



## CITY OF BOAZ, ALABAMA

To All Bidders:

RE: Bid Number 2017-06-88

Advertised this date: July 27, 2017

### **LED Lighting Upgrade (Fixtures and Bulbs)**

The City of Boaz is soliciting bids for LED Lighting Upgrade for the following locations:

Boaz Senior Center 112 South Church Street Boaz, AL 35957

Boaz City Hall 112 North Broad Street Boaz, AL 35957

Boaz Public Library 404 Thomas Avenue Boaz, AL 35957

Boaz Fire Department 201 Brown Street Boaz, AL 35957

Boaz Police Department 101 Line Avenue Boaz, AL 35957

Boaz Outlet Center Parking Lot and Awning

Sealed bids shall be due no later than 2:00 p.m., August 16, 2017, at Boaz City Hall at 112 North Broad Street Boaz, AL 35957. You may mail the bid to City of Boaz PO Box 537 Broad Street, Boaz, AL 35957, Attn: Jill Bright. Bids will be opened and read aloud at this time.

Please read carefully the enclosed *Instructions to Bidders especially Item No. 7* and return the completed enclosed bid sheet.

Jill Bright, MMC  
City Clerk/Treasurer  
PO Box 537  
112 N Broad Street  
Boaz, AL 35957  
(256)593-9537  
(256)593-9527  
jill.bright@cityofboaz.org



## CITY OF BOAZ INSTRUCTION TO BIDDERS

1. All bids must be submitted in a sealed envelope clearly marked SEALED BID. Envelope should also state Bid Invitation Number, date, and time of bid opening.
2. All bids shall be typewritten or in ink on the form prepared by the City. All proposals must be signed by an official of the corporation/company duly authorized to sign bids and all bids must be notarized.
3. The materials must meet all specifications of the State of Alabama Highway Department Standard Specifications for Highway Construction.
4. A certificate of Workers Compensations and Liability Insurance Coverage is required for work or services on City of Boaz property. This must be provided before bid is awarded.
5. Successful bidder will be required to purchase a City of Boaz privilege license; and apply for a permit if required. (The fee for a City permit will be waived for this one project if required.)
6. All corrections or erasures shall be initialed by the person signing the bid or his authorized representative.
7. **Pursuant to Section 41-16-50(c) Code of Alabama, 1975, The City of Boaz, Alabama requires all bidders to furnish a bid bond which equals 10% of the total job. Any bid which is not accompanied by a bid bond shall not be considered. After being awarded the bid the bidder must furnish a performance bond in the full amount of the bid issued by a reputable insurance company acceptable to the City.**
8. It will be assumed that all bids are based upon the specifications unless the bidder stipulates to the contrary on the proposal form, in which case, the bidder will list on a separate sheet of paper, any exceptions to the conditions of the bid. This sheet will be labeled, **EXCEPTIONS TO BID CONDITIONS**, and will be attached to the bid proposal. This attached sheet must also be signed by the official signing the proposal. If no exceptions are stated, it will be understood that all general and specific conditions will be met.
9. Whenever in this invitation, any particular materials, process and/or equipment are indicated or specified by Patent, Proprietary or Brand Name, or by name of manufacturer, such wording will be deemed to be used for the purpose of facilitating description of the material, process and/or equipment desired, and will be deemed to be followed by the words, OR EQUAL. Proof satisfactory must be provided by Bidder to show that the alternative product is, in fact, equal to the product required in the specifications.
10. Bids may be amended or withdrawn by the party submitting such bid or by their authorized representative, up until the scheduled opening time. No bid may be amended or withdrawn thereafter **regardless of the circumstances**.
11. Prices quoted in all bids shall be delivered prices, exclusive of all Federal and State excise, sales, and manufacturer's taxes.
12. All bids which do not contain a firm stated price for the item(s) required will be considered informal and will not be considered. **Any bid containing an escalator clause will not be considered.**
13. The City of Boaz is to be protected against any increase above the price in the bid until all materials covered by this bid have been delivered.
14. Discounts, if any, will be figured from the date of acceptance by the City, regardless of date of delivery or invoice.
15. The City will assume no transportation or handling charges other than specified in the bid.
16. The City shall have thirty days from the date of the opening of the bids before awarding a contractor or rejecting the bids.
17. The City reserves the right to have demonstrated to its designated representatives, any and all items bid **before** making the award.
18. All items bid will be inspected by a representative of the City upon delivery to ascertain compliance with the specifications. Items not in compliance with the specifications will be rejected and shall be replaced by the vendor at no cost to the City of Boaz.

