

**CONTRACT NO. 22-01-TR-CIP
REQUEST FOR PROPOSAL:
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045**



Request for Proposal

**Bulloch County Board of Commissioners
Statesboro-Bulloch County Long Range Transportation Plan Update 2045**

ANNOUNCEMENT

The Bulloch County Board of Commissioners on behalf of the City of Statesboro and Bulloch County is accepting proposals *from qualified professional consultants* for this project. Prospective firms shall file all documents necessary to support its proposal. NO ELECTRONIC SUBMISSIONS ACCEPTED.

Vendors are responsible for the actual delivery of submittals during normal business hours to the Bulloch County Board of Commissioners, North Main Annex, 115 North Main Street, Georgia 30458. An ORIGINAL PROPOSAL along with TEN (10) copies, and any supporting documents, must be submitted in a sealed clearly marked envelope or package.

The outside of the sealed envelope or package shall contain the following: Transportation Plan Update 2045; Due Date: January 19, 2023; Attn: Purchasing Manager.

A vendor's conference is scheduled for Monday, December 19, 2022, at 10:00 A.M. at the at the Bulloch County North Main Annex Conference Room.

Proposals will be opened and recorded by the Purchasing Manager at the County North Main Annex on Thursday, January 19, 2023, at 2:00 P.M. The RFP review committee will then proceed to determine conformity with the specifications and other criteria. The County Manager may, at his option, request any or all vendors to make an oral presentation at a later date. Upon the closure of the evaluation, the County Manager will recommend selection of a proposal to the Board of Commissioners for final approval at their next subsequent regular meeting.

The Bulloch County Board of Commissioners is an equal opportunity procurer.

An RFP package may be requested by contacting the Bulloch County Purchasing Manager, below. Project inquiries may be directed to the Project Manager, below.

The contact persons for this project are as follows:

Project Management:	Randy Newman, Special Projects Manager 912.764.0129 or rnewman@bullochcounty.net
Procurement Process:	Faye Bragg, Purchasing Manager fbragg@bullochcounty.net

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1.0 TERMS AND CONDITIONS

Disqualification: Proposals may be disqualified for: a) receipt of the proposal by the County past the stated deadline; b) any irregularities; c) unbalanced unit price or extensions; d) unbalanced value of any items; or e) failure to complete proposal information correctly. If in the opinion of the Bulloch County Board of Commissioners, the vendor is not in a position to perform the contract, the bid may be disqualified. The County reserves the right to waive any minor informality or irregularities.

Lawsuits/Bribery: Prospective vendors shall disclose any record of pending lawsuits, criminal violations and/or convictions, etc., conflicts of interest, or contract defaults.

Liability: The County is not liable for any cost incurred in the preparation of the Proposal. Nor is the County bound by any information provided unless reduced to writing and distributed as a written addendum.

Reservations: The County reserves the right to reject any or all proposals, to award in whole or in part and to waive minor immaterial defects in proposals. Negotiations may be necessary to complete the contract.

Clarification of submittals: The County reserves the right to seek clarification of any point in a respondent's proposal, or to obtain additional information.

Exceptions: Conditional proposals or those that take exception to the specifications will be considered only at the discretion of the Project Manager.

Indemnification: The Contractor agrees to indemnify, hold harmless, and defend the County, its officials, and employees (hereinafter collectively "the indemnitees") from and against any and all claims, damages, liabilities, suits, proceedings, costs, and expenses of litigation (including, without limitation, reasonable attorney's fees) related to or arising in any way out of the performance of this Agreement, unless such is attributable to the sole negligence of the indemnitees. The indemnity obligation of the Contractor will survive the expiration or termination of this Agreement.

Correction or withdrawal of proposals, cancellation of awards: Correction or withdrawal of proposals before or after opening, or cancellation of awards or contracts may be permitted only to the extent that the vendor can show by clear and convincing evidence that a mistake of non-judgmental character was made, are where the award or cancellation is in the best interest of the County.

