



**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VA 22201  
(703) 228-3410**

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ**

**ELECTRONIC SEALED APPLICATIONS WILL BE RECEIVED BY ARLINGTON COUNTY VIA VENDOR  
REGISTRY UNTIL 1:00 P.M. ON THE 1<sup>ST</sup> DAY OF JUNE 2020 FOR:**

**PRECONSTRUCTION AND CONSTRUCTION MANAGEMENT SERVICES TO CONSTRUCT THE NEW  
ARLINGTON TRANSIT (ART) OPERATIONS AND MAINTENANCE FACILITY IN ARLINGTON, VIRGINIA, ON  
A CONSTRUCTION MANAGER AT RISK (CMAR) BASIS**

**VENDORS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO  
THIS REQUEST FOR QUALIFICATIONS. NO RESPONSES WILL BE ACCEPTED AFTER THE APPLICATIONS  
DUE DATE.**

The County will not publicly open the Applications.

The County reserves the right to reject any and all Applications, cancel this solicitation and waive any informalities or irregularities in procedure. Arlington County does not discriminate against faith-based organizations.

Arlington County, Virginia  
Office of the Purchasing Agent

Tomeka D. Price, VCA  
Procurement Officer  
[tprice@arlingtonva.us](mailto:tprice@arlingtonva.us)

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## I. INSTRUCTIONS TO APPLICANTS

### 1. GENERAL

Potential offerors interested in providing Construction Manager at Risk Services (“CMAR”) for the Arlington Transit (“ART”) Operations and Maintenance Facility (“AOMF”) in Arlington, Virginia must first apply to be prequalified. This Request for Qualifications is the first phase of a two-phase procurement process. The County will evaluate applications based upon the identified evaluation criteria and will select those Applicants it deems qualified. Only those Applicants deemed qualified will be invited to submit a proposal in response to a detailed Request for Proposals (“RFP”), which will be issued in the second phase of the procurement process.

The County is not responsible for any costs that Applicants incur in this procurement process.

All materials submitted by Applicants become the property of the County and will not be returned.

The County reserves the right to modify, suspend, or cancel this procurement at any time in its sole discretion.

### 2. QUESTIONS AND ADDENDA

OFFERORS MUST BE REGISTERED IN VENDOR REGISTRY TO SUBMIT A QUESTION FOR THIS REQUEST FOR QUALIFICATIONS.

All communications relating to this solicitation must be submitted online using Vendor Registry. For a question to be considered, the question must be entered in the Question Section of the RFQ No. 20-030-RFQ. Vendors must be registered to respond and/or submit questions to this RFQ. Prior to the award of a contract resulting from this solicitation, Applicants and prospective Applicants are prohibited from contacting any County staff other than those assigned to the Office of the Purchasing Agent.

#### RFQ No. 20-030-RFQ – TENTATIVE SCHEDULE

|                   |                           |
|-------------------|---------------------------|
| RFQ ISSUANCE      | April 29, 2020            |
| QUESTION DEADLINE | May 11, 2020 at 5:00 p.m. |
| APPLICATIONS DUE  | June 1, 2020 at 1:00 p.m. |

**QUESTIONS REGARDING THE ORIGINAL SOLICITATION MUST BE SUBMITTED BY MAY 11, 2020, AT 5:00 PM EASTERN TIME TO BE CONSIDERED. ALL ADDENDA WILL BE RESPONDED TO WITHIN VENDOR REGISTRY AND POSTED FOR ALL OFFERORS. THE SYSTEM WILL NOT ACCEPT ANY QUESTIONS AFTER THIS DATE AND TIME.**

If any questions or responses require revisions to this solicitation, such revisions will be by formal Addendum only. Applicants are cautioned not to rely on any written, electronic, or oral representations made by any County representative or other person, including the County’s technical contact, that appear to change any portion of the solicitation, unless the change is ratified by a written Addendum to this solicitation issued by the Office of the Purchasing Agent.

### 3. COMPETITIVE NEGOTIATION FOR NON-PROFESSIONAL SERVICES

This solicitation is a Request for Qualification for acquisition of construction on a fixed price or not-to-exceed price construction management basis, as defined in the Arlington County Purchasing Resolution.

