHANCEMENT PROGRAM

Date: _____

(PLEASE ATTACH SEPARATE SHEETS AS NECESSARY)

*****ALL QUESTIONS MUST BE ANSWERED THOROUGHLY BY THE BIDDER. DO NOT LEAVE ANY QUESTION BLANK. MARK N/A IF NOT APPLICABLE. FAILURE TO THOROUGHLY ANSWER ALL QUESTIONS MAY RESULT IN DELAY OF CONTRACT OR DISQUALIFICATION OF THE BIDDER. *****
PLEASE RETURN COMPLETED QUESTIONNAIRE WITH THE BID SUBMITTAL

○ GENERAL INFORMATION

- How many years has your organization been in business as a Contractor performing roadway construction? _____
- State the true and exact, correct, and complete name under which you do business.

- How many years has your organization been in business under its present name? _____
- Under what other or former names has your organization operated? _____

- State the true and exact, correct, and complete address of facility where service will be provided from.

○ EXPERIENCE

- Briefly describe the nature and contract value of projects typically executed by your organization.

- On a separate sheet, list a minimum of three projects that you have completed similar in type, size, and nature as the one proposed. Preference should be given to county/state/federal projects. Provide the following information for each project:
 - Name of Project:

 - Owner:

 - Contact and Phone Number:

- Address: _____
- Engineer _____
- Contact and Phone Number: _____
- _____
- Address: _____
- _____
- Date Started: _____
- _____
- Date Completed: _____
- _____
- Project Superintendent: _____
- _____
- Value of Contract: _____
- _____
- Description of Project: _____

- Provide at least three (3) references familiar with roadway construction projects you have completed in the past five (5) years. Preference should be given to county/state/federal projects. References should not be a current employee or subcontractor that will be utilized by your firm.

Reference #1

- A. Organization Name: _____
- B. Description of Project: _____
- C. Contract Period: _____
- D. Contact Person/Title: _____
- E. Phone Number: _____

Reference #2

- 1 Organization Name: _____
- 2 Description of Project: _____
- 3 Contract Period: _____
- 4 Contact Person/Title: _____
- 5 Phone Number: _____

Reference #3

- 1. Organization Name: _____
- 2. Description of Project: _____
- 3. Contract Period: _____
- 4. Contact Person/Title: _____
- 5. Phone Number: _____

The undersigned all statements and answers contained herein are true, complete, and accurate to the best of your knowledge.

Date Questionnaire Submitted: _____

Name of Organization _____

Authorized Signature _____

Name & Title of Signer (Printed) _____

Business Address _____

Phone Number: _____ Fax Number: _____

END QUESTIONNAIRE

[BIDDERS MUST RETURN THIS FORM WITH BID RESPONSE]

**BID SCHEDULE OF ITEMS
FOR
OFF SYSTEM SAFETY ENHANCEMENT PROGRAM
9/29/2017**

SCOPE: Provide all labor, materials and equipment to install new roadway regulatory warning signage, install raised pavement markings, removal of existing signage (to be identified by Putnam County), striping & optical speed bar pavement markings

NO.	PAY ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT
1	150-1000	TRAFFIC CONTROL	1.00	LS		\$
2	610-6515	REMOVE SIGN	50	EA		\$
3	636-1030	HIGHWAY SIGNS, TP 2, MATL, HIGH INTENSITY REFL SHEETING, TYPE 3	1856	SF		\$
4	636-2080	GALV STEEL POSTS; TP 8	936	LF		\$
5	652-2501	SOLID TRAFFIC STRIPE, 5 Inch, White Paint	21.80	Lane Mile		\$
6	652-2502	SOLID TRAFFIC STRIPE, 5 Inch, Yellow Paint	17.69	Lane Mile		\$
7	652-3502	SKIP TRAFFIC STRIPE, 5 Inch, Yellow Paint	5.0	Lane Mile		\$
8	653-1704	THERMOPLASTIC SOLID TRAFFIC STRIPE, 24 Inch, White	50	LF		\$
9	654-1003	RAISED PAVEMENT MARKERS; TP 3; YELLOW	954	EA		\$
10	NA	THERMOPASTIC PREFORMED PAVEMENT MARKINGS (optical speed bars; (160 total @ 12" x 18"))	240	SF		\$
					TOTAL	\$

