

**City of Spartanburg**  
**Procurement and Property Division**  
**Post Office Drawer 5107, SC 29304-1749**  
**Phone (864) 596-2049 - Fax (864) 596-2365**

**Legal Notice**  
**Request for Proposal for**  
**Purchase of a 2017 Utility Vehicle**

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**November 10, 2016**

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**NOTICE IS HEREBY GIVEN** – The City of Spartanburg Fire Department is seeking proposal from vendors for a 2017 Utility Vehicle.

**Proposal No: 1617-11-29-02**

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a City of Spartanburg Business License.

Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for Invitations for Bids.

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager on or before Tuesday, November 29, 2016 no later than 3 PM, City Hall, 145 West Broad Street at which time they will be publicly opened and read aloud in the Training Room, same location.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304

Attn: Procurement and Property Division

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for Invitations for bids. The following Proposal Number Must be placed on the outer envelope in order for the bid to be Stamped in as accepted on time: **Proposal No: 1617-11-29-02**

City of Spartanburg Fire Department Bid Specifications for Purchase of a 2017  
Utility Vehicle

The following specifications are for the purchase of a new 2017 Utility Vehicle. These specifications are the **minimum** requirements. Any exceptions to these specifications should be clearly identified by the vendor, and a full description of the replacement specification must be given and noted.

- ◆ Engine – 4 stroke EFI 695cc, Liquid cooled
- ◆ Drive – On the fly 4 wheel drive with locking front differential
- ◆ Transmission – Automatic
- ◆ Suspension – Fully independent with 10 inches of travel
- ◆ Ground Clearance – 10 inches
- ◆ Steering – Electronic power steering
- ◆ Brakes – Hydraulic Disk
- ◆ Seating – Capacity for six (6) adults
- ◆ Cargo capacity – 1000 lbs capacity without deduction for passengers
- ◆ Cargo box – 56 inches by 42.5 inches with removable sides and tilt
- ◆ Color – Red
- ◆ Hard Top Roof – Molded plastic
- ◆ Rear Bumper – Steel
- ◆ Front Bumper - Steel
- ◆ Rearview mirror

All bids must include South Carolina sales tax, delivery and initial set up/servicing of completed vehicle.

# Procurement & Property Division



## Request for Proposal

### RTV for Fire Dept.

Proposal No: 1617-11-29-02

(Show this number on envelope and all correspondence)

\_\_\_\_\_ submits herewith our proposal in response to the bid request number shown above  
(Company Name)  
in compliance with the description(s) and specifications (s) for the following:

Total Cost for Bid	

Minority and Woman Own Business Yes No	MWBE Participation Percentage	
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In compliance with the proposal invitation and subject to all conditions thereof, the undersigned agrees:

- A. This proposals is stated, is open for acceptance for a period of 60 calendar days from day of pending.
- B. To furnish any and all items at the prices set forth the items unless otherwise specified, within 30 Calendar days after receipt of purchase order; contract and/or notice proceed.
- C. Signing of this Proposal form, Proposer agrees all Addenda have been read and understood.

\_\_\_\_\_

Company Name \_\_\_\_\_ Tel. No \_\_\_\_\_ Cell No. \_\_\_\_\_  
Post Office Box \_\_\_\_\_ Fax Number \_\_\_\_\_  
Street \_\_\_\_\_ Federal ID No. or SS \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email Address \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PROPOSALERS REPRESENTATIVE

\_\_\_\_\_  
DATE

The awarded vendor will be required to complete the new W-9 Form