

**PERALTA COMMUNITY COLLEGE DISTRICT
DESIGN-BUILD SERVICES
2118 MILVIA STREET EXPANSION PROJECT
BERKELEY CITY COLLEGE**

ADDENDA

RFQ No. 20-21/06

**Peralta Community College District
East 8th Street Oakland, CA 94606**

October 19, 2020

ADDENDUM No. 1

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the submitter to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original RFQ documents.

Due Date: 2:00PM on Friday, November 6, 2020
(NO CHANGE)

Revisions\Corrections to RFQ documents

- 1) Please find attached updated documents:
 - a. Appendix B – Standard Template for Statement of Qualifications with **GREEN** updates.
 - b. Exhibit A-1 – Design-Build Project References with **GREEN** updates.
 - c. Exhibit A-1.1 – Design-Build Project Reference Table with **GREEN** updates.
 - d. Exhibit A-2 – CA Community College References with **GREEN** updates.
 - e. Exhibit A-2.1 – CA Community College Reference Table with **GREEN** updates.

Questions and Answers

- 1) Question # 1:
 - a. Question: How will the Systems Commissioning Authority be sourced for this project?
 - b. **Answer: The Commissioning Authority will be sourced by the District for this project. It will be expected that the Design-Build Team will coordinate with the Commissioning Authority and participate in all required commissioning activities specific for this project.**
- 2) Question # 2:
 - a. Question: Is there a security guard opportunity on this?
 - b. **Answer: Security Guard Services will be determined at a later date after the selected Design-Build Team is under contract with the District.**

- 3) Question # 3:
 - a. Question: In Exhibit G – It mentions use of Peralta Community College District SLBE criteria only. Is there going to be a proposal to also accept Alameda County Certification with a higher dollar threshold so the college can be more inclusive in this process?
 - b. Answer: See updated Appendix B, Section VIII – SLBE or SELBE Compliance. Design-Build Teams who list firms whom are a certified Small Local Business Enterprise (SLBE) in the County of Alameda within the 1 page written narrative will receive partial credit for this section. In order to receive maximum credit, firms must meet the District’s definition of an SLBE or SELBE per Exhibit G.

- 4) Question # 4:
 - a. Question: On page 15 of Appendix B, Section VI. Item 1, the RFQ requests for community college projects from the past 5 years. However, in Exhibit A-1 “Design-Build References” and Exhibit-2 “CA Community College References” it asks for projects within the past 10 years. Our question is how flexible is the timeline for the list of community college related projects? Would we be able to include community college projects within the past 12 years?
 - b. Answer: Page 15 of Appendix B, Section VI. Item 1, has been updated to reflect projects within the past 10 years so that it is in alignment with the Project Reference Sheets.

- 5) Question # 5:
 - a. Question: Do you intend to hold a supplemental mandatory pre-bid conference for those who had difficulties joining the zoom conference. Also are subs bound by the same requirements?
 - b. Answer: A supplemental pre-bid conference is not planned at this time. Subs are not bound by the same requirements to attend the mandatory pre-bid conference. Only the Primary Firm of the Design-Build Team who will be contracting with the District is bound by this requirement.

- 6) Question # 6:
 - a. Question: We are registered as an SLBE in San Francisco which is outside of the market's District Area. Would we still qualify for partial points as an SLBE?
 - b. Answer: See answer to Question # 3.

- 7) Question # 7:
 - a. Question: For the sections that ask for project experience and references specific to Community College projects, may we include project experience and references from other Higher Education clients, such as University of California and California State University?
 - b. Answer: Exhibit A-2 is only looking specifically for the three (3) most recent and comparable California Community College Projects so these projects do not meet this requirement. However, these projects may be submitted in Exhibit A-1, if they were Design-Build.

- 8) Question # 8:
 - a. Question: May we submit information and qualifications for additional consultants and subcontractors not explicitly requested in the RFQ?
 - b. Answer: Not at this time. The request for additional consultants and subcontractors will be determined during the request for proposal (RFP) phase.

