



City of Etowah

Bid Specifications for HVAC Replacement at Etowah Community Center

The City of Etowah Parks and Recreation Department is seeking sealed bids to replace and install new unit at the Etowah Community Center consisting of (1) 7.5-ton Carrier split heat pump, Indoor model 40RUQA08A6, Outdoor model 38AUQA08A5
Price should include complete installation of the equipment, materials, labor, forklift rental, and removal of existing equipment. City of Etowah is Tax exempt

Bid Due Date: Monday, May 23, 2022, by 10:00am. (EST)

Project Information: Etowah Community Center
155 Robinson St
Etowah, TN 37331

Submit sealed bids with project name, Community Center HVAC to: City of Etowah, 701 TN Avenue no later than 10 am, Monday, May 23, 2022. Bids will be opened immediately thereafter.

Completion Date: Must be no later than June 28, 2022

Bid Specifications:

- 7.5-ton Carrier split heat pump
Indoor model 40RUQA08A6
Outdoor model 38AUQA08A5
- Bidders should be an Authorized Carrier dealer
- Bidders are responsible for visiting the site to examine existing conditions. Bidders can visit the site at their convenience after contacting the Parks and Recreation Department.

Bid packages are available on line at the [cityofetowahtn.com/departments/bid opportunities](http://cityofetowahtn.com/departments/bid%20opportunities) or can be emailed upon request as well as picked up at City Hall, 701 TN Avenue. Submitted bid packets must contain all required information or bid will be rejected.

Questions pertaining to the bid May be directed to:

Bryan Dalton
Parks & Recreation Director
City of Etowah
Etowah, TN 37331
423-263-6575
bdalton@citofetowahtn.com

Affidavit
(must be attached to bid form upon submission)

STATE OF TENNESSEE
COUNTY OF McMinn

DRUG-FREE WORKPLACE AFFIDAVIT
OF PRIME BIDDER

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for _____;
2. That the bidding entity has submitted a bid to The City of Etowah for the construction of _____;
3. That the bidding entity employs no less than five (5) employees;
4. That Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with §50-9-113, *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

AFFIANT

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 200_.

NOTAR Y PUBLIC
My commission expires: _____



Monitoring of Contractors/Consultants

Name of Contractor: _____ Date Completed: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

1. Are Title VI posters visible to staff? If yes, where?
2. Are all Physical Areas (i.e. restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin?
3. How is Title VI information disseminated to new/current employees?
4. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts
5. What process has been established to track and monitor ethnicity and gender of awarded contractors awarded contracts/sub-contracts?
6. Provide documentation to show that contracts contain non-discrimination assurance language?
7. Provide complaint procedures and attach complaint log form.
8. Provide Limited English Proficiency Communications Plan (ie, how do you communicate with persons that speak a language other than English.)

The below Title VI Assurance is to Be Submitted on Company Letterhead:

Contractor/Consultant Name assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and as amended, and the Civil Rights Restoration Act of 1987 (P.I. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

Name of Authorized Official

Date

To: City of Etowah, TN

From Name of Company:

Date:

Ref: Iran Divestment Act

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to 12-12-106.

Printed Name _____

Title _____