TOTAL BID AMOUNT: \$ _____

Print Total Bid Price: (print) _____

COMPANY _____

ADDRESS _____

AUTHORIZED SIGNATURE _____

PRINT / TYPE NAME/TITLE _____

APPENDIX A

TABLE A
SUMMARY OF QUANTITIES

LOCATION (note: the 2 nd road name at each location is the intersecting road requiring a W16-8P road blade)	MAP SECTION (refer to maps)	WARNING SIGN DESIGNATION – PANEL (QTY)	STREET NAME BLADE DESIGNATION/DIMENSION (QTY)	HIGH INTENSITY REFL SHEETING, TYPE III – warning and street blades (SF)	GALVANIZED POSTS – TYPE 8 (QTY)	RAISED PAVEMENT MARKERS – RPM Type 1 – yellow (QTY)	STRIPING Paint (feet)	COMMENTS
Twin Bridges Rd @ Putnam Beach Rd	1	W2-2 (2)	W16-8P / 30"x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Twin Bridges Road @ Napier Road	1	W2-2 (2)	W16-8P / 30"x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Twin Bridges Road @ Avant Road	1	W2-2 (1)	W16-8P / 30" x 24" (1)	28	1	0	0	Refer to layout design for W16-8P
Twin Bridges Rd @ Napier Rd	1	NA	NA	NA	NA	30	NA	
Twin Bridges Rd @ Putnam Beach Rd	1	NA	NA	NA	NA	30	NA	
Twin Bridges Rd. @ Avant Rd.	2	W2-4 (1)	W16-8P / 30" X 24" (1)	28	1	0	0	Refer to layout design for W16-8P
Twin Bridges Rd @ Tanglewood Rd	2	W2-2 (2)	W16-8P / 30" x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Twin Bridges Rd @ Bear Creek Rd / Blue Branch Rd	2	W2-1 (4)	W16-8P / 30"x24" (4)	112	4	0	0	Refer to design layout for W16-8P
Twin Bridges Rd @ Bear Creek Rd	2	W2-2 (2)	W16-8P;/ 30"x18" (2)	51	2	0	0	Refer to layout design for W16-8P
Twin Bridges Rd @ Southshore Rd	2	W2-2 (2)	W16-8P / 30"x18" (2)	51	2	0	0	Refer to layout design for W16-8P

Twin Bridges Rd	2	NA	NA	NA	0	100	0	
Twin Bridges Rd @ Fire Station	2	NA	NA	NA	0	20	0	
Twin Bridges Rd @ Dennis Station Rd	3	W2-7R (1)	W16-8P / 30" x 24" (1)	28	1	0	0	Refer to layout design for W16-8P
Twin Bridges Ed @ Dennis Station Rd	3	W2-7L (1)	W16-8P / 30" x 24" (1)	28	1	0	0	Refer to layout design for W16-8P
Twin Bridges Rd @ Welch Trail	3	W2-2 (2)	W16-8P/ 30" x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Harmony Rd	1	NA	NA	NA	NA	90	0	
Harmony Rd	2	NA	NA	NA	NA	38	0	
Harmony Rd	3	NA	NA	NA	NA	48	0	
Harmony Rd @ Little Rd	4	W2-2 (2)	W16-8P/30" x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Harmony Rd @ Harmony Church Rd	4	W2-2 (2)	W16-8P/30" x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Harmony Rd @ Lower Harmony Rd	4	W2-2 (2)	W16-8P/30" x 18" (2)	51	2	16	0	Refer to layout design for W16-8P
Harmony Rd @ Harmony Farms Dr.	5	W2-2 (2)	W16-8P/30" x 18" (2)	51	2	0	0	Refer to layout design for W16-8P
Harmony Rd @ Parks Mill Rd	6	W2-2 (2)	W16-8P/30" x 18" (2)	51	2	30	0	Refer to layout design for W16-8P
Harmony Rd @ South Harmony Ct	6	W2-2 (2)	W16-8P/30" x 18" (2)	51	2	0	0	Refer to layout design for W16-8P

