



REQUEST FOR PROPOSALS DOWNTOWN CANOPIES

February 28, 2018

Request for Proposals:

The City of Elizabethton, Tennessee is requesting proposals for canopy roof repairs located at.

Downtown Elizabethton
500 Block East Elk Avenue (North Side)
Elizabethton, Tennessee 37643

General Description:

This RFP is for repairs to the Canopies located in downtown Elizabethton. All equipment, tools, material, etc, will be the responsibility of contractor. All non-metal items must be hauled to a legal disposal site. All removed material will be responsibility of contractor. Contractor will obtain required permits prior to any demolition and work.

Minimum Requirements:

- Clean the existing roof surface of all loose debris.
- Scrape existing aluminum coating with wire brush to remove as much as possible to allow for proper adhesion.
- Cut out existing cement at all roof drains to create a sump of 1.5" minimum and install adequately sized copper drain insert.
- Install ½" DensDeck Prime, or manufacturer approved separator board, fully adhered to deck in manufacturer approved 2-part insulation adhesive.
- Prime separator board with manufacturer approved asphalt primer.
- Install self-adhered, polyester reinforced, fire retardant, modified bitumen base sheet, per manufacturer specifications.
- Install self-adhered, polyester reinforced, modified bitumen, granulated cap sheet, per manufacturer specifications.
- Install new .032 aluminum counterflashing along wall, as necessary.
- Install new 2x6 blocking and tapered edge at perimeter to aid in directing water towards the existing drains.
- Install new 24 Ga aluminum drip edge to lock in perimeter of roof.
- Electrical conduit to be raised and reset, as necessary, with new 2x4 sleepers provided as necessary.

- Provide manufacturer's 15-year NDL system warranty upon completion.
- Provide contractor's two (2) year workmanship warranty.

Canopy sections are as follows:

Section 1) Approximately 125' x 10' (Ladybug Cottage Antiques)

Section 2) Approximately 77' x 10' (Antiques on Elk)

Section 3) Approximately 75' x 10' (Ritchie's)

Section 4) Approximately 77' x 10' (Ritchie's Continued)

Section 5) Approximately 100' x 10' (Merle Norman Cosmetics)

There should be (6) six prices included in your bid. A cost for repairing each section along with a total cost.

Miscellaneous:

- Proposals to include complete descriptive literature and specifications on material proposed to furnish and what work you chose to perform. Should include all information, capacities, etc., if applicable.
- All proposals should explain any exceptions and/or additions to the specifications Required or desired in order to allow the City to properly evaluate all proposals.
- Successful bidder to state proposed time of project to begin and finish based on when purchase order and approval to perform work is given.
- At any time during construction, times must be coordinated with City of Elizabethton staff to insure as little as possible disturbance to the downtown area.
- Vendor must include with proposal, on a separate sheet a minimum of three references where similar work has been performed, listing name, address, telephone number, and contact person.
- In order to submit a proper request for proposal, bidder must view job site in downtown Elizabethton.
- Warranty to be specified.
- In pricing we may not be able to do all sections, that is why we need section pricing to do what budget allows.
- *A bid bond of 10% of bid must be turned in with each bid.*

Installation and Setup:

Complete removal and installation of all material to complete a turnkey job. Some construction and electrical work may be required to complete job. This will be the

responsibility of the successful bidder. Project will be in full working capability when finished.

Bidder Requirements:

- Contractor and Subcontractor's public liability, Workman's Compensation, vehicle liability and property damage insurance will be required.
- Contractor must be licensed to perform the type of work herein described as required by Tennessee Code.

Insurance Requirements:

The contractor shall procure and maintain for the duration of the contract, at his/her own cost and expense, insurance against claims for injuries to persons or damages to property including contractual liability that may arise in connection with the performance of the work by the contractor, his agents, representatives,

Employees or subcontractors under this agreement. The insurance carrier(s) must be licensed to conduct business in the state of Tennessee. The insurance will be evidenced by certificates of insurance. The certificate shall include wording that states the City be notified thirty days prior to cancellation of the coverage or a major change in the coverage provided. The contractor will either verify the listed coverage(s) for all subcontractors hired by the contractor to assist with the project, or the contractor will assume total financial responsibility for uninsured claims of the subcontractor. The City shall be held harmless for any injuries, claims or judgments against the subcontractor. Certificates for liability coverages shall name the City as an additional insured. The following coverages may be required by successful bidder prior to work being performed.