**4. VIRGINIA CONTRACTOR LICENSE**

For all work that is classified as being performed by "Contractors" as defined by the Virginia State Board for Contractors, a Class A, B, or C License is required. The Offeror awarded the contract resulting from this solicitation is required under Title 54.1, Chapter 11, Code of Virginia, as amended, to be licensed as a "CLASS A CONTRACTOR."

For further information, contact the State Board for Contractors, 2 South Ninth Street, Richmond, VA 23219, (804) 367-8511.

**5. NOTICE REQUIRED OF SUBSTANTIAL CHANGES IN BONDING STATUS**

If an Applicant experiences a material change in its bonding status or corporate structure after applying for prequalification and before the award of the contract for the Project, if applicable, the Applicant must notify the County of the change in writing within five business days. If the Applicant fails to do so, the County may rescind the Applicant's prequalification or reject the Applicant's proposal.

**6. AUTHORITY TO TRANSACT BUSINESS**

Any Applicant organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership must be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia, or as otherwise required by law. The proper and full legal name of the entity and the identification number issued to the Applicant by the Virginia State Corporation Commission must be included on the Proposal Form. Any Applicant that is not required to be authorized to transact business in the Commonwealth must include in its proposal a statement describing why the Applicant is not required to be so authorized. The County may require an Applicant to provide documentation that 1) clearly identifies the complete name and legal form of the entity and 2) establishes that the entity is authorized by the State Corporation Commission to transact business in the Commonwealth of Virginia. Failure of an Applicant to provide such documentation will be a ground for rejection of the proposal or cancellation of any award. For further information refer to the Commonwealth of Virginia State Corporation Commission website at: [www.scc.virginia.gov](http://www.scc.virginia.gov).

**7. NOTICE OF PREQUALIFICATION DECISION**

When the County has made a decision in regard to prequalifying the Applicants, the County will post a Notice of Prequalification Decision to Vendor Registry.

## II. SCOPE OF WORK

### PROJECT DESCRIPTION

The intent of this solicitation is to prequalify Contractor(s) who will then be eligible to submit proposals to provide preconstruction and construction management services in connection with the razing of the existing building and structures and construction of ART Operation and Maintenance Facility (AOMF) on two parcels of land with extensive site work and coordination. The proposed new AOMF will be located at 2629 and 2635 Shirlington Road, Arlington, VA.

The County will engage a designer (the "Architect") to develop a design for the AOMF. In general, the Construction Manager selected through this process will be required to work with the Department of Environmental Services ("DES") Facilities Design & Construction Bureau ("FD&C"), DES Transit Bureau ("Transit"), ART Operator ("Operator") and the Architect to:

- i. Advance the design for the Project in a manner consistent with the Project budget, the schedule, and the programmatic and other requirements for the Project;
- ii. Develop a Guaranteed Maximum Price ("GMP") proposal based on the GMP/Permit Set prepared by the Architect; and
- iii. Upon acceptance by the County of any GMP Proposal, the Contractor shall demolish the existing building and structures and construct the new AOMF based on the approved design, including performing all hazardous materials abatement and selective and bulk demolition necessary.

### SCOPE OF SERVICES

The Construction Manager (CM) shall provide all expertise, labor and resources for complete preconstruction and construction management services associated with the construction of AOMF located at 2629 and 2635 Shirlington Road, Arlington, VA (the "Project").

During the design phase, the CM shall provide cost estimates and cost evaluation, value engineering recommendations, design analysis, constructability reviews and technical input on methods of construction materials and details. The design phase is anticipated to commence when design plans reach the 40% stage approximately in the third quarter of 2020.

The construction phase will commence after all necessary permits are obtained in the first quarter of 2022 and is anticipated to last approximately 16 months.

The CM shall assume responsibility for project construction cost by issuing a Guaranteed Maximum Price (GMP) not later than 90% through the design phase of the project and at approximately completion of the first building permit plan review stage. The GMP will be a contractual obligation. In addition, the Contractor shall be responsible for methods of construction, safety and the scheduling and coordination of the work of all construction and miscellaneous contracts required for completion of the project within its predetermined budget and schedule.

