



Legal Notice

**REQUEST FOR
QUALIFICATIONS
FOR
NEIGHBORHOOD
LEADERSHIP TRAINING**
Highland Neighborhood
Spartanburg, South Carolina

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304
Email:
cwright@cityofspartanburg.org

The City of Spartanburg invites proposals for services to be performed under a contract with the City by a firm, individuals, or team of consultants who has experience developing comprehensive leadership training services that focuses on personal development, civic engagement, and leadership skills.

Proposal No: 1617-03-14-01

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a City of Spartanburg Business License.

Sealed responses to this solicitation will be received at the offices of City of Spartanburg Procurement Office until 3:00 p.m. local time on: Tuesday, March 14, 2017

Deliver one original, 2 printed copies of the required submittals in a sealed envelope or box clearly marked with the words "NEIGHBORHOOD LEADERSHIP TRAINING" to the following address:

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304
Attn: Procurement and Property Division

Copies of the RFQ may be obtained from the City's Procurement Office, at the above address. Mr. Kennedy can be reached at (864) 596-2785 or mkennedy@cityofspartanburg.org. All responses submitted are subject to these Instructions and Supplemental Instructions to Offerors, General and Supplemental Conditions, and all other requirements contained herein, all of which are made a part of this Request for Qualifications by reference. The City of Spartanburg reserves the right to reject any or all responses for just cause and to waive any informalities in the submission process.

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at www.cityofspartanburg.org by following the links for Invitations for bids. The following Proposal Number Must be placed on the outer envelope in order for the bid to be Stamped in as accepted on time: **Proposal No: 1617-03-14-01**

Background and Information

The City of Spartanburg

For the better part of a century, in an era when textiles were king, Spartanburg forged a reputation as a manufacturing center, and both the economic security of our citizens and the social fabric of our community were linked to the prosperity of the individual mills and villages that dotted our landscape.

That day is gone, swept away by global economic changes and sweeping social forces. Spartanburg is not alone as a city grappling with how best to remake itself in the wake of these changes. However, Spartanburg is one of a small group of cities that have developed a multidisciplinary coalition of partners, a track record of achievement, and a plan for the future that signals larger successes to come.

Highland Community

The Highland Community is generally bounded by Stewart Park to the south, John B. White Boulevard to the west, West Main Street to the north and Forest Street to the east. Community meetings to discuss residents needs indicate that this boundary is potentially in question. The composition of the community includes institutional facilities such as The Journey, a non-denominational church, Macedonia Missionary Baptist Church, The Bethlehem Community Center, Spartanburg Soup Kitchen, and Stewart Park. The community also includes commercial buildings some that are substandard and are the main entry into Spartanburg's central business district from the south and west. Housing in the community is composed of large multifamily developments that include the recently vacated and partially demolished Cammie Clagett Public Housing, Prince Hall Public Housing, and Norris Ridge – privately owned Moderate Rehabilitation units. Housing also includes smaller single family and multi-family developments clustered in an area surrounded by the multi-family developments. Most housing appears to be built in the 60's and 70's based on census data. The neighborhood is proud of its history and supports the City and its partners in its efforts to improve the community.

The Highland Neighborhood Association has consistently requested a Master Plan for Neighborhood Improvement. The Neighborhood Association is very active and recently participated in the Bloomberg Grant "Seeing Spartanburg in a New Light" with the Video Village Project. This innovative process allow the neighborhood to highlight its history and challenges. The Neighborhood Association is interested in receiving leadership training to guide the neighborhood on a successful path to redevelopment and change.

A group of local partners that include the City of Spartanburg, Highland Neighborhood Association, the Highland Community Development Corporation, the Bethlehem Center, Spartanburg School District Seven and the Spartanburg Housing Authority has had regular meetings to discuss issues of importance to the community. A few efforts to date in the community include:

- Stewart Park: The City has spent approximately \$1.6 million on the redevelopment of Stewart Park over the past four years. This represents the largest investment in a single park in the City's history.