County Obligations: Bulloch County has a standing policy to disqualify or withhold compensation to vendors, contractors and professional consultants from compensation or doing business with the county if there are existing obligations to Bulloch County for any liens, ad valorem taxes, licenses, or other financial remittances due to the county.

Project Schedule: ***The project should be completed by January 5, 2024.*** One ninety (90) day extension shall be granted at the discretion of the County Manager if the extension shall be in

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the best interest of the county. The proposed starting date shall occur upon receipt by the successful vendor of a notice to proceed.

Forms: The vendor shall complete all required forms and attachments.

Award: All proposals will be awarded to the most responsive and cost-effective vendor. The vendor to whom the award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the award to a vendor who has previously failed to perform properly, or to complete on time contracts of a similar nature.

2.0 BACKGROUND

2.1 Community Profile

Located northwest of Savannah, Georgia, the current resident population of Bulloch County is estimated at 83,000 residents, with the county seat of Statesboro having an estimated resident population of 35,000. Bulloch County's population has grown thanks to multi-sector economic growth and university enrollment boom that has been occurring since 1985. Statesboro is home to Georgia Southern University, having an enrollment of approximately 21,000 students. It is estimated that there are nearly 38,000 in the labor force in Bulloch County. Statesboro, the county seat, hosts several major employers including Wal-Mart Distribution, Briggs and Stratton, Great Dane, Cardinal Glass, Georgia Southern University, and coming in 2024 Aspen Aerogels. Also coming in nearby Bryan County in 2025 will be The Hyundai Motor Group with several suppliers expected to locate in Bulloch County.

2.2 Prior Document

In 2009, the City of Statesboro and Bulloch County completed their first joint Long-Range Transportation Plan (LRTP) which needs now to be updated. This proposal may need collaboration with the work of a qualified transportation planning consultancy capable of determining land use-transportation connections. The 2009 LRTP can be downloaded at http://www.dot.ga.gov/BuildSmart/Studies/Documents/bulloch_county/LRTP_Bulloch_Final_PD_F.pdf.

2.3 Planning Factors

Statesboro-Bulloch County is a not part of a Metropolitan Planning Area, as defined in 23 CFR Part 450, nor is it a part of a non-attainment area subject to the Clean Air Act. However, it is desirable to fashion the LRTP as closely as possible to the transportation planning process and requirements for urban transportation plans set forth in the Federal regulations. The consultant will review the planning factors required to be considered in metropolitan transportation planning under MAP-21 and utilize those factors in developing and evaluating the alternatives considered in the LRTP. The process for developing the LRTP shall consider of all modes of transportation and shall be continuing, cooperative, and comprehensive to the degree appropriate, based on the complexity of the transportation problems to be addressed.

2.4 Funding Plan and Target Date of Completion

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In 2018, Bulloch County passed a \$60 million, 5-year single-county T-SPLOST referendum, which received a voter renewal in November 2022, where the call for the setting of the cap is likely to be \$72 million. Bulloch County and the City of Statesboro has budgeted \$400,000 (\$200,000 each) for this engagement. No other state or federal support is expected. The desired target date of completion is January 5, 2024.

2.5 Purpose and Objectives

The purpose of this project is to study and address current, intermediate and long-range land transportation needs in the Statesboro-Bulloch County, including multimodal traffic (roads, freight, pedestrian, etc.). The expected outcome is a plan which will preserve the functionality of transportation infrastructure in the Statesboro-Bulloch County, while maintaining urban and rural settings where appropriate. The transportation and related land use objectives recommended by the plan should:

- Reflect community values and guiding principles, including environmental justice.
- Be guided, understood, and supported by the public.
- Be supported by stakeholder groups and decision-makers.
- Be economically feasible.
- Outline opportunities and incentives for community investment.
- Conform to applicable laws and regulations.
- Address recent industrial and residential growth and its impacts.

Preparation of a multimodal LRTP for the Statesboro-Bulloch County Transportation Study Area that should align with the Moving Ahead for Progress in the 21st Century (MAP-21) legislation and goals. The LRTP is intended to help further community goals and improve transportation facilities and services by:

- Basing the transportation system on existing and future land use and community comprehensive plans.
- Improving the multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes and facilities.
- Providing a safe, efficient, accessible, cost-effective and aesthetically pleasing transportation system.

