

PROJECT MANUAL

Specification



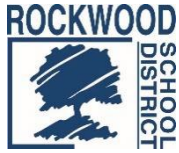
ROCKWOOD SCHOOL DISTRICT

SECURITY CAMERA

MONITORING PROJECT

OCTOBER 14, 2022

ROCKWOOD SCHOOL DISTRICT
17146 MANCHESTER ROAD
WILDWOOD, MISSOURI 63040-1001



ROCKWOOD SCHOOL DISTRICT
REQUEST FOR PROPOSAL

Title: Security Camera Monitoring

Issue Date: October 14, 2022

This document constitutes Rockwood School District's (hereafter called the "District" or "RSD") Request for Proposals ("RFP") soliciting proposals from qualified individuals, firms or organizations to security camera monitoring services as described in this RFP.

SEALED PROPOSALS FOR PROVIDING THE SERVICES DESCRIBED HEREIN MUST BE RECEIVED NO LATER THAN: 2:00 PM CST ON NOVEMBER 16, 2022. Proposals submitted after that time and date will be rejected.

PROPOSALS TO BE SUBMITTED ELECTRONICALLY TO facilitiesprojectbids@rsdmo.org.

All inquiries for information regarding proposal preparation and submission requirements shall be in writing and shall be directed to:

Michael Schneider, RA
Construction Services Coordinator
Rockwood School District
17146 Manchester Road
Wildwood, Missouri 63040
schneidermichaelj@rsdmo.org
(636) 733-3270

All other communications and questions regarding this RFP must be directed to the above individual. No other contact with any members of the Rockwood School Board, any administrators, staff or employees of the District is permitted before or after completion of the RFP process. Failure to follow this directive or any attempt to contact or to influence any such person may result in rejection or disqualification of a proposal.

Any and all responses to written requests for information and questions will be in writing and will be sent to all known interested parties. Any oral responses will be considered unauthorized and non-binding on the District.

Important Dates

RFP Issue Date	October 14, 2022
Deadline for Clarification	November 1, 2022
Proposal Due Date	November 16, 2022
Award Recommendation Submitted to BOE	November 16, 2022
BOE Approval Date	December 1, 2022
Contract Commencement Date	December 2, 2022

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I. RFP INSTRUCTIONS AND CONDITIONS

1. INTRODUCTION

The District is a nationally recognized, diverse community of learners. Currently the District serves over 20,000 students, made up of four high schools, six middle schools, and nineteen elementary schools, a talented and gifted campus, and a school for at-risk high school students. The District employs over 4,000 people, and covers 150 square miles in much of western St. Louis and northern Jefferson counties. The District has consistently earned the accreditation of Distinction in Performance by the Missouri Department of Education. Additional detailed information about the District may be found at www.rsdmo.org.

The Rockwood School District invites you to submit a bid according to requirements contained herein for security camera monitoring services.

2. PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS

- A. In order to be considered, Proposers must submit one (1) electronic copy of the proposal, which shall be submitted facilitiesprojectbids@rsdmo.org.
- B. Proposals shall be prepared simply, but completely, providing a straightforward, concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content. At the same time, proposals should be as thorough and detailed as possible so that the District may properly evaluate the Proposer's capabilities to provide the required services.
- C. Proposers must include at least the following information, data and responses labeled accordingly in their proposals (i.e. C1, D, E. etc.):
 - (1) Proposer's full name and principal office address, and descriptions of the type of business entity (e.g., publicly held corporation, private non-profit, proprietorship, partnership, etc.).
 - (2) If Proposer is incorporated, include the state in which it is incorporated, and list the name and occupation of those individuals servicing on the board of directors, along with the name of any entity or person owning 10% or more of the corporation.
 - (3) The name, title, mailing address, telephone number, fax number, and email address of the contact person for this RFP and the proposal.
 - (4) A summary description or work plan which describes how Proposer intends to perform the required services and include a description of any involvement and responsibilities which would be required of the District.
 - (5) The name(s) of the employees, persons or contractor(s) proposed to perform the services, and describe the qualifications and experience of each.
 - (6) Description of the manner by which Proposer proposes to be compensated for the services to be provided, including a listing or schedule of fees, commissions, costs and expenses, including reimbursable costs and Proposer's total cost for the services to be provided.

- a. Indicate if proposed pricing includes the acceptance of payment with a procurement card (p-card) or credit card in lieu of a check. If Proposer agrees, no additional fees shall be charged to the District for card acceptance.
 - b. Indicate if proposed pricing could be offered to other Missouri school districts of similar size and order volumes.
- D. Proposers must provide a description or evidence of their experience and qualifications to undertake and to provide the services described in this RFP with a particular emphasis upon experience and services provided to Missouri K-12 school districts.
- E. Proposers must provide evidence or information as to their financial condition and stability.
- F. Proposer must provide a Certificate of Good Standing indicating they have filed all reports and paid the necessary fees to the Secretary of State's office in the state they are licensed in.
- G. Proposers must provide a minimum of five (5) references with names, addresses and phone numbers, and including specifically any governmental entities and school districts for which each Proposer has provided services.
- H. Proposers must state whether they have been involved in any litigation during the last five years, and if so, describe any such litigation.

3. PRE-PROSAL MEETING

A pre-proposal meeting will not be held for these services. Clarification of proposal requirements shall be directed to the District's Construction Services Coordinator by 4:00 PM CST on November 1, 2022. Responses to proposer's clarification will be posted via the District's [website](#).

4. AWARD

Award will be made to the responsive and responsible Proposer whose proposal is deemed to be most advantageous to the District, considering overall content of the proposal, cost, overall proposal, experience and qualifications of the firm and staff assigned and quality and content of the manner in which the services are proposed to be performed. The District reserves the right to split the award or to make multiple awards, and to make award on a part or portion of a proposal. The District may request additional information and/or an interview with some or all Proposers as part of the selection process. In no event shall the District be required to explain the evaluation process or award selection to any Proposer.

5. RIGHT TO REJECT

The District reserves the right to accept any proposal, to reject any and all proposals, and to waive any irregularities or informalities in any proposals. Conditional proposals will not be accepted.

6. PROPOSALS FINAL

All proposals shall be deemed final, conclusive and irrevocable, and no proposal shall be subject to correction or amendment for any error or miscalculation.

7. COST OF PREPARATION

The cost of preparing and submitting a response to this RFP will be assumed solely by each Proposer, whether or not any agreement is signed as a result of this RFP.

8. OWNERSHIP OF SUBMITTALS

All completed proposals submitted in response to this RFP become the property of the District upon submission. The District may use the proposal for any purpose deemed appropriate. The proposal material may become part of any contract between the successful Proposer and the District.

9. RFP INTERPRETATION

Interpretation of the wording of this RFP will be the responsibility of the District and that interpretation will be final and binding.

10. PRICE

Proposers are cautioned that services must be furnished at the fees, costs and/or rates submitted and proposed unless otherwise stated. No increase in costs will be permitted during the term of the contract.

11. BILLING AND PAYMENT

Invoices shall be submitted directly to the Rockwood School District via email at accountspayable@rsdmo.org or mailed to the District's Finance Office at 111 East North St., Eureka, MO 63025. Each invoice should contain the District purchase order number, date of shipment, quantity, price and items(s) shipped. Invoices will not become due and payable until all times listed on the invoice are received complete.

12. CONTRACT

The Rockwood Board of Education must formally approve the award of any contract(s) or agreement to purchase with approval anticipated to be received no later than November 17, 2022. The successful Proposer will be required to enter into a written contract with the District which will include, but not be limited to, the scope of services described herein and the contract provisions included herein. It is anticipated the District and successful Proposer will enter into a contract term of 4 and ½ years with services performed from approval date through the end of the district fiscal year ending on June 30, 2027.

13. INSURANCE

The successful Proposer will be expected to provide the following types of insurance with the described limits:

Comprehensive General Liability	\$ <u>1,000,000</u> per person per occurrence (Including Contractual Liability)
	\$ <u>1,000,000</u> property damage per occurrence
	\$ <u>1,000,000</u> aggregate all claims per occurrence
Workers' Compensation	As required by applicable law
Employer's Liability	\$ <u>1,000,000</u> per occurrence
Automotive Liability	\$ <u>1,000,000</u> per occurrence

14. TAXES

Proposers shall NOT INCLUDE FEDERAL EXCISE TAX, TRANSPORTATION TAX, or STATE RETAIL SALES TAX in their cost proposal, as these taxes do not apply to the District.

15. NO PARTICIPATION

The successful Proposer shall not directly or indirectly participate as a proposer, bidder, or subcontractor to a proposer or bidder on any bids or request for proposals to be designed, or services to be provided, as part of the projects contemplated by this RFP.

16. USE OF INFORMATION

- A. Any specifications, drawings, sketches, models, samples, data, computer programs or documentation or other technical or business information ("Information") furnished or disclosed to interested parties under this RFP, or as the result of this RFP, shall remain the property of the District and, when in tangible form, all copies of such information shall be returned to the District upon request. Unless such information was previously known to a party, free of any obligation to keep it confidential, or has been or is subsequently made public by the District or a third party, it shall be held in confidence by such party, shall be used only for the purposes of this RFP, and may not be used for other purposes except upon such terms and conditions as may be mutually agreed upon in writing.
- B. No specifications, drawings, sketches, models, samples, tools, or other apparatus programs, technical information or data, written, oral or otherwise, furnished by any interested party to the District under this RFP shall be considered to be confidential or proprietary.

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II. SCOPE OF SERVICES

Through this RFP, the District is seeking to obtain proposals from qualified and experienced persons, organizations, companies or firms to provide security camera monitoring, throughout the District. The sites are listed in Exhibit B, which is attached and incorporated herein.

OBJECTIVE

To provide live video monitoring for the new bus & facility lot camera systems installed on the parking lots so that during the hours mentioned within, a live monitoring agent can react to suspicious activity and dispatch the police.

DESCRIPTION OF SERVICES

6.2 Remote Live Video Monitoring- The remote live video monitoring service will be activated or armed as described below. During the hours the system is active or armed, it is expected that any human intrusion in the vicinity of the camera locations will be detected by the system and that system in turn will create an alert at the monitoring center. Upon generation of this alert it is also expected that a 'pre-recorded' or 'live' message will be played over the loudspeaker informing the intruder that he/she has been detected and urging the intruder to leave the premises.

Once an intruder has been detected an audio message (talk down) has been delivered, the monitoring center will follow a pre-established protocol that may include calling on-site security, Rockwood School District staff, local police, or any combination of the above.

There are many technologies and methods for remote live video monitoring. These may include on-site analytics appliance, on-board camera analytics, camera motion detection, sensors tied to camera inputs or simply trained personnel watching live video streams or combinations of some, or all, of these technologies.

As part of your response with this RFP, please describe the methods, technologies and solutions you will use to perform these remote live video monitoring services. Please include a description of any on-site equipment (beyond the equipment outlined Section E) that you would deploy at the Rockwood School district in order to perform these services.