___ Workers' compensation: a certificate shall be provided that indicates the contractor provides workers' compensation coverage in compliance with the state laws of Tennessee.

___ General Liability Insurance with a minimum limit of \$1,000,000 per occurrence with \$1,000,000 annual aggregate. This insurance shall indicate on the certificate of insurance the following coverages:

- Broad Form Contractual
- Independent Contractor and sub-contractors
- Premises-Operations

Additional coverages and limits may be required based upon the particular services contracted. If such additional coverages and limits are required for a specific contract, those requirements will be described in the special conditions of the contract specifications. Further, it is highly recommended that the City require the contractor to secure a standard endorsement to their (the contractor's) general liability policy that makes the coverage limits apply PER PROJECT.

— Automobile Liability Insurance with minimum limits of \$1,000,000 per occurrence unless otherwise indicated in the "special conditions" of the contract specifications. This insurance shall include bodily injury and property damage for the following coverages:

- owned automobiles
- hired automobiles
- non-owned automobiles

Submitting Requirements:

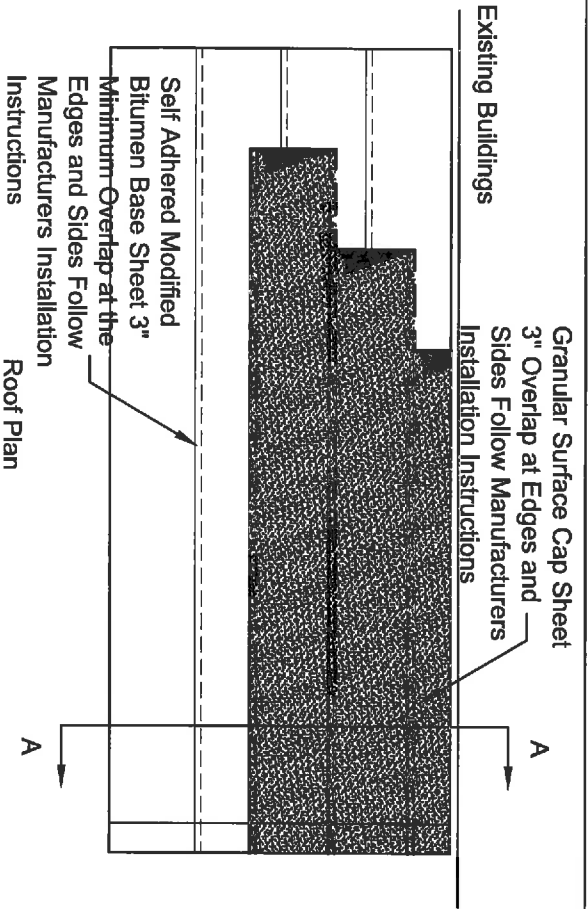
Proposals will be received in the Purchasing Director's Office of the City of Elizabethton, 136 South Sycamore Street, Elizabethton, Tennessee 37643, until 11:00 AM on March 22nd, 2018, at which time will be opened. Any proposals received after this date will not be considered. Proposal must be submitted on company letterhead. The proposal is to be signed and dated by a person authorized by the firm to submit bids and proposals. Return envelopes to be marked in the lower left-hand corner "Canopy Roof, Due Date March 22nd 2018."

Cancellation and/or Rejection Policy:

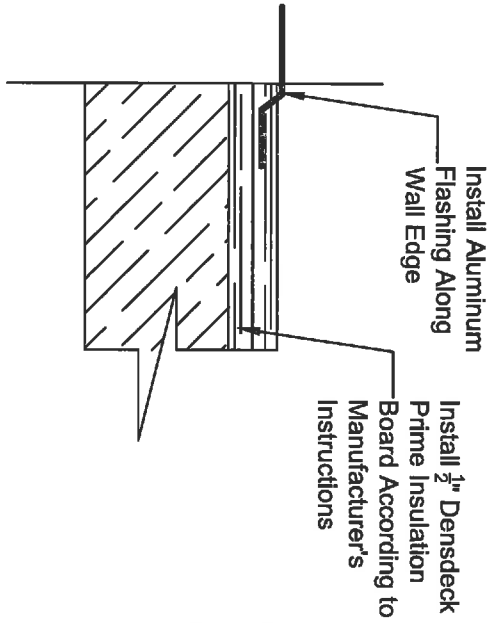
The City of Elizabethton reserves the right to reject any or all proposals, to waive informalities and to accept the proposal or proposals in its judgment is in the best interest of the City. The City of Elizabethton does not discriminate on the basis of race, creed, color, national origin, sex, religion, age or disability status in employment or the provision of services.