2.6 Technical Advisory Committee

The LRTP will be prepared cooperatively by and between the selected consultant, city and county staff, the public and a Technical Advisory Committee (TAC). The TAC will serve as an advisory group, to provide input and information to the consultant as well as to ensure that there is adequate public participation and “buy-in” for the project. The primary participants of this process are expected to consist of the following representatives:

- Cities of Brooklet, Portal, Register and Statesboro.
- Bulloch County Board of Commissioners.

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- Georgia Department of Transportation.
- Statesboro-Bulloch Chamber of Commerce.
- Downtown Statesboro Development Authority.
- Development Authority of Bulloch County.
- Bulloch County Board of Education.
- Georgia Southern University.
- Coastal Regional Commission.
- Other citizens, as determined by the local governments.

3.0 BASIC SCOPE OF WORK

The following is the minimum or basic scope of work required under this contract. Additional or supplemental tasks and work elements may be added during contract negotiations. Upon conclusion of the negotiation process and before proceeding with work tasks, the selected consultant will be required to prepare a final work plan for inclusion into a contract agreement.

3.1 Review Study Area Boundary

The geographic scope of this plan should be county-wide. However, the consultant may recommend selected areas or extra-territorial corridors for study. This review shall take into consideration changes in land use which are anticipated, the area of jurisdiction of local government entities, the areas included in other recent studies prepared for the City and County, and any other factors which may have a material effect on the transportation planning effort. County-wide transportation planning will be impacted by the tenancy of a major advanced manufacturer and suppliers at the industrial mega-site in Bryan County, Georgia. In May 2022, the Hyundai Motor Group announced its intent to construct a facility to build 300,000 electric vehicles annually with 8,100 employees on site. Significant Tier 1 suppliers are already positioning to locate in Bulloch County. The target date for completed construction is January 1, 2025.

3.2 Collect Data

The consultant will identify the information and data needed to accomplish all facets of the planning effort, will search out and evaluate other relevant information and data that is already available for use, and collect or develop any additional and relevant information required to accomplish the transportation plan tasks and objectives. The City and County staffs along with the consultant should collaborate to develop technical information evaluating population, economic factors, housing, community facilities, and existing and future land use based on present and future conditions.

3.3 Update 2009 Travel Model

In support of the LRTP, the 2009 travel demand model needs to be updated to simulate existing travel patterns, forecast future traffic volumes, and allow for analysis of alternative transportation improvements. Travel demand modeling will be a joint process among the Consultant and the City and County staff. Throughout the modeling process, the City and

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County will cooperate with the consultant to ensure their understanding of the data inputs and assumptions that go into the model. The City and County will provide background data to aid the consultant in developing the travel model.

3.3.1 Base Model

The consultant will research and assemble all necessary social, economic, and geographic information for the development of the base year model. The model will consist of a representative road network and traffic analysis zones (TAZs). The road network will be attributed with characteristics such as speed, capacity, travel time, and functional classification. The TAZs will represent areas of similar land use and will contain housing and employment data. The model will be calibrated (adjusted) to base year traffic counts from local and state sources. The base model and data used in its development will be available for consultant review. The consultant will have the opportunity to review, comment on and accept the base model. Once the base model is determined, the selected consultant will be asked to present this information to the steering and stakeholder committees to help determine where we want to go and how we want to get there. This information will be used to assist with alternative future model development.

3.3.2 Future Year Housing and Employment

In consultation with local planners, the consultant will determine final growth rates and develop future year housing and employment totals. Also, the consultant will develop land use scenarios for this plan that are considered appropriate by the City and County Staff. Modeling of future land use scenarios and the evaluation of outcomes on the transportation system shall use readily available land use modeling programs such as the basic version of LEAM based on a limited set of drivers for which national data were readily available.