Harmony Rd @ Joseph Rd	7		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Harmony Rd @ South Sugar Creek Rd	7		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Harmony Rd @ Jefferson Rd	8		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		60		0		Refer to layout design for W16-8P
Harmony Rd	8		NA	NA	NA		NA		50		0		0
Harmony Rd @ Scott Rd	9		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		66		0		Refer to layout design for W16-8P
Harmony Rd @ Lake Man Rd	9		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Harmony Rd @ Sammons Industrial Pkwy	10		W2-2 (4)	W16-8P/30" x 18" (4)	102		4		0		0		Refer to layout design for W16-8P
Harmony Rd @ Ferrier's Lane	10		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Harmony Rd @ Harmony Lane	10		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Harmony Rd @ Village Ln	10		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Oconee Springs Rd	1		0	0	0		0		20		0		Refer to layout design for W16-8P
Oconee Springs Rd @ Crooked Creek Rd	1		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Oconee Springs Rd @ Wesley Chapel Rd	1		W2-1 (4)	W16-8P/30" x 24" (4)	112		4		0		0		Refer to special design for W16-8P below in Notes
Oconee Springs Rd @ Carter Dearman Rd	2		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P

Oconee Springs Rd	2		NA	NA	NA		NA		80		0	
Old Phoenix Rd @ Cuscowilla Dr	1		W2-7R W2-7L (2)	W16-8P/30" x 24" (2)	56		2		0		0	Refer to layout design for W16-8P
Old Phoenix Rd @ Fire Station	1		NA	NA	NA		NA		30		0	
Old Phoenix Rd @ Lake Forest Dr	2		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0	Refer to layout design for W16-8P
Old Phoenix Rd @ Wards Chapel Rd	2		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0	Refer to layout design for W16-8P
Old Phoenix Rd	2		NA	NA	NA		NA		80		0	
Old Phoenix Rd @ New Phoenix Rd	3		W2-1 (2)	W16-8P/30" x 18" (2)	51		2		0		0	Refer to layout design for W16-8P
New Phoenix Rd @ Old Phoenix Rd	3		W2-1 (2)	W16-8P/30" x 18" (2)	51		2		0		0	Refer to layout design for W16-8P
Old Phoenix Rd @ New Phoenix Rd (all 4 approaches)	4		NA	NA	NA		NA		NA			See Map Sections 8000 LF DOUBLE YELLOW "PAINT"
												8000 LF WHITE EDGE LINE "PAINT"
Old Phoenix Rd @ New Phoenix Rd (all 4 approaches)	5		NA	NA	NA		NA		NA			See Table B Optical Speed Bars – refer to Table A for spacing & Maps 4 & 5
												240 SF Thermoplastic Preformed Striping

Old Phoenix Rd @ Little Circle	3		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Old Phoenix Rd @ (county road – TBD)	3		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Dennis Station Rd	1		NA	NA	NA		NA		40		0		
Dennis Station Rd @ Avant Rd	1		W2-2 (2)	W16-8P/30" x 18" (2)	51		2		0		0		Refer to layout design for W16-8P
Dennis Station Rd	1		NA	NA	NA		NA		40		0		
Dennis Station Rd	1		NA	NA	NA		NA		36		0		
Dennis Station Rd	2		NA	NA	NA		NA		50		0		
Dennis Station Rd @ Twin Bridges Rd	2		W2-4 (1)	W16-8P/ 30" x 18" (1)	51		2		0		0		Refer to layout design for W16-8P
Hillsboro Rd	1		NA	NA	NA		NA		NA			See Map Sections	15.8 miles solid white; 12.8 miles solid yellow; 3 miles skip yellow; 25 feet 24" white solid
Park Rd	1		NA	NA	NA		NA		NA			See Map Sections	4.48 miles solid white; 2.48 miles solid yellow; 2.0 miles skip; 25 feet white solid
			77	77	1,856 SF		78 @ 12 ft. = 936 LF		954				

Note: All galvanized posts to be Type 8. Posts to be breakaway. Post length to be 12 feet. Dimension from ground surface to bottom of sign to be 7 feet. Type 9 – 2 ½ in. 12 gauge insert to be used for breakaway

All “warning” sign panels to be 36” x 36”

Street name blades to be either 30”x 18 “ or 36”x 24”; letter size 6 inches; all **letters uppercase, green background with white lettering and white border**

All RPM’s to be Type I – Yellow (double-sided). RPM locations to be pre-marked in the field and location verified by County Project Engineer before installations occur. Each location to have 2 RPM’s; spacing to be 40 feet. O.C.

