

OFFICE OF THE SULLIVAN COUNTY PURCHASING AGENT

3411 HIGHWAY 126 – SUITE 201

BLOUNTVILLE, TN 37617-0569

PHONE 423/323-6400

FAX 423/323-7249

**REQUEST FOR PROPOSAL**

**MUST INCLUDE RFP#2017TNCRTS(KD) ON OUTSIDE OF ENVELOPE**

RFP Name / Number	Repair/Resurface/Repaint Tennis Courts / #2017TNCRTS(KD)
Due Date / Time	<b>Thursday, April 27, 2017 / 2:00 p.m.</b>
<b>Pre-Bid</b> Date/Time	<b>Thursday, April 20, 2017 / 1:30 p.m.</b>
Bid Location / Mail Address	Sullivan County Purchasing Department, Kristinia Davis, Purchasing Agent 3411 Hwy 126-Suite 201, Blountville, TN 37617
Bid Contact / Telephone	Kristinia Davis (423) 323-6400; <a href="mailto:kris.davis@sullivancountytn.gov">kris.davis@sullivancountytn.gov</a>
User Department	Department of Education

The Sullivan County Purchasing Agent is soliciting this Request for Proposal (RFP) for the Sullivan County Department of Education.

All RFPs to be considered must be signed and delivered to the Sullivan County Purchasing Agent's office on or before **Thursday, April 27, 2017 (2:00pm)**. Late responses will not be considered. RFPs must be presented in a sealed envelope, clearly identifying RFP **#2017TNCRTS(KD)** on the outside of the envelope. Telephone, fax or e-mail responses are not acceptable.

The purchasing agent may conduct discussion with any responding vendor for the purpose of facilitation of an understanding of the information submitted.

The purchasing agent has the right to accept or reject any/all proposals and to waive any informalities or irregularities and/or to reject a bid from any responding vendor who, in the judgment of the purchasing agent, is not in a position to perform the contract, and/or to reject a bid based on unacceptable provisions of a responding vendor's contract. Sullivan County does not obligate itself to accept the lowest and/or any bid. If all responses should be deemed unacceptable, the purchasing agent shall prepare a written determination outlining the nature of such rejection. Should another RFP be prepared, all rejected responses shall remain closed to public inspection until the evaluation of new RFP responses is completed.

Sullivan County, its officers, agents and employees shall be held harmless from liability from any claims, damages and actions of any nature rising from the use of any materials furnished by the responding firm, provided that such liability is not attributable to negligence on the part of the using agency or failure of the using agency to use the materials in the manner outlined.

**RFP #2017TNCRTS(KD)**

**REPAIR/RESURFACE/REPAINT TENNIS COURTS @ CENTRAL & NORTH HIGH  
SCHOOLS**

**BID OPENING DATE: 2:00 PM ON THURSDAY, APRIL 27, 2017**

Any remedies in the vendor's response, including agreement, license agreement, terms, conditions, literature, etc. that may be considered an agreement to waive the legal rights of the citizens of Sullivan County shall be considered cause for rejection.

By submission of this RFP, the vendor certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereof.

Failure of Sullivan County to enumerate any Federal, State or County regulation in its entirety within this RFP is not cause for the vendor to exclude same.

**PRE BID MEETING**

**THURSDAY, APRIL 20, 2017 @ 1:30 PM**

**STARTING AT:**

**NORTH HIGH SCHOOL, 2533 JOHN B. DENNIS, KINGSPORT, TN 37660 (TENNIS COURTS)**

**THEN PROCEEDING TO:**

**CENTRAL HIGH SCHOOL, 131 SHIPLEY FERRY ROAD, BLOUNTVILLE, TN 37617 (TENNIS COURTS)**

**SCOPE OF WORK**

The Sullivan County Department of Education desires to achieve repairs, re-surfacing and repainting of two (2) tennis courts at each location:

1. North High School, 2533 John B Dennis Bypass, Kingsport, TN 37660
2. Central High School, 131 Shipley Ferry Road, Blountville, TN 37617

**1. Surface Preparation**

Surface to be thoroughly cleaned in accordance with manufactures instructions. If pressure washing is needed, this must be performed after cracks are filled as to prevent excessive water in cracks that will prevent bonding of materials.

**2. Warranty**

All work performed and products must have a minimum of one (1) year warranty.

**3. Products**

Contractor shall submit the manufacture’s product data, including surface preparation, crack preparation, and installation instructions.

**4. Painting**

Line markings shall be according to USTA specifications.

Contractor shall submit specifications for resurfacing tennis courts.

**Cost of Tennis Court Repairs/Re-Surfacing/Repainting at 2 locations:**

**NORTH HIGH SCHOOL\_\_\_\_\_**

**CENTRAL HIGH SCHOOL\_\_\_\_\_**

**(must include all charges, labor, materials, shipping, etc.)**

**Note: Price quotations shall be guaranteed for \_\_\_\_\_days. Terms of payment are “Net 30 Days” and shall include all materials, labor. Etc.**

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Work to begin:\_\_\_\_\_

Completion Date:\_\_\_\_\_

Warranty:\_\_\_\_\_

Does your company comply with all bid specifications?\_\_\_\_\_ (if "NO" please  
submit complete specifications of which your bid has been based on)  
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**Successful Vendor MUST submit the following forms prior to award of contract:**

Certificate of Liability Insurance, Company Contractor Affidavit, Drug Free Affidavit and  
Background Check Compliance Form.

**If Vendor has not performed this type of work for Sullivan County before, please  
include a list of previous jobs completed in the past year along with contact  
person, phone number and address.**

**TENNESSEE STATE CONTRACTOR LICENSE NO:\_\_\_\_\_**

**EXPIRATION DATE:\_\_\_\_\_**

**VENDOR:\_\_\_\_\_**

**AUTHORIZED AGENT (PRINT NAME AND TITLE)**

**PHONE:\_\_\_\_\_ FAX:\_\_\_\_\_ EMAIL:\_\_\_\_\_**

**SIGNATURE:\_\_\_\_\_ DATE:\_\_\_\_\_**