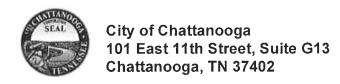
Date: March 22, 2017 Requisition No.: 148378

PURCHASING DEPARTMENT 101 EAST 11TH STREET CITY HALL SUITE G13 CHATTANOOGA, TENNESSEE 37402

37402 Request for Bid (RFB) for the City of Chattanooga, Tennessee Proposals will be received at 101 East 11th Street, Suite G13, Chattanooga, TN 37402 until 2:00 P.M., EST. on April 5, 2017 Requisition / Bid No.: R148378 / 304563 Ordering Dept.: Purchasing / General Services Buver & E-mail: Mark McKeel mmckeel@chattanooga.gov ******************* **Items Being Purchased: Paper Goods** ********************* ***REQUEST FOR BIDS MUST BE RECEIVED*** 2:00 P.M., EST on April 5, 2017 ********************** ***PRE-BID CONFERENCE WILL BE CONDUCTED*** 10:00 A.M., EST on March 29, 2017 ******************* The City of Chattanooga reserves the right to reject any and/or all proposals, waive any informalities in the proposals received, and to accept any proposal which in its opinion may be for the best interest of the City. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color or national origin. The City's Standard Terms and Conditions may be found on website: http://www.chattanooga.gov/purchasing/standard-terms-and-conditions Note: ALL BIDS MUST BE SIGNED All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated. PLEASE PROVIDE THE FOLLOWING INFORMATION: Company Name: _____ Mailing Address: ___ City & Zip Code: Phone/Toll Free No.: Fax No.: __ E-Mail Address: _____ Contact Person: Company Title: Signature: __

BID SOLICITATION



SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V E	RFQ
E	KFQ
D	*
OR	
R	

BID OPENING DATE AND TIME:

05-APR-17 at 2:00 PM

BID NUMBER: 304563

BUYER:

PHONE #: (423) 643-7230 DELIVERY REQUIRED:

M City of Chattanooga
A 101 East 11th Street, Suite G13
Chattanooga, TN 37402
L
T

Item Class-Item Quantity Unit Unit Price Total

Requisition / Bid No.: 147378 / 304563

Ordering Dept.: Purchasing Buyer: Mark McKeel Phone No.: 423-643-7236

Items Being Purchased: Paper Goods

ATTACHMENTS: Affirmative Action Plan (2 pages), Iran Divestment Act Disclosure (1 page)

*** PLEASE NOTE: All items must be bid to be considered for an award.

There will be two (2) vendors selected for an award.

This Shall Be A Twelve (12) Month Blanket Contract To Supply Paper Goods to the City of Chattanooga

The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.

**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****

Price Escalation Clause:

If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.

QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.

*** BID MUST BE RECEIVED NO LATER THAN ***
*** 2:00 PM EST ON <April 5, 2017> ***

City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions

If you can't download call buyer for a copy.

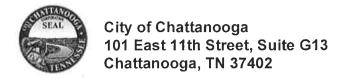
NOTE

ALL BIDS MUST BE SIGNED

All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

Any manufacturer;s names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references ar enot intended to be restrictive. Bids will be considered for

BID SOLICITATION



SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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E N	RFQ	
N	INTQ	
D	W.	
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R		

The City is Exempt from all Federal and State Tax. Bids will be received at the above mentioned address.

TELEPHONE NUMBER: _____

BID OPENING DATE AND TIME:

05-APR-17 at 2:00 PM

BID NUMBER: 304563

BUYER:

PHONE #: (423) 643-7230 DELIVERY REQUIRED:

101 East 11th Street, Suite G13 Chattanooga, TN 37402

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices

City of Chattanooga

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin. ***********************************	ity Un	nit Unit F	Price Tota
Phone/Toll-Free No			b. 7
Informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin. ***** NOTE ***** PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION: Company Name Address Phone/Toll-Free No			
services on the basis of race, color, or national origin. **** NOTE **** PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION; Company Name Address Phone/Toll-Free No Fax No			
PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION: Company Name Address Phone/Toll-Free No Fax No			
AddressPhone/Toll-Free No			
Phone/Toll-Free No			
Fax No			
Mail Address			
Contact Person's Name			
Estimated Delivery			
//inority-Owned Business Small Business Veteran			
/linority Woman-Owned BusinessDisabled Veteran			
Voman-Owned Business			
*** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****			

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

under the conditions contained herein.