3.3.3 Land Use Allocation

The consultant will coordinate allocation of the future year housing and employment throughout the study area, utilizing local officials and professionals knowledgeable on community development, for each alternative land use scenario. The product of the land use allocation exercise will be a map of future year housing and employment locations. The consultant will translate the distribution map information into the traffic analysis zones in the model. GDOT and the local governments will also develop a list of committed projects for the study area, which will be incorporated into the model road network. Future year model runs will be completed using the future year housing and employment distributions and a road network containing the existing plus committed (E+C) road network. The results of the future year model runs will be provided by the consultant.

3.3.4 Modeling Alternatives

Once the consultant has analyzed future year model runs, they will develop a list of alternative improvements to be modeled by the consultant. Modeling alternative scenarios will be completed using future year housing and employment data, the E+C road network and alternative land use scenarios developed by the Steering and Stakeholder Committees.

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The consultant will be responsible for developing the variables that describe the project alternatives to be analyzed. These include, but are not limited to:

- Route identification/name.
- Begin/end points.
- Speed.
- Number of lanes.
- Access points.
- Direction of flow.
- Turn prohibitions.

The results of alternatives modeling will be provided to the consultant for review and analysis. The consultant will use the results to identify the most efficient use of resources to move people and goods in and through the study area. The consultant shall also provide a “do-nothing” alternative.

3.3.5 Formats/Timelines

An initial scoping meeting will be held once the consultant contract has been awarded. The format for presentation of all model results and data will be negotiated with the consultant at the scoping meeting. Also, the City and the County with the consultant will decide on realistic timeframes for the completion of the tasks outlined above at that time. Any other incidental details can be included for discussion at the meeting. Maps of the study area will be created using layers of data generated in a GIS software that uses or will export to ArcView shape files. The City of Statesboro and Bulloch County GIS has sufficient support for this platform. The maps will show base features, roads and trails, major traffic generation locations, land use, future land use, zoning, environmental concerns, and other features as deemed necessary to complete the project. Specialized maps that show traffic volumes, number of lanes, intersection turning movement counts and other information will be produced. A final map of the study area will be produced which will designate (by numbers or other symbology) the locations for recommended short-term, mid-term, and long-term improvements to the transportation system. All digital layers of information that are created in the GIS will be provided to Bulloch County in shape file format, in an acceptable coordinate and projection system so that they can be used in future projects.

3.4 Planning Horizons

In carrying out the planning analyses, estimating future growth and land-use forecasts, presenting alternatives, and recommending actions, the consultant will specifically consider and address the following points and issues. 2020 Census data will be used for the base year socioeconomic conditions. The consultant will address the horizon years 2028, 2035 and 2045. Additional intermediate analysis years will be identified where required to adequately address a particular planning issue or situation.

3.5 Prioritized Improvement Schedule, Scope and Cost Estimates

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All proposed improvements should include design concept, scope, and estimated engineering and construction costs in current dollars. These recommendations shall be prioritized on the bases of: a) significance of system needs met and/or problems resolved, b) immediacy of targeted needs/problems c) effectiveness/cost efficiency in dealing with targeted needs or problems, and d) effectiveness in reducing the gap between long-term transportation needs and resources to meet those needs.

3.6 Financing / Fiscal Constraint

For each of the alternatives modeled, consultant shall analyze the gap between the funding and other resources required to fully implement that alternative and the resources reasonably forecast to be available. The consultant shall analyze whether the gap between resources needed for improvements and resources available for improvements is forecast to become larger or smaller over the time period of the plan.

3.7 Public Participation

This project will entail public involvement. The consultant shall include a public participation program to maximize public awareness and involvement in the transportation planning process. The City and County shall approve the consultant's proposed program after negotiation of the final contract. Consultant's program proposal should include the following minimum elements:

- Developing TAC meeting schedule and objectives.
- Provide content for a plan update website and social media, to inform and educate the public about the transportation planning process and the significant issues under consideration. The City and County have public information officers who can aid in facilitation.
- Methods used to draw forth public comment on the consultant's recommendations and alternatives.
- Presenting the proposed action and alternatives at the public hearings on the final draft plan.
- Documenting participation and input received during all phases of the process.

