



LOS LUNAS SCHOOL DISTRICT  
RFP 2020-006-HR  
CARPET CLEANING, CARPET EXTRACTION, AND UPHOLSTERY CLEANING SERVICES  
AMENDMENT NO. 1  
DATE: FEBRUARY 25, 2020

RFP No.: 2020-006-HR

RFP Due: March 19, 2020

Time: 2:00 PM Local Time

Where:

Los Lunas Schools  
Administration Offices  
P.O. Drawer 1300 (if mailed)  
119 Luna Avenue (if delivered)  
Los Lunas, NM 87031

For Additional Information, Please Contact:

Heather Rindels, Purchasing Agent  
505-866-8259 Phone  
505-866-8262 Fax  
Email: [hrindels@lsschools.net](mailto:hrindels@lsschools.net)

**CARPET CLEANING, CARPET EXTRACTION, AND UPHOLSTERY CLEANING SERVICES  
FOR  
LOS LUNAS SCHOOL DISTRICT  
RFP NO. 2020-006-HR  
RFP Amendment No. 1  
February 25, 2020**

The above referenced RFP is amended as follows:

1. Section I. Introduction-page 1  
Section B. Summary Scope of Work

Now Reads:

**B. SUMMARY SCOPE OF WORK (See Attachment I)**

2. Section IV. Specifications-page 16  
Section C. Mandatory Requirements  
3. Insurance

Now Reads:

**3. Insurance (0 Points – Pass/Fail Only)**

Offeror must agree to provide, and agree to maintain during the life of the Price Agreement, insurance as follows:

Workers Compensation – Consistent with statutory requirements.

~~Comprehensive General Liability – \$2,000,000 per occurrence, \$5,000,000 General Aggregate~~

~~Motor Vehicle Liability – \$1,000,000 per occurrence, \$2,000,000 General Aggregate~~

**Public Liability Insurance:**

- a) In the sum of one hundred thousand dollars (\$100,000) for damage to or destruction of property arising out of a single occurrence,
- b) In the sum of three hundred thousand dollars (\$300,000) for all medical or medically related expenses arising out of a single occurrence for all damages other than property damage,
- c) In the sum of four hundred thousand dollars (\$400,000) to any person for any number of claims arising out of a single occurrence for all damages other than property damage and medical or medically related expenses,
- d) In the sum of seven hundred fifty thousand (\$750,000) for all claims other than medical or medically related expenses arising out of a single occurrence as permitted under the Tort Claims Act, or as accepted by Los Lunas Schools.

Any insurance that is required does not limit the Vendor's obligation to indemnify the procuring agency for a claim above that amount.

A statement of concurrence is required.

3. Section IV. Specifications-page 16-17  
Section C. Mandatory Requirements  
5. Permits and Licenses

Now Reads:

5. Permits and Licenses (0 Points – Pass/Fail Only)

Unless otherwise agreed upon on a per-project basis, the Offeror is responsible to obtain and pay for all permits and licenses required for each project performed under this agreement. This requirement includes, but is not limited to, all permits and fees required by the using agency and any local state, federal, or other public or private entities' fees for permits and/or licenses. These costs shall be invoiced on a per-project basis and will be reimbursed.

**A statement of concurrence is required.**

4. Section IV. Specifications-page 17  
Section D. Desirable Requirements  
2. Equipment Provided and Services

Now Reads:

2. Equipment Provided and Services (150 Points Possible)

Describe the type of equipment you will utilize to provide services to LLS along with detailed cleaning product information. **Also provide information regarding the experience level and training procedures of the employees that will be conducting the work.**

5. Section V. Evaluation-page 19  
Section D. Desirable Requirements  
2. Equipment and Services Provided

Now Reads:

2. Equipment and Services Provided (150 Points)

Points will be awarded based on the quality of the machines, **experience level and training procedures of employees conducting the services proposed.**

6. Attachment I-page 27  
Scope of Work

Now Reads:

D. LLS requires the contractor to use a hot steam **method**, ~~exterior system (truck mount system)~~ with cleaning fluid in the water. Product shall be at a temperature of 150 degrees Fahrenheit or higher at point of origin (i.e., faucet or tank). When applying the hot water “steam” method, carpet shall be cleaned with hot water.

**E. The minimum extraction rate will be ~~96%~~ as per ANSI/ICRC S100-2002 industry standards.**

**P. An external truck mount system will be required for emergency water extraction services only.**

**Q. All workers will be required to check-in at the front office of each school site with a valid ID.**

**7. Appendix C-Price Schedule-page 28 (AMENDED SEE NEXT PAGE)**

## APPENDIX C-**AMENDED**

<b>PRICE SCHEDULE- (Submit in a Sealed Envelope)</b>
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ITEM	Price per Square Foot Normal Business Hours 8am-5pm	Price per Square Foot Overtime
CARPET	\$ _____	\$ _____
<b>SCOTCHGARD (or equal product) per SF</b>	<b>\$ _____</b>	

ITEM	Price per Chair Normal Business Hours 8am-5pm	Price per Chair Overtime
UPHOLSTERY	\$ _____	\$ _____
<b>SCOTCHGARD (or equal product) per Chair</b>	<b>\$ _____</b>	

ITEM	Price per Square Foot Normal Business Hours 8am-5pm	Price per Square Foot Overtime
<b>EMERGENCY WATER EXTRACTION-CARPET TILE</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>EMERGENCY WATER EXTRACTION-HARD FLOOR (VCT/CONCRETE)</b>	<b>\$ _____</b>	<b>\$ _____</b>

**\*\*Prices are not to include NMGRT\*\***

Submitted By: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

## **8. Pre-proposal Questions and Answers**

1. Please clarify the requirement for the Liability Insurance.

See Amendment I, #2

2. Where can vendors dispose of water for cleaning and extraction services?

Water can be disposed of in LLS drains as long as the products being used are “green” and biodegradable.

3. The extraction rate in the Scope of Work is not possible. Can that be adjusted to meet industry standards?

See Amendment I, #6

4. Is a commercial truck mount required?

A commercial truck mount is only required for emergency water extraction services. See Amendment I, #6

**END OF AMENDMENT NO. 1  
Proceed to Acknowledgement of Amendment No. 1**

**ACKNOWLEDGEMENT OF AMENDMENT NO. 1**

**CARPET CLEANING, CARPET EXTRACTION, AND UPHOLSTERY CLEANING SERVICES**

**Los Lunas Schools RFP 2020-006-HR**

In acknowledgment of receipt of this Request for Proposal (RFP) the undersigned agrees that he/she has received a complete copy of the RFP and Amendment No.1 dated 2/25/2020.

**The acknowledgment of receipt should be signed and returned with your Proposal on or before March 19, 2020, 2:00 PM Local Time**

FIRM: \_\_\_\_\_

REPRESENTED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please return to:

Heather Rindels  
Los Lunas Schools Buyer  
P.O. Drawer 1300 (if mailed)  
119 Luna Avenue (if delivered)  
Los Lunas, NM 87031  
Phone: (505) 866-8259  
Fax: (505) 866-8262