Occasionally, Rockwood School District staff needs to come to the district sites, after hours, in order to perform certain tasks. Please describe how you propose to deal with these situations. Include a description of any additional technology or product that would be needed in order to support these visits.

Service provider will furnish daily incident reports, which will include the description of the incident, video and audio clip, steps taken during the incident and final resolution.

The following service levels will be guaranteed by provider:

- Monitoring center responding officer will actively engage with intruder (response) within 30 seconds. During a 24-hour period, this maximum 'response time' (of 30 seconds) will be met at least 92.5% of the time.
- Monitoring center officer will perform a voice down (LIVE or CANNED) within 30 seconds of detection intrusion. This maximum 'voice-down' time (of 30 seconds) will be met 100% of the time.

MONITORING SYSTEM OVERVIEW

1. UL 827b Certification

- Qualified to provide real-time event handoff and tactical support to responding law enforcement.

2. Continuity of Operations

- Redundant UPS, generators, ISP Providers with disparate routing, central station software load balancers.
- Encrypted site data with enhanced security

3. USA Based

- Preference is for 100% US-based and housed

SCOPE OF WORK

1. Site locations to be monitored including count of camera views:

- Crestview Maintenance Lot - 5 views
- Eureka Maintenance Lot – 5 views
- Eureka Bus Lot – 5 views
- Pond Bus Lot – 22 views

2. Hours of protection include:

- Every weekday from dusk to dawn.
- Weekends - 24 hours per day
- All Rockwood School District Holidays up to 10 days per year – See attached calendar
- Hours of protection are subject to change by location. Billing should reflect the actual number of hours surveillance was performed in accordance with each location's schedule.

3. Proposer will have access to properly functioning camera systems and network speakers to utilize the voice down service.

4. Proposer will be provided required site and client contact information upon request and prior to site being monitored via email as well as 24/7 phone contact for emergencies.

5. At initial installation of the monitoring software the Network Video Recorder (NVR) will be checked to verify that cameras are set to record. Spot checks of recorded footage can be conducted to check that NVR are storing data as intended.

6. If an immediate security concern is observed during the check process the agents will respond accordingly:

- Emergency calls are conducted immediately when a highly evident critical situation is observed or is occurring on the property in real-time.
- Proposer will report on highly evident damage or obvious abnormalities to the property

and the structures.

7. When any issue with the equipment is observed a trouble ticket notification via email is sent out immediately. This includes:
 - View disruption due to fallen or dislodged camera, tampered equipment, items which are unexpectedly blocking the camera view fallen trees, door or furniture limiting view.
 - Service does not include any method of remote troubleshooting from Proposer or representative when any feature of camera or camera system is observed in a degraded or abnormal state.
8. Network speakers can be verified that appropriate prerecorded voice message or audible alert is loaded into network speakers if this is feature is requested.
9. Proposer will only test operation status of network speakers. On site staff will be responsible for ensuring all additional features (tones or prerecorded alerts) are properly sounded from network speaker during testing.
10. Property activity can be checked against client details to ensure expectations on the property are met.
 - Activity could include but is not limited to:
 - persons loitering in sensitive areas
 - doors and gates left open
 - persons on site after business hours
 - lighting conditions
 - damages to structures or property
11. Identify anomalous activity as an “alert” relayed to live agents. These analytic parameters may include the following:
 - When an “alert” constitutes a derogatory event, Command Center Agents will abide by the escalation process reviewed and designed with the customer to include voice down and law enforcement notification and relay.
12. Forensic/Investigation ability of cameras to recreate evidence quality video. Owner will maintain client video footage for agreed upon amounts of time.(Industry normal is about 30 days). Stored video is required for both short duration research of events, as well as incidents that may have occurred one to two weeks prior. If events should occur, Proposer will create post event reports that are made for the client and are designed for use by the client, law enforcement, site internal insurance or inquiries regarding employee injury, and by property owner to ensure local safety and maintenance standards are upheld.
13. Post event reports (PERs) will be provided for all incidents requiring voice down or escalation to local security guards, property managers or law enforcement.

ROCKWOOD SCHOOL DISTRICT'S RESPONSIBILITIES

1. Designate a single representative through whom all project communication and discussions will be made during the project.

2. Perform all network programming, POE ports, IP Addressing and Firewall settings.

ADDITIONAL INFORMATION

Any additional service must have prior approval by District's Construction Services Coordinator and be submitted in writing from the Proposer with an estimated cost.

QUALITY ASSURANCE

The Proposer shall comply with all UL, and OSHA standards.

DEFINITIONS AND ABBREVIATIONS

Proposer shall agree and understand that whenever the following words, abbreviations, or expressions appear in the RFP document or any amendment, exhibit, or attachment thereto, the definition or meaning described below shall apply. If reference to any of the words or abbreviations below is ambiguous to the Proposer, or contradicts the RFP, the Proposer shall make this known to the District prior to submitting a proposal.

AHJ: Authority Having Jurisdiction

DOT: US Department of Transportation, which has jurisdiction over compressed gas cylinders and cartridges.

OEM: Original Equipment Manufacturer

OSHA: Occupational Safety and Health Administration

UL: Underwaters Laboratory

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III. CONTRACT TERMS AND CONDITIONS

INTRODUCTION TO THIS SECTION

The successful Proposer will be expected to enter into a written contract with the District. The terms and conditions in this section are expected to be incorporated into any contract awarded as a result of this RFP. In submitting a proposal, the Proposer agrees to the terms and conditions in this section, unless a statement is made to the contrary. Acceptance of alternate language, terms and conditions is at the sole discretion of the District. While the exact term of the contract is subject to final determination, the successful Proposer would be expected to commence the services on or about December 1, 2022 and render services as mutually agreed. The following terms and conditions are not to be considered complete, and other terms and conditions will be included in any resulting contract.

WARRANTY FOR SERVICES

Contractor warrants and represents to the District that Contractor possesses the background, experience, expertise and qualifications to undertake and to carry out the Services. Contractor further warrants and represents that the Services will be performed in a professional, good, thorough and workmanlike manner, and consistent with accepted industry standards.

REMEDIES FOR UNSATISFACTORY SERVICES

In the event Contractor fails to provide the Services consistent with the warranties and representations set forth in Section 2 above, the District at its option, may: (a) require Contractor to re-perform the unsatisfactory Services at no cost to the District; (b) refuse to pay Contractor for Services, unless and until Services are corrected and performed satisfactorily; (c) require Contractor to reimburse the District all amounts paid for such unsatisfactory Services; and/or (d) proceed with, and assert, any and all remedies available at law. The foregoing options and remedies available to the District shall be deemed to be mutual and severable, and not exclusive.

INSURANCE

- A. Contractor shall maintain occurrence-based insurance including comprehensive general liability, automotive liability, and if applicable, workers' compensation and employers' liability in the amounts described herein. Such insurance shall be provided by insurance companies authorized to do business in the State of Missouri.
- B. The District shall be included as an additional insured on all required insurance policies, except Workers' Compensation and Employers' Liability, with respect to the liability arising out of the performance of Contractor's Services under this Agreement.
- C. Certificates of insurance of Contractor's insurance coverage shall be furnished to the District at the time of commencement of the Services.
- D. All such insurance shall provide for notice to the District of cancellation of insurance policies thirty (30) days before such cancellation is to take effect.

TERMINATION

- A. The District may terminate this Agreement with or without cause at any time by giving 15 days' prior written notice to the other party of its intention to terminate as of the date specified in the notice. Contractor shall be paid for Services satisfactorily performed up to the time notice of termination is received. Contractor shall also be paid for all Services satisfactorily performed between the time notice is received and the date of termination, as long as all such performed Services are approved by the Board in a separate writing and in advance of their performance.
- B. In the event of a breach of this Agreement by either Contractor or the District, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have 15 days within which to cure the default. If the default is not cured within that time, the non-breaching party shall have the right to then terminate this Agreement by providing written notice of such termination.

INDEMNITY

Contractor agrees to indemnify and hold harmless the District and the members of the Rockwood Board of Education, and the District's officers, employees, servants and agents from and against any and all liabilities, losses, damages, costs and expenses of any kind (including, without limitation, reasonable legal fees and expenses in connection with any investigative, administrative or judicial proceeding, whether or not designated a party thereto) which may be suffered by, incurred by or threatened against the District or any members, officers, employees, servants or agents of the District on account of or resulting from injury, or claim of injury, to person or property arising from Contractor's actions or omissions relating to this Agreement, or arising out of Contractor's breach or failure to perform any term, covenant, condition or agreement herein provided to be performed by Contractor.

NONDISCRIMINATION

The District actively follows a policy of nondiscrimination on the basis of age, race, color, religion, sex, national origin, sexual orientation, marital status, disability, and Vietnam-Era-veteran-status. The District also complies with the following laws and implementing regulations: Title VI and Title VII of the Civil Rights Act of 1964 regarding race, color, national origin, religious and sex discrimination; Title IX of the Education Amendments Act of 1972 regarding sex discrimination; the Americans with Disabilities Act, as amended by the ADA Amendments Act; the Missouri Human Rights Act; Section 504 of the Rehabilitation Act of 1973 regarding discrimination based on disabilities and handicaps; the Age Discrimination in Employment Act; the Missouri Anti-Discrimination Against Israel Act; and other state and federal laws and regulations. By entering into this Agreement, Provider agrees to be bound by all aforementioned laws and regulations. Provider shall also comply with all legal requirements of the Americans with Disabilities Act and the Missouri Human Rights Act regarding accessibility of facilities and programs, as may apply. Further, Provider certifies that it is not currently engaged in and shall not, for the duration of this Agreement, engage in a boycott of goods or services from the State of Israel; companies authorized by, licensed by, or organized under the laws of the State of Israel; or companies, persons, or entities doing business in or with the State of Israel.

FISCAL FUNDING

While the parties intend for the term of this Agreement to be four- and one-half years, the term is

subject to, and conditioned on, the appropriation, availability and budgeting of sufficient funds. For any fiscal year of the District during the term hereof, in the event that sufficient funds are not available to the District, are not able to be appropriated by the District or cannot be budgeted by the District for the services hereunder, the District shall have the right to terminate this Agreement upon sixty (60) days prior written notice to Consultant prior to the beginning of any such fiscal year. The District shall use reasonable efforts to avoid termination of this Agreement based on lack of fiscal funding. In the event of any such termination, the District shall pay Consultant for the services performed up to the date of termination.

GOVERNING LAW - JURISDICTION

This Agreement shall be governed, construed and interpreted under Missouri law, and shall be deemed to be executed and performed in the County of St. Louis, Missouri. Any legal action arising out of, or relating to this Agreement shall be governed by the laws of the State of Missouri, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the County of St. Louis, Missouri.

REPORTING

During the term of this Agreement, Contractor shall report to, and confer with, the District's Chief Financial Officer or Director Facilities and/or their designee on a regular basis, and as may be reasonably requested, concerning the Services performed by Contractor and issues related to the Services. Contractor also agrees to meet and confer with other District administrators, officers and employees as directed, or as may be necessary or appropriate.

