

For Publication: On August 12, 2020

## **NOTICE TO BIDDERS**

Sealed bids will be received by GFA, LLC, on behalf of the Housing Authority of Bergen County on Friday, **October 16, 2020 at 11:00 a.m. prevailing time** at GFA, LLC's main office. Bids are to be submitted to HABC care of GFA, LLC, 576 Valley Road, Suite 242, Wayne NJ 07470 for: **SCAVENGER AND/OR GARBAGE REMOVAL SERVICES AT GROVE GARDENS, 41 GROVE ST, SOUTH HACKENSACK, NJ** in accordance with specifications HABC 2020.08.12 dated August 12, 2020.

The contract shall be for a term of up to 5 years at the discretion of the HABC. All multi-year contracts (if any) shall be subject to fund availability on a yearly basis and the contractor must agree to the extension. The Housing Authority of Bergen County reserves the right to delete sections of the work from the Contract after the award of the bid has been made, due to funding or other reasons. The prices bid for the various items and/or services shall not be adjusted due to the deflection of any work or due to the variation of any quantity for the various items and/or services scheduled in the bid. The Housing Authority of Bergen County reserves the right to modify the locations & quantities at the unit price.

**The bid opening will be held at 11:00 a.m. (prevailing time) on Friday, October 16, 2020**, at which time they will be opened and publicly read via zoom as listed below. LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES OR FACSIMILIES OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.

During the COVID-19 pandemic, while the statewide 'State of Emergency' declaration is still in effect, all bid packets will only be available electronically on "Vendor Registry" and can register on the following link:

<https://vrapp.vendorregistry.com/Vendor/Register/Index/bergen-county-housing-authority-nj-vendor-registration>

Once registered, a vendor will be able to download any open and available bid on the following link:

<https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=ae35e3d1-5079-4fe0-9688-0d6422c5d4bf>

All documents must be completed as required and vendor must submit their bid electronically no later than the due date and time outlined in the bid documents.

Additionally, pursuant to N.J.S.A. 40A: 11-23 a hard copy of each bid must also be mailed on original forms made available, in a sealed envelope no later than the due date and time outlined in the bid documents.

- 1) addressed and mailed to the HABC Purchasing Department as noted below
- 2) bearing the name and address of the bidder on the outside
- 3) clearly marked "BID" with the name of the item(s) being bid

HABC PURCHASING DEPT.  
c/o GFA, LLC  
576 Valley Road  
Suite 242  
Wayne, NJ 07470

It should be noted that electronic bid submissions will be kept locked and will only be made accessible to the Authority's Qualified Purchasing Agent on the prescribed bid opening date and time herein noted. Additionally, all hard copies mailed to the above address shall be kept sealed, and will be received and publicly opened on the bid opening date and time in the conference room of GFA, LLC using virtual teleconferencing which can be accessed by logging in to zoom in the following manner:

Join Zoom Meeting:

Time: October 16, 2020 at 11:00 AM Eastern Time (US and Canada)

<https://us04web.zoom.us/j/74842806292?pwd=RzdKTHZmRFRxZ0UySFlvKjJSQWlkdz09>

Meeting ID: 992 776 9002

Password: HABC101620

Individuals lacking resources or know-how for technological access to the bid documents should contact Jerry Volpe, the Authority's Qualified Purchasing Agent for assistance in accessing plans and bid documents by calling 1-973-464-6800 or by emailing him at [volpe@habcnj.org](mailto:volpe@habcnj.org). Further, those individuals who have no capacity to access computer or mobile devices may obtain detailed

instructions on how to obtain access to the public bid opening process by contacting Jerry Volpe, the Authority's Qualified Purchasing Agent at the above referenced phone number and email address.

A certified check or bank draft payable to the Housing Authority of Bergen County or a Bid Bond in the amount of not less than ten percent (10%) of the bid amount not to exceed \$20,000.00 shall be submitted with each re-bid. Each re-bid shall be accompanied by a Consent of Surety Guarantee that if a contract is awarded, the bidder shall enter into a contract and shall furnish a Performance Bond and a Material and Labor Payment Bond for One Hundred percent (100%) of the contract price.

**THE SURETY COMPANY WHERE BONDING IS OBTAINED MUST BE LICENSED IN THE STATE OF NEW JERSEY AND APPEAR IN THE MOST CURRENT DEPARTMENT OF THE TREASURY'S LISTING OF APPROVED SURETIES (DEPARTMENT CIRCULAR 570).**

Prospective bidders are strongly urged to visit the sites prior to submitting a re-bid. Failure to do so will not waive the contractor of their responsibility.

The successful bidder shall be required to comply with the provisions of the New Jersey Prevailing Wage Act, Chapter 150 of the Laws of 1963, Section 3 of the Housing and Urban Development Act of 1968, as amended, as well as the requirements of P.L. 1975C.127 regarding Affirmative Action, Executive Order 11246 regarding Equal Employment Opportunity.

The Housing Authority of Bergen County reserves the right to reject any or all re-bids, waive any informalities in the bidding, sever or make awards of all or parts of any re-bids to one or more bidders. No re-bid shall be withdrawn for a period of sixty (60) days subsequent to the re-bid opening date without the consent of the Housing Authority of Bergen County.

Lynn Bartlett  
Executive Director  
Housing Authority of Bergen County

By: Jerry Volpe  
Qualified Purchasing Agent