The new AOMF will include site development, Operation /Dispatch and Administration facility and Maintenance facility. The County requires the Project to be designed to attain minimum LEED Silver status.

- Site Development:
  - Stream Channel and Shirlington Rd crossing improvements

- Demolishing of the existing building and concrete pad
- Surface parking for 68 ART buses,
- Structured parking for 110 personal vehicles
- Yard/green areas
- Site drainage and SWM
- Covered storage space
  
- Operation/dispatch and Administration Facility:
  - Transit Operation/Dispatch
  - Transit Administration
  - Bus Operator support areas
  - Building support areas
  
- Maintenance facility to perform maintenance for a fleet of 110 buses:
  - Maintenance administration
  - Seven Repair and one chassis wash bay for 40 ft. buses
  - Shop Equipment
  - Parts Storage
  - Maintenance personal support areas

The existing site (“Site”) includes three parcels of land as shown on the attached plan (Attachment J):

- Parcel A (2.53 Acres) – With an existing concrete pad
- Parcel B (0.94 Acres) – With an existing building
- Parcel C (0.05 Acres) – Vacant

The Project will include razing of one (1) existing building and a concrete pad. The existing building located at 2635 Shirlington Rd. (Parcel B) will be removed and replaced with the new ART operation center and private vehicle parking structure. In addition, a concrete pad located at 2629 Shirlington Rd. (Parcel A) will also be razed.

Parcel A currently serves as ART’s existing bus parking and dispatch facility. The County’s intent is to relocate the buses to another temporary facility during construction. However, the County may decide, during the design of the facilities and prior to the establishment of the GMP, to phase the project to provide parking at the Site for all or some of the existing bus fleet.

The budget for hard costs, Construction Manager fees and general conditions is \$45 million (the “Project Budget”).

### III. APPLICATION REQUIREMENTS

#### 1. GENERAL

Applications must be submitted fully executed. FAILURE TO SUBMIT AN APPLICATION WITH A FULLY COMPLETED APPLICATION FORM USING THE APPLICATION FORM PROVIDED IN THIS SOLICITATION WILL BE CAUSE FOR REJECTION OF THE APPLICATION. A person legally authorized to bind the Applicant must sign the Application Form.

The County will not accept applications by fax or e-mail.

The Application must address the elements listed below, in the order listed, and must not exceed the page limitation of 20 pages excluding the Attachments. The Application must be, single-spaced, and the type size must not be less than 10-point.

Applications and all documents related to this solicitation become the property of the County upon receipt.

#### 2. APPLICATION FORM SUBMISSION

The submitted Application Form must be signed and marked "ORIGINAL". The Application Form must be submitted electronically via Vendor Registry no later than the date and time deadline specified in this solicitation. The Vendor Registry System will not accept responses after the close date and time.

The Contractor/Vendor name on the electronic application submittal shall be the same as the Contractor/Vendor name as the registration in Vendor Registry for the submittal to be considered a valid response. **ONLY ELECTRONIC SUBMISSION IS ALLOWED, NO APPLICATION SUBMITTED OTHER THAN A VENDOR REGISTRY ELECTRONIC SUBMITTAL WILL BE ACCEPTED. Arlington County is not responsible for late submissions, missed Addenda, or questions not submitted before the end date and time.**

Timely submission of the application is the responsibility of the Applicant. The Vendor Registry System will not accept Applications after the publicly posted date and time. An application may be rejected if the Application Form is not signed in the designated space by a person authorized to legally bind the Offeror.

The County may reject any Application that modifies or supplements the solicitation requirements.

#### 3. APPLICATION STANDARDS

Applications submitted in response to this solicitation should be accurate and grammatically correct and should not contain spelling errors.

#### 4. UNNECESSARILY ELABORATE RESPONSES

The County may view unnecessarily elaborate brochures or other presentations, including elaborate or expensive artwork, paper, bindings, and visual and other presentations, as an indication of the Applicant's lack of cost consciousness.