All sign sheeting to be High Intensity Type III; Class 2 adhesive backing

All striping to be PAINT – exception is the Optical Speed Bars & stop bars

All materials to be in accordance with GDOT standards

Optical Speed Bar locations to be pre-marked in the field and location verified by County Project Engineer before installations occur

Optical speed bars to be White, Preformed “High Build” Thermoplastic with reflectorized beads per GDOT standard.

Contractor to provide a PDF sign template for each of the street blades (W16-8P) to ensure that Owner & Consultant are in agreement with the design prior to fabrication

TABLE B
OLD PHOENIX ROAD @ NEW PHOENIX ROAD
“OPTICAL SPEED BAR SPACING DIMENSIONS”

BARS	SPACING BETWEEN BARS (ft.)	TOTAL LENGTH (ACCUMULATION – ft.)
1-2	100	100
2-3	100	200
3-4	100	300
4-5	75	375
5-6	75	450
6-7	50	500
7-8	50	550
8-9	50	600
9-10	25	625
10-11	25	650
11-12	25	675
12-13	15	690
13-14	15	705
14-15	15	720
15-16	15	735
16-17	15	750
17-18	15	765
18-19	15	780
19-20	15	795

- Note:**
1. Total length of bars on each approach – 795 feet
 2. Bars end 100 feet from the intersection
 3. All 4 approaches to have optical speed bars at the same spacing
 4. Refer to Old Phoenix maps 4 & 4A for speed bar spacing layout
 5. Dimensions of each speed bar; **12 inches wide** (parallel to travel path) & **18 inches long** (perpendicular to travel path)
 6. Each speed bar to be **white preformed thermoplastic (min. 90 mils)**; reflective beads per GDOT
 7. Optical speed bars to be chalked in the field and verified by the Project Engineer prior to installation
 8. Each speed bar location to have 2 speed bar markings
 9. Quantities of thermoplastic striping – 240 SF (160 speed bars; 12 in. x 18 in. each)

TABLE C
REPRESENTATIVE SIGN TEMPLATES

W16-8p

30" X 18"

TYPICAL LAYOUTS

Twin Bridges Rd @ Putnam Beach Rd

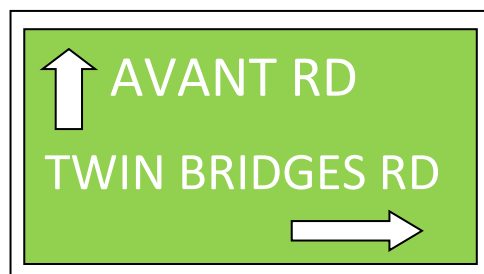


W2-2

30" X 24"

TYPICAL LAYOUT

Twin Bridges Road @ Avant Road



W2-4

30" X 24"

TYPICAL LAYOUT

TWIN BRIDGES ROAD @ AVANT



W2-1

30" X 24"

TYPICAL LAYOUT

Twin Bridges Rd @ Bear Creek Rd / Blue Branch Rd

(arrow's reversed on opposite approach)

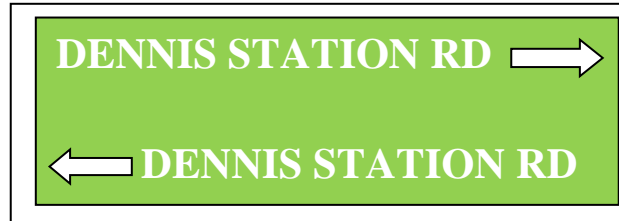


W2-7 R

30" X 24"

TYPICAL LAYOUT

Twin Bridges Rd @ Dennis Station Rd



W2-4

30" X 18"

TYPICAL LAYOUT

Dennis Station Rd @ Twin Bridges



APPENDIX B

TWIN BRIDGES - 1

Intersection warning signs w/ name plates and RPM's



Intersection warning sign w/ name plates



Intersection warning signs w/ name plates and RPM's



TWIN BRIDGES - 2

Intersection warning sign w/ name plate



Intersection warning sign w/ name plate



RPM's



Twin Bridges Rd SW

Intersection warning sign w/ name plate



Intersection warning sign w/ name plate



Intersection warning sign w/ name plate



Intersection warning sign w/ name plate



RPM's @ Fire Station

RPM's

Blue Branch Rd W

Blue Branch Rd E

Twin Bridges Rd SW

Southshore Rd

Bluegill Rd

TWIN BRIDGES - 3

Dennis Station Rd SW

Twin Bridges Rd SW

Welch Trail

Milledgeville Rd

24

Winding Creek Rd SW



Intersection warning sign with name plates



Intersection warning sign w/ name plate

HARMONY ROAD - 1

Harmony Rd. NE



HARMONY ROAD - 2



RPM's

HARMONY ROAD - 3



RPM's

Harmony Rd NE

Little's Rd

HARMONY ROAD - 4

Little's Rd

