



## INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids on the installation of new heat and air system at the Gatlinburg Community Center.

Bids shall be received at Gatlinburg City Hall until 2:30 p.m., October 22, 2015, at which time they will be publicly opened and read aloud. Bids must be sealed with the bidder's name, address, bid opening time and date and the quotation "Bid Gatlinburg Community Center HVAC" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738 at 865-436-1409 or Fax 865-436-6464 or [deleap@gatlinburgtn.gov](mailto:deleap@gatlinburgtn.gov). Technical questions should be referred to Sally Worden, Community Center Manager, Telephone Number (865) 436-4990.

Bid specifications will also be available on the City of Gatlinburg website at [www.gatlinburgtn.gov](http://www.gatlinburgtn.gov) under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

No bid may be withdrawn for thirty (30) days.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

## GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to extend this agreement for one (1) additional year after the completion of the first year agreement.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

Vendor shall possess all of the necessary insurances and licenses required to perform this type and size of project.

Certain projects with a total cost of \$25,000 or more require a TN Contractors license. This License #, Classification and Expiration date MUST be listed on the bid envelope. Bidders cannot use license of another to bid on any City of Gatlinburg project.

# SPECIFICATIONS

Specifications for the installation of new heat and air system for the Gatlinburg Community Center:

- Work to be performed includes:
  - Provide and install (2) new 5 ton split systems with gas furnaces and (2) new split system heat pumps all new equipment to be 14 SEER with 95% efficient gas furnaces. Reconnect to existing duct connections and existing power service. Provide new digital touch-screen programmable thermostats.
  - Include new refrigerant lines for the new split systems as required.
  - Provide new R-8 duct-wrap in the mechanical room as needed to prevent condensation.
  - Provide (2) horizontal discharge 25 ton packaged units with gas heat having return ducts penetrating the building low with gymnasium grilles and the supply ductwork penetrating high and the transitioning to round Ductsox inside the gymnasium.
  - Include underground natural gas line from the front of the building to the rear for the (2) new units and also include electrical service from the existing mechanical room for the new units as well.
  - Include new 6" thick concrete pads for the new units to be mounted on.
  - Provide new supply grilles for the racquetball courts to force the supply air down.
  - Proper system startup for all systems provided or installed by this contractor.
  - Schedule inspections as required
  - Insure registers in downstairs hallways are sufficient to heat/air condition both areas.
- Provide separate pricing for the items below:
  - Removal of 4 vent gym fans and louvers. Fill space with block similar to what is currently on building.
  - Remove 8 gas heaters and piping in gym area and cap gas lines above drop ceiling.

Any interested parties must contact Sally Worden at (865) 436-4990 to view project areas.

Delea Patterson, AP/Purchasing  
City of Gatlinburg  
1230 Parkway East, P.O. Box 5  
Gatlinburg, Tennessee 37738

**RE: Installation of New HVAC System at Gatlinburg Community Center.**

The specifications for the above-mentioned items have been reviewed and the following is offered for purchase, delivery, and installation of the following new heat and air system (total to include all necessary hardware and labor) for the Gatlinburg Community Center per the specifications:

\$ \_\_\_\_\_

Any deviations from the specifications are noted below. We understand that this bid may not be withdrawn for thirty (30) days.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES\_\_\_\_ NO\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed/ \_\_\_\_\_

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Fax

\_\_\_\_\_  
City, State, Zip  
Email

\_\_\_\_\_

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male \_\_\_\_\_

Female \_\_\_\_\_

Race: Caucasian \_\_\_\_\_

African-American \_\_\_\_\_

Other (specify) \_\_\_\_\_

## **BIDDER'S LIST**

Del-Air Mechanical Contractors  
135 Chickamauga  
Avenue  
Knoxville, TN 37917  
865-525-4119 Fax 521-7043  
randylay@delairmechanical.com  
jimmccampbell@delairmechanical.com

The Trane Company  
5220 S. Middlebrook Pike  
Knoxville, TN 37921  
Kristi.hayes@trane.com

Shoffner Service Company  
John Speed  
3600 Papermill Road  
Knoxville, TN 37939  
jspeed@skmes.com  
865-523-1129 Fax 523-7250

Cherokee Group  
P.O. Box 6248  
Sevierville, TN 37864  
865-428-6919 Fax 428-6984  
cmccarty@thecherokeegroup.net

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2503 West Beaver Creek Dr  
Powell, TN 37849  
865-859-9082  
service@archerac.com