Contact Person:

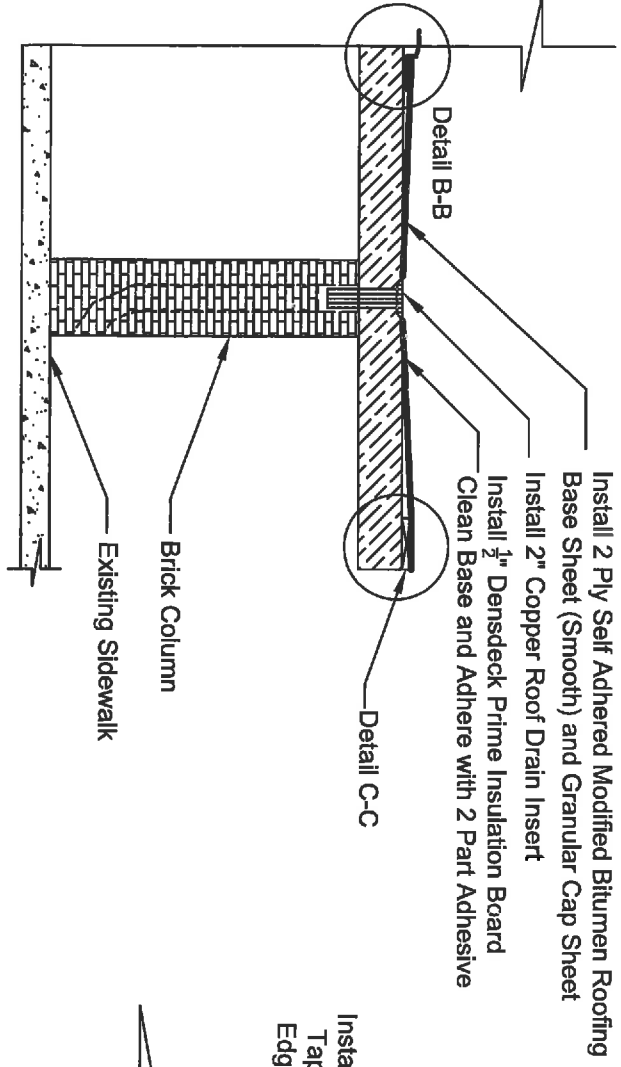
Greg Workman 423-542-1505



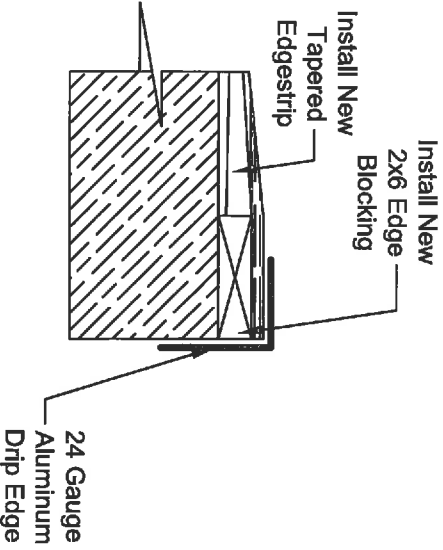
Roof Plan
NTS



Section Detail B-B
NTS



Section Detail A-A
NTS



Section Detail C-C
NTS

Downtown Canopy Improvements

NO.	REV.	DATE	DESCRIPTION

PROJECT: Downtown Canopy Improvements
 FILE NAME: DWG0216
 DATE PLOTTED: 1/15/16
 DESIGNED BY: JTB
 APPROVED BY:

SCALE: NTS
SHEET 1



MERLE NORMAN COSMETICS





Lafayette College
A New Jersey
College

Antique

SPEED
LIMIT
20



Antiques
Plus

23





Antiques
ELK

OPEN

ARMOUR

NATIONALLY
ADVERTISED
FURNITURE

RITC HIE'S

GENERAL ELECTRIC
APPLIANCES





GENERAL ELECTRIC
APPLIANCES