APPENDIX B

STANDARD TEMPLATE FOR STATEMENT OF QUALIFICATIONS

SUBMISSION OF QUALIFICATIONS

In one package, the Design-Build Team's Prequalification Questionnaire including all sections and the required Project Data Sheets and all other attachments indicated. RFQ Response shall be organized in Sections 1 through 10 corresponding to the Questionnaire. Supplemental sheets shall be included in the Section to which they relate and shall reference the question number.

- (1) Section I – Information about Design-Build Entity Members
- (2) Section II – Licensing and Registration
- (3) Section III – Performance History
- (4) Section IV – Bonds and Insurance
- (5) Section V – Safety
- (6) Section VI – Project Experience and References
- (7) Section VII – Relevant Experience of Key Personnel
- (8) Section VIII – SLBE/SELBE Compliance
- (9) Section IX – Skilled and Trained Workforce Compliance
- (10) Section X – Exhibits

SCORING

SECTION I = PASS/FAIL
SECTION II = PASS/FAIL
SECTION III = 16 POINTS
SECTION IV = Pass/Fail
SECTION V = 10 POINTS
SECTION VI = 32 POINTS
SECTION VII = 32 POINTS
SECTION VIII = 10 POINTS
SECTION IX = PASS/FAIL
SECTION X = PASS/FAIL

TOTAL MAX POINTS = 100 POINTS

**PERALTA COMMUNITY COLLEGE DISTRICT
PREQUALIFICATION TEMPLATE
DESIGN-BUILD ENTITIES
APPENDIX B**

This standard prequalification template "Appendix B" should be completed by design-build entities or design-build teams seeking to prequalify for a Peralta Community College District ("District") design-build project in accordance with Education Code section 81700 et seq.

As used in here:

- "DBE" refers both design-build entities and design-build teams.
- "Member" refers to individuals or entities identified as members of the design-build team, including the general contractor and, if utilized in the design of the project, all electrical, mechanical, and plumbing contractors.
- "Associates" refers to all current officers, owners, and/or partners of DBE and of any Member.

Wherever additional space is needed to answer a question fully and accurately, attach additional copies of the template pages and/or additional signed sheets as needed.

I. BUSINESS INFORMATION

A. Contact Information

1. General Contractor Firm Name: _____
2. Architect of Record Firm Name: _____
3. Primary contact Person for the DBE: _____
4. Primary contact address for the DBE: _____
5. Primary Phone Number for the DBE: _____
6. Primary Email Address for the DBE: _____

B. Form of Organization (Complete for each member of the DBE unless noted otherwise)

1. If the DBE or any Member is a **corporation**:

- a. Date incorporated: _____
- b. Under laws of what state: _____
- c. If a privately held corporation, list all shareholders who will perform work on the project:

Name	Ownership Percentage

d. Attach a copy of the articles of incorporation.

2. If the DBE or any Member is a **limited liability company**:

- a. Date formed: _____
- b. Under laws of what state: _____
- c. List all LLC members who will perform work on the project:

Name	Ownership Percentage

d. Attach a copy of the articles of organization.

3. If the DBE or any Member is a **partnership**:

- a. Date formed: _____

b. Under laws of what state: _____

c. List all partners who will perform work on the project:

Name	Ownership Percentage

d. Attach a copy of the partnership agreement.

4. If the DBE or any Member is a **joint venture**:

a. Date formed: _____

b. Under laws of what state: _____

c. List all joint venture members who will perform work on the project:

Name	Ownership Percentage

d. Attach a copy of the joint venture agreement.

5. If the DBE or any Member is a **sole proprietorship**:

a. Date formed: _____

b. Under laws of what state: _____

c. List owner: _____

d. Attach a copy of organizational documents, if any.

C. Financial Capacity

1. Attach a reviewed or audited financial statement with accompanying notes and supplemental information for the past 2 full fiscal years for the General Contractor. A letter verifying availability of a line of credit may also be attached; however, it will be considered supplemental information only, and is not a substitute for the required financial statement.
 - a. The certificate of a licensed Certified Public Accountant will be required in all cases. It will be acceptable for the accountant to submit a certificate in the accountant's own words. However, such qualifications shall not be so extensive as to nullify the value of the statement or its usefulness to the District. Accountant's Release Letter will be required. The District may verify financial statement validity with responsible accountant.
2. Is DBE or any Member currently, or has DBE or any Member within the last 5 years been, the debtor in a bankruptcy case?