#### 5. EVALUATION CRITERIA

The County will be evaluating applications for compliance with items I. through VIII. under Prequalification Application Submittal Elements below. Only applications that comply with all requirements will be deemed prequalified.

**PREQUALIFICATION APPLICATION SUBMITTAL ELEMENTS:**

- I. QUALIFICATION APPLICATION FORMS:** Applicants must submit Attachments A and B.
- II. SURETY STATEMENT:** The Applicant must have sufficient financial ability to perform the contract that will result from this procurement.

*The Applicant must provide, on a Surety's letterhead, a signed Surety Statement that indicates that the Surety knows of no reason why the Surety could not provide bid, performance and payment bonds in the amount of 100% of the Project Cost for the Applicant in connection with the Project. The letter must also state that the Surety has certificates of authority as an acceptable surety authorized to do business in the Commonwealth of Virginia, as published annually in the Federal Register, Department of Treasurer, Fiscal Service, Department Circular 570. The Surety may use Attachment C as a guide.*

**III. PROJECT SPECIFIC QUALIFICATIONS:**

*Unless specified otherwise, all projects listed as qualifying experience for items must have been performed by the Applicant to qualify. The Applicant must submit all referenced projects using form of Attachment D. The Applicant must use a separate form for each project listed and may also attach supplemental information on the projects. Use form included as Attachment E as a cover sheet for the reference projects to indicate which projects are used to qualify under specific experience requirements.*

**1. DEMONSTRATED PROJECT EXPERIENCE OF THE COMPANY:**

Provide a project work description for at least five (5) projects that the Applicant has completed as the general contractor within the past ten (10) years from the date of issuance of this RFQ, that is similar in scope and size to the ART Operations and Maintenance Facilities described in this RFQ. These similar or qualifying projects must include all of the following elements:

- i. construction value that is the same or greater as the County's proposed project,
- ii. at least two (2) projects must have been delivered through the construction management at risk delivery method for a public entity.

The five (5) projects should be for distinct and separate clients. Projects should have been performed for a public transit system with secondary (Type II) maintenance facility. Clients (including owners, designers and/or construction managers) will be contacted to confirm the Applicant's performance, workmanship, quality, and ability to meet the scheduled completion dates, as the general contractor. All reference clients' phone numbers and email addresses must be valid. Any reference which include invalid phone numbers or email addresses may be considered as non-responsive.

The County will ask the Applicant for records demonstrating its construction safety performance with an Experience Modification Record (EMR) of 1.0 or less for three most recent available consecutive calendars years, no earlier than 2013, if shortlisted during the evaluation process.

**Please complete Attachment D, Project Specific Experience Statement**

**2. LEED PROJECT EXPERIENCE:**

Provide a work description, as the general contractor, of three (3) completed construction building project with cost of at least \$5 million, which was awarded as



LEED certified within the past ten (10) years. Please note that these LEED certified projects could be the same projects listed under Project Experience.

**Please complete Attachment D, Project Specific Experience Statement**

- 3. PROJECT/CONSTRUCTION MANAGEMENT SYSTEM EXPERIENCE:** Provide at least two (2) projects of similar size that demonstrates the Applicant's experience in utilizing a web-based project management system for the electronic distribution of project documents, submittals, Change Proposals, RFIs correspondence etc. The Applicant must describe the web-based Project/Construction Management Software used.

**Please complete Attachment D, Project Specific Experience Statement**

- IV. STATEMENT REGARDING JUDGMENTS:** The Applicant or any officer, director, or owner thereof must not have had judgments entered against him within the past ten years from the date of issuance of this solicitation for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design build or construction management.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

- V. STATEMENT REGARDING COMPLIANCE:** The Applicant must not have been in substantial noncompliance (without good cause) with the terms and conditions of prior construction contracts with the County, or, if the County has not contracted with the Applicant in any prior construction contracts, of comparable construction contracts with another public body.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

- VI. STATEMENT REGARDING CONVICTIONS:** The Applicant or any owner, officer, director, owner, project manager, procurement manager or chief financial official thereof must not have been convicted within the past ten years from the date of issuance of this solicitation of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of Article 9 of the Arlington County Purchasing Resolution, the Virginia Governmental Frauds Act (§ 18.2-498 et seq.), Chapter 4.2 (§ 59.1-68.6 et seq.) of Title 59.1, or any substantially similar law of the United States or another state.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

- VII. STATEMENT REGARDING DEBARMENT:** The Applicant or any officer, director or owner thereof may not currently be debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government.