- Thornton Activity Center: The Thornton Activity Center at Stewart Park opened in 2015. This addition to the park is the home for year-round youth programming and neighborhood events.
- Highland Crossing: Soon to be completed, this \$9 million, 72-unit affordable housing development had over 400 applications for a limited number of units. Spartanburg Housing Authority and Community Housing Partners are partnering on the project, which replaces 72 units of the obsolete Cammie Clagett Courts.
- A partnership between Spartanburg School District 7 and Meeting Street Academy will provide access to nationally certified preschool starting at 3K for all residents of the Highland Community. This early childhood education initiative is the first of its kind in the state of South Carolina.
- The Bethlehem Center provides needed services and coordinates a few activities with the City in the Thornton Activity Center. It is an active part of the community and has been in existence for over 80 years.

SCOPE OF SERVICES

The Highland Neighborhood Association is requesting in collaboration with its Collaborative Partners, and consultants to provide leadership training. The selected Consultant will work with the Collaborative Partners and Neighborhood Association to train resident leaders/community stakeholders in developing a Neighborhood Strategic Plan, community building, organizational processes, civic engagement, and other leadership principles. The setting of the training will be determined by Highland Neighborhood Association and its Partners. Proposals should include the following core ideas and principles:

1. Services will be provided for 4-6 Sessions, possibly at nights or weekends that are convenient to the resident leaders. Sessions will be for no more than 4 hours each.
2. Residents will receive training on conducting meetings, community collaboration, citizen engagement, and neighborhood strategic planning.
3. Provide Handouts or Training materials, if necessary at meetings or electronically.
4. Any other requirements proposers consider important for the development of grassroots neighborhood leadership.
5. The services should be completed by July, 2017 or in a timely manner in order to accomplish the neighborhood goal of a beginning a Neighborhood Transformation Planning Process in 2017 or early 2018.

PROPOSAL SUBMISSION REQUIREMENTS

The City of Spartanburg intends to retain the successful proposer(s) pursuant to a "Best Value" basis, not a "Low Proposal" basis. The City will use "Best Value" method to consider factors other than just cost in making the award decision.

To properly evaluate each offer received by the City, all proposals submitted in response to this RFP must be formatted in accordance with the "Proposal Format" described in the section below. None of the proposed services may conflict with any requirement the City has published herein or has issued by addendum.

Proposal Format

To provide objective criteria that can be used in determining various Proposers' abilities, please address the following items in the order presented. The Proposer may include any other general information that the Proposer believes is appropriate to assist the City in its evaluation.

The City will not provide any reimbursement for the cost of developing, presenting or providing any response to this RFP.

Letter of Interest. A letter of interest on the Proposer's letterhead, which includes the location of the primary office. Provide a narrative that gives a brief description of the company, including the names and titles of principals, the main office's address, phone number, fax number, website and email address, when the company was organized, the principal office from which services will be offered, alternative company names and affiliations, and principal areas of practice.

Provide a brief history of the Proposer's business including size, area of expertise, number of years engaged in business under the company's present name, relevant license number(s) and/or certifications, and other relevant information.

The proposer entity must provide a concise description of its managerial capacity and financial viability to deliver the proposed services.

This page should also include the name and contact information (address, phone and fax numbers, and email address) of the proposal contact and the proposed staff member(s) for this assignment, branch office location(s) and contact information.

Demonstrated Experience and Past Performance. The City seeks firm(s) with the following attributes:

Information describing the company's demonstrated experience in performing similar work and the company's past performance (including meeting cost, schedule and performance requirements) of contract work substantially similar to that required by this solicitation as verifiable by reference checks or other means.

Information describing the company's knowledge and experience in the scope of services described in this RFP.

Provide a list of four (4) or more former or current clients, including the government agencies, for which the proposer has performed similar or like services to those being proposed herein.

The listing shall, at a minimum, include: the client's name, contact name, telephone number, email address, a brief description and scope of the service(s), and the dates the services were provided.

Technical Capabilities. Describe the Proposer's technical capabilities (in terms of personnel, equipment and materials), management capabilities (including staffing of key positions, method of assigning work and procedures for maintaining level of service, etc.) and other relevant experience with the proposed scope of services.

Approach to Project. Briefly describe how the Proposer(s) intends to develop a comprehensive plan for this project, including identifying all tasks to be completed and staff assigned. Describe the firm's demonstrated understanding of the requirement. Explain the Proposer (s) technical approach and proposed Work Plan to provide the required services. Provide a timeline for accomplishment if different from the Neighborhood Association Goals.