19. The bidder shall assume full responsibility for warranty of all components of the equipment. A statement shall be attached with the proposal setting out the conditions of the warranty. The manufacturer's standard warranty shall be furnished.
20. The successful bidder shall indemnify and save harmless, the City of Boaz, against any and all claims for royalties, patent infringements or suits for information hereon which be involved in the manufacture or use of the items furnished.
21. Bids will be awarded to the lowest responsive and responsible Bidder. The determination of the lowest responsive and responsible Bidder may involve all or some of the following factors: Qualities of the commodities proposed to be supplied; their conformity with specifications; the purposes for which required; the terms of delivery; transportation charges; date of delivery; and other objective and accountable factors which are reasonable.
22. The City of Boaz reserves the right to accept or reject any or all items covered in the request, or any portion(s) thereof, re-advise and/or take other steps to pursue the best interest of the City.
23. Pictures, descriptions and specifications taken directly from manufacturer's brochure shall accompany all bids. Bids not containing this information WILL BE SUBJECT TO REJECTION.
24. Attached is a fixture list for each facility to be retrofitted to LED lighting. Please submit a separate bid on each facility with an estimated energy savings evaluation. With each fixture, the Contractor shall perform and/or supply the following material.
  - a. Retrofit all fixtures with an LED equivalent and maintain light levels.
  - b. Replace any bad tombstones found on florescent fixtures.
  - c. All florescent fixtures replacements must be hot on both ends.
  - d. All bulbs must be 5000k, shatter proof and frosted (florescent replacement).
  - e. Must by-pass all ballasts.
  - f. All material must have a 5 year warranty or better.
  - g. Warranty labor for 1 year.
  - h. Complete all facilities within 90 days.

<b>Boaz Outlet Parking Lot and Awning</b>	
<b>Quantity</b>	<b>Description</b>
62	4x2 Florescent Fixtures
12	Pole Lights

<b>Boaz Police Department</b>	
<b>Quantity</b>	<b>Description</b>
77	4x2 Florescent Fixtures (4 Bulb)
35	4x1 Florescent Fixtures (2 Bulb)
44	Incandescent Bulbs
5	CFL Bulbs
6	Track Lights
2	8 ft. 2 Bulb Fixtures
4	Security Lights
2	Flood Lights

<b>Boaz Fire Station</b>	
<b>Quantity</b>	<b>Description</b>
12	CFL Can Lights
12	8 ft. Florescent Fixtures (2 bulb)
15	Incandescent Bulbs
2	4 ft. Fixtures (2 bulb)
21	CFL Bulbs
17	4x2 Fixtures (4 bulb)
1	3 ft. Florescent Fixture (1 bulb)
3	250W Fixtures
12	150W CFL Fixtures
2	Medium Wall Packs
1	Large Wall Pack

<b>Boaz City Hall</b>	
<b>Quantity</b>	<b>Description</b>
15	4x4 Florescent Fixtures (8 bulb)
26	4x2 Florescent Fixtures (4 bulb)
16	Chandelier Bulbs
10	4X1 Florescent Fixtures (2 bulb)
4	2x2 Florescent Fixtures (4 bulb)
46	CFL Can Lights

<b>Boaz Public Library</b>	
<b>Quantity</b>	<b>Description</b>
14	4x1 Florescent Fixtures (2 bulb)
285	4x2 Florescent Fixtures (3 bulb)
41	Can Lights
11	CFL Can Lights (2 bulb)
98	4x1 Florescent Fixtures (2 bulb)
3	4x2 Florescent Fixtures (4 bulb)
2	400W Spot Lights
16	Outside Can Lights
6	400 W Pole Lights
2	CFL Wall Packs

<b>Boaz Senior Center</b>	
<b>Quantity</b>	<b>Description</b>
65	4x2 Florescent Fixtures (3 bulb)
30	CFL Can Lights
27	2x2 Florescent Fixtures (U bulbs)
6	8 ft. Florescent Fixtures (1 bulb)
2	2x1 Florescent Fixtures (2 bulb)
8	Track Spot Lights
4	4x2 Fixtures (4 bulb)
4	Can Lights
2	Canopy Lights
1	Small Wall Pack
13	Pole Lights