



# Robertson County Tennessee

*Jody Stewart, Finance Director*

*Finance Department*

523 South Brown Street, Springfield, TN 37172

(615) 384-0202

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POST DATE: **April 6, 2022**

## **BID 1491: Roof Repairs for Robertson County Schools**

Sealed bids must be received by: April 28, 2022 at 1:45 PM

Robertson County Finance Office

523 South Brown Street

Springfield, TN 37172

**THE OUTSIDE OF THE ENVELOPE MUST BE MARKED WITH THE BIDDER'S COMPANY NAME, ITEM BID, TIME OF BID OPENING, DATE OF BID OPENING, BID NO. 1491 AND MUST BE MARKED "SEALED BID, DO NOT OPEN."**

Bids are opened and read aloud to the public at the Robertson County Finance Office, 523 S. Brown Street, Springfield, TN 37172 immediately after the bid receipt deadline. Each vendor may submit more than one bid provided each bid meets the stated specifications. Each bid must be submitted in a separate sealed envelope with the appropriate notation on the outside. All bids must be signed by an authorized agent and submitted on the prescribed forms. Submission of bids by telegraph, telephone, or other electronic means is strictly prohibited. Any brand name called for the bid specifications is provided as a reference only. Alternate brand name items offered for bid must be equivalent as to function, basic design, type and quality of material, method of construction, and any required dimensions. Bidder must attach a letter of exception to specifications.

For assistance with technical / product information contact Clint Corbin, Supervisor, Schools – Building and Grounds at (615) 384-0213. For assistance with bid procedures contact Taylor Tomblin, Robertson County Finance Office at (615) 384-0202 or by email: [ttomblin@robcofn.org](mailto:ttomblin@robcofn.org).

**Note: Robertson County reserves the right to reject any or all bids, to waive any technicalities or informalities, and to accept any bid deemed in the best interest of the County. All bids will be considered in accordance with Title VI and without regard to age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit the performance of duty.**

**Contract for Roof Repairs  
RFB # 1491**

Robertson County is accepting sealed bid proposals for the following:

**ROOF REPAIRS FOR ROBERTSON COUNTY SCHOOLS**

Robertson County is accepting bid proposals for the repair and/or replacement of roofing as needed on all Robertson County School facilities as per the following.

Contractor must be a manufacturer's certified installer, hold a current Robertson County Business License, and must provide proof of Automobile insurance, General Liability insurance and Workers' Compensation insurance naming Robertson County as "Additionally Insured". If Contractor is exempt from the Workers' Compensation insurance requirement under Tennessee Law, Contractor must provide proof of registration with the State of Tennessee Online Exemption Registry and maintain registration annually. No exceptions. Robertson County assumes no liability for accidents incurred to Contractor's employees while on the job site.

The School Maintenance Department must pre-approve all repairs and replacements of roofing materials and insulation boards. Work may not proceed without an authorized Purchase Order for each Work Order. Contractor will work with the Maintenance Department regarding insulation problems and repair schedule.

The School Maintenance Department will notify the successful Contractor of any needed roof repair/replacement work. In the event of an emergency, Contractor must respond within twenty-four (24) hours of notice and make any necessary temporary repairs until permanent repair work is completed.

Contractor shall be responsible for the clean-up, containment and removal of all scrap and work materials on the job site on a daily basis. Contractor shall not use any facility waste dumpsters for the disposal of roofing materials.

Contractor will furnish all labor and materials (FOB Job Site).

Prices shall be effective for one (1) year from date of bid opening. At the option of the County, contract may be renewed for up to four (4) separate one year periods with each period subject to availability of funding. (The approval of this bid is limited to five (5) consecutive total years of service.)

**Please provide total cost (labor and materials) for each unit below:**

Install T P O Roofing & materials less than 25 sq. ft.	\$
Install T P O Roofing & materials more than 25 sq. ft.	\$
Install E.P.D.M. rubber labor & material less than 25 sq. ft.	\$
Install E.P.D.M. rubber labor & material less than 25 sq. ft.	\$
2 ply (#15 fiberglass) built-up per sq. less than 25 sq.	\$
2 ply (#15 fiberglass) built-up per sq. more than 25 sq.	\$
3 ply (#15 fiberglass) built-up per sq. less than 25 sq.	\$

**Contract for Roof Repairs  
RFB # 1491**

3 ply (#15 fiberglass) built-up per sq. more than 25 sq.	\$
Insulation recovery board per sq.	\$
Recoat modified with approved modified mastic per sq. ft.	\$
Metal Gravel guard ECT. Per ft.	\$
Spud off gravel roof per sq.	\$
Install modified Roofing	\$
Install 3 Tab Shingles by the sq.	\$
Remove 3 tab shingles by the sq.	\$
Remove any existing roofing material not covered any Other price line per sq. ft.	\$
Supply and install 15 in OG gutter by the foot to match existing gutter	\$
Supply and install 3 x 4 downspouts to match existing by the foot	\$
Supply and install in shop made gutter 24 ga.by the foot	\$
Supply and install 4 x 5 downspout to match by the foot	\$
Repair canopy panels 24 ga per ft.	\$
Install or replace 6" roof Drains	\$
Install or replace flashing per sq.ft.	\$
Build or replace unit curbs on roofs per ft.	\$

**NON-COLLUSION AFFIDAVIT**

The agent of the bidding firm hereby certifies to the best of his/her knowledge and belief that this bid proposal to Robertson County, Tennessee has not been prepared in collusion with any other seller of similar products. The agent also certifies that the prices, terms and conditions of said bid proposal have not been communicated by the undersigned, nor by any employee or agent of the bidding firm, to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said bid. The agent further states that no official or employee of Robertson County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

Date \_\_\_\_\_

**Authorized Signature, Title (Owner/ Corporate Officer)** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Telephone No.** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Email:** \_\_\_\_\_

DRUG-FREE WORKPLACE AFFIDAVIT

The undersigned, principal officer of \_\_\_\_\_, an employer of five (5) or more employees contracting with Robertson County, Tennessee government to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
  
2. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
  
3. The Company is in compliance with T.C.A. § 50-9-113.

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**Authorized Signature, Title (Owner/ Corporate Officer)** **Date**

**Printed Name:** \_\_\_\_\_

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**Company Name**

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**Mailing Address**

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**Telephone No.** **Fax No.**

**Witness signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Witness printed name:** \_\_\_\_\_

Robertson County, Tennessee  
Letter of Compliance

Successful bidder must comply with and provide this Letter of Compliance.

Amendments to the Tennessee Code Annotated Section 49-5-413 may require employers doing business with the Robertson County Board of Education to have their employees' criminal history records checked. The law provides that no employer or their employee(s):

1. Shall come in direct contact with school children, children in a childcare program; AND/OR
2. Shall enter the grounds of a school or childcare center operated by the Robertson County Board of Education when children are present without this compliance letter on file.

Your signature below indicates that you are fully aware of these requirements and that if applicable to your business relationship with the Robertson County Board of Education: (1) you have fully complied with the investigation required; and (2) you and any of your employees to which this applies are qualified to be in contact with the children and/or on school grounds as set forth by the Statute.

Further, you agree to hold Robertson County and/or its Board of Education harmless in all respects from any failure on your part to follow these requirements.

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**Authorized Signature, Title (Owner/Corporate Officer)**

**Date**

**Printed Name:** \_\_\_\_\_

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**Company Name**

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**Mailing Address**

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**Telephone No.**

**Fax No.**

**Contact preferred email address:** \_\_\_\_\_

**STATE OF TENNESSEE  
IRAN DIVESTMENT ACT AGREEMENT**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105.

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at [CPO.Website@tn.gov](mailto:CPO.Website@tn.gov).

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COMPANY NAME

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DATE

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REPRESENTATIVE

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TITLE