

OWNER:	Earlene Jackson	JOB #:	NED S-R-2020-7
ADDRESS:	201 Pine Street	DATE PREPARED:	02/06/2020
	Cantonment, Florida 32533	OPENING DATE:	02/14/2020
PHONE:	850-417-4997	CLOSING DATE:	02/28/2020
		CLOSING TIME:	12:00 noon

<div style="display: flex; justify-content: space-between;"> \$ TOTAL JOB COST </div>	<div style="text-align: center;">CONTRACTOR'S SIGNATURE</div>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> BID OPENING DATE: _____ </div> <div style="width: 45%;"> <div style="display: flex; justify-content: space-around; align-items: center;"> <input type="checkbox"/> ACCEPTED <input type="checkbox"/> REJECTED </div> </div> </div>	<div style="border-bottom: 1px solid black; text-align: center; padding: 5px 0;">TITLE</div> <div style="border-bottom: 1px solid black; text-align: center; padding: 5px 0;">FIRM</div> <div style="border-bottom: 1px solid black; text-align: center; padding: 5px 0;">FIRM PHONE NUMBER</div>
<div style="text-align: center;">BID COMMITTEE REPRESENTATIVE</div>	

All measurements are for reference only and should be confirmed by the bidder

Mandatory on Site Pre-Bid Conference: Friday, February 21, 2020 following the 401 Washington Street meeting

INSTRUCTIONS TO BIDDERS

Submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor and bid price in ink. Specifications in pencil will be rejected. Bids must be in a sealed envelope and hand-delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502 office by 12:00 noon at the closing date specified. NO email or fax submissions will be accepted.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

COMPLETION DATE

There is a THIRTY (30) day time limit on each rehabilitation job. For every day worked in excess of the THIRTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided.
Contractor will be responsible for the recording of all bonds with Pam Childers, Clerk of The Circuit Court of Escambia County Florida.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

SHIP Housing Repair Program Specifications
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GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form
- There is no Federal Funding on this project.

ELECTRICAL:

Upgrade electrical system to 200 amp service, a new meter base/power pack and riser will be required.

Install new hardwired smoke/carbon dioxide detectors with battery back-up as required per Escambia County Code.

Replace/install GFI’s as required by Escambia County Code.

Electrical total \$_____

PLUMBING:

Install gas shut off valves at appliances as required by Escambia County Code.

Replace fresh water supply lines going to fixtures and appliances, also to include 2 sill cocks on exterior of home as required as per Escambia County Code.

Main supply line from meter to house is to be replaced if required with 160 psi PVC pipe

Install a new Delta shower faucet and valve model T13220 or equivalent with remodel plate.

Install a plumbing access with trim at shower in bedroom.

Install new all metal Stainless steel sink baskets with strainers on kitchen sink.

Install all new ¼ turn brass valves as required per Escambia County Code.

Install all new drain assembly from fixture to waste on kitchen sink.

Install new braided supply lines to toilet, vanity and kitchen sink.

Extend washer soil pipe to above roof line.

Plumbing total \$_____

FRONT DOOR:

Repair framing and underlayment at area of front door, install new vinyl floor or VCT in area of repair.

Replace front entry door unit with a hurricane rated metal clad insulated 6 panel colonial door unit with threshold, weather stripping, peep hole and trim.

Install new dead bolt and lock set that are keyed alike on new door unit.

Paint new door unit to match existing as close as possible inside and out.

Front door total \$_____

SHIP Housing Repair Program Specifications
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MECHANICAL:

Remove old gas heater and exhaust duct, cap off gas. Repair drywall and texture to match surrounding area as close as possible. Repair roof and decking to match existing as close as possible.

Remove though wall AC unit in living room. Repair drywall and texture to match surrounding area as close as possible, insulate area and repair siding to match existing as close as possible.

Install a mini split triple zone system that is a minimum of 27,000 BTU, 16 seer and Energy Star rated.

Mechanical total \$ _____

LAUNDRY/PORCH 24'X10 LOW PITCH AREA:

Remove existing roof covering to the decking and replace any deteriorated or damaged decking with like, kind and quality of existing materials (figure 96 sq. ft.).

Refasten and certify decking attachment as per Escambia County Building Code.

Replace existing drip edge with new metal drip edge.

Install self-adhering granulated modified bitumen roll roofing as per manufacturer specifications on low slope area, matching color of main roof as close as possible.

Replace existing metal drip edge with new white metal drip edge.

Repair cornice system as required and install new metal fascia, freeze and vinyl soffit with associated trim on porch cornice (approximately 44 lineal feet).

Laundry/porch total \$ _____

WHEELCHAIR RAMP:

Build ADA approved ramp at front entrance, ramp is to be constructed of treated pine.

Install rails with pickets around front porch, tie new rails into new ramp.

Wheelchair ramp total \$ _____

TOTAL JOB COST \$ _____
(TO FRONT COVER)