Proposed Cost. Proposer(s) must state the proposed costs for the services described in this RFP.

EVALUATION CRITERIA

The City will evaluate each proposal based on the following criteria with 5 points awarded for each criteria in the scoring method.

Core Business (5 points maximum):

Firm's experience in neighborhood leadership training. Projects cited to include name, title, details of the project and phone number. The consultant's areas of business activity must be compatible with the services required for this project. High marks should be awarded if the bidder demonstrates a wide range of relevant experience within either public and/or private sectors. The experience, successful track record, caliber, people skills and commitment are important to the City. Failure to demonstrate that the organization can provide the required services or irrelevant examples will result in a low score. Does the firm have sufficient expertise to design and implement a neighborhood training process for the Highland Neighborhood? Would the consultants' location hinder their ability to perform?

Understanding of Requirements (5 points maximum):

Statement of your understanding of the City's requirements for this project. It should be apparent consultants have read the RFP and understood the submittal and requirements. High scores would be given if they have identified the range of requirements and any additional relevant needs. Statement of your understanding of your approach to the project in light of the particular opportunities. Does the proposal cover all items listed in the RFP? Are proposals designed with the Spartanburg area explicitly in mind? Will the proposal provide the service that the City desires?

Proposed Team (5 points maximum):

The Consultants should describe clearly how each of the team members can contribute to the services, their experience on past projects of this type and scope. Project information for each team member's experience and their role in past projects will result in high scores. Low marks would be awarded if the Consultants do not have the experience or past project information to verify their work. Does the proposal include a schedule?

Does the proposal's schedule appear reasonable? Is the proposed plan adequate to address the issues contained within the RFP? Are the plan's elements pertinent to a study within the Spartanburg area?

Current Workload (5 points maximum):

A statement or description from the consultants on their current workload and their dedication to start and finish the project. Does the consultant document a workload in the proposal? High marks will be awarded if the consultant identified their ability to start immediately and provide enough team members to complete in an acceptable timeframe. Low marks will be awarded if the consultant fails to identify any information of their workload or cannot start in an acceptable timeframe.

Experience in similar programs (5 points maximum):

For a high score we would wish to see evidence, the consultant has the ability to look beyond the normal neighborhood leadership training environment and see potential possibilities that can be implemented into making this a vital community. Low scores would be given if the potential service provider does not give a logical explanation of what the principles are. Does the proposal appear "boilerplate," or does it contain unique and innovative elements?

**CITY OF SPARTANBURG
INSURANCE REQUIREMENTS FOR CONTRACTORS AND VENDORS**

CONTRACTOR'S/VENDORS LIABILITY AND OTHER INSURANCE: The Contractor/Vendor shall purchase and maintain with a company acceptable to the City and authorized to do business in the State of South Carolina, such insurance as will protect him from claims under workers' compensation laws, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of his employees, and claims insured by usual personal injury liability coverage; from claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees, including claims insured by usual bodily injury liability coverage; and from claims for injury to or destruction of tangible property, including loss of use resulting there from - any or all of which may arise out of or result from the Contractor/Vendor operation under the contract documents, whether such operations be by himself or any subcontractor or anyone directly or indirectly employed/volunteering by any of them or for whose acts any of them may be legally liable. This insurance shall be written for not less than the limits of liability specified below, or required by law.

Automobile Liability: The amounts of such insurance shall not be less than: **Combined Single Limit - \$1,000,000; Split Limits: Bodily injury per person - \$500,000; Bodily Injury per Occurrence - \$1,000,000; and Property Damage - \$500,000**

Commercial General Liability: The amounts of such insurance shall not be less than: **Each Occurrence - \$1,000,000; Damage to Rented Premises - \$100,000; Med Expenses (per person) \$5,000; Personal & Advertising Injury - \$1,000,000; General Aggregate - \$2,000,000; and Products Completed Operations Aggregate - \$2,000,000.** This coverage shall be on an "Occurrence" basis. Coverage shall include Premises and Operations; Products and Completed Operations; Medical Expense in reference to General Liability, and Contractual Liability. Bodily injury and property damage liability shall protect the Contractor and any subcontractor performing work under this contract from claims of bodily injury, Personal & Advertising injury, and property damage which could arise from operations of this contract whether such operations are performed by the Contractor, any subcontractor or anyone directly or indirectly employed by either.