Intersection warning sign w/
name plate

Intersection warning sign w/
name plate

Intersection warning sign
w/ name plate

Harmony Rd

RPM's

Harmony Church Rd



HARMONY ROAD - 5

Intersection warning sign
w/ name plate



Harmony Rd

Harmony Farms Dr

Harmony Rd

Lower Harmony Rd-NE

HARMONY ROAD - 6

Intersection warning sign w/ name plate



RPM'S



Intersection warning sign w/ name plate



HARMONY ROAD - 7

Joseph Rd/NE

S-Sugar-Creek-Rd

Harmony Rd



**Intersection warning sign w/
name plate**



**Intersection warning sign w/
name plate**

HARMONY ROAD - 8

Sugar Creek Rd

Jefferson Rd

Intersection warning sign w/ name plate



RPM'S

Harmony Rd

HARMONY ROAD - 9

Intersection warning sign w/
name plate



RPM'S

Intersection warning sign w/ name plate



HRMONY ROAD - 10

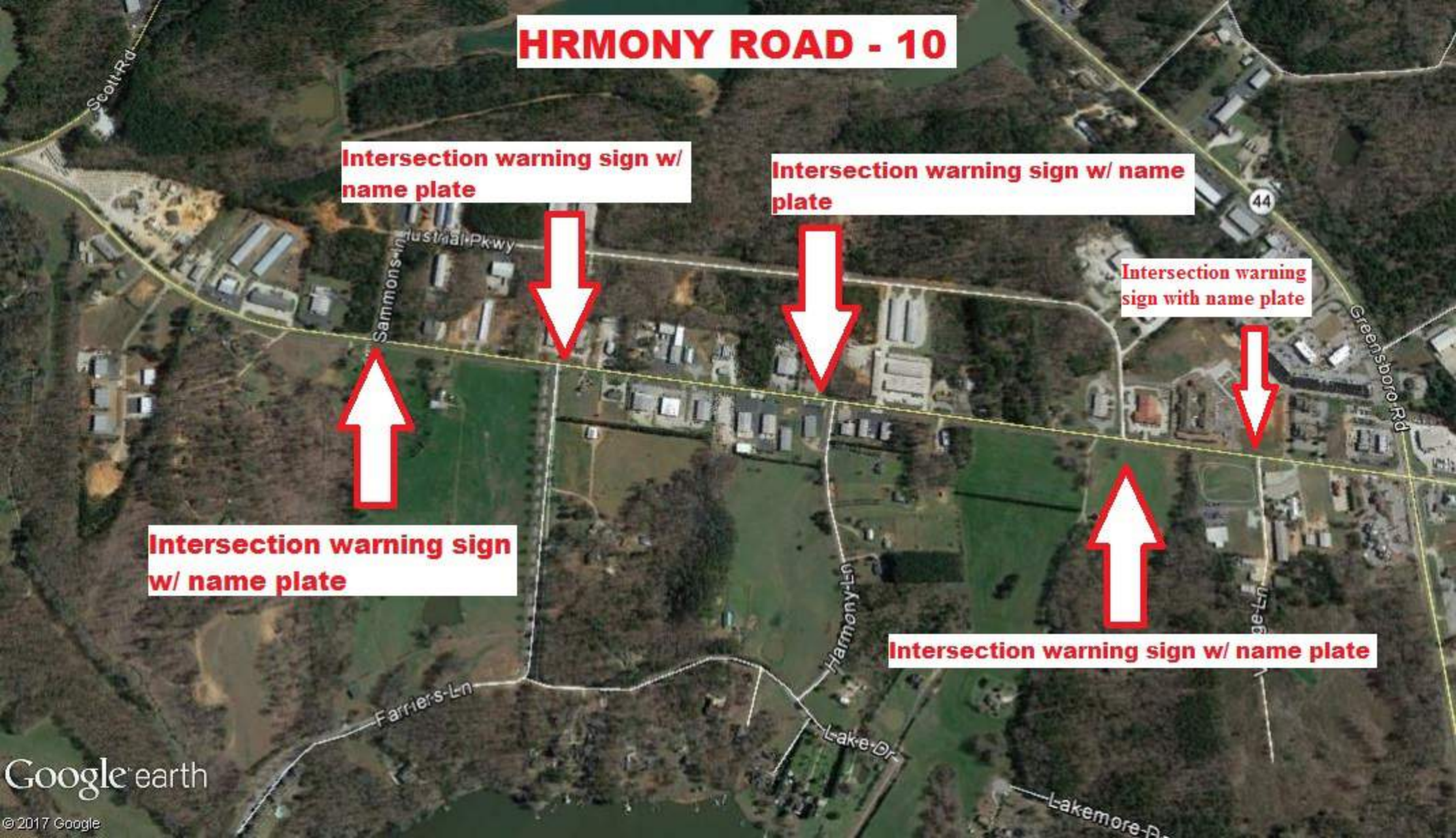
Intersection warning sign w/
name plate

Intersection warning sign w/ name
plate

Intersection warning
sign with name plate

Intersection warning sign
w/ name plate

Intersection warning sign w/ name plate



OCONEE SPRINGS ROAD - 1

