



Greeneville Police Department

200 N. College St.

Greeneville, TN 37745

Non-Emergency - 423.639.7111 Emergency - 911

Tim Ward – Chief of Police



SPECIFICATIONS

Maintenance for Greeneville Police Department Vehicles

The following request for bids will contain several different line items. The company meeting the requirements and submitting the low bid will receive the work under the line item; however, the option of a total overall bid will also be considered.

The Company that is successful in the bidding process will receive a contract for two (2) year. At the end of the year if the company is satisfied with the Town of Greeneville and does not wish to raise prices, and the Town of Greeneville wishes to extend the contract, the contract may be continued for two (2) years, one (1) year at a time.

At this time the Greeneville Police Department vehicles consist of Chevy Impalas, Dodge Chargers, Ford Explorers, Ford Interceptor SUV's, Jeep Grand Cherokees, a Ford F350, and a Ford Diesel Ambulance.

On major repairs the Town of Greeneville may assist in finding the best priced parts. (This does not apply to dealer parts-Chevy, Ford, Dodge, Etc.)

NOTE: Other departments within the Town will also have general vehicle maintenance and repair on their vehicles...will these vehicles also be honored in your bid quote? Yes No

TRANSMISSION SERVICE

(If the price differs from one make of vehicle to another, please indicate the make and amount.)

Make _____ Amount \$ _____

Make _____ Amount \$ _____

Make _____ Amount \$ _____

Make _____ Amount \$ _____

- Note: The total number of transmissions serviced under this contract is undetermined.

Mission: To protect you, your family and our community
Vision: To be a group of officers that strives to prevent the next crime

REPLACING/REPAIRING TIRES & ALIGNMENT

TIRES:

Flat repair: \$_____

Tire Change: \$_____

Road Service
Tire Change \$_____

- We purchase our tires under the Tennessee State contract.

Please indicate the bid amount for one (1) tire: (The bid price should include mount/dismount, balance, & valve stem (one tire): \$_____

ALIGNMENT:

The alignment bid will be considered with the tire bid. When tires are replaced alignment will be needed.

- 4 wheel alignment for **Front wheel** drive vehicles \$_____
- 4 wheel alignment for **Rear wheel** drive vehicles \$_____
- 4 wheel alignment for All wheel drive vehicles \$_____

LABOR

For general repairs to police vehicles not mentioned in any other request for bid.

Charge per hour: \$_____

Charge per ½ hour: \$_____

Please give an example of the charge to replace a windshield wiper, fuse or other minor repair
\$ _____ per _____

BRAKES

Will your company agree to inspect the brakes on our vehicles every 3,000 miles, and rotate the tires when the brakes are inspected, free of charge. YES_____ NO_____

Replace front pads on front wheel drive vehicles: Labor \$_____

Replace rear pads on front wheel drive vehicles: Labor \$_____

Replace front pads on rear wheel drive vehicles: Labor \$_____

Replace rear pads on rear wheel drive vehicles: Labor \$_____

Turn Rotors: Labor \$_____

Labor on additional repair to the brake system not mentioned above. Labor \$_____

TOWING

(if the entity responding to this bid does not have a wrecker, they MUST have a contract with an established wrecker service located in Greene Co.)

TOWING POLICE CARS

Price to tow a police car to the location where it will be repaired or to the Greeneville Police Department parking lot. \$_____

TOWING IMPOUNDED VEHICLES OR TOWN OWNED VEHICLES:

Please state your bid price for towing an impounded vehicle or Town owned vehicle to a location inside the Town of Greeneville. \$_____

The Greeneville Police Department does not have extra vehicles and when one of the vehicles is down for repair of maintenance we are short a car. From time to time we may have several cars down at the same time. Would your company place our needs ahead of other customers on an emergency basis to get our vehicles back on the road? (We would notify you if we needed all the vehicles quickly). YES _____ NO _____

Comments:

By signing below the bidder agrees to the prices quoted herein. A three (3) month probationary period will be in effect from the date of the bid opening. Should the Town of Greeneville decide that they are not completely satisfied with the bidder's job performance(s), then the Town of Greeneville reserves the right to cancel this contract. If cancelled, a written notice will be forwarded to the company. In addition, if the bidder does not comply with this signed quote agreement the contract may be cancelled at any time.

COMPANY SUBMITTING BID: _____

Address: _____

Name and title of authorized signer:

Printed Name

Date

Authorized Signature

Title

Note: Should you make a mistake and correct it, please initial at the point of the correction.

All inquiries should be directed to the following:

Chief of Police Tim Ward