This insurance shall include coverage for products/completed operations, personal injury liability and contractual liability assumed under the indemnity provision of this contract and broad form property damage, explosion, collapse and underground utility damage stating if policy is written on an occurrence basis. Any policy written on a claim made basis must be approved by the City of Spartanburg in advance.

Property Insurance including Builders Risks-Property coverage will name the City of Spartanburg as loss payee in instances where the City has an interest in the property unless otherwise requested.

Workers' Compensation and Employer's Liability – This coverage shall meet the **STATUTORY requirement of the State of South Carolina.** Employers Liability shall be in the amount of \$500,000 each accident and disease - each employee and \$500,000 disease - policy limit. Sole Proprietors, Partners, Members of LLC and Corporate officers will not be excluded from coverage.

Employers Liability: Each Accident - \$1,000,000; Disease each employee - \$1,000,000; Disease Policy Limit - \$1,000,000

- This is part of Workers' Compensation coverage

Umbrella Liability: Each Occurrence – TBD; Aggregate – TBD

This coverage should be required for high hazard operations including excavation, roofing, water tower installation, painting, repair and removal, large construction projects.
Should also consider for certain high hazard special event activities such as fireworks displays, inflatables, mechanical rides, etc.

Professional Liability: Per Occurrence - \$1,000,000; Aggregate - \$1,000,000

This coverage should be required for professional services such as accountant, attorneys, architects, design, engineering and most consultants.

The Contractor/Vendor shall provide the City with insurance certificates certifying that the foregoing insurance is in force; and such insurance certificates shall include provisions that the insurance shall not be cancelled, allowed to expire or be materially changed without giving the City thirty (30) days advance notice by registered mail.

The City of Spartanburg, its employees, and agents shall be named as additional insured under the Contractor/Vendor's general liability policies.

The Contractor is advised that if any part of the work under the contract is sublet, he shall require the subcontractor(s) to carry insurance as required above. However, this will in no way relieve the Contractor/Vendor from providing full insurance coverage on all phases of the project/event, including any that is sublet.

When certain work is to be performed inside right-of-way owned by railroads, South Carolina Department of Transportation or other Agencies, both the Contractor and any subcontractor may be required to furnish individual insurance certificates made in favor by the controlling agency, with limits as established by that agency.

Cancellation and Re-issuance of Insurance: If any insurance required to be provided by the Contractor should be canceled or changed by the insurance company or should any such insurance expire during the period of this contract, the Contractor shall be responsible for securing other acceptable insurance to provide continuous coverage during the life of this contract.

Failure of the Contractor/Vendor to maintain continuous coverage as specified herein will result in this project/event being shut down and any payments due, or to become due, withheld until such time as adequate, acceptable insurance is restored. This would be in addition to any legal recourse open to the City under breach of contract.

All coverage's and provisions shall be in place, and documentation of such coverage shall be provided to the City of Spartanburg, before any work can began.

