



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

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TO: James V. Chisholm, City Manager

FROM: Joanne Flick, Purchasing Agent 

DATE: January 31, 2018

SUBJECT: **Selection Committee
Concrete Delivery and Placement Term Contract
RFP 0118-0230**

COPY: John J. Drago, BEM Director
Patricia Bliss, Chief Financial Officer
David Waller, Deputy Public Works Director
Frank VanPelt, Technical Services Project Director
James Nelson, City Engineer
Ben Gross, Assistant City Attorney

The City's Selection Committee convened on January 31, 2018, to review the Proposals received in response to the referenced Request for Proposals, and to score those proposals in accordance with the evaluation criteria published in the RFP. The Selection Committee recommends award of 1 term service contracts and that contract negotiations be conducted with the firm **Sanderson Concrete Construction**.

The Selection Committee further recommends that the following firms be found **non-responsive** since they neglected to provide the information requested in the RFP, making it impossible to score and rank those proposals:

**Sparks Concrete
MCG Services, LLC
Professional Services Group, LLC**

The final negotiated contracts will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8082. Thank you.

Approved:  _____ Date: 2/2/18

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