

**CITY OF CRESTVIEW
REQUEST FOR PROPOSALS
CONCESSIONAIRE SERVICES
RFP #23-08-23-P&R**

The City of Crestview Florida (City) invites qualified concessionaire vendors (Vendor) to submit proposals for concessionaire services for the City's Parks and Recreation department.

Notice is hereby given: That sealed proposals will be received by the City of Crestview, at the Office of the City Clerk, 198 N. Wilson Street, Crestview, Florida 32536; until **August 23, 2023, at 10:00 a.m. local time**. Any bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time a bid is received will be resolved against the bidder. Bid opening will be promptly at 10:00 a.m. local time on August 23, 2023, at the City Hall Council Chambers, 198 N. Wilson Street, Crestview, Florida 32536, at which time all bids received will be publicly opened and read aloud.

SCOPE OF WORK:

The Contractor shall provide concessionaire operations at all City sponsored sports events. Further described as any seasonal youth and/or adult leagues/schedules conducted by the City of Crestview Parks and Recreation Department. The Contractor will provide quality concession service for all facility visitors. Food and beverages shall include a wide variety of hot and cold items, fresh food, and beverages. The Contractor will be responsible for the total operation to include ownership or rental of necessary concession equipment, purchasing of supplies, workforce acquisition and application. Vending responsibilities do not extend to existing vending machines located at recreational facilities. In addition, vending responsibilities do not extend to any special event or facility rentals not sponsored by the City of Crestview.

1. Proposer shall pay an annual rental of premises to the City of Crestview for use of the facilities.
2. Proposer shall pay the City of Crestview a monthly percentage of concessions sales generated.
3. In addition, at the sole discretion of the City, the winning proposer may be given the option to provide concessions for other City facilities. A schedule for these activities may be offered at the beginning of each season.

PURPOSE & INTENT: The City of Crestview, Florida ("City") is seeking proposals from concessionaires for the operation and management of food and beverage concessions at all locations where sports activities/games are played. Sites and locations are included in the RFP.

The City of Crestview reserves the right to accept or reject, in part or in total, any or all proposals and to waive any informalities as deemed in the best interest of the city. All proposals must be marked on the outside of the envelope with the proposer's name, the time and date of the opening. It shall be the bidders' responsibility to ensure that proposals are delivered to the above address at the appointed time.

The City of Crestview, Florida does not discriminate on the basis of race, color, national origin, sex, religion, age, and handicapped status in employment or provision of service.

Maryanne Schrader, City Clerk



++ END OF ADVERTISEMENT FOR RFP++