



**ALBUQUERQUE  
PUBLIC SCHOOLS**

*Accelerate Progress for Students*

PROCUREMENT DEPARTMENT  
Rennette R. Apodaca, MPA, CPPO  
EXECUTIVE DIRECTOR OF PROCUREMENT

Scott Elder  
SUPERINTENDENT

**July 26, 2022**

**RFP # 23-002 RRR  
TITLE: PHOTOVOLTAIC & SOLAR HOT WATER SYSTEMS  
ADDENDUM #1**

**Question 1.** As proposals are requested for potential installations, will structural as builds be available; particularly for existing buildings.

**Response:** APS retains all drawings in our archives, so, yes, any available as-builts will be provided for existing buildings, and the full archive can be researched by you upon request. On new construction projects, architectural and electrical drawings will be provided to allow you to size and price the system. The intention is for the Solar Contractor to be pre-selected at about 50% Construction Documents, then work collaboratively with the Design Team. Your final solar design will be coordinated with and included in the 100% bid drawings for the General Contractors, marked as *"For Information/Coordination Only -- Work by Others."*

**Question 2:** What is the cost of the required Project Management software?

**Response:** Currently the annual licensing fee is \$2,100. The current software is E-Builder. APS is a user of the product and is not affiliated with the company. Prices are set by the vendor.

**Question 3:** Can you clarify what you would like included with regard to Human Resources in the company profile section?

**Response:** We are looking for your companies Human Capital Management, from the hiring process, training, customer service, work quality, exceptional and equitable workplace, leadership culture etc.

**Question 4:** In the Experience section, you have listed the last line item as 'Experience in dealing with craft labor relations'. I believe you are referring to any experience in working with and coordinating with multiple contractors on a construction project (i.e. coordinating with HVAC, plumbers, electricians, and the G.C.) Please confirm if that is correct.

**Response:** Yes. Also the ability and experience working with project owners internal trade staff.



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**REMINDER: AS STATED IN THE SUBMITTAL REQUIREMENTS PAGE 25, PLEASE UPLOAD ONLY ONE FILE THAT CONTAINS ALL DOCUMENTATION IN VENDOR REGISTRY: THE ONLY EXCEPTION IS IF THE HEALTH AND SAFETY FILE IS EXCESSIVELY LARGE: TITLE IT AS FOLLOWS: VENDOR NAME/SAFETY MANUAL.**

**ACKNOWLEDGE ADDENDUM WITH RFP SUBMITTAL:**

**Addendums not signed and returned may cause RFP to be non-responsive and may be rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

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