*The Applicant shall include a certification to that effect, or provide a detailed explanation*

*on a separate sheet, if necessary.*

- VIII. VIRGINIA CONTRACTOR LICENSE:** The Applicant shall provide a copy of its current Class A Virginia Contractor's License.

REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA

ATTACHMENT A – APPLICATION FORM

APPLICATIONS WILL BE RECEIVED ELECTRONICALLY VIA VENDOR REGISTRY NOT LATER THAN 1:00  
P.M., JUNE 1, 2020

PREQUALIFICATION OF FIRMS FOR NEW ART OPERATIONS AND MAINTENANCE FACILITY  
CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES  
IN ARLINGTON COUNTY, VIRGINIA.

THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS APPLICATION MUST BE WRITTEN IN THE SPACE  
BELOW. THIS APPLICATION FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE  
FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE  
APPLICANT, OR THE APPLICATION MAY BE REJECTED:

SUBMITTED BY:

*(legal name of entity)*

\_\_\_\_\_

AUTHORIZED SIGNATURE:

\_\_\_\_\_

PRINT NAME AND TITLE:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_

CITY/STATE/ZIP:

\_\_\_\_\_

TELEPHONE NO.:

E-MAIL

ADDRESS:

\_\_\_\_\_

THIS ENTITY IS INCORPORATED  
IN:

\_\_\_\_\_

THIS ENTITY IS A:

*(check the applicable  
option)*

CORPORATION

LIMITED PARTNERSHIP

GENERAL PARTNERSHIP

UNINCORPORATED ASSOCIATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP

IS APPLICANT AUTHORIZED TO TRANSACT BUSINESS IN THE  
COMMONWEALTH OF VIRGINIA?

YES

NO

VIRGINIA STATE CORPORATION COMMISSION (SCC)

IDENTIFICATION NUMBER:

\_\_\_\_\_

*Any Applicant that is exempt from the SCC authorization requirement must include a statement with its  
application explaining why it is exempt.*

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE FROM THE VENDOR REGISTRY WEBSITE AT:

<HTTPS://VRAPP.VENDORREGISTRY.COM/BIDS/VIEW/BIDSLIST?BUYERID=A596C7C4-0123-4202-BF15-3583300EE088>.

VENDORS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO THIS REQUEST FOR QUALIFICATIONS. **NO RESPONSES WILL BE ACCEPTED AFTER THE APPLICATION DUE DATE AND TIME.**

POTENTIAL APPLICANTS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

1. APPLICANT MUST SUBMIT: ONE COMPLETED AND SIGNED APPLICATION, CLEARLY MARKED "ORIGINAL".
2. INDICATE THE NAME AND CONTACT INFORMATION OF THE PERSON WHO CAN RESPOND AUTHORITATIVELY TO QUESTIONS REGARDING THIS APPLICATION.

NAME (PRINTED): \_\_\_\_\_

TITLE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

TEL. NO.: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

**TRADE SECRETS OR PROPRIETARY INFORMATION:**

Trade secrets or proprietary information submitted by an Applicant in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-111 of the Arlington County Purchasing Resolution, however, an Applicant seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the data or materials to be protected and state the reasons why protection is necessary.

Please mark one:

- No, the application that I have submitted does not contain any trade secrets and/or proprietary information.
- Yes, the application that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers of the application that contain such data or materials:

---

---

---

State the specific reason(s) why protection is necessary:

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If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the application will be open for public inspection consistent with applicable law.

**CERTIFICATION OF NON-COLLUSION:** The undersigned certifies that this application is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq.*) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq.*).