___ Yes ___ No

If "yes," please attach a copy of the bankruptcy petition and a copy of the bankruptcy court's discharge or any other document that ended the case, if any.

II. LICENSING AND REGISTRATION (COMPLETE FOR EACH MEMBER OF THE DBE)

A. General Contractor

1. Name of license holder exactly as on file with the Contractors State License Board ("CSLB"): _____
2. License classification(s): _____
3. License #: _____
4. Issue Date: _____
5. Expiration Date: _____
6. Public Works Contractor Registration # on file with the Department of Industrial Relations ("DIR"): _____
7. Has any CSLB license held by the general contractor or its qualifying individual been suspended or revoked within the last 5 years?
 Yes No

If "yes," explain on a separate signed sheet.

8. Has the general contractor changed names or license numbers within the past 5 years?
 Yes No

If "yes," explain on a separate signed sheet.

B. Architect of Record

The architect of record is the architect whose stamp will appear on project documents.

1. Name of license holder exactly as on file with the California Architects Board ("CAB"): _____
2. License #: _____
3. Issue Date: _____
4. Expiration Date: _____
5. Has any CAB license held by the architect of record been suspended or revoked within the last 5 years?
 Yes No

If "yes," explain on a separate signed sheet.

6. Has the architect of record changed names or license numbers within the past 5 years?

Yes No

If "yes," explain on a separate signed sheet.

C. Engineer(s) of Record

Engineering services will be dictated by the nature of the project. The DBE should respond, pre-qualifying the following four (4) engineer of record firms (Structural, Mechanical, Electrical, and Plumbing). Any other submissions will not be reviewed. Use additional signed sheets to respond for each of the four (4) engineering disciplines.

1. Name of license holder exactly as on file with the Board of Professional Engineers, Land Surveyors, and Geologists ("BPELSG"): _____
2. License Type: _____
3. Licenses #: _____
4. Issue Date: _____
5. Has any BPELSG license held by the engineer been suspended or revoked within the last 5 years?

Yes No

If "yes," explain on a separate signed sheet.

6. Has the engineer changed names or license numbers within the past 5 years?

Yes No

If "yes," explain on a separate signed sheet.

D. Mechanical, Electrical, Plumbing, Fire Protection Sub-Contractor(s)

DBE prequalification requires the identification and submittal of the following four (4) sub-contractors (Mechanical, Electrical, Plumbing, and Fire Protection). Any other submissions will not be reviewed. Use additional signed sheets to respond for each of the four (4) MEPF contractors.

1. Name of license holder exactly as on file with the Contractors State License Board ("CSLB"): _____
2. License classification(s): _____
3. License #: _____
4. Issue Date: _____
5. Expiration Date: _____
6. Public Works Contractor Registration # on file with the Department of Industrial Relations ("DIR"): _____

7. Has any CSLB license held by the MEP contractor or its qualifying individual been suspended or revoked within the last 5 years?

Yes No

If "yes," explain on a separate signed sheet.

8. Has the contractor changed names or license numbers within the past 5 years?

Yes No

If "yes," explain on a separate signed sheet.

III. PERFORMANCE HISTORY

1. Has DBE or any Member or Associate ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If "yes," explain on a separate signed sheet, including identifying who was found liable or guilty, the court and case number, the name of the public entity, the civil or criminal verdict, the date, and the basis for the finding.

2. Has DBE or any Member or Associate ever been convicted of a crime involving any federal, state, or local law related to construction or any crime involving fraud, theft, or any other act of dishonesty?

Yes No

If "yes," explain on a separate signed sheet, including identifying who was convicted, the name of the victim, the date of the conviction, the court and case number, the crimes, and the grounds for the conviction.

3. At any time in the last 5 years, has DBE or any Member been assessed liquidated damages under a construction contract?

Yes No

If "yes," explain on a separate signed sheet, including the project, owner, owner's address, date of completion, and amount of liquidated damages.

4. At any time in the last 5 years, has DBE or any Member or Associate been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any public works project?

