

Invitation for Sealed Bids	
Solicitation name/number	Restoration Services for Montgomery Village Apartment 242 C24017
Upload responses by	11:00 a.m. on May 17, 2024
Upload your response to	<p>https://vrapp.supplierregistry.com/Account/LogOn</p> <ul style="list-style-type: none"> <u>All bids/proposals must be submitted through the Vendor Registry platform as one document.</u> When uploading bids/proposals, be sure to upload all required solicitation documents. Upload your response as ONE document. <p>Bids/proposals delivered by email, fax, USPS or in person will be rejected.</p>
Post Questions to	<p>https://vrapp.supplierregistry.com/Account/LogOn</p> <p>by 6:00 p.m. on May 10, 2024.</p> <p style="text-align: center;">KCDC will not accept questions via email or telephone.</p>
Award results	KCDC posts the award decision to its web page at: http://www.kcdc.org/procurement/.
Open Records/Public Access to Documents	All document provided to KCDC are subject to the Tennessee Open Meetings Act (TCA 8-44-101) and open records requirements.
Check KCDC's webpage for addenda and changes before submitting your response.	



General Information

1. Background and Intent

- a. Knoxville's Community Development Corporation ("KCDC") is the public housing authority for the City of Knoxville and for Knox County in Tennessee. KCDC's affordable housing property portfolio includes more than 26 properties with approximately 3,600 dwelling units. In addition to operating its public housing apartments, KCDC oversees approximately 4,097 Section 8 Vouchers and 76 Moderate Rehabilitation units. Additionally, KCDC serves as the redevelopment agency for the City of Knoxville, managing redevelopment areas, TIFs, and PILOTs.
- b. Definition/Clarification: KCDC uses "suppliers" as inclusive of various words describing interested parties often called "bidders," "contractors," "firms," "proposers" and "vendors."
- c. This solicitation's goal is to contract with a supplier to restore apartment 242 at KCDC's apartment complex known as Montgomery Village (4530 Joe Lewis Road). The supplier shall furnish all labor, materials and equipment to restore the fire damaged apartments as detailed herein. In general, this work is to restore this apartment to its pre-fire state. Appliances are not included in this work.
- d. See the Scope of Work section for the technical details. Note this information is from KCDC's insurance estimator TENCO Services Inc. and is the basis for the Scope of Work.

2. Bonds

Bid, payment and performance bonds are required if the bid exceeds \$100,000 in value. The supplier will include all bonding costs in the base bid. Bonding requirements include:

- a. A bid bond from each supplier equivalent to five percent (5%) of the bid price. Such bid bond **must** be uploaded with the bid. Bid bonds will not be returned until a contract is signed.
- b. Performance and payment bonds for 100% of the contract price.
- c. All bonding companies must be listed in the Federal Register, Department of the Treasury Fiscal Service, Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies; Notice. Companies licensed to do business in the State of Tennessee must issue all required bonds.

3. Changes after Award

It is possible that after award KCDC will need to revise the requirements specified herein. KCDC reserves the right to make such changes after consultation with the supplier. Should additional costs arise, the supplier must document increased costs.

KCDC reserves the right to accept or reject and negotiate these charges. Generally, such changes will not be of a “cardinal” nature.

4. **Codes and Ordinances**

All work covered is to be performed in full accord with national, state and local codes, ordinances and orders that are in effect at the time the work is performed.

5. **Contact Policy**

Only contact KCDC’s Procurement Division about this solicitation from the issuance of this solicitation until award. Information obtained from an unauthorized officer, agent, or employee will not affect the risks or obligations assumed by the supplier or relieve the supplier from fulfilling any of the conditions of the resulting award for this project. Such contact can disqualify the supplier from the solicitation process.

6. **Contract Approval**

The resulting contract is subject to KCDC’s Board approval if it exceeds \$100,000.

7. **Damage**

The supplier is responsible for all damage to buildings, equipment, grounds, premises and all other types of potential damage resulting from the provision of the services requested herein.

8. **Employees**

Supplier will:

- a. Provide at least one employee on every job assignment with the ability to speak, read, write and understand English so owner’s staff can communicate effectively with them.
- b. Ensure that employees have proper identification displayed while on the job site. Employees, while on site, must wear a company uniform or have photo identification displayed.
- c. Employee’s parking vehicles (whether corporately or privately owned) must ensure that company identification is on the vehicles. This may be by placards on the vehicle’s side, laminated paper with the company name placed on the dashboard or other means.

9. **Entrance to Sites**

Supplier’s employees are not to be on KCDC premises unless they are working on a KCDC project. Acquaintances, family members, assistants or any person not working on KCDC’s behalf will not accompany employees on KCDC sites.

10. Equipment

Supplier shall provide all necessary equipment, materials, supplies, et cetera needed for the work. Include the cost for such equipment, materials and supplies in the price quoted. KCDC staff is not to be asked for the loan of equipment.

11. Evaluation

- a. KCDC will evaluate this as a formal sealed bid and the award is to the “lowest and best” bidders. KCDC alone determines (using the National Institute of Governmental Procurement’s definition and other relevant sources as appropriate) the supplier’s “responsive” and “responsible” status prior to award. Responsible means a business with the financial and technical ability to perform the requirements of the solicitation and subsequent contract.
- b. A responsive bid is one that fully conforms in all material respects to the solicitation document and its requirements, including all form and substance.
- c. KCDC reserves the right to request additional information to assist in the evaluation process; this includes references and business ability information.

12. General Instructions to Suppliers

KCDC’s General Instructions to Suppliers are at www.kcdc.org. Click on “Procurement” and the link to the instructions. The supplier’s submittal means acceptance of the terms and conditions found in KCDC’s “General Instructions to Suppliers.” The following paragraphs in the General Instructions to Suppliers do not apply: 46a, 46c, 46d, 46e, 46f, 59 and 67.

13. Insurance

- a. See Appendix 1. These insurances and levels are required and not optional. If you or your insurance agent have concerns or believe that some coverages are not necessary, email procurementinfo@kcdc.org detailing any requested changes before this solicitation’s due date. The supplier will include all insurance costs in the base bid.
- b. Note that KCDC’s Insurance Appendix has changed and now requires your signature as well as that of your insurance agent(s).
- c. Upon notice of intent to award, your insurance agent will email questions and the proposed Certificate of Insurance (COI) to dmartin@kcdc.org for review.

14. Invoicing/Ordering

- a. Until a purchase order is in place, work is not to be performed nor are goods to be delivered. KCDC does not have a legal obligation to pay for the work performed prior to the issuance of a purchase order.

- b. Suppliers must submit invoices within 90 days of the delivery of goods or services. KCDC may refuse invoices submitted after the 90-day threshold. KCDC prefers invoices arrive within 10 days following the end of the month in which goods or services were supplied.
- c. Most KCDC purchases of goods are exempt from Tennessee sales and use tax pursuant to Tennessee Code Annotated 67-6-329(a) (4) and KCDC is exempt from the Federal Excise tax. However, suppliers are subject to Tennessee sales and use tax on all materials and supplies used in the performance of a contract, whether such materials and supplies are purchased by the supplier, produced by the supplier, or provided to the supplier by KCDC, pursuant to Tennessee Code Annotated 67-6-209.
- d. The supplier pays all taxes incurred in the performance of an awarded contract. Upon the placement of a purchase order or the award of a contract, KCDC will provide a State of Tennessee Sales Tax Exemption form to the supplier. KCDC will not pay taxes on invoices.
- e. KCDC pays by electronic transfer (ACH) only.
- f. Invoices must:
 - Be sequentially numbered so that there is no duplication.
 - Show a date that is after the work is complete or goods delivered
 - List the purchase order number
 - Breakdown pricing according to the award structure
 - Reference the bid number
 - Reference the site and apartment number serviced
- g. KCDC wants all invoices emailed to apadmin@kcdc.org . You may copy the requestor on the email. Do not send invoices by any other means.