APPLICANT NAME: \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA**

**SUBMIT COMPLETED APPLICANT'S PREQUALIFICATION STATEMENT ELECTRONICALLY VIA VENDOR  
REGISTRY**

**ATTACHMENT B – APPLICANT'S PREQUALIFICATION STATEMENT**

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

\_\_\_\_\_

Virginia Contractor's License Number: \_\_\_\_\_ Class: \_\_\_\_\_

Person who can respond authoritatively to any questions about this statement:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

1. How many years has your organization been in business providing the type of services for which you are requesting to be pre-qualified? \_\_\_\_\_

2. How many years has your organization been in business under its present name? \_\_\_\_\_

3. Under what other names has your organization operated?  
\_\_\_\_\_  
\_\_\_\_\_

4. If your organization is a corporation, indicate:

Date of incorporation: \_\_\_\_\_

State of incorporation: \_\_\_\_\_

President's name: \_\_\_\_\_

Vice President's name(s): \_\_\_\_\_

\_\_\_\_\_

Secretary's name: \_\_\_\_\_

Treasurer's name: \_\_\_\_\_

5. If your organization is a partnership, indicate:

Date of organization: \_\_\_\_\_

Type of partnership (if applicable): \_\_\_\_\_

Name(s) of general partners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. If your organization is a sole proprietorship, indicate:

Date of organization: \_\_\_\_\_

Name of owner: \_\_\_\_\_

7. If the form of your organization is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Is the Applicant related to another firm as a parent, subsidiary or affiliate?

Yes

No

If yes, give names and addresses of all affiliated parent and/or subsidiary companies. Indicate which companies are subsidiaries.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA**

**SUBMIT COMPLETED SAMPLE SURETY STATEMENT ELECTRONICALLY VIA VENDOR REGISTRY**

**ATTACHMENT C – SAMPLE SURETY STATEMENT**

**APPLICANT NAME:** \_\_\_\_\_

(Name of Applicant) has been a client of (Name of Surety Company) for (\_\_\_\_\_) years. During that time, we have supported this firm in its pursuit of projects in the \$\_\_\_\_\_ range and in total programs in excess of \$\_\_\_\_\_.

We are prepared to provide bid, performance, and payment bonds on the project for which Arlington County seeks prequalification through RFQ No. 20-030-RFQ if (name of Applicant) accepts an award of the contract and applies to us on or about the time that the work is to begin and if we are satisfied with the prevailing underwriting conditions, including but not limited to, contract terms and job specifications, bond forms and financing.

We possess certificates of authority as an acceptable surety authorized to do business in the Commonwealth of Virginia as published annually in the Federal Register, Department of Treasurer, Fiscal Service, Department Circular 570.

Sincerely,

\_\_\_\_\_  
Attorney-In-Fact

\_\_\_\_\_  
Name of Surety

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone



**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA**

**SUBMIT COMPLETED PROJECT SPECIFIC EXPERIENCE STATEMENT ELECTRONICALLY VIA VENDOR  
REGISTRY**

**ATTACHMENT D – PROJECT SPECIFIC EXPERIENCE STATEMENT**

*Provide all information required below. The County will consider for prequalification only information that is included in the application.*

**Applicant Name:** \_\_\_\_\_

1. **Name of Project:** \_\_\_\_\_

Contract No. or Project No. (if applicable) \_\_\_\_\_

Project Location: \_\_\_\_\_

2. **Project Owner:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

3. **Design Professional:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

4. **Contract Dates:** Attach explanation if project was not on schedule.

Started: \_\_\_\_\_

Contractual Completion Date: \_\_\_\_\_

Actual Completion Date: \_\_\_\_\_

5. **Original Contract Value:** \$ \_\_\_\_\_

Final Contract Value: \$ \_\_\_\_\_

Value of Change Orders to Date: \$ \_\_\_\_\_

Outstanding Claims to Date: \$ \_\_\_\_\_

6. **Project Details:** Attach a detailed description of the project and construction methods used.