3.7 Deliverables

3.7.1 Final Draft Plan

Utilizing the guidance received from the TAC and other stakeholders, consultant shall prepare a draft final plan document. Consultant shall evaluate alternatives selected by the TAC for consistency with the MAP-21 planning factors. Evaluations shall include, but not be limited to, effectiveness in meeting community transportation circulation and access needs, air quality, energy efficiency, storm water drainage, noise, aesthetic issues such as trees, green belts, landscaping, etc. Anticipated costs over time associated with the preferred alternative will be compared with projected revenue.

Ten (10) copies of the draft final plan; one unbound, reproducible document; and a copy in electronic format will be submitted to the City and County for their review and recommendation

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for approval by the governing bodies. The City and County may require the consultant to make revisions in the draft plan prior to releasing it for public hearings. Once any changes required by the City and County are made, the draft plan will be subject to public hearings. The consultant will assist in presenting the hearings and will analyze the input received for the City and County.

3.7.2 Revisions

The City and County may require additional revisions to the draft plan before recommending it to governing bodies for approval. It is possible that governing bodies may require further modifications before approving the plan.

3.7.3 Final Plan Document

Upon approval of the draft final plan by governing bodies, consultant will prepare a final plan document incorporating all revisions and comment from the draft. Ten (10) copies shall be supplied to the City and County for distribution. This final plan document shall be formatted and bound in a manner that will allow it to be revised or updated without reprinting the entire document. A copy in electronic format shall also be provided, along with electronic copies of all supporting analyses and information. The entire report as well as the final Study Area map will be provided to Bulloch County in digital format so that the Study can be reproduced and provided at no cost to interested communities or individuals.

3.7.4 Form and Content for Basic Scope of Work

The following below is the preferred form and content of the final plan update document:

<i>Section</i>	<i>Content</i>
Introduction/Executive Summary	<ul style="list-style-type: none"> • Purpose • Study Area • Study Process • Structure and Contents
Public Involvement Activities	<ul style="list-style-type: none"> • Citizen and Stakeholder Input • Study Advisory Committee • Public Notification • Public Workshops
Goals and Objectives	<ul style="list-style-type: none"> • Background • Methodology • Planning Consistency • Goals and Objectives
Planning Framework	<ul style="list-style-type: none"> • Previous Studies • Alignment with State/Federal Transportation Plans • Performance-Based Approach
Demographic Analysis	<ul style="list-style-type: none"> • Historic Population • Population Projections • Urban Versus Rural Population

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<i>Section</i>	<i>Content</i>
	<ul style="list-style-type: none"> • Environmental Justice • Employment Data
Land Use Analysis	<ul style="list-style-type: none"> • Existing Land Use Characteristics • Future Land Use Characteristics • Activity Centers (Employment/Educational) • Critical Public Facilities
Update Travel Demand Model	<ul style="list-style-type: none"> • Conduct Origin Destination Survey • Update TAZ Modeling
Existing and Future Transportation Conditions Analysis	<ul style="list-style-type: none"> • Public Transportation/Transit • Commuter Patterns and Options (including Park-and-Ride) • Freight Movement and Truck Routes • Rail (Crossings, <i>No Intercity and Commuter Service</i>) • Aviation • Bicycle and Pedestrian • Bridges • Safety • Roadway Operating Characteristics and Conditions • Functional Classification • Improved/Unimproved • Level of Service • Linkages to Critical Public Facilities
Prioritized Improvement Schedule	<ul style="list-style-type: none"> • Project Prioritization Criteria • Alternatives Analyses • Summary of Recommended Improvements by Mode
Constrained Financial Plan (5-year TIP; Exclude Transit and Aviation)	<ul style="list-style-type: none"> • Current and Potential Funding Sources • Estimate Revenue Mix and Project Costs • Constrained Projects List

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4.0 SUPPLEMENTAL SCOPE OF WORK (ADD ALTERNATES)

