

CITY OF GOODLETTSVILLE REQUEST FOR QUALIFICATIONS ARPA ENGINEERING SERVICES

The City of Goodlettsville will be accepting statements of qualifications from qualified firms for the following:

ENGINEERING Services in connection with its Coronavirus State and Local Fiscal Recovery Fund (SLFRF) of the American Rescue Plan Act (ARPA)

Proposals must be received by the City of Goodlettsville Purchasing Department, 105 South Main Street, Goodlettsville, TN 37072 no later than 2:00 p.m. local time on August 18, 2022. Proposals received after 2:00 p.m. on August 18, 2022 will not be considered.

The Engineering firm will assist in the design, the development of engineering reports, plans, specifications and bid documents; construction administration activities and any other Engineering Services as may be required during the program timeframe.

All proposals should be marked with the following language: **ENGINEERING SERVICES STATEMENT OF QUALIFICATIONS FOR THE CITY OF GOODLETTSVILLE ARPA FUNDS.**

Qualifications will be evaluated on the following factors:

- Capacity & Qualifications. **(20 points)**
- Prior Performance. **(20 points)**
- Technical Approach. **(20 points)**
- Federal Programs. **(20 Points)**
- Familiarity with local conditions. **(20 points)**

To be evaluated properly, the following must be addressed in detail:

- **Capacity & Qualifications** – Capacity of firm, qualifications, experience and availability of personnel to perform work and method of approach to working with similar projects.
- **Prior Performance** – Past record of performance on State and Federally funded projects with community and other clients including quality of work, timeliness, and cost control.
- **Technical Approach** - Technical approach and understanding of community needs, project understanding innovative concepts or alternatives and quality control.
- **Federal Programs** - Familiarity of firm with Federal Programs and understanding of requested services.
- **Local Knowledge** – Familiarity with local conditions.

The City of Goodlettsville is an Equal Opportunity Provider and Employer. The City encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit qualifications.

The City will award a contract to the qualified firm, or firms, whose statement of qualifications has the highest number of cumulative points issued by the City and determined to be the most advantageous to the City. The contract will include scope and extent of work and other essential requirements.

The City of Goodlettsville reserves the right to reject any and all proposals.