7. **Project Manager and Project Superintendent:** List all Project Managers and Project Superintendents who had substantive work or responsibilities on this project:

Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

8. **If Applicant's work for this project was performed under the management of a General Contractor or Construction Management firm, provide the following:**

Firm Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

9. **If Applicant used sub-contractor(s) in the performance of this project provide the following:**

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

10. **Bonding Company:** \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

11. **LEED certified project? (Yes/No)**      **LEED Certification Level:** \_\_\_\_\_

12. **Web Management Software used:** \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA  
SUBMIT COMPLETED QUALIFYING EXPERIENCE CHART ELECTRONICALLY VIA VENDOR REGISTRY**

**ATTACHMENT E – QUALIFYING EXPERIENCE CHART**

| NAME OF PROJECT | QUALIFYING EXPERIENCE  |   |  |  |
|-----------------|--|---|--|--|
|                 | Was the Project construction value of \$30 million or greater? | Was the Project delivered through the construction management at risk delivery method | Was the Project delivered through the construction management at risk delivery method for a public entity? | Was the Project performed for a public transit system with a secondary (Type II) maintenance facility? |
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REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA

**SUBMIT COMPLETED PRIOR JUDGMENTS CERTIFICATION ELECTRONICALLY VIA VENDOR REGISTRY**

**ATTACHMENT F – PRIOR JUDGMENTS CERTIFICATION**

Has the Offeror, or any officer, director or owner thereof, had any judgments entered against it within the past ten years for the breach of any contract for governmental or nongovernmental construction, including, but not limited to, design-build and construction management contracts?

Yes \_\_\_\_ No \_\_\_\_

If yes, then attach a separate sheet(s) of paper that identifies and explains all such judgments.

The Offeror understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Offeror unqualified.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA**

**SUBMIT COMPLETED COMPLIANCE WITH PRIOR CONTRACTS WITH PUBLIC BODIES CERTIFICATION  
ELECTRONICALLY VIA VENDOR REGISTRY**

**ATTACHMENT G –  
COMPLIANCE WITH PRIOR CONTRACTS WITH PUBLIC BODIES CERTIFICATION**

Has the Offeror, except for good cause, substantially complied with the terms and conditions of all prior contracts with Arlington County for construction, including, but not limited to, design-build and construction management contracts? If the Offeror has not previously contracted with Arlington County Government for construction, including, but not limited to, design-build and construction management contracts, then has the Offeror, except for good cause, substantially complied with the terms and conditions of all prior construction management contracts with other “public bodies” as that term is defined in the Virginia Public Procurement Act?

Yes \_\_\_ No \_\_\_

If no, then attach a separate sheet(s) of paper that identifies and explains all such instances of substantial non-compliance.

The Offeror understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Offeror unqualified.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA**

**SUBMIT COMPLETED PRIOR CONVICTIONS CERTIFICATION ELECTRONICALLY VIA VENDOR REGISTRY**

**ATTACHMENT H – PRIOR CONVICTIONS CERTIFICATION**

Has the Offeror, or any officer, director, owner, project manager, procurement manager or chief financial officer thereof, been convicted within the past ten years of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of (i) Article 6 of the Virginia Public Procurement Act, (ii) the Virginia Governmental Frauds Act, (iii) Chapter 4.2 of title 59.1 of the Code of Virginia, or (iv) any substantially similar law of the United States or another state?

Yes \_\_\_ No \_\_\_

If yes, then attach a separate sheet(s) of paper that identifies and explains all such convictions.

The Offeror understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Offeror unqualified.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-030-RFQ  
ARLINGTON COUNTY, VIRGINIA**

**SUBMIT COMPLETED DEBARMENT CERTIFICATION ELECTRONICALLY VIA VENDOR REGISTRY**

**ATTACHMENT I – DEBARMENT CERTIFICATION**

Is the Offeror, or any officer, director or owner thereof, currently debarred pursuant to an established debarment procedure from bidding or contracting with any “public body” as that term is defined in the Virginia Public Procurement Act, agency of another state, or agency of the federal government?

Yes \_\_\_ No \_\_\_

If yes, then attach a separate sheet(s) of paper that identifies and explains all such debarments.

The Offeror understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Offeror unqualified.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_



# Vicinity Map Arcland Shirlington Properties

RPC #'s 31034043, **31034044**, **31034045**, 31034003, **31034042**