The City and the County is interested in additional analyses that would be useful for this update. However, resource and time limitations may preclude some or all of these studies. Respondents to this RFP are asked to provide a brief work proposal and cost estimate for the following:

<i>Category</i>	<i>Content</i>
County Corridor Analysis and Development Guidelines for SR 67 between Statesboro CL and I-16, and “Old” SR 46 between SR 119 and SR 67.	<ul style="list-style-type: none"> • Policy Guidelines Concurrent or More Restrictive than GDOT • Access Management • Intersection Improvements • Pedestrian/Bicycle Project Potential • Aesthetics
Statesboro Corridor Connectivity Study	<ul style="list-style-type: none"> • Identify Corridor Improvements for Intra-city Areas with Limited Road Connectivity
Explore Scalable ITS Opportunities and Emerging Technologies	<ul style="list-style-type: none"> • Crash Countermeasures • Traffic Management • Message Signs
Performance Measures Dashboard	<ul style="list-style-type: none"> • Safety • Capacity • Asset Management
School-Related Transportation Improvements	<ul style="list-style-type: none"> • Safety Analysis of School Zones • Infrastructure and Intervention Support

5.0 PROPOSAL REQUIREMENTS

5.1 Technical Proposal Content

The technical proposal should be submitted in a sealed envelope clearly marked, “Technical Proposal” with the consultant’s name identified on the front of the envelope. Please do not add any marketing material unless it is relevant to explaining your project approach. Bulloch County may, in its sole discretion, request clarifications of the information submitted, or may reject any proposal that does not meet RFP requirements. ***Extraneous illustrations and supplemental attachments and explanations are not acceptable. Prose and style should be straight-forward and not superfluous. Please include the following information.***

5.1.1. Abstract (Maximum of 15 pages)

- The firm’s specific abilities and expertise related to this type of project with examples.
- The interest in and understanding of the project; indicate any concerns regarding permitting, scheduling, site, etc.
- The approach to the project that may or may not differ from the proposed scope but should be relevant to the spirit or intent of the project or reflect a similar project approach you have used before.
- A list/matrix of key project personnel with roles and responsibilities.
- A list/matrix of key subconsultants with roles and responsibilities.

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- The current workload for key personnel and subconsultants dedicated to this project and how it will be incorporated into their schedule.
- How client communications will be handled.
- Techniques or methods of quality control the firm will apply to the management of the project.
- Disclosure of any pending legal or ethical charges against the firm.
- Project schedule showing the sequence of tasks and deliverables in the form of a Gantt or PERT chart is preferred.
- Three Client references/contacts for relevant projects (name, address, telephone number, e-mail, etc.).

5.1.2 Procurement Forms

- Non-Collusion Affidavit (Appendix A)
- Bidder Declaration Affidavit (Appendix A)
- E-Verify Affidavit (Appendix A)
- GSA Standard Form 330 (can be downloaded at <http://www.gsa.gov/portal/forms>): ***All proposers and sub-consultants must fill out GSA Form SF-330 according to and compliant with its instructions to illustrate the firm's qualifications and experience.***
- Evidence of current qualification by the GDOT for the area class of transportation planning.
- Price Proposal (Appendix A)
- The price proposal should provide a statement for:
 - Lump-sum cost estimate for the BASIC SCOPE OF WORK
 - Lump sum cost estimate for the SUPPLEMENTAL SCOPE OF WORK (***by category***)

5.2 Proposal Evaluation and Award Criteria

All proposals received by the deadline shall be subject to an evaluation by a selection committee of City and County staff for the purpose of selecting the consultant with whom a contract will be executed. Proposals must be complete and responsive to all sections of the RFP. Proposals that do not fulfill all program requirements or omit any of the proposal contents as described in the RFP may be cause for rejection.

The proposals will be evaluated based on a two-step process. The first step will involve an evaluation of each consultant's technical proposal, using the selection criteria below. The top ranked consultants may be asked to make an oral presentation as a part of this step. The second step will involve reviewing the price proposal for the consultant with the highest technical score from the first step. If the selection committee determines that the price proposal of the consultant with the highest technical score is reasonable, negotiations will commence. If an agreement cannot be reached, then the price proposal for the next highest technical score will be reviewed. This evaluation process will continue until a recommendation of award can be made in the best interest of all parties.

In the second step, the consultant rankings will be assigned by the selection committee. Upon approval, negotiations will commence with the highest ranked consultant. The contract will be

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recommended for award to the governing bodies of the City and the County upon reaching an agreement on a final work plan and price. If an appropriate agreement cannot be reached with the highest ranked consultant, the second ranked consultant will be approached, and so on.

The scoring rubric for making the recommendation selection are as follows:

5.3.1 Methods and Approach: 25 Points.

Evaluate the technical soundness of the consultant's stated approach to the project, and the understanding of the project's purpose. Innovative approaches or techniques that go beyond the suggested scope of work can maximize the score for this category, but it must be shown how this will be accomplished within the budget and time limits. Consultants should feel free to suggest other requirements and problems that may have been overlooked or omitted in the scope of work.

5.3.2 Capability and Qualifications: 30 Points.

Evaluate the firm's ability to meet the terms and scope of the project based on previous project history, and the qualifications of personnel and subconsultants.

5.3.3 Schedule: 15 Points.

Evaluate the clarity and adequacy aligned with the project tasks and deliverables.

5.3.5 Price Proposal: 30 Points.

Once firms have been ranked and pre-qualified, the second step of evaluating price proposals will occur. The highest priced qualified firm will be given 30 points. Higher priced proposals will be ranked and assigned points by determining their proportional spread from the lowest priced firm. For example, if six firms submit a price proposal, the highest priced firm will be given 15 points, and the next five will likely score 18, 21, 24, 27, then 30, unless price margins are narrower.

6.0 RFP Schedule

The City and County will convene a Consultant Selection Committee to evaluate and rank the consultants that respond to this RFP. This evaluation will be based on the proposals submitted and (at the discretion of the committee) on interviews with those consultants who appear to be particularly well qualified based on their written proposals.

The City and County anticipates the following schedule for the selection process:

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<i>RFP Schedule</i>		
<i>Activity</i>	<i>Date</i>	<i>Action</i>
RFP Issued	Wednesday, December 7, 2022	Begin circulation.
Vendor's Conference (In-person only)	Monday, December 19, 2022 10:00 A.M.	To be held at Bulloch County North Main Annex, 115 North Main Street Statesboro, Georgia.
Return of Responses to Questions at Vendor's Conference	Wednesday, January 4, 2023	Answers to be returned via e- mail to all attending vendors.
Proposal Submission Deadline	Thursday, January 19, 2023	Submit one (1) original copy and ten (10) hard copies to: Bulloch County BOC Purchasing Office Attn: Transportation RFP 115 North Main Street Statesboro, Georgia 30458
Evaluation-Interviews	January 20, 2023 – January 31, 2023	Evaluation Team
Interviews	February 6-10, 2023	Evaluation Team
Recommendations	January 31, 2023	Evaluation Team
Selection	February 21, 2022	Bulloch BOC, City of Statesboro Mayor and Council
Final Negotiations and Notice to Proceed	February 21-28, 2022	Project Manager

7.0 CLIENT SUPPORT

7.1 Staff Support

The City and County will provide staff support and assistance in the following areas:

- GIS support.
- Available data, plans, reports, et al.
- Technical staff (planning, engineering, finance/budget, public information) support to ensure that all strategic issues are addressed.

7.2 Use of Data and Other Studies

Information known to be available which the consultant should review and utilize as appropriate includes:

- Existing data and documents (crash data, land use information, sign inventory, number of parking spaces/facilities and overall utilization).

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- Existing data and inventory count from GDOT and Bulloch County (traffic count data, crash data, signal warrant analyses, turning movements, aerial photos, major street classifications and function).
- U.S. Census data.
- City and County records (Building and septic permit information, utility records, etc.)
- Socio-economic data and projections compiled by State Departments and/or University System units, consultants or city and county staff.
- Financial data from GDOT, the City and County, including current and forecast revenues by funding source.