15. Licensure

- a. Suppliers must be properly licensed by the State of Tennessee and all other authorities having authority. Throughout the term of this contract, the supplier shall keep the required licensure.
- b. In addition to any City or County licenses that may be required, all suppliers must be licensed contractors as required by the "Contractor's Licensing Act of 1994" as mandated by the State of Tennessee. The supplier must have the necessary licensing classifications as required by the Rules of the Tennessee Board for Licensing General Contractors.

16. Liquidated Damages

Liquidated damages shall apply at \$100.00 per calendar day for each day beyond the scheduled completion date and such provision shall be included in the contract for construction. However, KCDC will consider explanatory information if it provides a valid reason for delays in schedule.

17. Materials and Workmanship

All materials and equipment furnished shall be new and best quality. Work shall be accurate, professionally finished, with industry standard best practices. Scope of work will be subject to KCDC's approval. All materials and equipment provided shall conform to regulations of enforcement bodies having jurisdiction. All work shall be installed per manufacturer's specification. All work shall meet the manufacturer's requirements for warranty. Supplier shall furnish material samples for approval if specified and so desired by KCDC.

18. Measurements and Drawings

Drawings are not provided. Accurate measurements are the sole responsibility of the supplier.

19. Permits

The supplier shall obtain and pay for all permits required to complete the required scope of work. In addition, supplier shall arrange, schedule, and pay for all required final inspections by state, local, or independent certified inspecting authorities necessary for issuance of all required KCDC utilization permits concerning completed work.

20. Safety Data Sheets (SDS)

Safety Data Sheets (SDS) for each item must be left when the items are installed. Suppliers must be certain the brand(s) they are offering are labeled by the manufacturer with appropriate hazardous material symbols where applicable.

21. Safety/OSHA Guideline Compliance

- a. The supplier shall be responsible for providing and for the placement of barricades, tarps, plastic, flag tape and other safety/traffic control equipment required to protect the public, surrounding areas, equipment and vehicles.
- b. The supplier shall ensure that the flow of vehicular traffic be impeded as little as possible during the project. The safety of the public is of prime concern to KCDC and all costs associated are the responsibility of the supplier.
- c. The supplier shall ensure that its employees exercise all necessary caution and discretion to avoid injury to persons or damage to property.
- d. All buildings, appurtenances and furnishings shall be protected by the supplier from damage, which might be done or caused by work performed under this award.

Such damages to the foregoing shall be repaired and/or replaced by approved methods so as to restore the damaged areas to their original condition at the sole expense of the supplier.

- e. Supplier shall perform scope of work in accordance with all applicable OSHA standards including but not limited to: CFR1910.144, CFR1910.145, and CFR1926.200.
At no additional cost to KCDC, caution and, or danger tape as well as proper signage shall be posted on-site at any time work is being performed or a potential hazard is present to workers, KCDC tenants, KCDC staff, or to the general public.
- f. Supplier shall comply with all other OSHA and TOSHA safety standards that apply to this scope of work.

22. Security

The successful supplier is responsible for providing all security for equipment, materials, personnel and tools required for this work. KCDC is not responsible for damage or losses to equipment, materials, personnel or tools.

23. Small Business Outreach

KCDC requires the successful supplier to reach out to small businesses, minority owned businesses and woman owned businesses for goods and subcontracted services to fulfill this award. In addition to the successful supplier reporting on dollars spent with such businesses each January, KCDC expects outreach that results in actual subcontracting arrangements with such suppliers.

24. Smoke Free Policy

KCDC's Smoke Free policy is applicable to you, your employees and subcontractors. The policy mandates:

- No smoking on any KCDC property
- No e-vape or similar usage on any KCDC property
- The Smoke Free policy applies in personal or corporate vehicles on KCDC's property

25. Storage

KCDC sites have very limited storage space for suppliers to access. Accordingly, suppliers are responsible for the storage of materials and their security. If possible, KCDC will allow suppliers to use space but the safety and security of the items stored is solely the responsibility of the supplier.

26. Subcontractors

Subcontractors must:

- a. Be approved by KCDC prior to beginning work.

- b. Carry the insurance coverages as outlined herein.
- c. Not be on the federal government, HUD's nor the State of Tennessee's debarment lists.
- d. Not be changed without owner's permission.

27. Weather

Since this solicitation calls for liquidated damages if the supplier exceeds the guaranteed number of days for completion, allowances are needed for excessive inclement weather.

a. Extensions of Contract Time

If the basis exists for an extension of time in accordance with this solicitation, then an extension of time based on weather may be granted only for the number of weather delay days in excess of the number of weather days listed as the Standard Baseline for that month.

b. STANDARD BASELINE FOR AVERAGE CLIMATIC RANGE

The Standard Baseline is the normal and anticipated number of calendar days for each month during which adverse weather will prevent activity. Suspension of activity for the number of days each month as listed in the Standard Baseline is to be included in the work and not eligible for an extension of the contract time. The baseline is:

JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
10	10	10	10	11	8	11	7	9	7	8	12

c. ADVERSE WEATHER AND WEATHER DELAY DAYS

1. Adverse weather is the occurrence of one or more of the following conditions which prevents only exterior activity or access to the site within a twenty-four-hour period:
 - a. Precipitation (rain, snow, or ice) in excess of one-tenth inch (0.10") liquid measure.
 - b. Temperatures which do not rise above 32 degrees Fahrenheit by 10:00 a.m.
 - c. Standing snow in excess of one inch (1.00").
2. Adverse weather may include, if appropriate, "dry-out" or "mud" days when all of the following are met:
 - a. For rain above the Standard Baseline.

- b. Only if there is a hindrance to site access or site work, such as excavation, backfill, and footings.
 - c. At a rate no greater than one make-up day for each day or consecutive days or rain beyond the Standard Baseline that total 1.0 inch or more liquid measure, unless specifically recommended otherwise by the owner.
 3. A weather delay day occurs only if adverse weather prevents work on the project for 50 percent or more of the supplier's scheduled workday, including a weekend day or holiday if the supplier has scheduled construction activity that day.
- d. Documentation and Submittals
 1. Submit Daily Jobsite Work Log showing which and to what extent activities were affected by weather on a monthly basis.
 2. Submit actual weather data to support a claim for the time extension obtained from nearest NOAA weather station or other independently verified source approved by the owner at the beginning of the project.
 3. Maintain a rain gauge, thermometer, and clock at the jobsite. Keep daily records of precipitation, temperature, and the time of each occurrence throughout the project.
 4. Use the Standard Baseline data provided in this section when documenting actual delays due to weather in excess of the average.
 5. Organize claim and documentation to facilitate evaluation on a basis of calendar month periods, and submit in accordance with the procedures for claims established by the owner.
- e. Approval by Owner
 1. If the extension of the contract time is appropriate, it will occur in accordance with the provisions of this solicitation.
 2. Extra costs shall not be incurred by the owner for any extra time increase to the contract.

28. Work Hours

KCDC's work hours are Monday through Friday day from 7:30 a.m. until 4:00 p.m. and supplier work is normally performed during these hours. Afterhours work or work on Saturdays, Sundays or holidays requires KCDC's advance approval since KCDC staff is normally not present at those times.

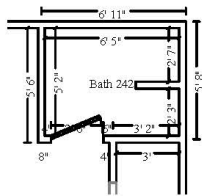
Scope of Work

TENCO Services Inc.

PO BOX 15598
Chattanooga, TN 37415
(423)-875-5522

KCDC_MONTGOM_241

Main Level



Bath 242

Height: 8'

202.11 SF Walls	32.45 SF Ceiling
234.56 SF Walls & Ceiling	32.45 SF Floor
3.61 SY Flooring	24.85 LF Floor Perimeter
27.35 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into KITCHEN_242

DESCRIPTION	QTY
65. 5/8" drywall - hung, taped, floated, ready for paint	234.56 SF
67. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	234.56 SF
69. Baseboard - 4 1/4"	24.85 LF
72. Paint baseboard - two coats	24.85 LF
73. Light fixture	1.00 EA
74. Interior door unit	1.00 EA
75. Door knob - interior	1.00 EA
78. Paint door or window opening - 2 coats (per side)	2.00 EA
79. Paint door slab only - 2 coats (per side)	2.00 EA
262. Tile floor covering	32.45 SF
264. 1/2" Cement board	32.45 SF
265. R&R Aluminum window, horiz. slider 24-32 sf (2 pane w/thermal)	1.00 EA
267. Toilet	1.00 EA
268. Toilet seat	1.00 EA
269. Fiberglass tub & shower combination	1.00 EA
270. Tub/shower faucet	1.00 EA
271. Sink - single	1.00 EA
272. Sink faucet - Bathroom	1.00 EA
273. Bathroom ventilation fan, light, and heater - Large	1.00 EA
274. Handicap grab bar - Stainless steel, 1 1/2" x 24"	3.00 EA

NOTES:

TENCO Services Inc.

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Bedroom 242

Height: 8'

300.80 SF Walls	93.89 SF Ceiling
394.69 SF Walls & Ceiling	93.89 SF Floor
10.43 SY Flooring	39.67 LF Floor Perimeter
44.67 LF Ceil. Perimeter	

Window

5' 3" X 4' 5"

Opens into Exterior

Door

2' 6" X 6' 8"

Opens into KITCHEN_242

Door

2' 6" X 6' 8"

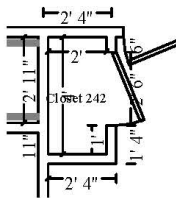
Opens into CLOSET_242

DESCRIPTION

QTY

82. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on walls)	695.49 SF
83. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	394.69 SF
84. Baseboard - 4 1/4"	39.67 LF
85. Paint baseboard - two coats	39.67 LF
86. Light fixture	1.00 EA
87. Interior door unit	1.00 EA
88. Door knob - interior	1.00 EA
89. Paint door or window opening - 2 coats (per side)	3.00 EA
90. Paint door slab only - 2 coats (per side)	4.00 EA
91. Underlayment - 5/8" BC plywood	93.89 SF
301. Snaplock Laminate - simulated wood flooring - High grade	93.89 SF
303. R&R Aluminum window, horiz. slider 33-40 sf (2 pane w/thermal)	1.00 EA

NOTES:



Closet 242

Height: 8'

79.33 SF Walls	8.00 SF Ceiling
87.33 SF Walls & Ceiling	8.00 SF Floor
0.89 SY Flooring	9.50 LF Floor Perimeter
12.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

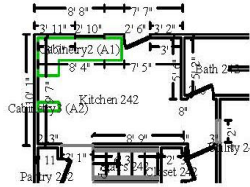
Opens into BEDROOM_242

TENCO Services Inc.

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DESCRIPTION	QTY
92. 5/8" drywall - hung, taped, floated, ready for paint	87.33 SF
93. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	87.33 SF
94. Baseboard - 4 1/4"	9.50 LF
95. Paint baseboard - two coats	9.50 LF
96. Light fixture	1.00 EA
97. Interior door unit	1.00 EA
98. Door knob - interior	1.00 EA
99. Paint door or window opening - 2 coats (per side)	1.00 EA
100. Paint door slab only - 2 coats (per side)	2.00 EA
101. Underlayment - 5/8" BC plywood	8.00 SF
304. Snaplock Laminate - simulated wood flooring - High grade	8.00 SF

NOTES:



Kitchen 242

Height: 8'

341.05 SF Walls	146.70 SF Ceiling
487.75 SF Walls & Ceiling	146.70 SF Floor
16.30 SY Flooring	41.05 LF Floor Perimeter
50.55 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"	Opens into Exterior
Missing Wall	3' 1" X 8'	Opens into LIVING_ROOM_
Door	2' 6" X 6' 8"	Opens into BEDROOM_242
Missing Wall - Goes to Floor	2' X 6' 8"	Opens into UTILITY_242
Door	2' 6" X 6' 8"	Opens into BATH_242

DESCRIPTION	QTY
102. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on walls)	828.80 SF
103. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	487.75 SF
104. Baseboard - 4 1/4"	41.05 LF
105. Paint baseboard - two coats	41.05 LF
106. Light fixture	1.00 EA
107. R&R Exterior door, 8' - solid alder - paneled	1.00 EA
108. R&R Door lockset & deadbolt - exterior	1.00 EA

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PO BOX 15598
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CONTINUED - Kitchen 242

DESCRIPTION	QTY
109. Paint door or window opening - 2 coats (per side)	2.00 EA
110. Paint door slab only - 2 coats (per side)	2.00 EA
111. Underlayment - 5/8" BC plywood	146.70 SF
305. Snaplock Laminate - simulated wood flooring - High grade	146.70 SF
320. R&R Aluminum window, horiz. slider 33-40 sf (2 pane w/thermal)	2.00 EA
324. Countertop - post formed plastic laminate	16.00 LF
326. Cabinetry - lower (base) units - High grade	16.00 LF
327. Cabinetry - upper (wall) units - High grade	18.00 LF
328. Sink - double basin	1.00 EA
329. Sink faucet - Kitchen	1.00 EA
330. Range - freestanding - electric	1.00 EA
331. Refrigerator - top freezer - 18 to 22 cf	1.00 EA
334. Range hood	1.00 EA

NOTES:



Living Room 242

Height: 8'

365.90 SF Walls	178.14 SF Ceiling
544.04 SF Walls & Ceiling	178.14 SF Floor
19.79 SY Flooring	48.35 LF Floor Perimeter
53.35 LF Ceil. Perimeter	

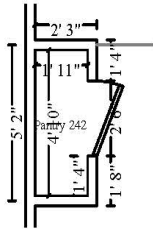
Door	2' 6" X 6' 8"	Opens into Exterior
Missing Wall	2' 11 3/16" X 8'	Opens into STAIRS_242
Missing Wall	3' 1" X 8'	Opens into KITCHEN_242
Door	2' 6" X 6' 8"	Opens into PANTRY_242
Window	5' 3" X 5' 3"	Opens into Exterior

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DESCRIPTION	QTY
112. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on walls)	909.94 SF
113. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	544.04 SF
114. Baseboard - 4 1/4"	48.35 LF
115. Paint baseboard - two coats	48.35 LF
116. Light fixture	1.00 EA
119. Paint door or window opening - 2 coats (per side)	5.00 EA
120. Paint door slab only - 2 coats (per side)	2.00 EA
121. Underlayment - 5/8" BC plywood	178.14 SF
306. Snaplock Laminate - simulated wood flooring - High grade	178.14 SF
321. R&R Exterior door, 8' - solid alder - paneled	1.00 EA
322. R&R Door lockset & deadbolt - exterior	1.00 EA
323. R&R Aluminum window, horiz. slider 33-40 sf (2 pane w/thermal)	3.00 EA
349. Window Installer - per hour--- Additional Labor for Install in Masonry Exterior	16.00 HR

NOTES:



Pantry 242

Height: 8'

91.33 SF Walls	9.26 SF Ceiling
100.60 SF Walls & Ceiling	9.26 SF Floor
1.03 SY Flooring	11.00 LF Floor Perimeter
13.50 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into LIVING_ROOM_

DESCRIPTION	QTY
122. 5/8" drywall - hung, taped, floated, ready for paint	100.60 SF
123. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	100.60 SF
124. Baseboard - 4 1/4"	11.00 LF
125. Paint baseboard - two coats	11.00 LF
126. Light fixture	1.00 EA
127. Interior door unit	1.00 EA
128. Door knob - interior	1.00 EA
129. Paint door or window opening - 2 coats (per side)	2.00 EA
130. Paint door slab only - 2 coats (per side)	2.00 EA

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TENCO Services Inc.

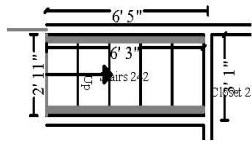
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CONTINUED - Pantry 242

DESCRIPTION	QTY
131. Underlayment - 5/8" BC plywood	9.26 SF
307. Snaplock Laminate - simulated wood flooring - High grade	9.26 SF

NOTES:

Stairs 242		Height: 11' 9"
	146.90 SF Walls	18.34 SF Ceiling
	165.24 SF Walls & Ceiling	29.95 SF Floor
	3.33 SY Flooring	16.91 LF Floor Perimeter
	15.43 LF Ceil. Perimeter	



Missing Wall 2' 11 3/16" X 11' 9" Opens into LIVING_ROOM_

DESCRIPTION	QTY
132. 5/8" drywall - hung, taped, floated, ready for paint	165.24 SF
133. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	165.24 SF
134. Baseboard - 4 1/4"	16.91 LF
135. Paint baseboard - two coats	16.91 LF
136. Light fixture	1.00 EA
308. Snaplock Laminate - simulated wood flooring - High grade	29.95 SF

NOTES:

TENCO Services Inc.

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Utility 242

Height: 8'

168.94 SF Walls	25.18 SF Ceiling
194.11 SF Walls & Ceiling	25.18 SF Floor
2.80 SY Flooring	20.78 LF Floor Perimeter
22.78 LF Ceil. Perimeter	

Missing Wall - Goes to Floor

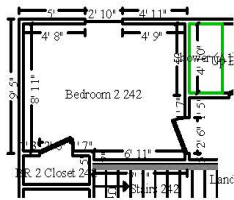
2' X 6' 8"

Opens into KITCHEN_242

DESCRIPTION	QTY
142. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on Walls)	363.05 SF
143. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	194.11 SF
144. Baseboard - 4 1/4"	20.78 LF
145. Paint baseboard - two coats	20.78 LF
146. Light fixture	1.00 EA
147. Interior door unit	1.00 EA
148. Door knob - interior	1.00 EA
149. Paint door or window opening - 2 coats (per side)	2.00 EA
150. Paint door slab only - 2 coats (per side)	2.00 EA
151. Underlayment - 5/8" BC plywood	25.18 SF
309. Snaplock Laminate - simulated wood flooring - High grade	25.18 SF
335. Water heater - 40 gallon - Electric - 6 yr	1.00 EA

NOTES:

Level 2



Bedroom 2 242

Height: 8'

314.67 SF Walls	113.26 SF Ceiling
427.93 SF Walls & Ceiling	113.26 SF Floor
12.58 SY Flooring	38.50 LF Floor Perimeter
43.50 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into LANDING_242

Door

2' 6" X 6' 8"

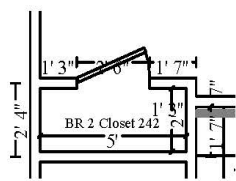
Opens into BR_2_CLOSET_

TENCO Services Inc.

PO BOX 15598
 Chattanooga, TN 37415
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DESCRIPTION	QTY
152. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on walls)	742.60 SF
153. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	427.93 SF
154. Baseboard - 4 1/4"	38.50 LF
155. Paint baseboard - two coats	38.50 LF
156. Light fixture	1.00 EA
157. Interior door unit	1.00 EA
158. Door knob - interior	1.00 EA
159. Paint door or window opening - 2 coats (per side)	4.00 EA
160. Paint door slab only - 2 coats (per side)	4.00 EA
161. Underlayment - 5/8" BC plywood	113.26 SF
288. Stud wall - 2" x 4" x 8' - 16" oc	43.50 LF
310. Snaplock Laminate - simulated wood flooring - High grade	113.26 SF
336. R&R Aluminum window, horiz. slider 33-40 sf (2 pane w/thermal)	1.00 EA

NOTES:



BR 2 Closet 242

Height: 8'

95.33 SF Walls	10.00 SF Ceiling
105.33 SF Walls & Ceiling	10.00 SF Floor
1.11 SY Flooring	11.50 LF Floor Perimeter
14.00 LF Ceil. Perimeter	

Door **2' 6" X 6' 8"** **Opens into BEDROOM_2_24**

DESCRIPTION	QTY
162. 5/8" drywall - hung, taped, floated, ready for paint	105.33 SF
163. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	105.33 SF
164. Baseboard - 4 1/4"	11.50 LF
165. Paint baseboard - two coats	11.50 LF
166. Light fixture	1.00 EA
167. Interior door unit	1.00 EA
168. Door knob - interior	1.00 EA
169. Paint door or window opening - 2 coats (per side)	2.00 EA
170. Paint door slab only - 2 coats (per side)	2.00 EA

KCDC_MONTGOM_241

4/5/2024

Page: 9

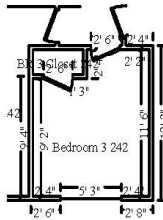
TENCO Services Inc.

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 (423)-875-5522

CONTINUED - BR 2 Closet 242

DESCRIPTION	QTY
171. Underlayment - 5/8" BC plywood	10.00 SF
291. Stud wall - 2" x 4" x 8' - 16" oc	14.00 LF
311. Snaplock Laminate - simulated wood flooring - High grade	10.00 SF

NOTES:



Bedroom 3 242

Height: 8'

283.09 SF Walls	104.11 SF Ceiling
387.20 SF Walls & Ceiling	104.11 SF Floor
11.57 SY Flooring	38.00 LF Floor Perimeter
43.00 LF Ceil. Perimeter	

Window	5' 3" X 5' 3"	Opens into Exterior
Door	2' 6" X 6' 8"	Opens into BR_3_CLOSET_
Door	2' 6" X 6' 8"	Opens into LANDING_242

DESCRIPTION	QTY
172. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on walls)	670.29 SF
173. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	387.20 SF
174. Baseboard - 4 1/4"	38.00 LF
175. Paint baseboard - two coats	38.00 LF
176. Light fixture	1.00 EA
177. Interior door unit	1.00 EA
178. Door knob - interior	1.00 EA
179. Paint door or window opening - 2 coats (per side)	4.00 EA
180. Paint door slab only - 2 coats (per side)	4.00 EA
181. Underlayment - 5/8" BC plywood	104.11 SF
292. Stud wall - 2" x 4" x 8' - 16" oc	43.00 LF

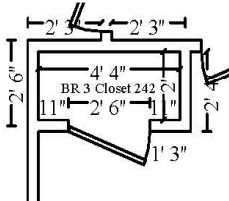
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CONTINUED - Bedroom 3 242

DESCRIPTION	QTY
312. Snaplock Laminate - simulated wood flooring - High grade	104.11 SF
337. R&R Aluminum window, horiz. slider 33-40 sf (2 pane w/thermal)	1.00 EA

NOTES:

	BR 3 Closet 242	Height: 8'
	84.67 SF Walls 93.33 SF Walls & Ceiling 0.96 SY Flooring 12.67 LF Ceil. Perimeter	8.67 SF Ceiling 8.67 SF Floor 10.17 LF Floor Perimeter
Door	2' 6" X 6' 8"	Opens into BEDROOM_3_24

DESCRIPTION	QTY
182. 5/8" drywall - hung, taped, floated, ready for paint	93.33 SF
183. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	93.33 SF
184. Baseboard - 4 1/4"	10.17 LF
185. Paint baseboard - two coats	10.17 LF
186. Light fixture	1.00 EA
187. Interior door unit	1.00 EA
188. Door knob - interior	1.00 EA
189. Paint door or window opening - 2 coats (per side)	2.00 EA
190. Paint door slab only - 2 coats (per side)	2.00 EA
191. Underlayment - 5/8" BC plywood	8.67 SF
293. Stud wall - 2" x 4" x 8' - 16" oc	12.67 LF
313. Snaplock Laminate - simulated wood flooring - High grade	8.67 SF

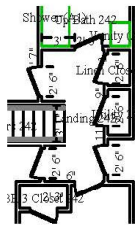
TENCO Services Inc.

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CONTINUED - BR 3 Closet 242

DESCRIPTION	QTY
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NOTES:



Landing 242

Height: 8'

150.67 SF Walls	54.24 SF Ceiling
204.91 SF Walls & Ceiling	54.24 SF Floor
6.03 SY Flooring	15.92 LF Floor Perimeter
33.42 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"	Opens into MASTER_BEDR2
Missing Wall	3' 1" X 8'	Opens into STAIRS_242
Door	2' 6" X 6' 8"	Opens into BEDROOM_2_24
Door	2' 6" X 6' 8"	Opens into UP_BATH_242
Door	2' 6" X 6' 8"	Opens into LINEN_CLOSE2
Door	2' 6" X 6' 8"	Opens into UTILITY_242
Door	2' 6" X 6' 8"	Opens into Exterior
Door	2' 6" X 6' 8"	Opens into BEDROOM_3_24

DESCRIPTION	QTY
192. 5/8" drywall - hung, taped, floated, ready for paint	204.91 SF
193. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	204.91 SF
194. Baseboard - 4 1/4"	15.92 LF
195. Paint baseboard - two coats	15.92 LF
196. Light fixture	1.00 EA
199. Paint door or window opening - 2 coats (per side)	2.00 EA
201. Underlayment - 5/8" BC plywood	54.24 SF
294. Stud wall - 2" x 4" x 8' - 16" oc	33.42 LF
314. Snaplock Laminate - simulated wood flooring - High grade	54.24 SF

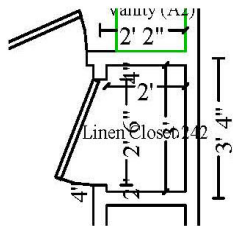
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CONTINUED - Landing 242

DESCRIPTION **QTY**

NOTES:



Linen Closet 242

Height: 8'

63.33 SF Walls	6.00 SF Ceiling
69.33 SF Walls & Ceiling	6.00 SF Floor
0.67 SY Flooring	7.50 LF Floor Perimeter
10.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into LANDING_242

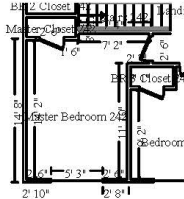
DESCRIPTION **QTY**

202. 5/8" drywall - hung, taped, floated, ready for paint	69.33 SF
203. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	69.33 SF
204. Baseboard - 4 1/4"	7.50 LF
205. Paint baseboard - two coats	7.50 LF
206. Light fixture	1.00 EA
207. Interior door unit	1.00 EA
208. Door knob - interior	1.00 EA
209. Paint door or window opening - 2 coats (per side)	2.00 EA
210. Paint door slab only - 2 coats (per side)	2.00 EA
211. Underlayment - 5/8" BC plywood	6.00 SF
295. Stud wall - 2" x 4" x 8' - 16" oc	10.00 LF
315. Snaplock Laminate - simulated wood flooring - High grade	6.00 SF

NOTES:

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Master Bedroom 242

Height: 8'

376.43 SF Walls	155.24 SF Ceiling
531.66 SF Walls & Ceiling	155.24 SF Floor
17.25 SY Flooring	49.67 LF Floor Perimeter
54.67 LF Ceil. Perimeter	

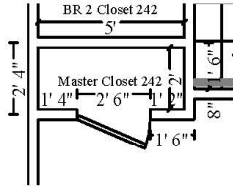
Window	5' 3" X 5' 3"	Opens into Exterior
Door	2' 6" X 6' 8"	Opens into MASTER_CLOS2
Door	2' 6" X 6' 8"	Opens into LANDING_242

DESCRIPTION	QTY
212. 5/8" drywall - hung, taped, floated, ready for paint (2 layers on walls)	908.09 SF
213. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	531.66 SF
214. Baseboard - 4 1/4"	49.67 LF
215. Paint baseboard - two coats	49.67 LF
216. Light fixture	1.00 EA
217. Interior door unit	2.00 EA
218. Door knob - interior	1.00 EA
219. Paint door or window opening - 2 coats (per side)	4.00 EA
220. Paint door slab only - 2 coats (per side)	4.00 EA
221. Underlayment - 5/8" BC plywood	155.24 SF
296. Stud wall - 2" x 4" x 8' - 16" oc	54.67 LF
316. Snaplock Laminate - simulated wood flooring - High grade	155.24 SF
338. R&R Aluminum window, horiz. slider 33-40 sf (2 pane w/thermal)	1.00 EA

NOTES:

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Master Closet 242

Height: 8'

95.33 SF Walls	10.00 SF Ceiling
105.33 SF Walls & Ceiling	10.00 SF Floor
1.11 SY Flooring	11.50 LF Floor Perimeter
14.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

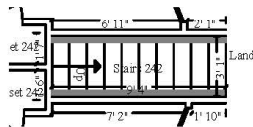
Opens into MASTER_BEDR2

DESCRIPTION

QTY

222. 5/8" drywall - hung, taped, floated, ready for paint	105.33 SF
223. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	105.33 SF
224. Baseboard - 4 1/4"	11.50 LF
225. Paint baseboard - two coats	11.50 LF
226. Light fixture	1.00 EA
227. Interior door unit	1.00 EA
228. Door knob - interior	1.00 EA
229. Paint door or window opening - 2 coats (per side)	2.00 EA
230. Paint door slab only - 2 coats (per side)	2.00 EA
231. Underlayment - 5/8" BC plywood	10.00 SF
297. Stud wall - 2" x 4" x 8' - 16" oc	14.00 LF
317. Snaplock Laminate - simulated wood flooring - High grade	10.00 SF

NOTES:



Stairs 242

Height: 14' 11"

257.48 SF Walls	28.78 SF Ceiling
286.26 SF Walls & Ceiling	51.27 SF Floor
5.70 SY Flooring	25.55 LF Floor Perimeter
21.75 LF Ceil. Perimeter	

Missing Wall

3' 1" X 14' 10 9/16"

Opens into LANDING_242

DESCRIPTION

QTY

232. 5/8" drywall - hung, taped, floated, ready for paint	286.26 SF
KCDC_MONTGOM_241	4/5/2024

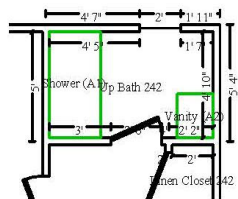
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CONTINUED - Stairs 242

DESCRIPTION	QTY
233. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	286.26 SF
234. Baseboard - 4 1/4"	25.55 LF
235. Paint baseboard - two coats	25.55 LF
236. Light fixture	1.00 EA
298. Stud wall - 2" x 4" x 8' - 16" oc	21.75 LF

NOTES:



Up Bath 242

Height: 8'

188.67 SF Walls	38.67 SF Ceiling
227.33 SF Walls & Ceiling	38.67 SF Floor
4.30 SY Flooring	23.17 LF Floor Perimeter
25.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into LANDING_242

DESCRIPTION	QTY
242. 5/8" drywall - hung, taped, floated, ready for paint	227.33 SF
243. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	227.33 SF
244. Baseboard - 4 1/4"	23.17 LF
245. Paint baseboard - two coats	23.17 LF
246. Light fixture	1.00 EA
247. Interior door unit	1.00 EA
248. Door knob - interior	1.00 EA
249. Paint door or window opening - 2 coats (per side)	2.00 EA
250. Paint door slab only - 2 coats (per side)	2.00 EA
277. Tile floor covering	38.67 SF
278. 1/2" Cement board	38.67 SF

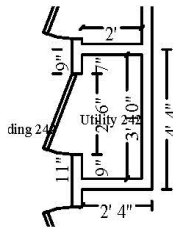
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CONTINUED - Up Bath 242

DESCRIPTION	QTY
279. Aluminum window, horiz. slider 24-32 sf (2 pane w/thermal)	1.00 EA
280. Toilet	1.00 EA
281. Toilet seat	1.00 EA
282. Fiberglass tub & shower combination	1.00 EA
283. Tub/shower faucet	1.00 EA
284. Sink - single	1.00 EA
285. Sink faucet - Bathroom	1.00 EA
286. Bathroom ventilation fan, light, and heater - Large	1.00 EA
287. Handicap grab bar - Stainless steel, 1 1/2" x 24"	3.00 EA
299. Stud wall - 2" x 4" x 8' - 16" oc	25.67 LF

NOTES:



Utility 242

Height: 8'

76.67 SF Walls	7.67 SF Ceiling
84.33 SF Walls & Ceiling	7.67 SF Floor
0.85 SY Flooring	9.17 LF Floor Perimeter
11.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into LANDING_242

DESCRIPTION	QTY
252. 5/8" drywall - hung, taped, floated, ready for paint	84.33 SF
253. Seal/prime (1 coat) then paint (2 coats) the walls and ceiling	84.33 SF
254. Baseboard - 4 1/4"	9.17 LF
255. Paint baseboard - two coats	9.17 LF
256. Light fixture	1.00 EA
257. Interior door unit	1.00 EA

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CONTINUED - Utility 242

DESCRIPTION	QTY
258. Door knob - interior	1.00 EA
259. Paint door or window opening - 2 coats (per side)	2.00 EA
260. Paint door slab only - 2 coats (per side)	2.00 EA
261. Underlayment - 5/8" BC plywood	7.67 SF
300. Stud wall - 2" x 4" x 8' - 16" oc	11.67 LF
318. Snaplock Laminate - simulated wood flooring - High grade	7.67 SF

NOTES:

Exterior

DESCRIPTION	QTY
339. Sheathing - plywood - 3/4" - treated--Front Porch Ceiling	240.00 SF
340. T & G paneling - double beaded vee (unfinished)- Front Porch Ceiling	240.00 SF
345. Seal/prime (1 coat) then paint (2 coats) the surface area	240.00 SF
346. R&R Light fixture (Front porch and Back Porch	2.00 EA
347. Exterior - paint two coats--- Rear of Fire Unit ONLY	1000.00 SF
348. Two ladders with jacks and plank (per week)	1.00 WK
350. R&R Shutters - aluminum - Large (6 sets)	6.00 EA
353. R&R Soffit - vinyl	120.00 SF

NOTES:

TENCO Services Inc.

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General

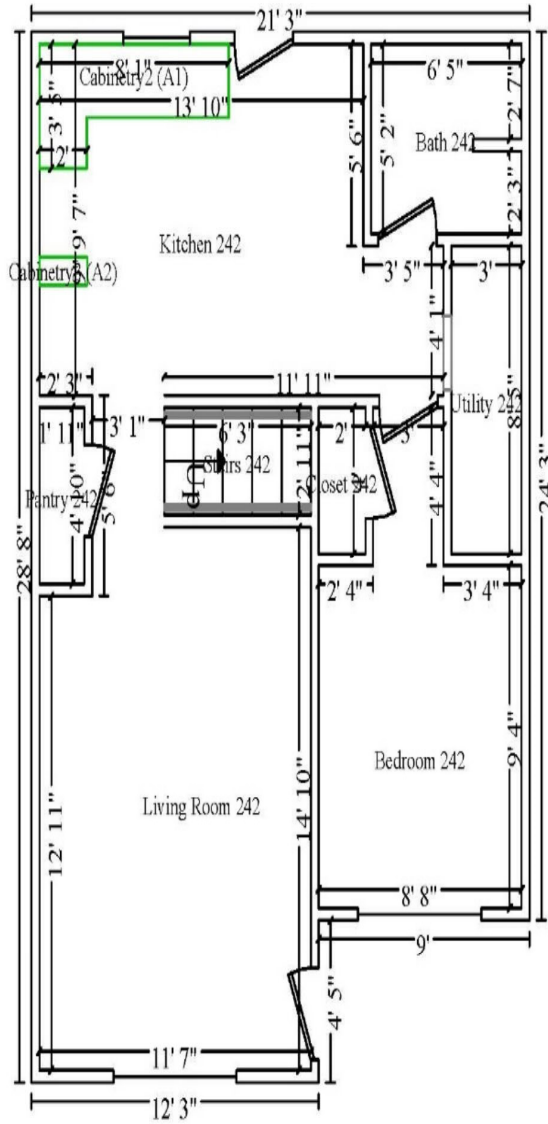
DESCRIPTION	QTY
53. Dumpster load - Approx. 40 yards, 7-8 tons of debris	1.00 EA
54. Taxes, insurance, permits & fees	1.00 EA
55. R&R Central air - condenser unit - 3 ton - 16-21 SEER	1.00 EA
57. R&R Ductwork system - hot or cold air - up to 900 SF home	1.00 EA
58. Rough-in plumbing - Commercial - 1-3 level	900.00 SF
60. Rewire\wire - avg. residence - boxes & wiring with conduit	900.00 SF
62. R&R Blown-in insulation - 16" depth - R44 (attic) (both units)	1176.00 SF
64. R&R Batt insulation - 6" - R21 - unfaced batt (exterior walls)	1568.00 SF
342. Clean with pressure/chemical spray - Very heavy--- Exterior Front and Rear of fire damaged unit	2000.00 SF