**All emailed Certificates of Insurance can be forwarded to:
kbooker@cityofspartanburg.org

** All Certificate of Insurance submitted via postal mail can be sent to:

City of Spartanburg
145 W. Broad St.
Spartanburg, SC 29306
Attn: Kenneth Booker

Exhibit A
PROJECTS WITH FEDERAL FUNDING REQUIREMENTS

Conflict of Interest

- a. The respondent warrants that to the best of their knowledge and belief, and except as otherwise disclosed it does not have any organizational conflict of interest. Conflict of interest is defined as a situation in which the nature of work under this solicitation and the firm's organizational, financial, contractual or other interests are such that:
 1. Respondent may have an unfair competitive advantage; or
 2. The respondent's objectivity in performing the work solicited may be impaired. In the event the respondent has an organizational conflict of interest as defined herein, the respondent shall disclose such conflict of interest fully in the proposal submission.
- b. The respondent agrees that if, after award he, she or it, discovers an organizational conflict of interest with respect to this solicitation, he, she or it, shall make an immediate and full disclosure in writing to the City of Spartanburg that shall include a description of the action, which the respondent has taken or intends to take to eliminate or neutralize the conflict. The City of Spartanburg may, however, disqualify the respondent or if a contract has been entered into with the respondent, terminate said contract, at its sole discretion.
- c. In the event the respondent was aware of an organizational conflict of interest before the award of a contract and intentionally did not disclose the conflict to the City of Spartanburg, the City of Spartanburg may disqualify the respondent.
- d. The respondent shall include in such subcontracts and other such agreements any necessary provisions to eliminate or neutralize conflicts of interest.
- e. No member of or delegate to the U.S. Congress or Resident Commissioner or Resident Advisor to the Board of Commissioners, shall be allowed to share in any part of the contract awarded under this solicitation or to any benefit that may arise therefrom. This provision shall be construed to extend to any contract made with the successful respondent.
- f. No member, officer, or employee of the City of Spartanburg, no member of the governing body of the locality in which the project is situated, no member of the governing body in which the City of Spartanburg was activated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the project, shall during his or her tenure, or for one year thereafter, have any interest, direct or indirect, in any contract or the proceeds thereof resulting from this solicitation.
- g. No member, officer or employee of the respondent selected to perform the services described above shall, during the term of their contract, or for one year thereafter, have any interest direct or indirect, in any contract that they are

responsible for procuring, managing or overseeing on in the proceeds of any such contract.

Government Restrictions

In the event any governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship or performance of the goods or services offered, it shall be the responsibility of the successful firm to immediately notify the City of Spartanburg in writing specifying the regulation which requires alteration. The City of Spartanburg reserves the right to accept any such alteration, including any reasonable price adjustments occasioned thereby, or to cancel the contract at no expense to the City of Spartanburg.

Assignment or Transfer

The successful firm shall not assign or transfer any interest in the contract, in whole or part, without written approval of the City of Spartanburg. Claims for sums of money due, or to become due from the City of Spartanburg pursuant to the contract may be assigned to a bank, trust company or other financial institution. The City of Spartanburg is hereby expressly relieved and absolved of any and all liability in the event a purported assignment or subcontracting of the contract is attempted in the absence of the firm obtaining the Collaborative Partner's prior written consent.

Availability of Records

The Comptroller General of the United States, the Department of Housing and Urban Development (HUD), the City of Spartanburg and any duly authorized representative of each, shall have full and free access to, and the right to audit and to make excerpts and transcripts from, any and all pertinent books, records, documents, invoices papers and the like, of the vendor, or in the possession of the firm, which shall relate to, or concern the performance of the contract.

Permits and Licenses

The successful firm shall obtain all permits and licenses that are required for performing its work. The firm shall pay all related fees and costs in connection with required permits and licenses. Proof of ownership shall be made on all software used in the execution of the contract. The firm will hold the City of Spartanburg harmless for any violation of software licensing resulting from breaches by employees, owners and agents of the firm.

Taxes

The successful firm is responsible for all state and federal payroll and/or social security taxes. The firm shall hold the City of Spartanburg harmless in every respect against tax liability.

Standards of Conduct

The successful firm shall be responsible for maintaining satisfactory standards of its employees' competence, conduct, courtesy, appearance, honesty, and integrity. It shall be responsible for taking such disciplinary action with respect to any of its employees as may be necessary.

Federal, State, and Local Reporting Compliance

The firm shall provide such financial and programmatic information as required by the City of Spartanburg to comply with all Federal, State and local law reporting requirements.

Nondiscrimination

The firm agrees that it will abide by Federal, State and Local Laws, and City ordinances incorporated by reference herein.

Section 3 Clause

Every applicant, recipient, contracting party, contractor, and subcontractor shall incorporate or cause to be incorporated a "Section 3 Clause" in all contracts for work in connection with a Section 3 covered development if applicable. All proposals must also include a Compliance Plan to include submittal of reports applicable to Section 3 requirements.

Davis Bacon Requirements

When applicable contractors or subcontractors performing construction work in order to accomplish the activities set forth in the Scope of Work portion of any agreement, shall comply with all Federal Labor Standards specifically those of the Davis-Bacon Act and Section 5 of Title 29 of the Code of Federal Regulations, including, but not limited to, obtaining a wage determination for all skills to be utilized, verification of wage payments, review of payroll records and on the site interviews with laborers.

