



CITY OF AVONDALE
Parks and Recreation Department
11465 West Civic Center Drive
Suite 100
Avondale, AZ 85323-6807
Phone: 623-333-2400
Fax: 623-333-0204

REQUEST FOR QUOTATION FOR SERVICES
Small Purchase (General/Trade Services)
Bullet Resistant Assemblies

PRD_19_17

All quotes due by June 3, 2019, 2:00 P.M., Local Time, Phoenix, Arizona.

The City of Avondale (the "City") (Parks and Recreation Department) is seeking a licensed and qualified Vendor to provide all material and labor required as described below on a one-time basis.

Section I – Project Information

City of Avondale is requesting proposals for replacement of bullet resistant security glass. The entire project shall include labor, equipment, material, and supervision of a bullet resistant system to include glass, metal frames, and window. The bullet resistant assemblies must be rated at a level 3 UL or higher and meet or exceed all current local and state building codes and related specifications. The security glass and related appurtenances shall be replaced in kind with existing infrastructure.

There are a total of four (4) window stations, all are 50"X60", located at the Police Department: 11485 Civic Center Drive, Avondale, AZ 85323. Please contact the City Representative listed below to schedule a site visit.

Vendor shall attach quote with the Request for Services.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite delivery Agreement for Services, which shall only be provided when the City chooses to move forward with a pending project and proper authorization and documentation have been approved. The City does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. Contractors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Contractor whose quotation is the most advantageous to the City.
5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Administrative Assistant, Elisia Daniels through the City of Avondale website where it is posted at www.avondaleaz.gov/procurement
Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing.

Note: Please include all installation cost.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the City of Avondale, the authorized agent agrees (i) he/she has read the City’s Standard Terms and Conditions, dated February 11, 2019, as set forth on the City of Avondale website: <https://www.avondaleaz.gov/government/departments/finance-budget/standard-terms>, which are incorporated into and become a part of the company’s quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated February 11, 2019. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company’s offer by the City, it will have entered into a binding agreement.

Signature: _____ Date: _____
Printed Name: _____ Title: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____ Telephone No. _____

Quotations for amounts exceeding \$50,000 will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For City of Avondale Use Only)

The Contractor Offer is hereby accepted. The Contractor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

City of Avondale, an Arizona municipal corporation

_____ Date: _____
Charles A. Montoya, City Manager

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR
Bullet Resistant Assemblies

[Contractor's Quotation]

(See following page(s).)