NOTES:

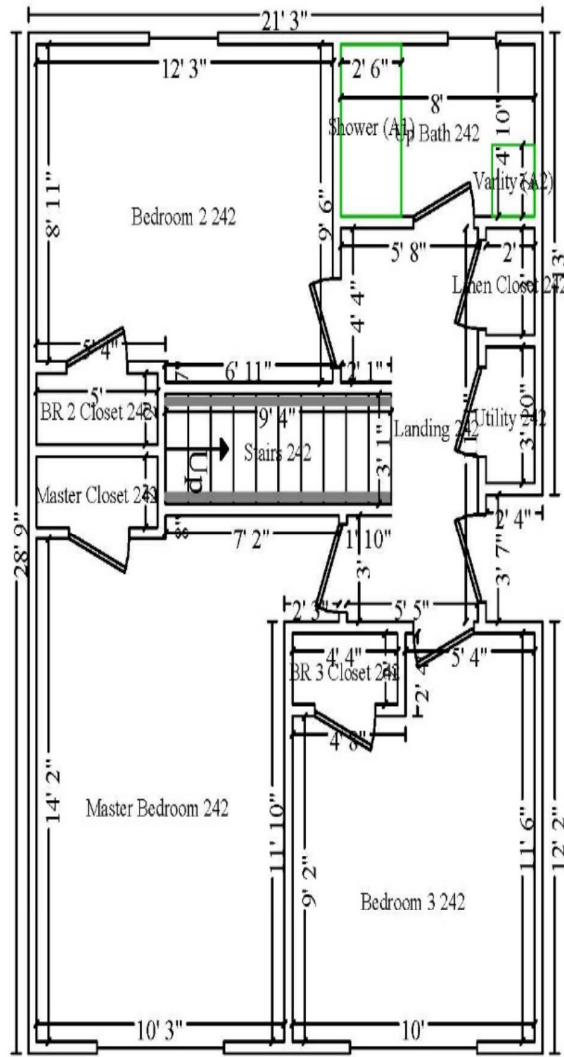
Grand Total Areas:

3,682.70 SF Walls	1,048.59 SF Ceiling	4,731.29 SF Walls and Ceiling
1,082.69 SF Floor	120.30 SY Flooring	452.74 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	523.96 LF Ceil. Perimeter
1,082.69 Floor Area	1,171.83 Total Area	3,019.51 Interior Wall Area
1,684.58 Exterior Wall Area	204.50 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Main Level



Main Level



This and the preceding pages do not need to be returned to KCDC.

Solicitation Document A	General Information about the Supplier and Cost
--------------------------------	--

Note: Complete all cells even if the answer is "Does not apply"

Sign Your Name to the Right of the Arrow →

If completing this document in Adobe, an electronic signature is acceptable to KCDC.

Your signature indicates you read and agree to "KCDC's General Instructions to Suppliers" (www.kcdc.org) and that you are authorized to bind the supplier or are submitting the response on behalf of and at the direction of the suppliers' representative authorized to contractually bind the supplier. I represent that the supplier or its applicable representative(s) has reviewed the information contained in this Solicitation Package and that the information submitted is accurate.

Printed Name and Title →

Legal Corporate Name →

Street Address →

City/State/Zip →

Contact Person (Please Print Clearly) →

Telephone Number →

Cell Number →

Supplier's E-Mail Address (Please Print Clearly) →

Addenda

Addenda are at www.kcdc.org. Click on "Procurement" and then on "Open Solicitations" to find addenda. Please check for addenda prior to submitting a bid.

Acknowledge addenda have been issued by checking below as appropriate:

None <input type="checkbox"/>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
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Statistical Information (Check a box in each of the next four lines)

1. This business is at least 51% owned and operated by a woman Yes No

2. This business qualifies as a small business by the State of Tennessee
Total gross receipts of not more than \$10,000,000 average over a three-year period OR employs no more than 99 persons on a full-time basis Yes No

3. This business is at least 51% owned and operated by a veteran Yes No

4. This business is owned & operated by persons at least 51% of the following ethnic background:

Asian/Pacific <input type="checkbox"/>	Black <input type="checkbox"/>	Hasidic Jew <input type="checkbox"/>	Hispanic <input type="checkbox"/>	Native American <input type="checkbox"/>	White <input type="checkbox"/>	Publicly Owned <input type="checkbox"/>
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Prompt Payment Discount Statement
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A ____% prompt payment discount applies when KCDC makes payment in ____ days of accurate invoicing.

Cost

Total Project Cost \$

Calendar Days for Completion

The project will be completed within	Calendar Days after the notice to proceed
---	--

Conflict of Interest

1. No commissioner or officer of KCDC or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for KCDC has a direct interest in the award or the supplier providing goods or services.
2. No employee, officer or agent of the grantee or sub-grantee will participate in selection, or in the award or administration of an award supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of his immediate family, his or her partner, or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the supplier selected for award.
3. The grantee's or sub-grantee's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from suppliers, potential suppliers, or parties to sub-agreements.
4. By submission of this form, the supplier is certifying that no conflicts of interest exist.

Drug Free Workplace Requirements

5. Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with TCA 50-9-112.

Eligibility

6. The supplier is eligible for employment on public contracts because no convictions or guilty pleas or pleas of nolo contendere to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with an award from the State of Tennessee or any political subdivision thereof have occurred.

General

7. Supplier fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer.
8. Such offer is genuine and is not a sham offer.

Iran Divestment Act

9. Concerning the Iran Divestment Act (TCA 12-12-101 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not on the list created pursuant to § 12-12-106.

Accuracy of Electronic Copies

10. If the supplier provides electronic copies of the bid/proposal/quote to KCDC, the supplier certifies that the information provided on paper and in the electronic format is identical unless specifically noted otherwise.

General

11. Neither the said supplier nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded conspired, connived or agreed, directly or indirectly, with any other responder, supplier, or person to submit a collusive or sham offer in connection with the award or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such award or agreement, or collusion or communication or conference with any other supplier, or, to fix any overhead, profit, or cost element of the offer price or the offer price of any other supplier, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against KCDC or any person interested in the proposed award or agreement.
12. The price or prices quoted in the attached offer are fair, proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the supplier or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.