Notices

All written notices required to be given by either party under the terms of the contract(s) resulting from the contract award shall be addressed to the firm at their legal business residence as given in the contract. Written notices to the City of Spartanburg shall be addressed as provided in the contract.

Cancellation

Irrespective of any default hereunder the City of Spartanburg may also at any time, at its discretion, cancel the contract in whole or in part. In the event of cancellation, the Firm shall be entitled to receive equitable compensation for all work completed and accepted prior to such termination or cancellation as shall be indicated in the contract.

Laws

The laws of the State of South Carolina and applicable federal law shall govern the contract.

Contract Documents

Written contract documents will be prepared by the City of Spartanburg. Modifications may be adopted based on final negotiations and specific requirements of the contract under this particular procurement or contract.

Authority to execute a contract

A RESOLUTION

FOR THE PURPOSE OF AUTHORIZING _____ TO EXECUTE AN CONTRACT WITH SPARTANBURG CITY

WHEREAS, _____ will or has submitted a bid/proposal to Spartanburg City of Spartanburg for the purpose of providing goods or services; and

WHEREAS, _____ may be or has been awarded a contract to provide good or services to Spartanburg City of Spartanburg ; and

WHEREAS, _____ Type of Organization is :

Check the applicable box):

- Sole Proprietorship
- Partnership
- Corporate entity (not tax-exempt)
- Corporate entity (tax-exempt)
- Government entity (Federal, State or Local)
- Other _____

NOW THEREFORE BE IT RESOLVED that the Board of Directors (or other appropriate

governing body) of _____ does hereby approve and authorize
(Company's Name)

_____ to execute a contract with Spartanburg City of Spartanburg
(Name of Individual)

in an amount not to exceed \$ _____.

ADOPTED AND APPROVED this ____ day of _____, 20__.

NAME OF ORGANIZATION [_____]

ATTESTED

By: _____ (signature)

_____ (printed name)

Title: _____

CITY OF SPARTANBURG, SC
Bidder Conflict of Interest Disclosure Form

The information called for in this questionnaire is for use by the City of Spartanburg in connection with its risk assessment procedures and related activities

Does your organization have any officers, managers, employees, or officials that are related to any employees, officials, board members, committee members or City Council Members of the City of Spartanburg, SC?

___ **No** (Please sign the certification below and promptly return this page with the W-9)

___ **Yes** (Please sign and provide the name(s) of the individual(s))

CERTIFICATION

I certify that the information herein supplied in response to this questionnaire is complete and correct to the best of my knowledge and belief and understand that the information submitted is subject to audit and verification by the City of Spartanburg.

Name of Authorized Official

Title of Authorized Official

Date

Signature

Phone

Email Address

DRUG FREE WORKPLACE ACT STATEMENT

Exhibit E

The undersigned hereby certifies on behalf of the company listed below that it is in full compliance with the requirements set forth in Title 44, Code of Laws of South Carolina, 1976, Chapter 107, Paragraph 47 and the Drug-Free Workplace Act of 1988 (Public Law 100-690, title V, Sec. 5153, as amended by Public Law 105-85, Div. A, Title VIII, Sec. 809, as codified at 41 U.S.C. § 702) and Department of Commerce implementing regulations published at 15 CFR Part 29, "Government-wide Requirements for Drug-Free Workplace (Financial Assistance)" (published in the Federal Register on November 23, 2003, 68 FR 66534).

(Name of Corporation or Entity)

(Signature)

By: _____

name)

_____ (Print

Title: _____

Date: _____

Exhibit G

EXPERIENCE/ REFERENCES

List five jobs, similar in size, completed by Proposer. List dollar amount, brief description reference name and phone number for each job.

- a. Name of Project: _____ Owner/:

Telephone No.:

Address:

Date Started: _____
Date Completed: _____ Value of Contract:

Project Description:

- b. b: Name of Project: _____ Owner/:

Telephone No.:

Address:

Date Started: _____
Date Completed: _____ Value of Contract:

Project Description:

- c. Name of Project: _____ Owner/:

Telephone No.:

Address:

Date Started: _____
Date Completed: _____ Value of Contract:

Project Description:
