



*Accelerate Progress for Students*

Robert Russell  
Director Procurement

Scott Elder  
Superintendent

**DATE: 11-10-2022**

**BID NUMBER: 23-045 KL**

**BID TITLE: School Supply Kits**

**ADDENDUM NUMBER: 1**

Please see Question and Answers:

1. Is there a current tab sheet for this bid?

Answer - No current tab sheet is available – the one we have on file is from August of 2017

2. If awarded, when is an estimate of the first order date?

Answer - There is no set time frame for any orders. Actual orders will vary and it will be on an “as needed” basis per the requesting school/dept

3. What are the kits to be packed in (ie boxes or bags)?

Answer - Boxes

4. Can the items be shipped in Bulk?

Answer - Items are to be shipped according to the schools/depts. requests when obtaining a Quote.

5. Is the pencil listed as 1 single pencil or a dozen, also stick pens?

Answer - Yes, the pencils and pens are to be quoted as “each”

6. Is the “felt tip marker” a sharpie type or a flair type pen?

Answer - Flair type pen

7. Is there specifications on the packing of the kits?

Answer - The custom school supply kits should be assembled and packaged per the specifications of the requesting school/dept

8. Would the vendor be organizing the items into kits prior to shipping?

Answer - The custom school supply kits should be assembled and packaged per the specifications of the requesting school/dept

9. Would the district consider providing a series of kits with specific selected items selected by grade and a reasonably accurate projection of how many of each kit needed?

Answer - Not at this time.

**ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL, AND SEE UPDATED EVALUATION CRITERIA IN THIS DOCUMENT:**  
**Addenda not signed and returned may consider the RFP non-responsive and May be Rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

\_\_\_\_\_  
**DATE**