Yes No

If "yes," explain on a separate signed sheet, including the project, the year of the event, owner, owner's address, and basis for the action.

5. At any time in the last 5 years, has a public agency found that DBE or any Member was not a responsible bidder?

Yes No

If "yes," explain on a separate signed sheet, including the project, the year of the event, owner, owner's address, and basis for the finding.

6. In the past 5 years, has any claim exceeding \$50,000 been filed by or against DBE or any Member in court or arbitration concerning work or payment on a construction project?

Yes No

If "yes," explain on a separate signed sheet, including the project name, court or arbitration case name and number, and a brief description of the status of the claim.

7. In the past 5 years, has there been more than one occasion in which DBE or any DBE member was required to pay either back wages or penalties for failure to comply with California prevailing wage laws or federal Davis-Bacon prevailing wage requirements?

Yes No

If "yes," explain on a separate signed sheet, describing the nature of the violation(s), project, owner, and amount paid, if any.

8. At any time during the past 5 years, has DBE or any Member been found to have violated any provision of California apprenticeship laws or regulations, or laws pertaining to use of apprentices on public works projects?

Yes No

If "yes," explain on a separate signed sheet, including date(s) of such findings and attaching the DAS' final decision(s).

IV. BONDS AND INSURANCE

A. Bonds

1. Attach a notarized statement from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California), which states the current bonding capacity of the General Contractor (both single job limit and aggregate limit). Note: General Contractor must have capacity to provide 100% payment bond and 100% performance bond, each issued by an admitted surety insurer, without bonding subcontractors.
2. Provide the name, address, and telephone number of the surety agent: _____

3. List all sureties that have written bonds to the General Contractor or any Member during the last 5 years:

Name	Address	Date of Bond

4. In the last 5 years, has any surety paid on behalf of the DBE or any Member a result of a default to satisfy any claims made against a payment or performance bond?
 ___ Yes ___ No

If "yes," explain on a separate signed sheet, including the amount of each claim, name and telephone number of claimant, date of and grounds for the claim, and present status.

5. If DBE or any Member was required to pay a premium of more than 1 percent for a performance and payment bond on any project in the last 5 years, state the percentage: _____

Explain on a separate signed sheet why DBE or Member was required to pay the premium of more than 1 percent.

6. In the last 5 years, has DBE or any Member been denied bond coverage by a surety company or had no surety bond in place when once was required?
 ___ Yes ___ No

If "yes," explain on a separate signed sheet, including the name of the Surety Company and/or period during which DBE or Member had no bond in place.

B. Insurance

1. Does the General Contractor have liability insurance with a policy limit of at least \$5,000,000 per occurrence and \$10,000,000 aggregate for a California admitted company?

Yes No

If "no," provide on a separate signed sheet what policy limits are available to DBE.

2. Does DBE have current workers' compensation insurance as required by the California Labor Code or is DBE legally self-insured pursuant the California Labor Code?

Yes No

3. Does DBE have professional liability (errors and omissions) insurance with a policy limit of at least \$5,000,000 aggregate from a California admitted company?

Yes No

If "no," provide on a separate signed sheet what policy limits are available to DBE.

4. In the last 5 years, has any insurance carrier, for any form of insurance, refused to renew an insurance policy for DBE or any Member?

Yes No

If "yes," explain on a separate signed sheet, including the name of the insurance carrier, form of insurance, and year of the refusal.

V. SAFETY

1. Within the past 5 years, has the California or federal Occupation Safety and Health Administration ("OSHA") cited and assessed penalties against DBE or any Member, for "serious," "willful" or "repeat" violations of its safety or health regulations?

Yes No

If "yes," explain on a separate signed sheet, identifying the citation(s), nature of the violation(s), project, and amount of penalty paid, if any.

2. Within the past 5 years, has the Environmental Protection Agency ("EPA") or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against DBE or any Member or the owner of the project on which DBE/Member was the contractor?

Yes No

If "yes," explain on a separate signed sheet, identifying the citation(s), nature of the violation(s), project, and amount of penalty paid, if any.

3. State the Workers' Compensation Experience Modification Rate ("EMR") for DBE and each Member for the past 3 premium years:

Year	EMR

If EMR was 1.00 or higher in any of 3 years, attach a letter of explanation.

4. State the total recordable injury or illness rate and the lost work rate for DBE and each Member for the past 3 years:

Year	Incident Rate	Lost Work Rate

5. Within the past 5 years, has there ever been a period when DBE or any Member had employees but was without workers' compensation insurance or state-approved self-insurance?

Yes No

RFQ No. 20-21/06
Addendum No. 1

If "yes," explain on separate signed sheet, including the date(s) and reason(s) for the absence of workers' compensation insurance.

VI. PROJECT EXPERIENCE AND REFERENCES

The Design Build Team must show experience and expertise with the design and construction of similar projects. Listed work should include public sector projects that required coordination and close working relationships for project reviews/ approvals/project close out with both the Division of the State Architect (DSA) and the office of the State Fire Marshal (SFM). Listed projects should also indicate work done for California community colleges and specifically if any projects have been constructed in a dense urban environment.

The District is looking for DBEs that have shown creative/innovative design and technical expertise regarding the production of sound contract documents, rigid standards during construction administration and the ability to work collaboratively with the Districts management team and Facilities/Operations groups.

The DBE team should also show experience with working in a dense urban environment with the proven ability to prioritize student/staff/public safety and to minimize disruption to the operational needs of the College/District.

The district may request additional DBE team members and their participation during the request for proposal ("RFP") phase.

1. How many California community college construction projects (both under construction and completed) has/have:
 - a. The general contractor firm built in the past 10 years? _____
 - b. The architect of record design firm completed in the past 10 years? _____
 - c. The engineering firms (combined) designed in the past 10 years? _____
 - d. The MEPF contractor firms (combined) worked on in the past 10 years? _____
2. **Both** the General Contractor firm and the Architect of Record firm shall complete **both** project reference forms and tables attached hereto as **Exhibits A-1, A-1.1 (Table), A-2, and A-2.1 (Table)**. District may, in its discretion, contact project references.
 - a. Comparable projects are preferably:
 - i. Classroom and/or student services facilities for California Community College institutions.
 - ii. Multi-Story (3 Stories or more)
 - iii. Dense Urban City Site
 - iv. Higher Educational Facility of similar size in gross square footage
 - v. Projects exceeding \$30 Million Contract Price
 - vi. DSA Experience
 - vii. LEED Certification

- viii. Project was Subject to a Project Labor Agreement
- ix. Project was delivered through a Progressive Design-Build Methodology

VII. RELEVANT EXPERIENCE OF KEY PERSONNEL

1. Complete Exhibit B – Key Personnel Experience Table
2. Attach resumes or similar documents, not to exceed 1 page each, showing the experience, training, and qualifications for the following key personnel of the DBE:
 - a. General Contractor - Project Manager
 - b. General Contractor - Design Manager
 - c. General Contractor - Superintendent
 - d. Architect of Record - Project Manager
 - e. Architect of Record – Design Manager or Person who will be stamping the documents for submission to DSA
 - f. Structural Engineer – Lead Person
 - g. Mechanical Engineer – Lead Person
 - h. Electrical Engineer – Lead Person
 - i. Plumbing Engineer – Lead Person
 - j. Mechanical Contractor – Lead Person
 - k. Electrical Contractor – Lead Person
 - l. Plumbing Contractor – Lead Person
 - m. Fire Protection Contractor – Lead Person
3. Key personnel must possess at least seven (7) years of experience to be considered, (identify number of years of experience on each resume).
4. Identify on resume and table key personnel which have DBIA credentials. Please list whether the credentials are a Certified DBIA Professional or an Associate Design Build Professional
5. Identify on each resume and table the percentage % of time each key personnel is anticipated to spend on the project during pre-construction and construction.
6. Identify on resume key personnel with the following experience:

- a. Classroom and/or student services facilities for California Community College institutions
 - b. Multi-story (3 stories or more)
 - c. Dense Urban City Site
 - d. Higher Education Facilities of similar size in gross square footage
 - e. Projects exceeding \$30 Million in contract price
 - f. DSA Experience
 - g. LEED Experience
 - h. Project Labor Agreement Experience
 - i. Design-Build Experience
 - j. Progressive Design-Build Experience
 - k. Community College Experience in California
7. Provide an organizational chart for the DBE outline each position and how the firms will be organized in hierarchy
 8. The district may request additional key staff members and their participation during the request for proposal ("RFP") phase.
 9. The district reserves the right for final approval of each key staff member that will be assigned to this project.
 10. The DBE may not substitute any key team members on this project, without written approval by the district.