No Contact/No Advocacy Affidavit

13. After this solicitation is issued, any contact initiated by any supplier with any KCDC representative concerning this solicitation is strictly prohibited-except for communication with the Procurement Division. My signature signifies that no unauthorized contact occurred.
14. To ensure the integrity of the review and evaluation process, respondents to this solicitation nor any firm representing them, may not lobby or advocate to KCDC staff or Board members. My signature signifies that no unauthorized advocacy occurred.

Non-Boycott of Israel Affidavit

15. Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

The undersigned hereby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

Signed by 	
Printed Name 	
Title 	

I have reviewed the insurance requirements Appendix with the bidder/proposer named below and have told the bidder/proposer that the required coverage will be available and have advised the bidder/proposer of any additional costs that may be entailed with the coverages.

Insurance Agency 1 Name: _____

Authorizing Signature: _____

Insurance Agency 2 Name: _____

Authorizing Signature: _____

Insurance Agency 3 Name: _____

Authorizing Signature: _____

Bidder's/Proposer's Statement and Certification:

I certify that:

1. I have reviewed these requirements with my insurance agent(s).
2. If awarded the contract, I and my subcontractors (if any) will comply with the insurance requirements herein.
3. I/my insurance agency take no exceptions to the listed insurance requirements.
4. My subcontractors (if any) take no exceptions to the listed insurance requirements.

Bidder's Name: _____

Authorizing Signature: _____

Return this page with your bid.

1. INSURANCE

The Supplier shall maintain, at Supplier's sole expense, on a primary and non-contributory basis, at all times during the life of the contract insurance coverages, limits, and endorsements described herein. All insurance must be underwritten by insurers with an A.M. Best rating of A-: VI or better. Upon award, the Supplier shall provide Certificate(s) of Insurance and amendatory endorsements to KCDC evidencing said insurance coverages. **See paragraph "e" for exact naming of certificate holder and additional insureds (Owner Entities).**

The Supplier agrees the insurance requirements herein as well as KCDC's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Supplier under this contract. KCDC's failure to require a certificate of insurance, acceptance of a non-conforming certificate, or allowing the Supplier to commence work shall not operate as a waiver of these minimum insurance requirements or the liabilities and obligations assumed by the Supplier under this contract.

- a. **Commercial General Liability Insurance:** occurrence version general liability insurance including contractual liability with a minimum combined single limit of \$1,000,000 per occurrence with \$2,000,000 in the aggregate covering the following perils: bodily injury, personal injury, and broad form property damage including products/completed operations for one year after completion of the Project(s). Limits must apply separately to the work/location in this contract.

Such insurance shall contain or be endorsed to contain a provision that includes the **Owner Entities (paragraph "e")** as additional insureds with respect to the Supplier's ongoing and completed operations, providing coverage at least as broad as CG 20 10 07 04 and 20 37 07 04 endorsements. The coverage shall contain no special limitations on the scope of its protection afforded to the listed insureds.

- b. **Commercial Automobile Liability Insurance:** in an amount not less than \$1,000,000 (combined single limit) for all owned, hired, and non-owned vehicles utilized by Supplier in connection with the Project. Coverage is to include coverage for loading and unloading hazards.

Such insurance shall contain or be endorsed to contain a provision that includes the **Owner Entities (paragraph "e")** as additional insureds.

- c. **Workers' Compensation Insurance and Employers Liability Insurance:** Workers' Compensation Insurance with statutory limits as required by the State of Tennessee or other applicable laws.

d. Other Insurance Requirements:

1. Upon award, Supplier shall furnish KCDC with original Certificate(s) of Insurance and amendatory endorsements effecting coverage required by this section.
2. Provide a waiver of subrogation **for each required policy herein**. When required by the insurer, or should a policy condition not permit Supplier to enter into a pre-loss agreement to waive subrogation without an endorsement, the policy should be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This waiver of subrogation requirement shall not apply to any policy which includes a condition specifically prohibiting such an endorsement, or voids coverage should supplier enter into such an agreement on a pre-loss basis.
3. A **minimum 30-day cancellation notice** for all insurances (by endorsement if necessary) is required.
4. Replace certificates, policies, and endorsements for any such insurance expiring prior to completion of services.
5. Maintain such insurance from the time services commence until services are completed or through such extended discovery/reporting/tail period as required. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by KCDC as a material breach of contract.
6. Any deductibles and/or self-insured retentions greater than \$50,000 must be disclosed to and approved by KCDC prior to the commencement of services. Use of large deductibles and/or self-insured retentions will require proof of financial ability as determined by KCDC.
7. All policies must be written on an occurrence basis with the exception of Errors and Omissions Liability (E & O) / Professional Liability and Pollution Liability which may be claims made coverage.
8. Require all subcontractors to maintain during the term of the resulting contract commercial general liability insurance, automobile liability insurance, and workers' compensation/employers liability insurance (unless subcontractor's employees are covered by contractor's insurance) in the same manor and limits as specified for the Supplier.

e. Certificate Holder and Additional Insureds:

The **Certificate Holder** shall be:

KCDC
 901 N Broadway
 Knoxville, TN 37917

Additional Insureds:

Owner Entities are defined as those entities listed below and shall be provided all insurance coverages, limits, and endorsements included herein including additional insured status. Provided Supplier’s insurer(s) permits, the entities listed below can be identified collectively as “**Owner Entities**”:

KCDC, its officials, officers, employees, and volunteers
 Montgomery Village Corporation

*(Note: Only one (1) certificate needs to be provided. Certificate must reflect KCDC as the Certificate Holder and specify all coverages and terms apply to **all Owner Entities.**)*

- f. **Right to Revise or Reject:** KCDC reserves the right to revise any insurance requirement, including but not limited to, limits, coverages, and endorsements based on changes in scope of work/specifications, insurance market conditions affecting the availability or affordability of coverage.

- g. **No Representation of Coverage Adequacy:** The coverages, limits or endorsements required herein protect the primary interests of the Owner Entities, and the Supplier agrees in no way should these coverages, limits or endorsements required be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Supplier against any loss exposures, whether as a result of the project or otherwise.

Certificate Holder	KCDC 901 N Broadway Knoxville, TN 37917
Additional Insureds (Owner Entities) <i>(can be identified collectively as Owner Entities)</i>	KCDC, its officials, officers, employees, and volunteers Montgomery Village Corporation
GL (Supplier & Subcontractors)	\$1M / \$2M (including contractual liability)
Auto (Supplier & Subcontractors)	\$1M (owned, hired, & non-owned)
WC & Employers Liability (Supplier & Subcontractors)	statutory limits
30-day cancellation (Supplier & Subcontractors)	Required– must indicate on COI

Primary non-contributory (<i>Supplier & Subcontractors</i>)	Required – must indicate on COI
Waiver of Subrogation (<i>Supplier & Subcontractors</i>)	Required – must indicate on COI

(Note: Only one (1) certificate needs to be provided. Certificate must reflect KCDC as the Certificate Holder and specify all coverages and terms ap

This and the preceding 3 pages do not need to be returned to KCDC.