Oconee Springs Rd SE

Intersection warning sign w/ name plate



RPM'S

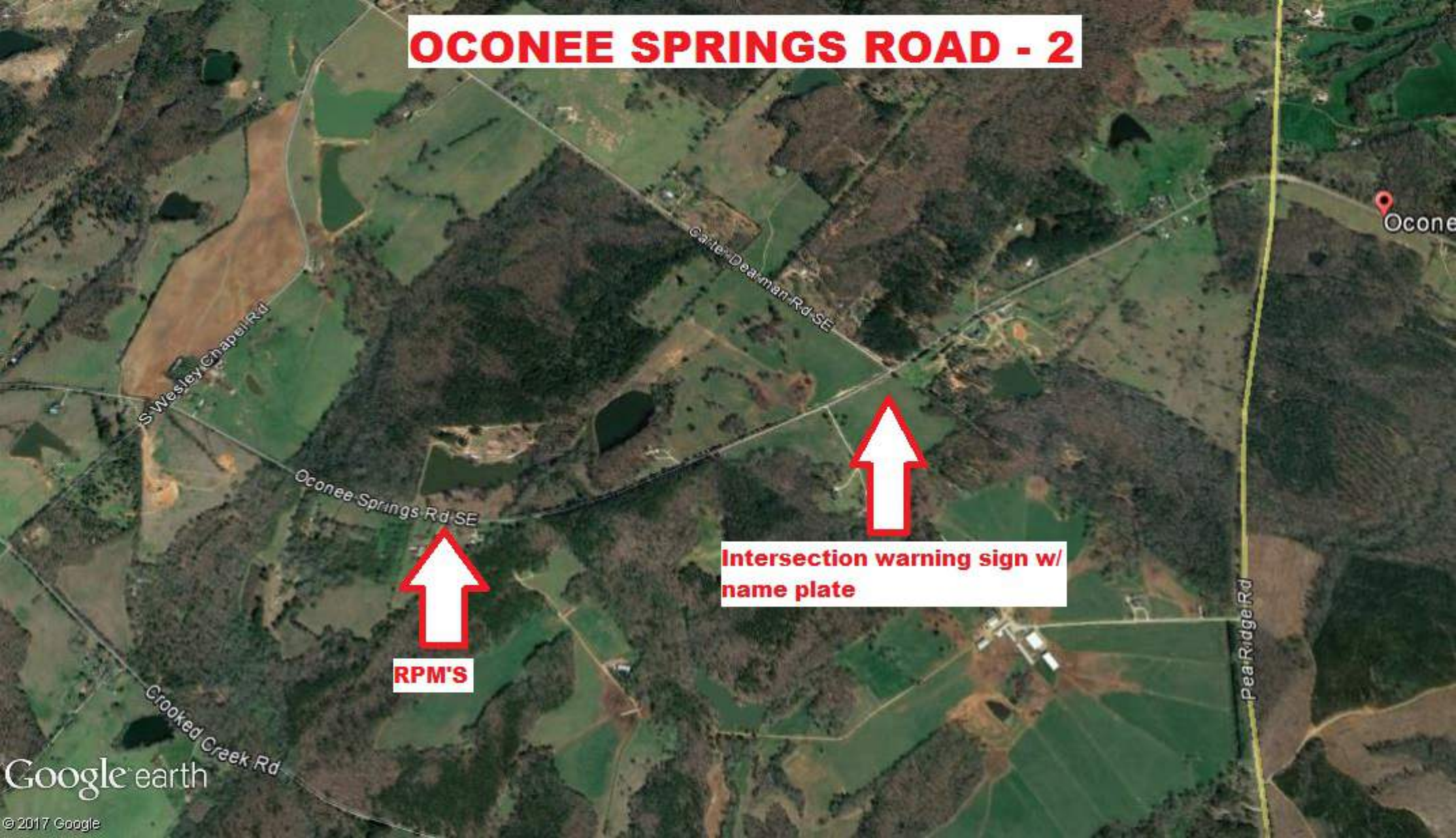


Intersection warning sign w/ name plate



S Wesley Chapel Rd

OCONEE SPRINGS ROAD - 2



Ocone

S Wesley Chapel Rd

Carter Dealman Rd SE

Oconee Springs Rd SE

Pear Ridge Rd

Crooked Creek Rd



RPM'S



**Intersection warning sign w/
name plate**

OLD PHOENIX ROAD - 1

Intersection warning sign w/ name plate



RPM'S



Intersection warning sign w/ name plate



Intersection warning sign w/ name plate



OLD PHOENIX ROAD - 2

Intersection warning sign w/ name plate

Intersection warning sign w/ name plate

RPM'S

Old Phoenix Rd NE



OLD PHOENIX ROAD - 3

Intersection warning sign w/
name blades



Little Cir

OPTICAL SPEED BARS

OPTICAL SPEED BARS

Old Phoenix Rd NE

OPTICAL SPEED BARS

OPTICAL SPEED BARS

Intersection warning
sign w/ name blades

New Phoenix Rd NE

SPEED BARS BEGIN

SPEED BARS END

100 FT.

795 feet

EDGE & CENTERLINE (DOUBLE YELLOW) PAINT FOR 1000 FEET EACH APPROACH - STRIPING TO OCCUR PRIOR TO INSTALLATION OF OPTICAL SPEED BARS

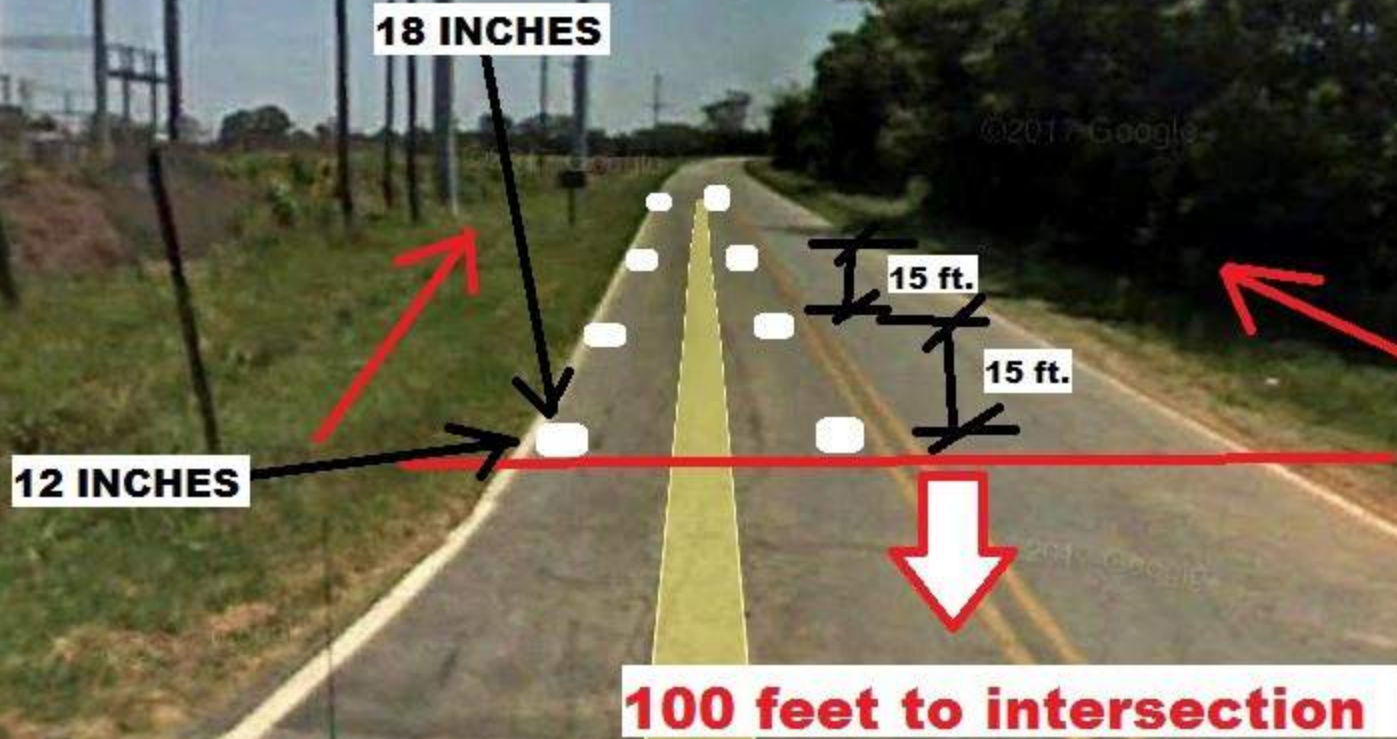
**OLD PHOENIX @ NEW PHOENIX RD - 4
"OPTICAL SPEED BAR (TYP.)"
AND EDGE / CENTERLINE STRIPING**

Old Phoenix Rd NE

New Phoenix Rd NE

OPTICAL SPEED BAR SPACINGS LAYOUT

OLD PHOENIX RD @ NEW PHOENIX RD - 5



DENNIS STATION ROAD - 1

RPM'S



Intersection warning sign and name blades

RPM'S



DENNIS STATION ROAD - 2

RPM's



**Intersection warning sign
w/ name blades**



Dennis Station Rd SW Dennis Station Rd SW

Twin Bridges Rd SW

HILLSBORO ROAD

Hwy 212



Begin

Kindershook Rd

212

Rabbit Skip Rd S.W.

Hillsboro Rd

Hillsboro Rd

142

16

Shady Dale Rd NW

End



PARK ROAD - 1



Industrial Blvd

Edwards Reeves Rd

Millidgeville

Martin Luther King Jr Dr

Park Rd

Park Rd

BEGIN

END