VIII. SLBE OR SELBE COMPLIANCE

The District is looking for DBE teams who can demonstrate a willingness to partner in a significant manner with firms who meet the District's definition of an SLBE or SELBE.

1. Complete Exhibit G – SLBE/SELBE Program and Self Certification Affidavit
2. Additional written response shall be provided within 1 page, answering the following questions:
 - a) In recognition of the District's mission to serve the local community, the proposer shall provide a narrative describing **the following:**
 - i. How the DBE will engage, encourage, and provide equal access to businesses (such as professional services, subcontractors, suppliers, vendors, etc.) to compete for opportunities on this project.
 - ii. Furthermore, within this 1 page written response, list any firms that have been submitted with this RFQ who are a certified Small Local Business Enterprise (SLBE) in the County of Alameda.**
 - 1. Partial credit will be given in this section for firms who are certified as an SLBE in the County of Alameda but do not meet the District's definition of an SLBE or SELBE.**
 - b) Proposer shall identify any firms submitted with this RFQ who meet the District's definition of an SLBE or SELBE, using Exhibit G. Proposer shall provide the appropriate backup as defined in the SLBE and SELBE Program in order to demonstrate this compliance, including each firm's annual gross revenue for the past consecutive three (3) years and their geographic location, in order for the District to verify compliance.

IX. SKILLED AND TRAINED WORKFORCE COMPLIANCE

1. By this submittal, and signing of Exhibit C, DBE and its members hereby acknowledges, agrees, and hereby provides an enforceable commitment to District that:
 - a. DBE and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades, in accordance with Public Contract Code section 2600 et seq.; or
 - b. DBE will agree to be bound by: (i) a project labor agreement ("PLA") entered into by the District that will bind all contractors and subcontractors performing work on the project to use a skilled and trained workforce; (ii) the extension or renewal of a PLA that was entered into by the District prior to January 1, 2017; or (iii) a PLA entered into by the DBE that will bind the DBE and all its subcontractors at every tier performing work on the project to use a skilled and trained workforce.
- C. Information about the PCCD PLA can be found at this location: <https://build.peralta.edu/doing-business> and in Appendix E.

X. EXHIBITS

Complete all Exhibits attached hereto and return with completed Statement of Qualifications

EXHIBIT A-1 – DESIGN BUILD PROJECT REFERENCE SHEETS

EXHIBIT A-1.1 – DESIGN BUILD PROJECT REFERENCE TABLE

EXHIBIT A-2 – COMMUNITY COLLEGE PROJECT REFERENCE SHEETS

EXHIBIT A-2.1 – COMMUNITY COLLEGE PROJECT REFERENCE TABLE

EXHIBIT B – KEY PERSONEL EXPERIENCE TABLE

EXHIBIT C – CERTIFICATION OF APPENDIX B

EXHIBIT D – VENDOR’S QUESTIONNAIRE AND CERTIFICATE BY COMPLIANCE

EXHIBIT E – CERTIFICATE OF WORKERS COMPENSATION

EXHIBIT F – STATEMENT OF EQUAL EMPLOYMENT OPPORTUNITY

EXHIBIT G – SLBE/SELBE PROGRAM AND SELF CERTIFICATION AFFIDAVIT

EXHIBIT H – NON-COLLUSION AFFIDAVIT

EXHIBIT I – RFQ ACKNOWLEDGEMENT AND SIGNATURE FORM

QUALIFICATION CONDITIONS

Answers to questions contained in the attached Questionnaire and provision of the Financial Statement are required, including a complete statement of Respondent's financial ability. Firms must have provided comparable Design-Build Entity services, including preconstruction service, scheduling, budgeting, and managing the construction of comparable complex projects in confined urban settings.

Interested Design-Build Entities shall closely examine the specific requirements and questions in the questionnaire and submit RFQ Responses as directed.

The District will not provide any oral clarifications or modifications to the RFQ or the requirements hereof; no employee, officer, agent or representative of the District is authorized to provide oral clarification or modifications to the RFQ. No Respondent shall rely on any oral clarification or modification to the RFQ. Any addenda issued will be e-mailed to all firms who are known by the District to have received a set of prequalification documents.

By submittal of a proposal, the prospective Design-Build Entity commits to providing the key staff named in the submittal and that the assigned individuals will remain on the Project throughout design and, subject to their remaining with the firm. The proposed key staff shall attend the interview during the request for proposal phase. The district reserves the right for final approval of each key staff member that will be assigned to this project. The design-build entity (including the General Contractor and Architect of Record) may not substitute any key team members for this project, without written approval by the district.

A Design-Build Contract will be awarded in the contract form, in which an initial copy is included hereto as Appendix C. Please note that this Form of Agreement is subject to change prior to the issuance of the RFP. The Contract will be authorized and awarded in the sole discretion of the District. Changes in terms of contract will not be considered.

The District expressly reserves the right to modify any portion, postpone or cancel this RFQ at any time, and/or reject any and all submissions without indicating any reason. No submission documents will be returned. Modifications, if any, made by the District to the RFQ will be in writing and distributed to the Respondents.

Unless and except when requested to do so in writing by the District or as otherwise permitted by this RFQ, Respondents shall not, prior to completion of the RFQ, communicate, either verbally or in writing, with: (i) any member of the RFQ Selection Committee; (ii) any consultant or professional retained by the District for the purpose of providing the District advice or professional services in respect to the Project or the RFQ; or (iii) any employee or representative of the District.

No compensation is offered for any work performed or expense incurred related to this RFQ. Submissions are entirely voluntary. All original documents including electronic files submitted in response to this RFQ become the property of the District, and any materials submitted by any firm (other than the financial statements) may be used for any purpose by the District after the Design-Build firm is selected. If any firm's submission is late or incomplete in any way, that proposal may be rejected as non-responsive.

The District reserves the right to modify the project schedule and/or budget.

EXHIBIT A-1

Design-Build Project References

List the three most recent **and** most comparable, **and completed** design-build projects (within the last 10 years), each with a project value over **\$30M**. The projects may be public or private **of any type**. Contact information must be current and viable. (Copy additional sheets.) (Each project is limited to one single-sided page only)

1. Project Name: _____
2. Project Address: _____
3. Owner (name and tel. #): _____
4. General Contractor (name and tel. #): _____
5. Architect of Record (name and tel. #): _____
6. Construction Manager (name and tel. #): _____
7. Comparable Scope of Work: _____

8. Original Completion Date: _____
9. Actual Complete Date: _____
10. **In Progress (state the status of design and/or construction):** _____
11. Time Extensions Granted (# of days): _____
12. Initial Contract Value: _____
13. Final Contract Value: _____

Date: _____, 20_____

Signature by authorized individual: _____

Print Name: _____

Title: _____

EXHIBIT A-2

CA Community College References

List the three most recent **and** most comparable ~~and completed~~ California community college construction projects (within the last 10 years), each with a project value over **\$30M**. Contact information should be current and viable. (Copy additional sheets.) (Each project is limited to one single-sided page only)

1. Project Name: _____
2. Project Address: _____
3. Owner (name and tel. #): _____
4. General Contractor (name and tel. #): _____
5. Architect of Record (name and tel. #): _____
6. Construction Manager (name and tel. #): _____
7. Comparable Scope of Work: _____

8. Was this a design-build project? _____
9. Original Completion Date: _____
10. Actual Complete Date: _____
11. **In Progress (state the status of design and/or construction):** _____
12. Time Extensions Granted (# of days): _____
13. Initial Contract Value: _____
14. Final Contract Value: _____

Date: _____, 20_____

Signature by authorized individual: _____

Print Name: _____

Title: _____