

**CITY OF SPRINGFIELD
PARKS & RECREATION DEPARTMENT
BID FORM**

NOTE: This bid sheet should be completed and submitted for consideration by the City of Springfield. Attach all supplemental material to be reviewed by the City of Springfield to this sheet.

Item: "Scoreboards for park facilities"

Bid Price \$ _____

Company: _____

Address: _____

City/State/Zip _____

Phone: _____ Fax: _____

E-Mail: _____

Signed: _____

Please Print Name: _____

Title: _____

Date: _____

***PRICE SHOULD INCLUDE ALL EQUIPMENT, FREIGHT, DELIVERY (UNLOADING AND STORAGE). INSTALLATION OF UNIT(S) AND WARRANTY.**

CITY OF SPRINGFIELD
PARKS & RECREATION DEPARTMENT

REQUEST FOR SEALED BIDS

“Scoreboards for park facilities”

GENERAL PROVISIONS

1. The City of Springfield reserves the right to waive any informality or irregularity that may occur if, in the judgment of the City, these occurrences do not adversely impact the overall bid or expressed intent of the bid process.
2. The City of Springfield reserves the right to reject any or all bids and award the contract to the vendor supplying the most for the monies invested.
3. Bids should be noted on the bid form attached with any exceptions or necessary clarifications attached as supplemental material. Scoreboard specifications or other materials should be attached to the submitted bid form properly marked as to the exact size and style being submitted.
4. The City of Springfield shall have sole and final authority to determine which scoreboards meet specifications and which items are awarded the contract bid.
5. All materials shall be covered under standard manufacturer's warranty. Warranty information (if applicable) for listed products may be asked to be provided by bidder.
6. No bids will be accepted after bid closing time. Bids postmarked on the bid opening date but received after the specified time will be considered late and late bids will not be considered.
7. All bids must be signed. Failure of a bidder to sign the bid form removes that bid from consideration. A typed name will not be acceptable.
8. The scoreboards and any additional equipment shall be delivered new, using current standards, and ready for operation.
9. It is the policy of the City of Springfield not to discriminate on the basis of race. Color, national origin, age, sex or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.
10. **Faxed bids will not be accepted** – All bids that are mailed should be addressed to:
City of Springfield
Re: Scoreboards for park facilities
Attn: Lisa Crockett
405 N. Main Street
Springfield, TN 37172
11. Bids will be received in the office of the City Recorder by **10:00 am on Friday, March 27th, 2015**, at which time the bids will be opened and read.
12. If there are any questions, contact Tony Felts at Springfield Parks and Recreation, Springfield, Tennessee, phone number (615) 382-1655.

Note: All bids shall be in a sealed envelope with the name or number of the bid printed on the front of the envelope. Faxes will not be accepted.

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PARKS & RECREATION DEPARTMENT

Bid Specs – Five (5) LED Scoreboards

1. Bid is for five (5) baseball/softball LED scoreboards
2. Bid price must include freight, delivery, installation, clean up, warranty, and all necessary equipment in order for complete operation of the scoreboards.
3. Scoreboards must consist of a minimum:

Dimensions: Height 4'-0" Length 9'-0"

Color: Black board w/white lettering consisting of: Guest, Home, Inning, Ball, Strike, Out, Hit and Error

Caption Dimensions (H"xW"):

Home-Guest 9"x24"

Inning 9"x27"

Ball 9"x18"

Strike 9"x28"

Out 9"x15"

Hit-Error 9"x14"

Super bright, energy efficient wide angle amber LED's

Nine (9) segment digits

Digit size (H"):

Team Scores, Inning 15"

Ball, Strike, Out, Hit, Error 3.5"

Built in lighting suppressor

Water resistant aluminum construction

120 VAC voltage

Wired sport specific operating console w/ adjustable brightness adjustments

All wiring, equipment, and accessories to complete installation

5-year warranty with onsite service for 5 years

4. Bidder must supply at least three (3) references for which they have provided scoreboards, installation, and service.