COMPANY: ________SIGNATURE: ______

NAME AND TITLE: _____

Bid# 304563 Paper Goods

Paper Products

-								
Line No.	Product Name	Product Sold As	Unit	Brand Name	Catalog Number	Estimated Quantity	Unit Price	Amount
1	Paper Towel, Multi-Fold, 9.25 x 9.5	4,000	Case			1,112	69	69
7	Paper Towel, Roll, 9.0 \times 11.0, 85 Sheets, White, 2-Ply	30	Case			138	69	€
က	Paper Towel, Single-Fold, 9.25 x 10.25	4,000	Case			363	69	9
4	Paper Towel, Roll, 7.75 x 800	12	Case			315	€	69
သ	Paper Towel, C-Fold, 13 x 10.25, White, 2-Ply	2,400	Case			458	69	69
မ	Paper Towel, Wypall, 9.0 x 16.5 White	006	Case			41	69	6
7	Paper Towel, Cormatic Pull Towel, Brown, 90-Foot Roll	6 Rolls	Case			145	69	ь
00	Paper Towel, Bay West, White, 8 x 630, 3-Notch	Ø	Case			909	69	ь
თ	Toilet Tissue, White, 2-Ply, 4,5 x 3,75, 500 Sheets	96	Case			414	9	6
10	To let Tissue, White, 2-Ply, 3.9 x 4.0, 616 Sheets To Fit Wagon Wheel, Holds 6 Rolls	48	Case			236	8	es-
11	Toilet Tissue, White, 9021, 2-Ply, JRT Jr. Jumbo	12 Rolls	Case			277	69	69
12	Toilet Tissue, White, Giant Roll, 4,000, 1-Ply	6 Rolls	Case			77	69	С
13	Toilet Tissue, White, Comp-Coreless 375, 4 x 4.5, 2-Ply, 1000 Sheets	36	Case			98	69	€9-
4	Toilet Seat Covers, Disposable, (To Fit Kimberly Clark/Scott Dispenser)	3,000	Case			23	69	φ.
15	Cups, Styrofoam, 8 Oz.	1,000	Case			38	69	θ
16	Cups, Solo, Plastic, 16 Oz.	1,000	Case			49	69	€
17	Towel Extender, Centerpull, White, 2-Ply, 520 Sheets	9	Case			53	69	မာ
18	Trash Can Liner, Natural, 12 Gallon, 24 x 33, #8 Micron	1,000	Case			220	\$	φ.
19	Trash Can Liner, Black, 33 Gallon, 30 x 36, 1,2 Mil Thickness, .9 Mil	100	Case			532	69	ь
20	Trash Can Liner, Clear, 60 Gallon, 38 X 58, 1,7 Mil Thickness (for Riverbend Festival per CWS)	100	Case			1,838	69	€
21	Trash Can Liner, Clear, 30 x 36, 4 Mil, ** Fire Department Evidence Bags Only **	100	Case			80	€	ь
22	Trash Can Liner, Black, 44 x 55, 1.5 Mil	100	Case			73	69	€
23	Trash Can Liner, Orange, 33 x 40, #14 Micron	250	Case			311	69	8
24	Trash Can Liner, Natural, 33 x 40, #16 Micron	250	Case			90	9	÷
							TOTAL	V

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

- 1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- 2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
- 3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
- 5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6.	The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breech of this contract.
	(Signature of Contractor)
	(Title and Name of Construction Company)
	(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted. Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED)	
(PRINTED NAME)	
(BUSINESS NAME)	
(DATE)	

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf