

**SPALDING COUNTY, THE CITY OF ORCHARD HILL
AND THE CITY OF SUNNYSIDE**

COMPREHENSIVE PLAN UPDATE

The following questions were submitted for clarification:

Which forms, if any, are required to be completed subconsultants?

Exhibit A and/or Exhibit B and if they are to be paid separately, they will also need to complete a W-9, all of which were included in the bid packet.

For the forms, do you require a wet signature, original copy? Yes

Would you like the 6 proposal copies bound? If so, is there a preferred method (binders, etc.)?

Yes, the proposal bound or in a notebook - a 3-ring or spiral bound proposal is fine.

Can the requested comparable plan be submitted electronically? *Spalding County would like electronic copies of the final product in both pdf and in an editable word document. The requirements for hard copies as listed in the RFP:*

Preparation of the revised Comprehensive Plan in digital (.PDF and GIS format) and hard copy formats (5 copies of the Comprehensive Plan including color maps) of the final products adopted by resolution by the County Board of Commissioners.