ASSIGNMENT

Contractor agrees, for Contractor and on behalf of Contractor's successors, heirs, executors, administrators, and any person or persons claiming under Contractor, that this Agreement and the obligations, rights, interests, and benefits hereunder cannot be assigned, transferred, pledged, or hypothecated in any way and shall not be subject to execution, attachment, or similar process, without the express written consent of the District. Any attempt to do so, contrary to these terms, shall be null and void and shall relieve the District of any and all obligations or liability hereunder.

LICENSES AND PERMITS

Contractor shall obtain at Contractor's expense all licenses and permits necessary to perform the Services.

CONTRACTOR REPRESENTATIONS

Contractor acknowledges and represents that (i) Contractor is legally authorized to transact business in the State of Missouri and to provide the Services required hereunder, (ii) the entering into this Agreement has been duly approved by the Contractor, (iii) the undersigned is duly authorized to execute this Agreement on behalf of Contractor and to bind Contractor to the terms hereof, and (iv) Contractor will comply with all State, federal and local statutes, regulations and ordinances, including civil rights and employment laws, and agrees not to discriminate against any employee or applicant for employment or in the provision of Services on the basis of race, color, national origin, sex, sexual orientation, age or disability. Contractor also agrees to abide by all applicable District policies and regulations.

Contractor agrees that any employee acting on behalf of the contractor and performing duties on District property will adhere to District policies related to staff conduct, including but not limited to: banning the use of tobacco on District property, drug-free workplace and activities that could be viewed as unethical or a conflict of interest. Vendors whose staff will regularly enter school buildings will perform background screening on each staff member to ensure that they are not on a sexual offender or predator list. A complete list of District policies can be found at:

<http://www.rsdmo.org/boardofeducation/policiesandregulations/Pages/default.aspx>

INDEPENDENT CONTRACTOR

The District and Contractor agree that Contractor will act for all purposes as an independent contractor and not as an employee, in the performance of Contractor's duties under this Agreement. Accordingly, Contractor shall be responsible for payment of all taxes, including federal, state and local taxes arising out of Contractor's Services, including by way of illustration but not limitation, federal and state income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes. In addition, Contractor and Contractor's employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the District. Contractor shall have no authority to assume or incur any obligation or responsibility, nor make any warranty for or on behalf of the District or to attempt to bind the District.

FEDERAL WORK AUTHORIZATION PROGRAM

As an independent contractor of the District, Consultants will provide documentation and a sworn affidavit that all employees of Consultants are not considered unauthorized aliens as defined by Federal law and are enrolled in and actively participate in a federal work authorization program (FWAP) used to verify citizenship information of newly hired employees under the Immigration Reform and Control Act of 1986. **Consultants must complete the attached Exhibit A indicating they do not knowingly employ any unauthorized aliens under this agreement.**

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ACKNOWLEDGEMENT FORM

(Complete and return as part of your proposal)

The Proposer hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all terms and conditions, requirements and specifications of the original Request for Proposal (RFP) and as modified by any addenda.

Company Name	Representative's Name	Title
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Address	City/State/Zip	Telephone #	Fax #
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E-mail Address

Years in Operation	Years under current structure and/or under previous structure
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1) Name of Company's Officers:

NAME	TITLE
_____	_____
_____	_____
_____	_____
_____	_____

2) The undersigned hereby acknowledges the receipt of the following addenda:

Addendum Number	Date Issued	Date Acknowledged	Signature
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3) The undersigned hereby acknowledges that the Company has read and agrees to the terms and conditions set forth in the RFP, and that the terms and conditions set forth in the Proposal will remain open for at least 90 days from the deadline for submission of Proposals

Company Officer's Name

Signature	Date
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EXHIBIT A
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

BUSINESS ENTITY CERTIFICATION:

The Proposer must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

- BOX A:** To be completed by a non-business entity as defined below.
- BOX B:** To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at www.e-verify.gov/.
- BOX C:** To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing and Materials Management.

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term “**business entity**” shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term “**business entity**” shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term “**business entity**” shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A – CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (Check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (RFP/RFQ Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide Rockwood School District with all documentation required in Box B of this document.

Authorized Representative's Name
(Please Print)

Authorized Representative's Signature

Company Name (if applicable)

Date

EXHIBIT A, continued

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

BOX B – CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530.

Authorized Business Entity
Representative's Name (Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

E-Mail Address

As a business entity, the consultant/contractor must perform/provide each of the following. The consultant/contractor should check each to verify completion/submission of all of the following:

- Enroll and participate in the E-Verify federal work authorization program (Website: www.e-verify.gov; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the consultant's/contractor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the consultant's/contractor's name and the MOU signature page completed and signed, at minimum, by the consultant/contractor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the consultant's/contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this document.

EXHIBIT A, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The consultant/contractor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative) as _____ (Position/Title) first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature	Printed Name
Title	Date
E-Mail Address	E-Verify Company ID Number

Subscribed and sworn to before me this _____ of _____. I am
(DAY) (MONTH, YEAR)
commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)
_____, and my commission expires on _____.
(NAME OF STATE) (DATE)

Signature of Notary	Date
---------------------	------

EXHIBIT A, continued

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the consultant's/contractor's name and the MOU signature page completed and signed by the consultant/contractor and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri State Agency** or **Public University*** to Which Previous E-Verify Documentation Submitted: _____

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: _____

Previous **RFP/RFQ Number** for Which Previous E-Verify Documentation Submitted: _____
(if known)

Authorized Business Entity
Representative's Name (Please Print)

Authorized Business Entity
Representative's Signature

E-Verify MOU Company ID Number

E-Mail Address

Business Entity Name

Date

FOR STATE USE ONLY

Documentation Verification Completed By:

Buyer

Date

EXHIBIT B

ROCKWOOD SCHOOL DISTRICT SECURITY CAMERA MONITORING

SECURITY CAMERA SITES:

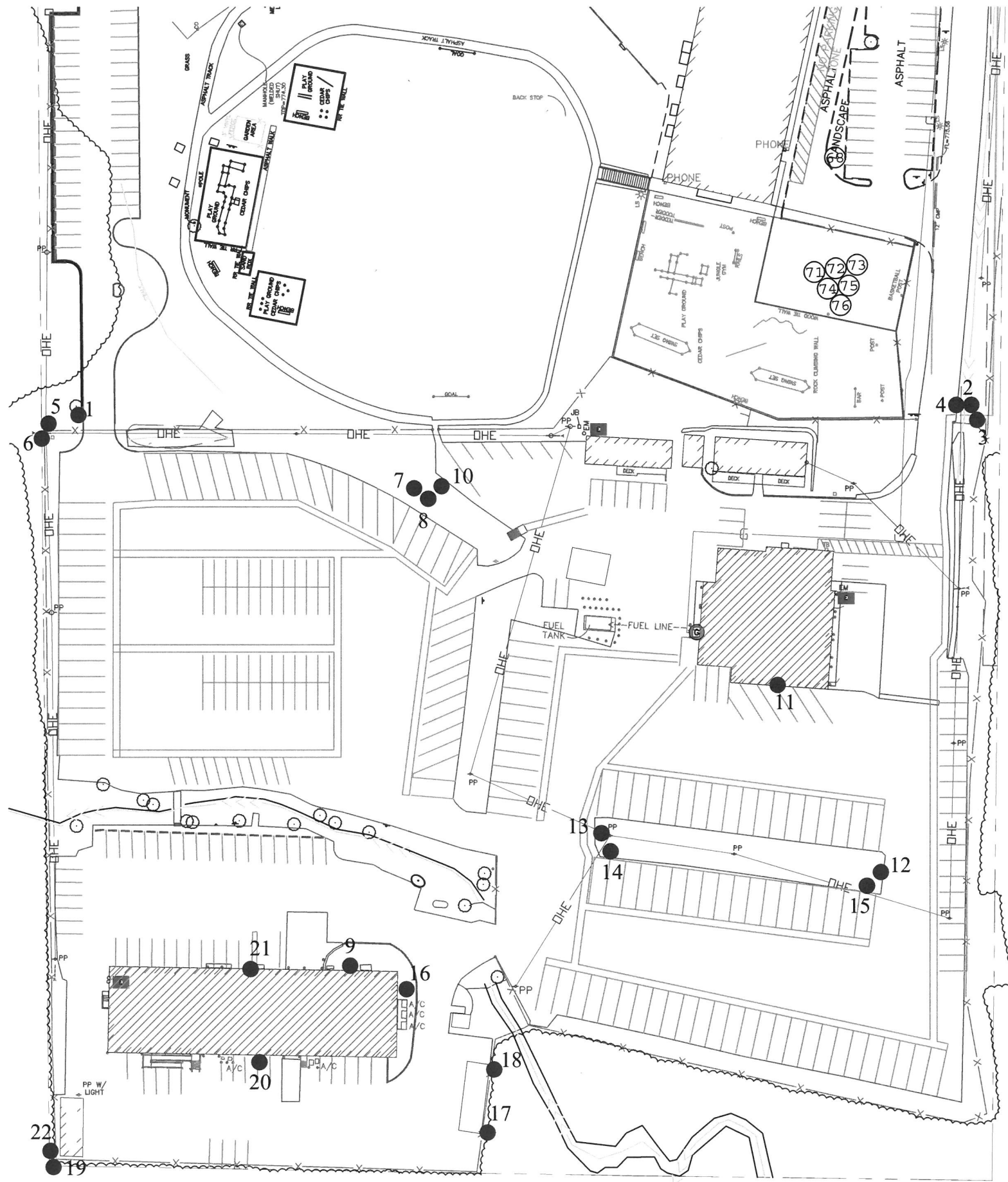
1. RSD Pond Bus Lot – 17146 Manchester Road, Wildwood, Missouri 63040 (Drawings: P-1, P-2, dated 2/3/22)
2. RSD Grounds Shop at Crestview Middle – 16025 Clayton Road, Ellisville, Missouri 63011 (Drawings: G-1, G-2, dated 2/3/22)
3. RSD Maintenance Shop – 500 North Central, Eureka, Missouri 63025 (Drawings: M1, M2, dated 2/3/22)
4. RSD Bus Lot in Eureka – Lot 442 West Fourth Street, Eureka, Missouri 63025 (Drawings: E-1, E-2, dated 2/3/22)

GENERAL NOTES:

1. FIELD VERIFY ALL GRADES, DIMENSIONS, UNDERGROUND UTILITIES, AND EXISTING CONDITIONS.
2. FIELD VERIFY ALL SEWERS, CLEAN-OUTS, VALVES, ETC. PROTECT AND MAINTAIN THROUGH DURATION OF PROJECT.
3. PROTECT ALL ADJACENT AREAS. ALL AREAS DISTURBED AS A RESULT OF THIS WORK ARE TO BE RESTORED TO OWNER'S SATISFACTION.
4. ALL UNDERGROUND IS TO BE DIRECTIONALLY BORED UNLESS OTHERWISE NOTED. NO SAW-CUTTING OR TRENCHING WITH PRIOR OWNER APPROVAL.
5. SEE ALL BID DOCUMENTS FOR COMPLETE INFORMATION.
6. EXISTING SYSTEM TO REMAIN - TO BE REMOVED BY OWNER.

SYMBOL LEGEND:

- 1 INDICATES CAMERA AND NUMBER. SEE SPREADSHEET AND OTHER BID DOCUMENTS.

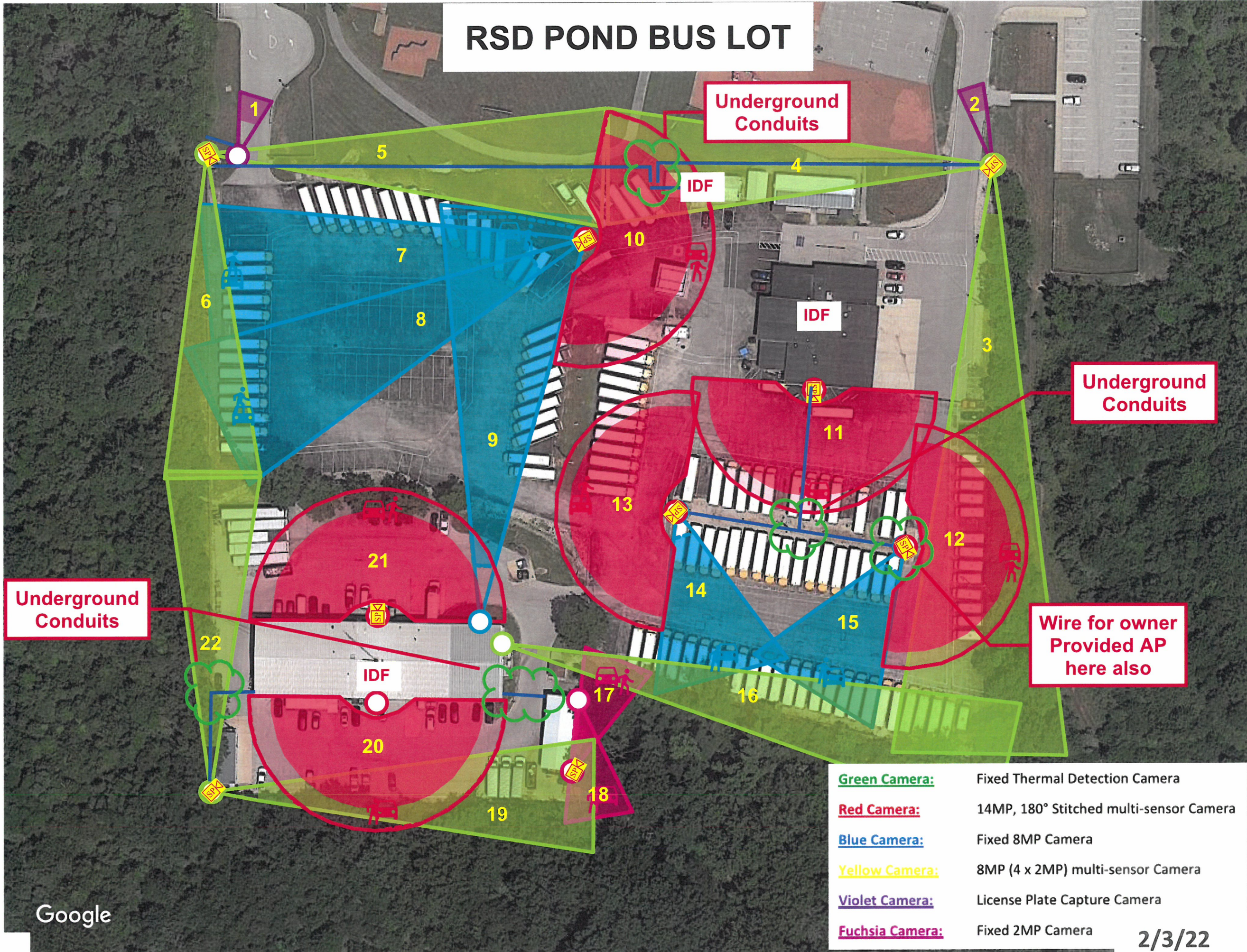


1 OVERALL RSD POND BUS LOT SITE PLAN
P-1 NO SCALE

2/3/22

Distinction in Performance	
Rockwood School District a work-site Education	
PROJECT NAME / LOCATION / LOCATION: ROCKWOOD SCHOOL DISTRICT FACILITIES / BUS PARKING LOT 17146 Manchester Road Wildwood, MO 63040-1001	
SYSTEM DESCRIPTION	
P.M. ENG. CAD. DRAWING#	
PROJECT JOB#	
DATE: 2/3/2022	
DESIGNED FOR:	
SHEET # (1 of 1)	

RSD POND BUS LOT



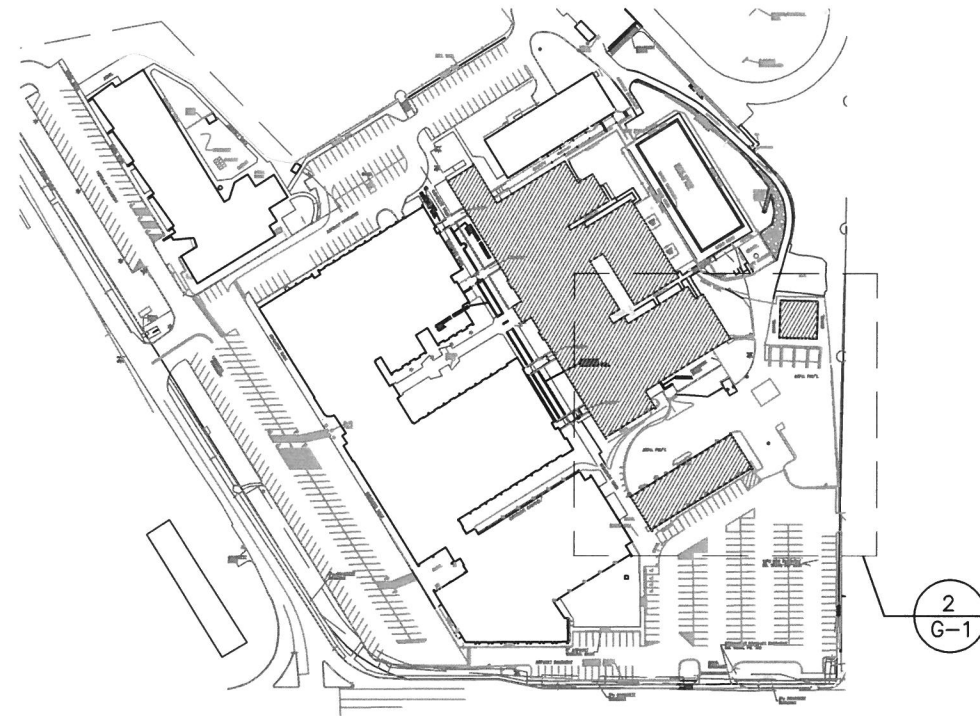
Underground Conduits

Underground Conduits

Underground Conduits

Wire for owner Provided AP here also

- Green Camera:** Fixed Thermal Detection Camera
- Red Camera:** 14MP, 180° Stitched multi-sensor Camera
- Blue Camera:** Fixed 8MP Camera
- Yellow Camera:** 8MP (4 x 2MP) multi-sensor Camera
- Violet Camera:** License Plate Capture Camera
- Fuchsia Camera:** Fixed 2MP Camera



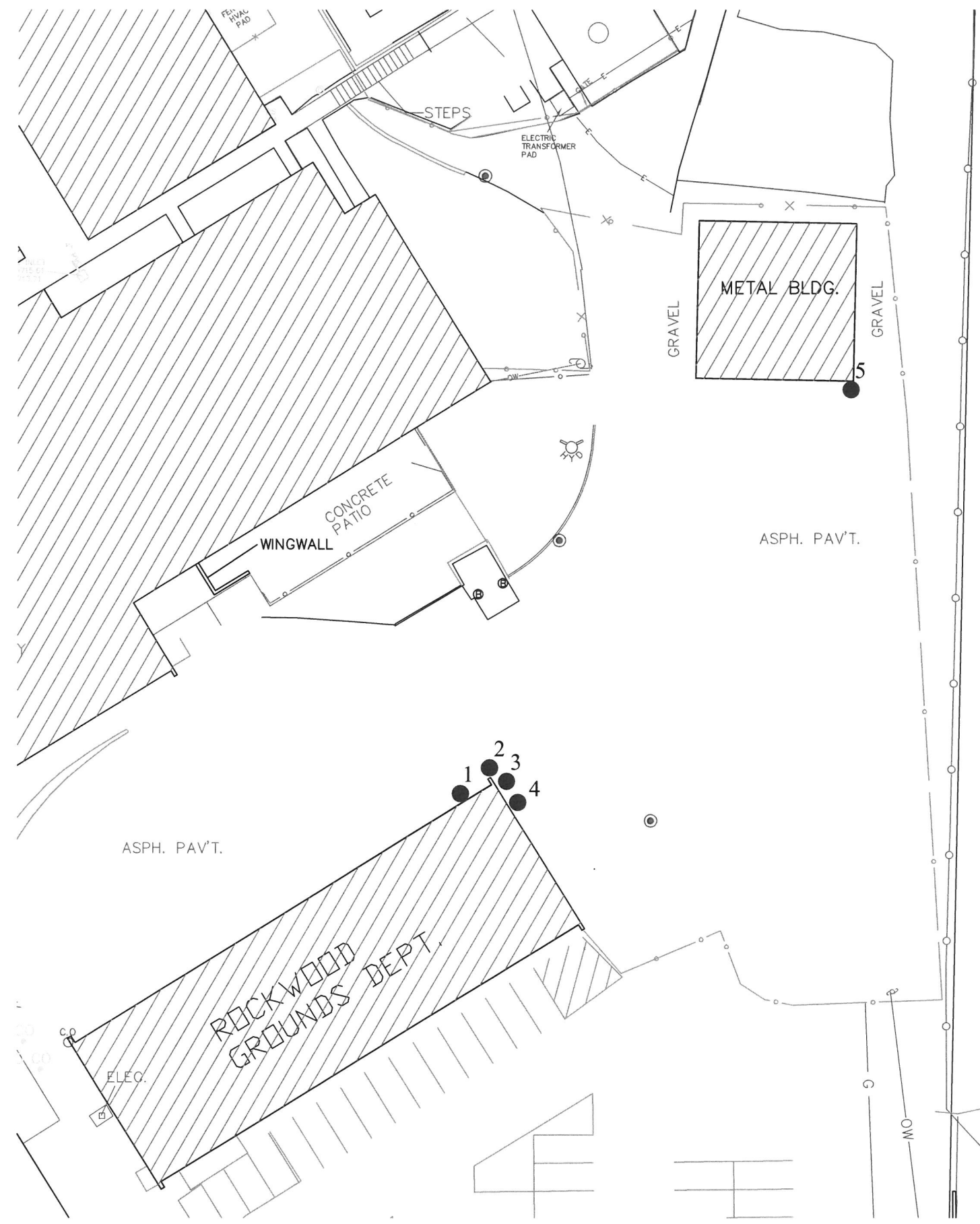
1 OVERALL RSD GROUNDS SHOP AT CRESTVIEW SITE PLAN
G-1 NO SCALE

GENERAL NOTES:

1. FIELD VERIFY ALL GRADES, DIMENSIONS, UNDERGROUND UTILITIES, AND EXISTING CONDITIONS.
2. FIELD VERIFY ALL SEWERS, CLEAN-OUTS, VALVES, ETC. PROTECT AND MAINTAIN THROUGH DURATION OF PROJECT.
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5. SEE ALL BID DOCUMENTS FOR COMPLETE INFORMATION.
6. EXISTING SYSTEM TO REMAIN - TO BE REMOVED BY OWNER.

SYMBOL LEGEND:

1 INDICATES CAMERA AND NUMBER. SEE SPREADSHEET AND OTHER BID DOCUMENTS.



2 ENLARGED RSD GROUNDS SHOP AT CRESTVIEW SITE PLAN
G-1 NO SCALE

	Distinction in Performance <small>Rockwood School District</small> <small>Rockwood • West Plains Education</small>
<small>PROJECT NAME / LOCATION</small> ROCKWOOD SCHOOL DISTRICT CRESTVIEW MIDDLE SCHOOL <small>16025 Clayton Road Ellisville, Missouri 63011</small>	<small>SYSTEM DESCRIPTION</small> <hr/> <small>DATE</small> 2/3/2022 <small>ISSUED FOR</small> <small>SHEET #</small> (1 of 1)

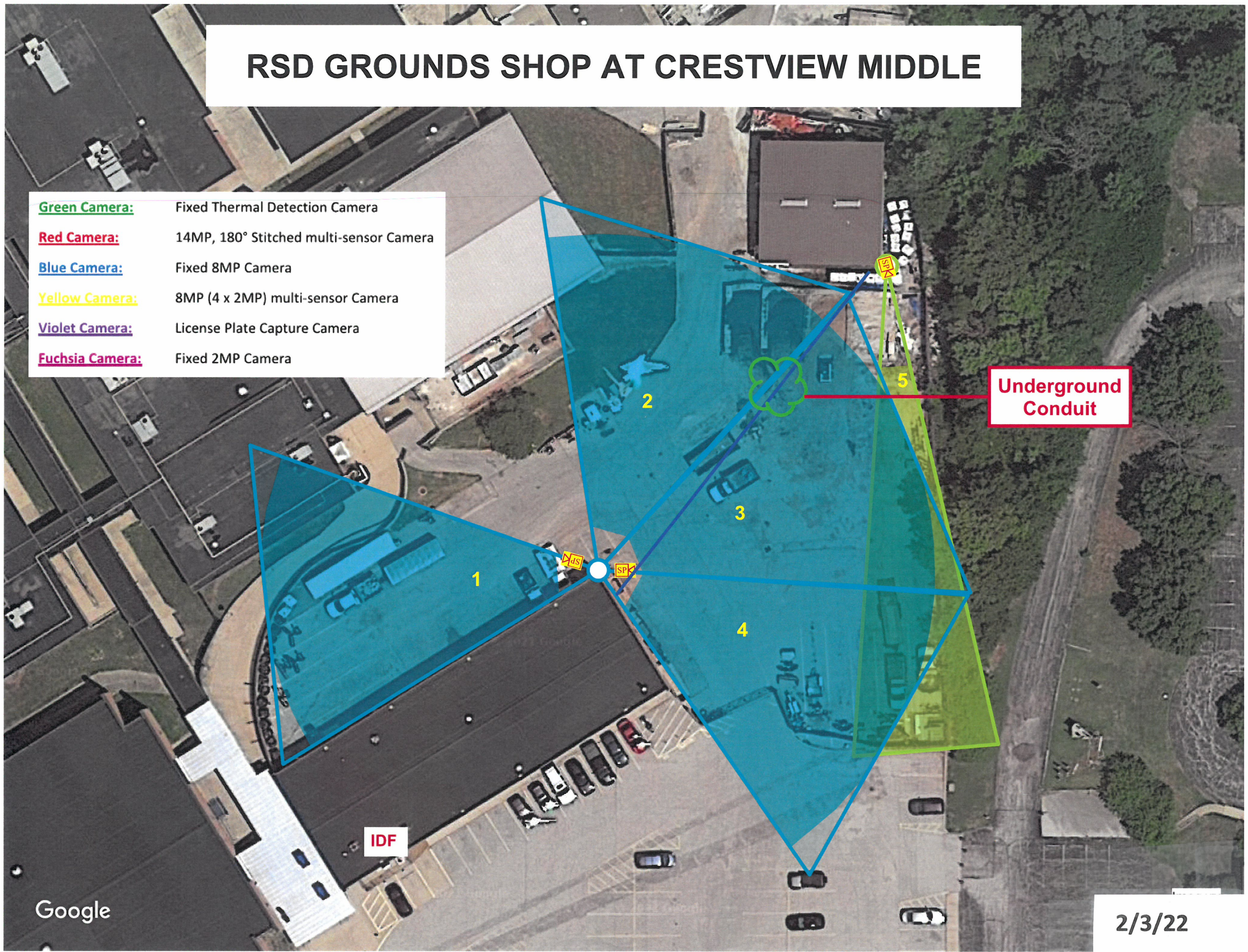
2/3/22

RSD GROUNDS SHOP AT CRESTVIEW MIDDLE

- Green Camera:** Fixed Thermal Detection Camera
- Red Camera:** 14MP, 180° Stitched multi-sensor Camera
- Blue Camera:** Fixed 8MP Camera
- Yellow Camera:** 8MP (4 x 2MP) multi-sensor Camera
- Violet Camera:** License Plate Capture Camera
- Fuchsia Camera:** Fixed 2MP Camera

Underground Conduit

IDF

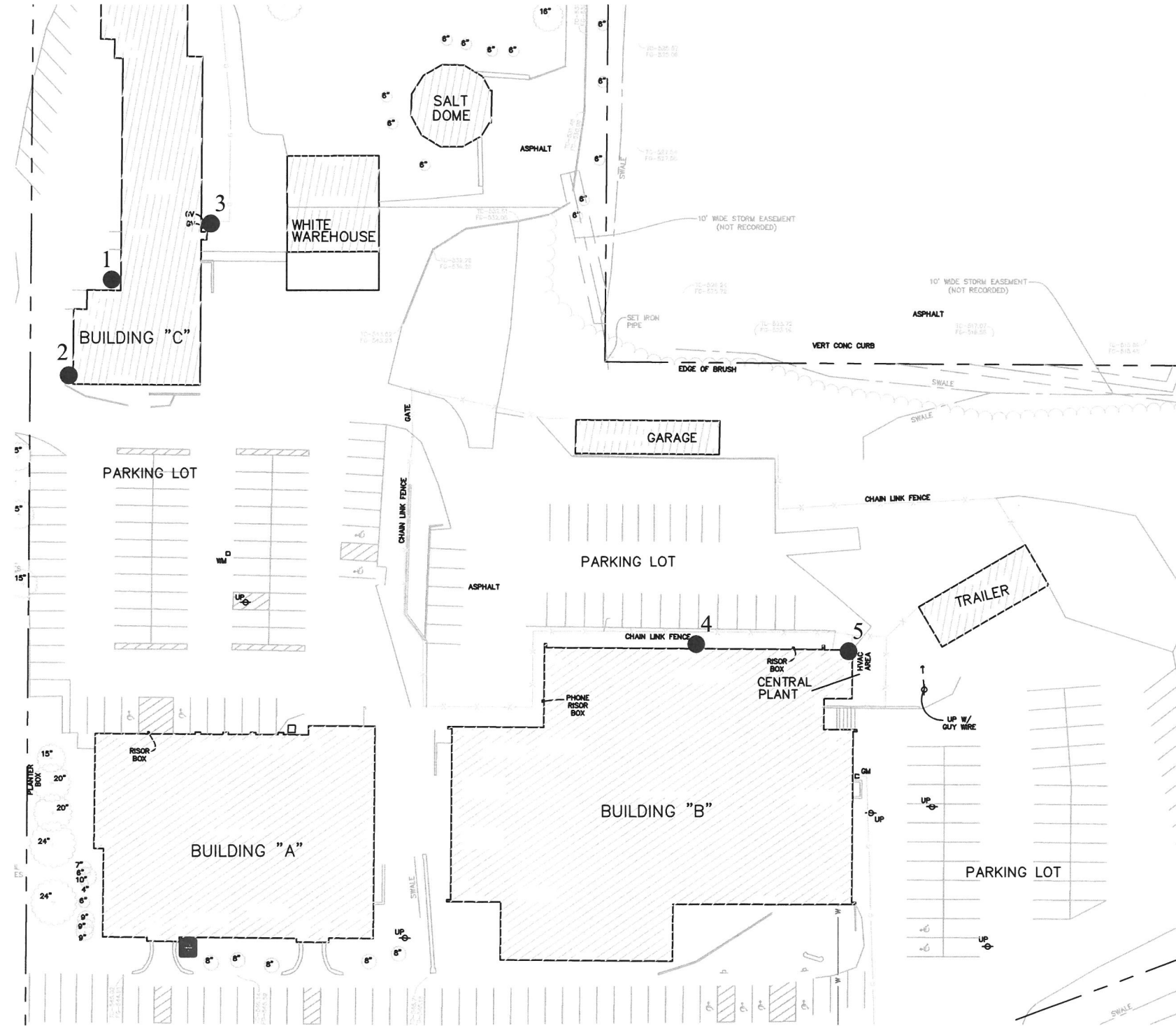


GENERAL NOTES:

1. FIELD VERIFY ALL GRADES, DIMENSIONS, UNDERGROUND UTILITIES, AND EXISTING CONDITIONS.
2. FIELD VERIFY ALL SEWERS, CLEAN-OUTS, VALVES, ETC. PROTECT AND MAINTAIN THROUGH DURATION OF PROJECT.
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5. SEE ALL BID DOCUMENTS FOR COMPLETE INFORMATION.
6. EXISTING SYSTEM TO REMAIN - TO BE REMOVED BY OWNER.

SYMBOL LEGEND:

- 1 INDICATES CAMERA AND NUMBER. SEE SPREADSHEET AND OTHER BID DOCUMENTS.

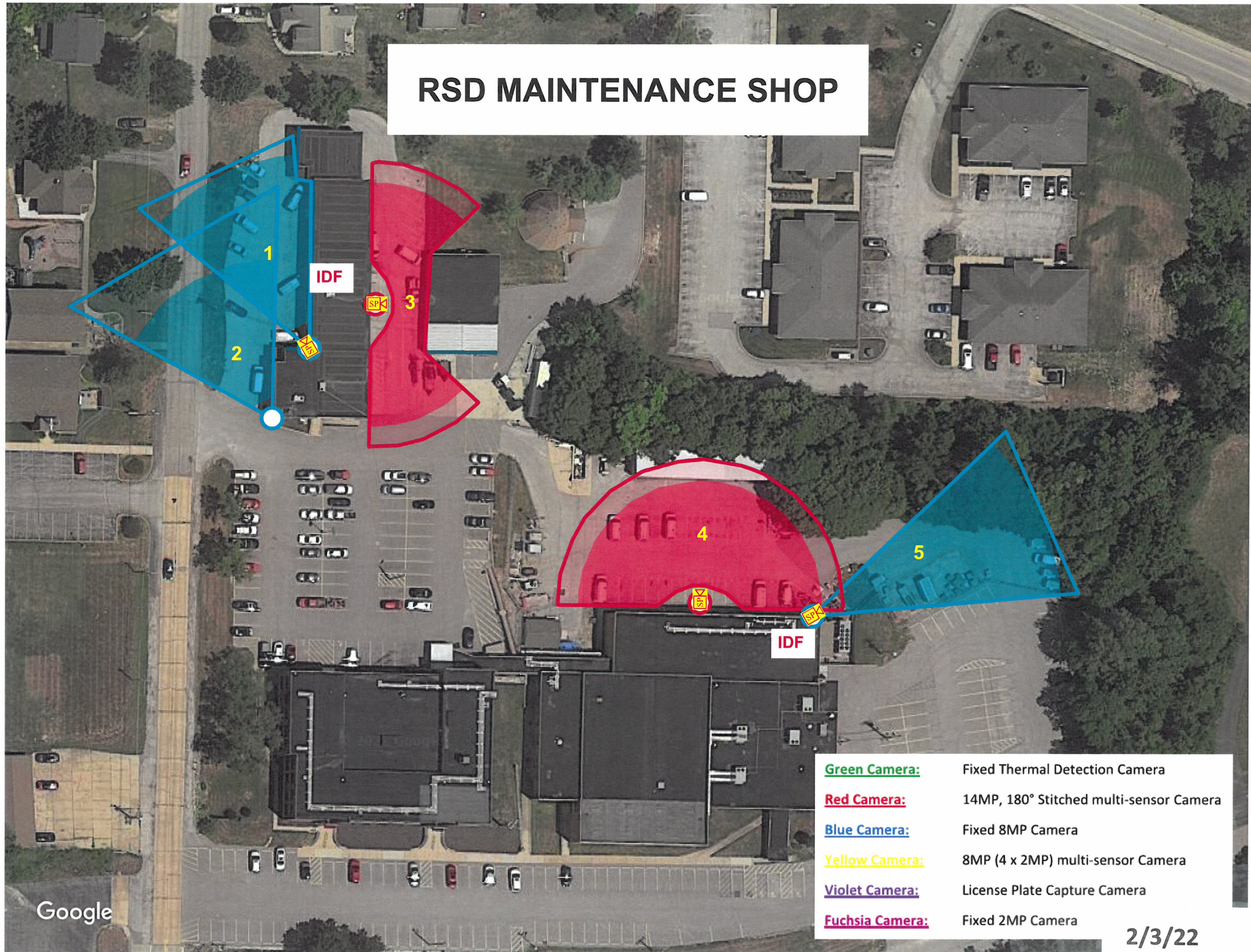


1 OVERALL RSD MAINTENANCE SHOP SITE PLAN
M-1 NO SCALE

2/3/22

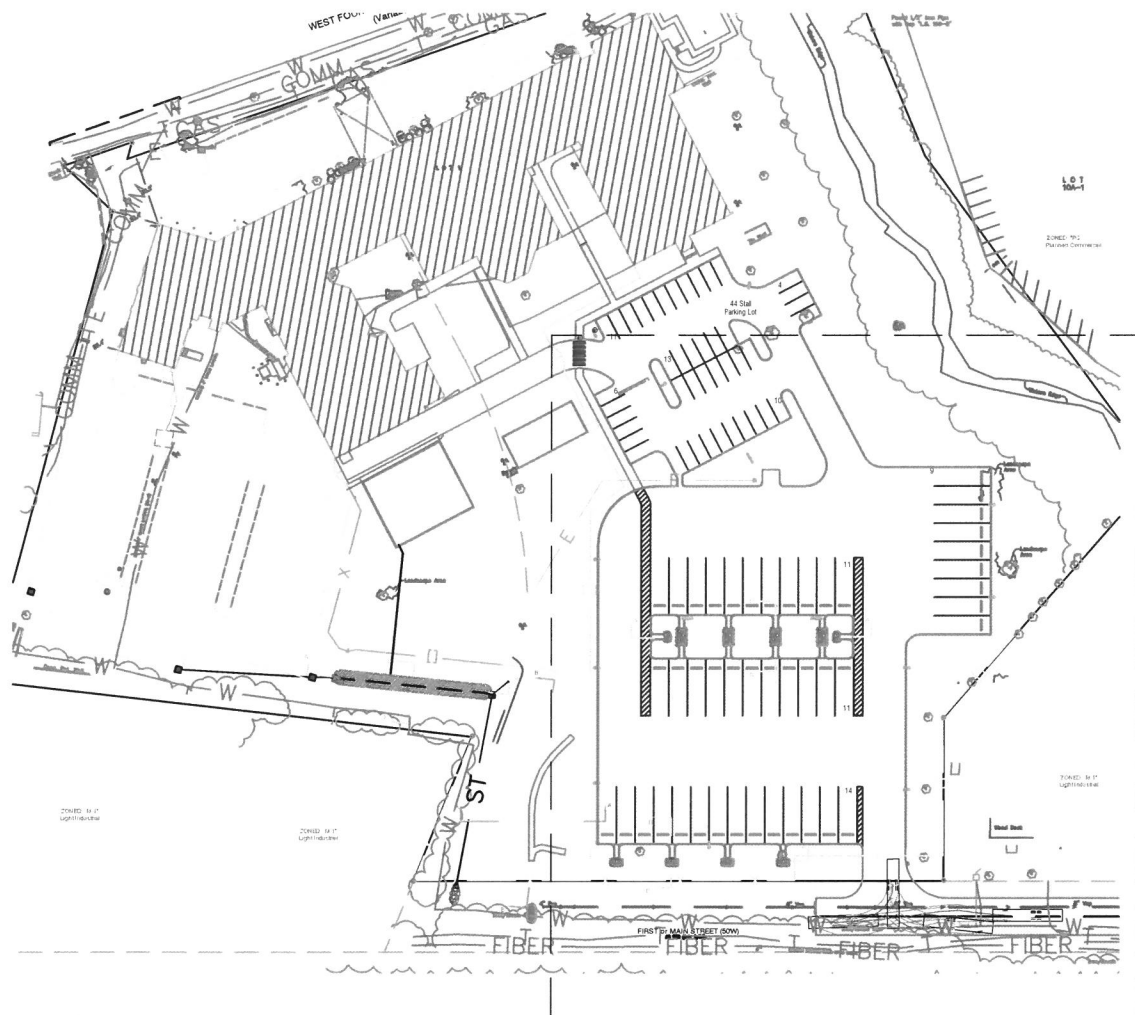
Distinction in Performance	
ROCKWOOD SCHOOL DISTRICT MAINTENANCE SHOP 500 North Central Eureka, Missouri 63025	
SYSTEM DESCRIPTION	
PROJECT NAME / CUSTOMER / LOCATION:	ROCKWOOD SCHOOL DISTRICT MAINTENANCE SHOP 500 North Central Eureka, Missouri 63025
DATE:	2/3/2022
SHEET #	(1 of 1)

RSD MAINTENANCE SHOP



- Green Camera:** Fixed Thermal Detection Camera
- Red Camera:** 14MP, 180° Stitched multi-sensor Camera
- Blue Camera:** Fixed 8MP Camera
- Yellow Camera:** 8MP (4 x 2MP) multi-sensor Camera
- Violet Camera:** License Plate Capture Camera
- Fuchsia Camera:** Fixed 2MP Camera

2/3/22



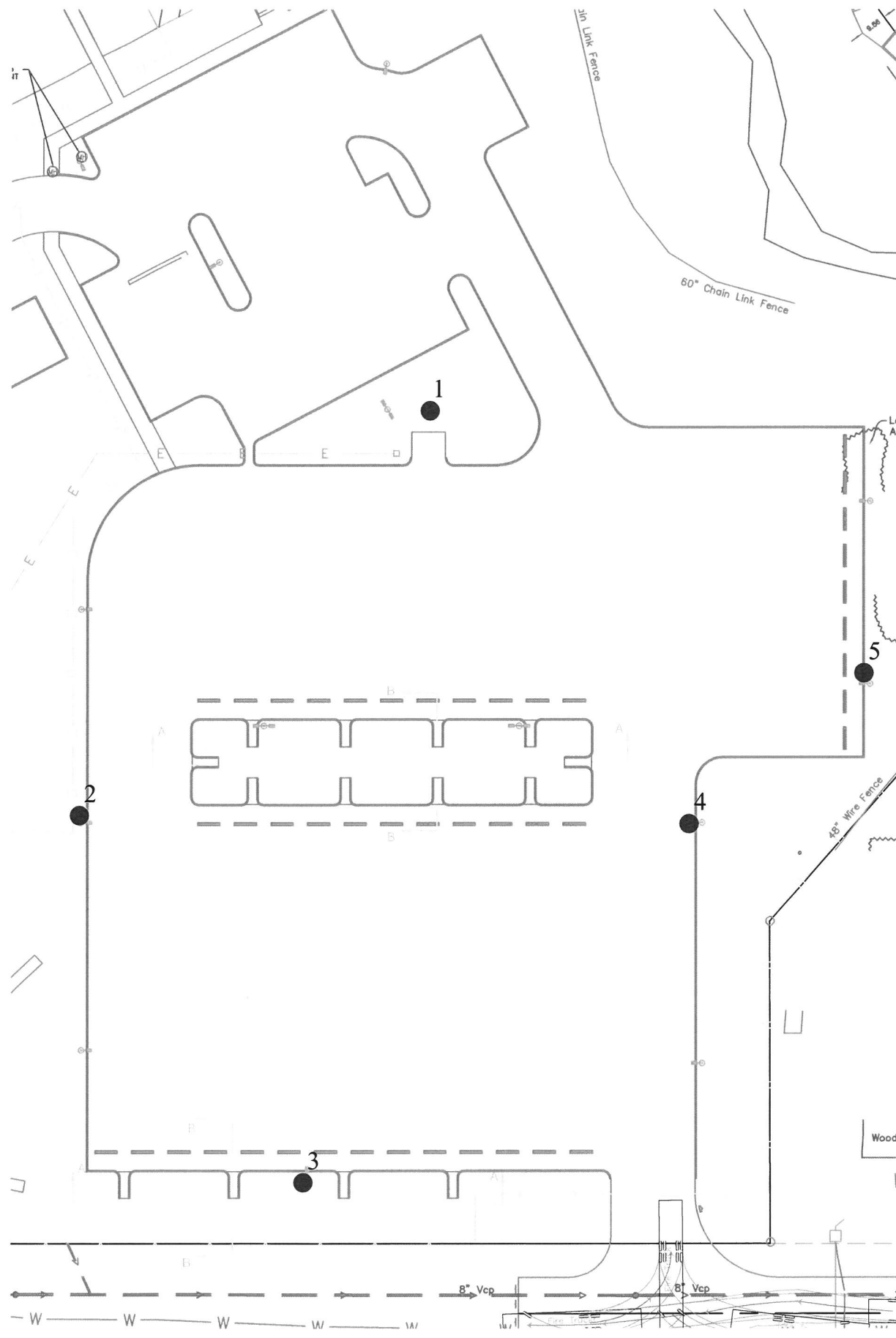
1 OVERALL RSD BUS LOT IN EUREKA SITE PLAN
E-1 NO SCALE

GENERAL NOTES:

1. FIELD VERIFY ALL GRADES, DIMENSIONS, UNDERGROUND UTILITIES, AND EXISTING CONDITIONS.
2. FIELD VERIFY ALL SEWERS, CLEAN-OUTS, VALVES, ETC. PROTECT AND MAINTAIN THROUGH DURATION OF PROJECT.
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4. ALL UNDERGROUND IS TO BE DIRECTIONALLY BORED UNLESS OTHERWISE NOTED. NO SAW-CUTTING OR TRENCHING WITH PRIOR OWNER APPROVAL.
5. SEE ALL BID DOCUMENTS FOR COMPLETE INFORMATION.
6. EXISTING SYSTEM TO REMAIN - TO BE REMOVED BY OWNER.

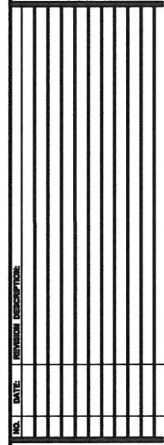
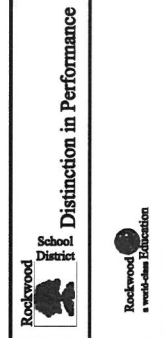
SYMBOL LEGEND:

- 1 INDICATES CAMERA AND NUMBER. SEE SPREADSHEET AND OTHER BID DOCUMENTS.



1 OVERALL RSD BUS LOT IN EUREKA SITE PLAN
E-1 NO SCALE

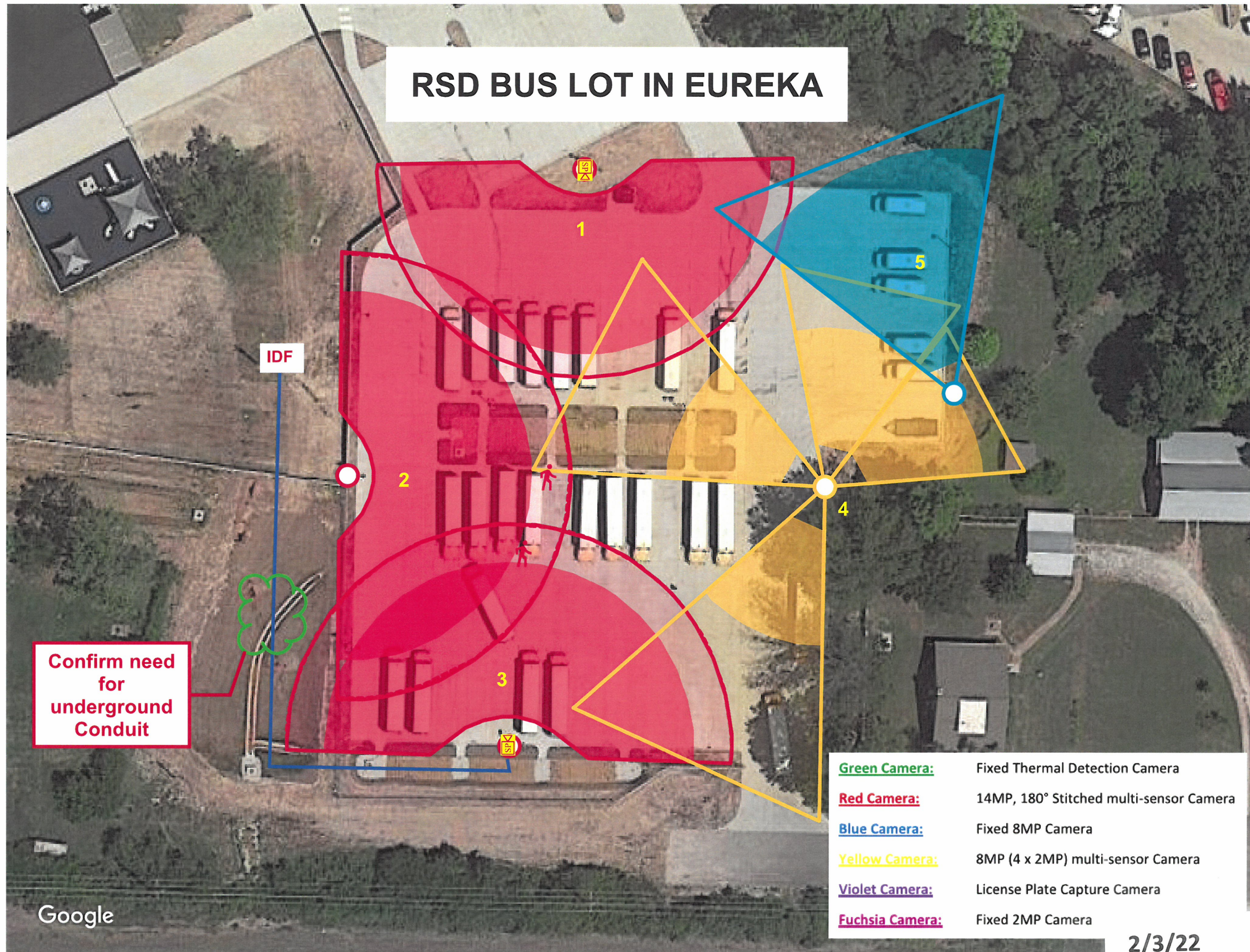
2/3/22



PROJECT NAME / LOCATION
 ROCKWOOD SCHOOL DISTRICT
 EUREKA BUS LOT
 442 West Fourth Street
 Eureka, Missouri 63025

SYSTEM DESCRIPTION	
DATE:	2/3/2022
PROJECT JOB#:	
ISSUED FOR:	
SHEET#:	(1 of 1)

RSD BUS LOT IN EUREKA



Confirm need for underground Conduit

- Green Camera:** Fixed Thermal Detection Camera
- Red Camera:** 14MP, 180° Stitched multi-sensor Camera
- Blue Camera:** Fixed 8MP Camera
- Yellow Camera:** 8MP (4 x 2MP) multi-sensor Camera
- Violet Camera:** License Plate Capture Camera
- Fuchsia Camera:** Fixed 2MP Camera




1 OVERALL RSD FENTON BUS LOT SITE PLAN
FB-1 NO SCALE


SYMBOL LEGEND:

-  1 INDICATES CAMERA AND NUMBER. SEE SPREADSHEET AND OTHER BID DOCUMENTS.

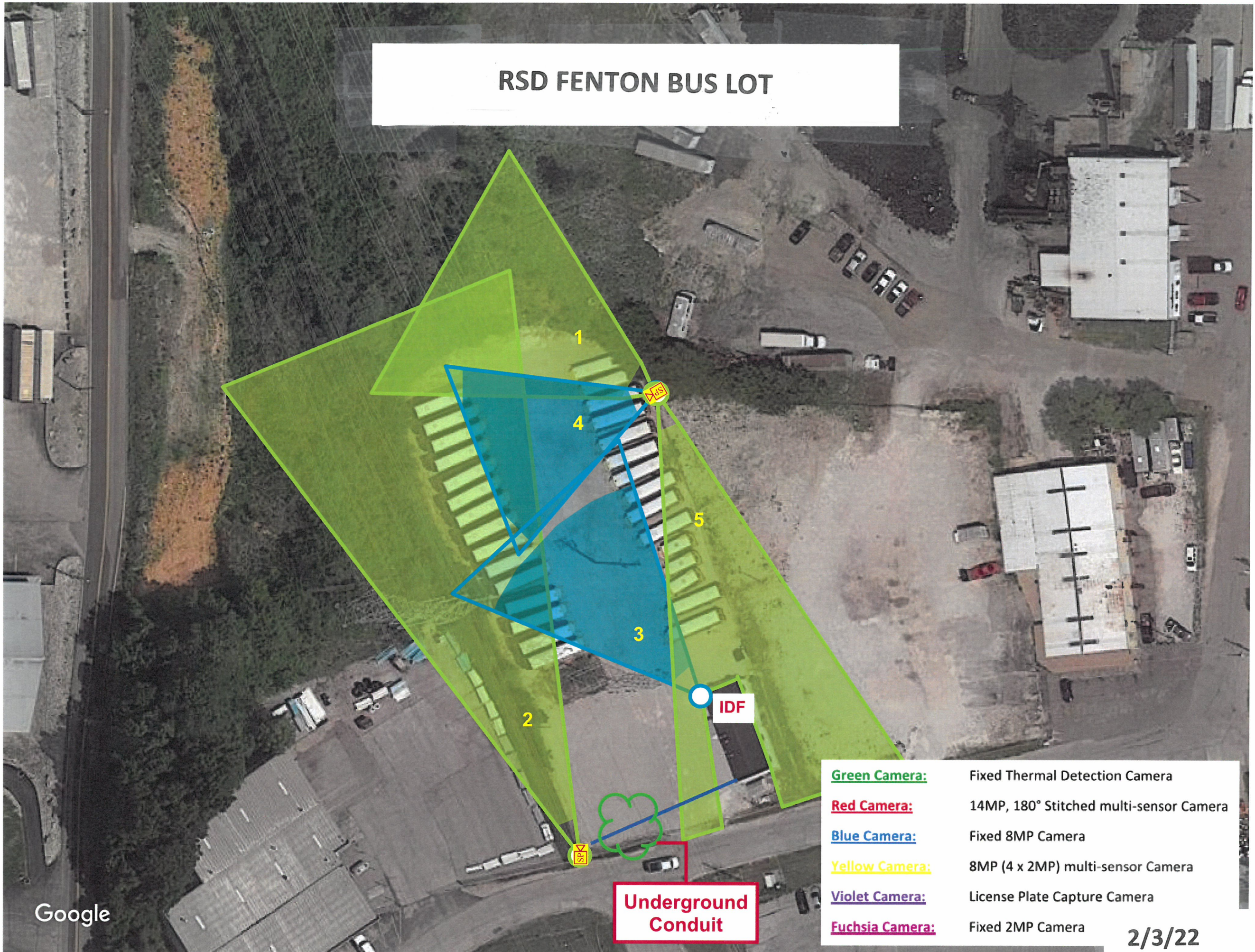
GENERAL NOTES:

1. FIELD VERIFY ALL GRADES, DIMENSIONS, UNDERGROUND UTILITIES, AND EXISTING CONDITIONS.
2. FIELD VERIFY ALL SEWERS, CLEAN-OUTS, VALVES, ETC. PROTECT AND MAINTAIN THROUGH DURATION OF PROJECT.
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5. SEE ALL BID DOCUMENTS FOR COMPLETE INFORMATION.
6. EXISTING SYSTEM TO REMAIN - TO BE REMOVED BY OWNER.

2/3/22

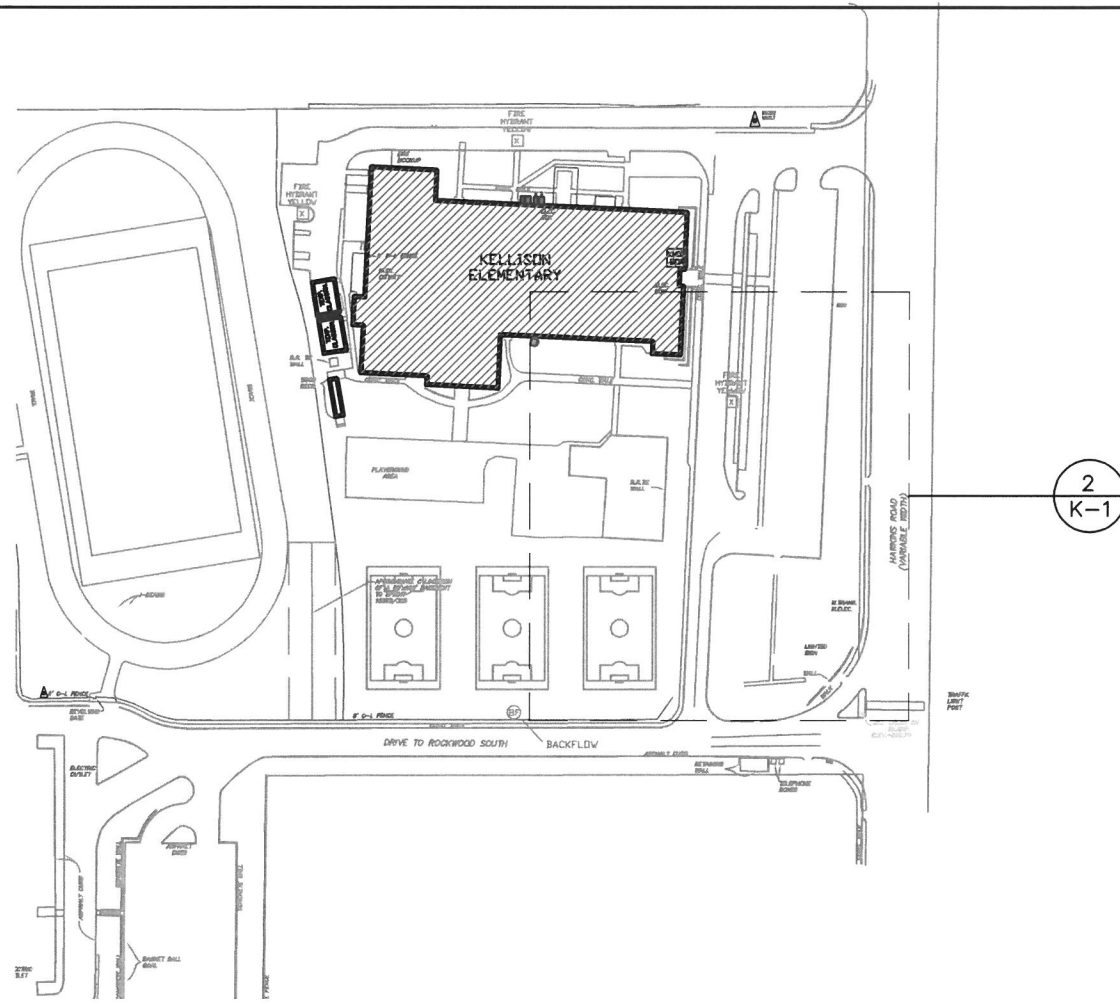
	 Distinction in Performance		
PROJECT NAME (REQUIRED) LOCATION ROCKWOOD SCHOOL DISTRICT FACILITIES / BUS PARKING LOT 17146 Manchester Road Wildwood, MO 63040-1001			
SYSTEM DESCRIPTION			
P.E. ENG. CAD. DRAWING #			
PROJECT JOB# DATE: 2/3/2022 ISSUED FOR:			
SHEET # (1 of 1)			

RSD FENTON BUS LOT



Green Camera:	Fixed Thermal Detection Camera
Red Camera:	14MP, 180° Stitched multi-sensor Camera
Blue Camera:	Fixed 8MP Camera
Yellow Camera:	8MP (4 x 2MP) multi-sensor Camera
Violet Camera:	License Plate Capture Camera
Fuchsia Camera:	Fixed 2MP Camera

2/3/22



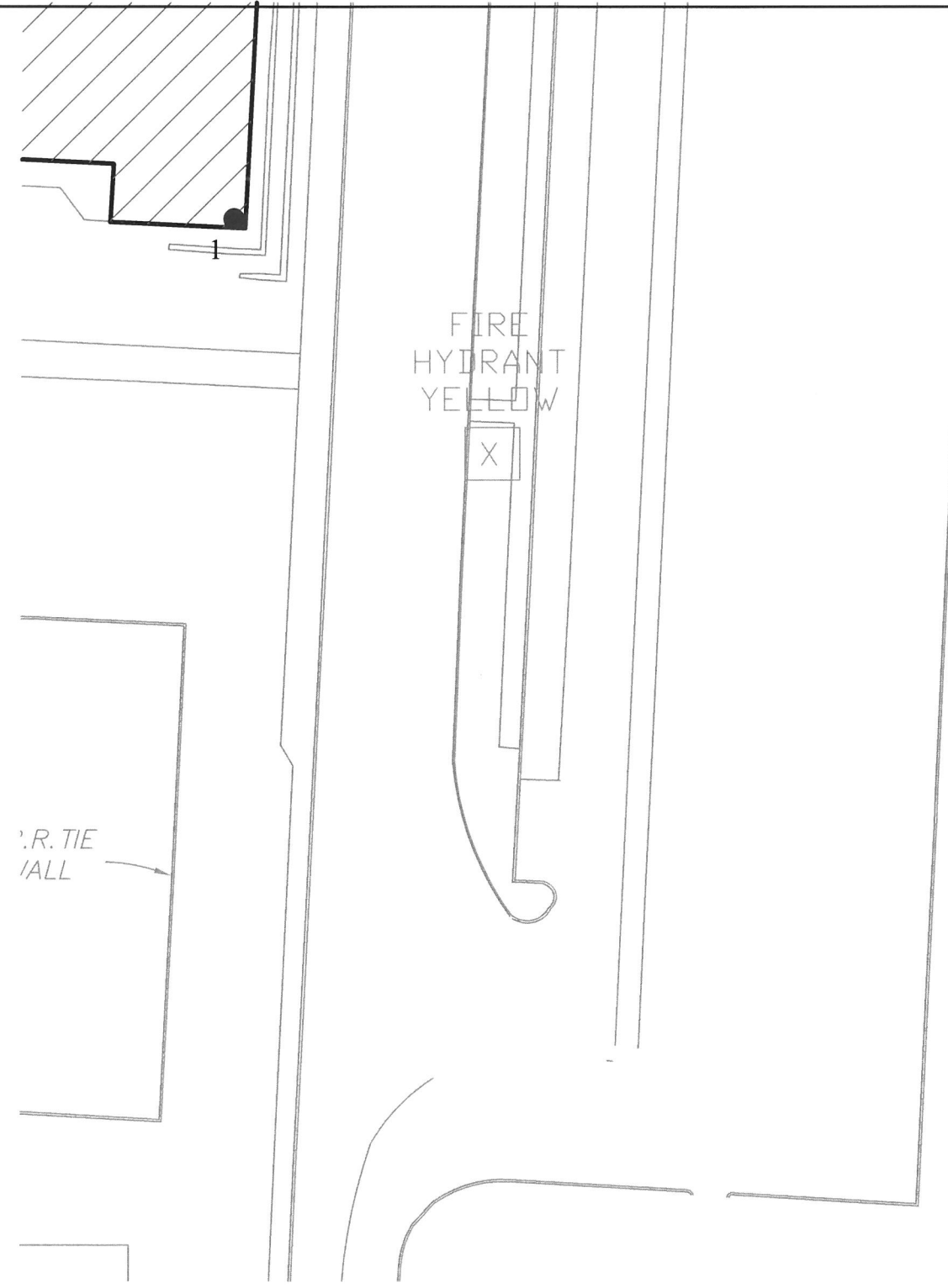
1 OVERALL KELLISON ELEMENTARY SITE PLAN
K-1 NO SCALE

GENERAL NOTES:

1. FIELD VERIFY ALL GRADES, DIMENSIONS, UNDERGROUND UTILITIES, AND EXISTING CONDITIONS.
2. FIELD VERIFY ALL SEWERS, CLEAN-OUTS, VALVES, ETC. PROTECT AND MAINTAIN THROUGH DURATION OF PROJECT.
3. PROTECT ALL ADJACENT AREAS. ALL AREAS DISTURBED AS A RESULT OF THIS WORK ARE TO BE RESTORED TO OWNER'S SATISFACTION.
4. ALL UNDERGROUND IS TO BE DIRECTIONALLY BORED UNLESS OTHERWISE NOTED. NO SAW-CUTTING OR TRENCHING WITH PRIOR OWNER APPROVAL.
5. SEE ALL BID DOCUMENTS FOR COMPLETE INFORMATION.
6. EXISTING SYSTEM TO REMAIN - TO BE REMOVED BY OWNER.

SYMBOL LEGEND:

- 1 ● INDICATES CAMERA AND NUMBER. SEE SPREADSHEET AND OTHER BID DOCUMENTS.



2 ENLARGED KELLISON ELEMENTARY SITE PLAN
K-1 NO SCALE

	 Rockwood School District Distinction in Performance				
PROJECT NAME / LOCATION	ROCKWOOD SCHOOL DISTRICT FACILITIES / BUS PARKING LOT 17146 Manchester Road Wildwood, MO 63040-1001				
SYSTEM DESCRIPTION					
P.M.					
ENG.					
CAL.					
DRAWING #					
PROJECT JOB#					
DATE	2/3/2022				
ISSUED FOR					
SHEET #	(1 of 1)				

2/3/22

IDF

KELLISON ELEMENTARY



1

- Green Camera:** Fixed Thermal Detection Camera
- Red Camera:** 14MP, 180° Stitched multi-sensor Camera
- Blue Camera:** Fixed 8MP Camera
- Yellow Camera:** 8MP (4 x 2MP) multi-sensor Camera
- Violet Camera:** License Plate Capture Camera
- Fuchsia Camera:** Fixed 2MP Camera