

**City of Spartanburg**  
Procurement and Property Division  
Post Office Drawer 1749, SC 29304-1749  
Phone (864) 596-2049 - Fax (864) 596-2365

**Legal Notice**

**Request for Proposal**  
**Magnolia Street Streetscape Project**

---

**May 22, 2016**

---

**NOTICE IS HEREBY GIVEN** – The City of Spartanburg is seeking proposals from vendors to provide construction services for Magnolia Street Streetscape Project. This Project includes the demolition and removal of existing improvements, including brick sidewalk, street trees, curb & gutter, asphalt, etc. The project includes the installation of approximately 625 L.F. of 18” concrete curb & gutter. Construction of the new concrete sidewalk approximately 625 S.Y. Storm Drainage includes the installation of new catch basins, modification of three existing catch basins, installation of 2” conduit, and the installation of 115 L.F. of 18” RCP and 30’ of 15” RCP storm drainage.

**Proposal No: 1516-06-07-01**

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women’s business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a “City of Spartanburg Business License and Permits”. Vendors must have the insurance requirements in described in the bid documents.

Each bid must be accompanied by a Bid Bond or Bank Cashier’s Check payable to the Owner for five (5) percent of the total amount of the Bid. Please seal your bid bond or Cashier’s Check in a separate envelope titled BID BOND to be opened first.

Drawings and Specifications may be purchased from ARC (formerly Imaging Technologies) Construction Documents, including Drawings and Technical Specifications are on file and can be purchased at ARC located at 7092 Howard Street #K, Spartanburg, SC 864 585-8388.

Contract documents may be examined at the offices of the Owner, (City of Spartanburg 864-596-2049), or Associated General Contractors in Greenville, South Carolina and Charlotte.

There will be a **MANDATORY PRE-BID MEETING** on Tuesday May 31, 2016 at 10:00 AM on site at the Corner of Magnolia Street & Dunbar Street, 148 W. Main Street, Spartanburg SC 29306.

Technical questions regarding the scope of services should be directed to Tim Carter, Engineering Administrator, 864-596-2838 or by email at [tcarter@cityofspartanburg.org](mailto:tcarter@cityofspartanburg.org) . Questions regarding the bid should be directed to Carl Wright, Procurement and Risk Manager at 864-596-2790 and 864-596-2049 or by email at [cwright@cityofspartanburg.org](mailto:cwright@cityofspartanburg.org). Questions regarding Minority and Women Business participation should be directed to Natasha Pitts, Minority Business Development Coordinator, at 864-596-3449 or by email at [npitts@cityofspartanburg.org](mailto:npitts@cityofspartanburg.org).

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager, on or before June 7, 2016 at 3:00, City Hall, 145 W. Broad Street, at which time they will be publicly opened and read aloud in the Training Room, same location. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for bid opportunities.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304

Attn: Procurement and Property Division

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for Invitations for bids.

**Proposal No: 1516-06-07-01**