The City and County have a multitude of various plans and studies that can be used to understand background, policy and approaches to transportation improvements and land use.

- Coastal Empire Transportation Study 2022 (Pending)
- City of Statesboro Comprehensive Plan, 2019
- City of Statesboro Transit Feasibility Study, 2019
- Bulloch County Joint Comprehensive Plan: Forward Bulloch 2019
- Statesboro-Bulloch County Long Range Transportation Plan 2009
- City of Statesboro Capital Improvements Plan, Annually Updated
- Bulloch County Capital Improvements Plan, Annually Updated
- Bulloch County Internal Road Improvement Ratings
- Various Bulloch County Traffic Impact Studies for New Development
- Bulloch County GDOT Biannual Bridge Reports
- Bulloch County Greenways Master Plan, 2001
- Coastal Georgia Regional Development Center Regional Bicycle and Pedestrian Plan, 2006

**CONTRACT NO. 22-01-TR-CIP
REQUEST FOR PROPOSAL:
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045**

APPENDIX A

MANDATORY PROCUREMENT FORMS

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REQUEST FOR PROPOSAL:
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045**

**BULLOCH COUNTY, GEORGIA
NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the proposal:

STATE OF:

COUNTY OF:

Owner, Partner, or Officer of Firm:

Company Name, Address, County and State:

The undersigned, being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. In making such representation, affiant further states for himself/herself and on behalf of vendor, that they have not been a party to any collusion among vendors in restraint of competition by agreement to submit a bid or proposal at a fixed price or to refrain from proposing; or with any office of Bulloch County or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between vendors and any official of Bulloch County or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this ___ day of _____ 20__.

NOTARY PUBLIC _____

**CONTRACT NO. 22-01-TR-CIP
REQUEST FOR PROPOSAL:
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**BULLOCH COUNTY, GEORGIA
BIDDER DECLARATION**

The Bidder understands, agrees and warrants:

That the Bidder has carefully read and fully understands the full scope of the specifications.

That the Bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to January 19, 2023 but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the Bidder acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the Bidder.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign, and the corporate seal must be affixed to this proposal.

BIDDER:

Name Title

Name Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this ____ day of _____ 20__.

NOTARY PUBLIC _____

**CONTRACT NO. 22-01-TR-CIP
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CONTRACTOR E-VERIFY AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Bulloch County, Georgia has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Bulloch County, Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Georgia Department of Labor Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Bulloch County, Georgia at the time the subcontractor(s) is retained to perform such service. Call 1-(888)464-4218 with questions.

EEV/Basic Pilot Program* E-verify Company ID#

Date of Authorization

Company Name

By: _____
Authorized Officer or Agent

Date

(Contractor Name)

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

Name of Project

Bulloch County, Georgia
Name of Public Employer

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE ____ DAY OF _____, 20__.

Notary Public

My Commission Expires:

* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

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PRICE PROPOSAL

The Bidder proposes the following lump-sum, not-to-exceed price (including all fees, licenses, taxes, mark-ups, and direct or indirect costs) for the Basic Scope of Work

BASIC SCOPE OF WORK	LUMP-SUM COST (\$)
BASIC: Section 3.0 (pages 5-10)	

The Bidder proposes the following lump-sum, not-to-exceed prices for each Supplemental Scope of Work (i.e., add alternate) by category. If no lump sum cost is submitted, please state "NO-BID."

SUPPLEMENTAL SCOPE OF WORK (By Category) Section 4.0 (page 11)	LUMP-SUM COST (\$)
Corridor Analysis (County)	
Corridor Improvements (Statesboro)	
ITS Opportunities	
Performance Dashboard	
School Related Improvements	

I affirm that I am authorized on behalf of the vendor to present the following lump-sum price proposal(s).

By: _____
(Name of person authorized to sign)

(Title)

(Corporate Seal)

Business address: _____

E-mail address: _____

Phone number: _____