



INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids on the purchase and installation of parking equipment. The specifications are located within the bid packet, but we will consider other brands/models that meet required specifications. The City reserves the right to extend this agreement for one (1) additional year.

Bids will be received at City Hall until **2:30 p.m., April 5, 2018** at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

Bid shall be sealed in an envelope with the bidder's name, address, the bid opening time and date and the quotation "Parking System" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738 at 865-436-1409 or Fax 865-436-6464 or deleap@gatlinburgtn.gov.

Questions about the specifications need to be directed to Gary Cole, Parking Department at 865-436-4991.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of one (1) year.

The City of Gatlinburg reserves the right to extend this agreement for one (1) additional year after the completion of the first year agreement.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability; loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy. Vendor shall possess all of the necessary insurances and licenses required to perform this type and size of project.

BID SPECIFICATIONS

The City of Gatlinburg is accepting bids for the purpose of purchasing and installation of certain pieces of parking equipment at Two (2) parking garage locations.

The equipment to be replaced consists of the following:

Two (2) Car Counting systems, integrated into the traffic control, to stop issue of tickets when at full capacity, and allow entrance when space is available. It will operate lighted signs if needed. Must be controlled in the booth, easily configured by attendant on duty, over-ride must be an option, and permanently mounted inside the cashier booths.

Three (3) Parking ticket dispensers, magnetic loop controlled, barcode type ticket, which uses a standard size ticket blank, of commercially available ticket stock. 110V single phase, waterproof cabinetry, pedestal mounted, lighted face. Please include in your bid the type/style/size or industrial part number of the ticket stock for your unit so that when a bid is awarded the City will have lead time to obtain ample stock.

Two (2) Cashiers stations, equipped with parking management software, touch-screen, (touch- screen should be an individual, detachable part, easily replaced without having to replace the entire unit). Station will be internet-ready, capable of processing cash and credit card transactions, with other non-cash related payment types, such as monthly permit holders, it will support remote access management via internet, programmable fee tables, easy fee selection, offers various standard reporting features such as shift reports, daily reports, monthly cash, car counts by hour/day/month etc. Each station shall have the necessary barcode reader/scanner, printer, cash drawer and other peripheral items required to equip a complete attendant work station.

All equipment in this bid must be compatible with, and integrate with the existing MEC barrier gates that are presently in use at both garage locations.

Breakdown per garage location is:

Aquarium Garage: 1(ea) Ticket dispenser, 1 (ea) Cashier Station, and 1 (ea) Car Counting System

McMahan Garage: 2 (ea) Ticket Dispensers, 1 (ea) Cashier Station, and 1(ea) Car Counting System

Alternate Bid #1

Barrier Gates: Please bid separately the cost to purchase and install barrier gates, direct drive type unit, comparable to the Magnetic Access Pro-L model gate. Please bid in increments of one gate and the installation for it. There is a possibility of as many as 5 units that could be replaced within the scope of this project.

Alternate Bid #2

Full Automation of both the Aquarium Parking and Fred McMahan Parking Garages

The City could have interest in converting the operation of these two Parking Garages to an automated attendant situation that makes collections upon exiting the lot. (“Pay on foot”) The automation proposal you submit should be a tailored solution that is designed specifically for each location, which is capable of operating stand-alone, 24 hours a day with minimal maintenance. The system you propose should also allow for the maximum amount of traffic flow because of heavy influx of traffic at particularly the Aquarium Parking Garage. Please include in your bid proposal an itemized list of all necessary equipment, labor, a detailed description of how your system operates, and any related materials including a start-up supply of consumable products such as ribbons, paper rolls, and any other items needed to begin operations and allow adequate time for orders of stock to arrive. Please note the City currently utilizes a Parking Permit Program that is remotely managed via internet, which employs a validated proximity card to allow entrance and exit. This will need to be integrated into your equipment by the successful bidder, so as to allow the continued use of it. Specifications for the permit card, can be obtained at the Parking Managers Office. Please bid each garage package separate, as the City reserves the option to purchase one or both systems.

Credit Card acceptance

Credit cards (Visa, Mastercard and Discover) will be accepted as payment at both locations. If your equipment utilizes a proprietary credit card processor, please state the rate of charge for this service. The City reserves the option to change credit card processors to one that’s deemed to be in the best interest of the City.

Warranty Period

Please include the warranty period, and coverage for any equipment in your bid package, as it will also be considered when determining the bid most advantageous to the City.

Please state the lead-time needed for service calls to these locations. Support for any equipment purchased will be considered when determining which bid is most advantageous to the City.

Please state whether your company offers service for this equipment, or if service is sub-contracted to others, and also if you are willing and able to service any other parking related equipment on site, even though it was not installed/sold by you or your agent. This is also a determining factor in consideration of the most advantageous bid to be awarded.

Installation:

Installation must take place at times that do not disrupt the flow of traffic at these garages. Work to be scheduled through the parking managers' office, at agreed upon times. All wiring of line voltage electricity must be within applicable code, no matter the voltages. Any wiring inside parking booth must be well secured, bundled, and aesthetically performed. No loose tangled wiring is acceptable.

Inspections or questions

You are welcome and encouraged to perform an on-site inspection prior to bidding. Arrangements for your inspection are to be directed to the Parking Managers office, Gary Cole 865-436-4991. Any questions related to the equipment specifications shall be directed to this office as well.

Delea Patterson, AP/Purchasing
City of Gatlinburg
1230 Parkway East
P.O. Box 5
Gatlinburg, TN 37738

RE: Parking System.

The specifications for the above-mentioned items have been reviewed and the following is offered for purchase, delivery, and installation of the following new automated parking system (total to include all necessary hardware and labor) for the Gatlinburg Parking Department per the specifications:

\$ _____
Purchase & Installation of Parking Equipment

Estimated Days for delivery after bid awarded _____.

If offering Equivalent models, please note in Deviations section below.

All bids are to include delivery to a specified location in Gatlinburg.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES____ NO____

Bidder Contact Information:

_____ Signed/	_____ Date
_____ Name (Print)	_____ Telephone
_____ Company Name	_____ Fax Number
_____ Address	_____ Email
_____ City State Zip	

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender:	Male	_____
	Female	_____
Race:	Caucasian	_____
	African-American	_____
	Other (specify)	_____

BIDDERS LIST

Access Control Systems
2617 Grissom Dr.
Nashville, TN 37204
plawson@acs-llc.com

Amano McGann
820 Fesslers Parkway, Ste. 315
Nashville, TN 37210
Jason.barth@amanomcgann.com

International Equipment Co.
915 Pineville Rd
Chattanooga, TN 37405
iecchattanooga@int-equip.com

Spoon River Industries
252 Larch Ln
Lexington, KY 40511
randallosr@live.com

ASPIS
2737 Apple Valley Road, Suite B
Atlanta, GA 30319
kimberlyb@aspisparking.com

DH Pace Tennessee
121 Wheeler Street
La Vergne, TN 37086
Nashville@dhpace.com

Southern Time
2920 Horace Watson Road
Wilson, NC 27893
Sales@SouthernTime.com