



**BID INVITATION No. 019-010**

**Opening Date: Thursday, August 8, 2019  
Time: 10:00 a.m.**

**City of Prattville  
Attn: City Clerk  
101 West Main Street  
Prattville, AL 36067**

Pursuant to the Sections 41-16-50 through 41-16-63, *Code of Alabama 1975*, as Amended, sealed bids will be received by the City Clerk's Office of Prattville, Alabama, until the above date and time. Bids will be opened and read aloud at the above referenced address for the following item(s):

July 23, 2019  
DATE

Bill Hillery  
PURCHASING AGENT

**Each sealed bid envelope must include two (2) originals of Bid Invitation, including Bid Specifications, and show the Bid Invitation Number, Date/Time of Bid Opening, and Company's Name and Address on the outside of the envelope. If State Code requires bidder to have a certification/license to complete the bid requirements by either type of work or dollar amount, the bidder shall include a copy of the certification/license with the bid and include the certification/license number on the outside of the sealed bid envelope. Each numbered bid must be in a separate envelope. If the company employs persons in the State of Alabama, include documentation that the company is enrolled in the E-Verify program. Enclose a signed and completed W-9 Request for Taxpayer Identification Number & Certification with bid response. If available, bidders are requested to include an electronic copy of the bid proposal in Adobe PDF format. Bidders are cautioned that failure to submit proposal in the format specified shall be grounds to reject the proposal and remove bid from consideration.**

Item	Qty	Description/Specifications OR EQUIVALENT: SINGLE STREAM RECYCLING
1		The City of Prattville is seeking bids for the processing and analysis of commingled recycling commodities collected from an approximated 12,000 curbside roll carts in Prattville. The intended recycling stream to be processed will consist of cardboard, paper (office and mixed grades), plastics (#1, #2, and #5), and aluminum (mostly used beverage containers also known as UBC's).

Length of time the bid price will be honored: \_\_\_\_\_ days/weeks/months/years      UNIT PRICE PER TON: \$ \_\_\_\_\_

ADDITIONAL FEES: \_\_\_\_\_ : \$ \_\_\_\_\_

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**For information or questions regarding this bid invitation, please contact:**

**Dale Gandy, Public Works Director**

**334-595-0481 Cell 334-850-0726**

**Tracy Simpson, Sanitation Superintendent**

**Cell 334-850-2512**

**Submit Sealed Bids to: City of Prattville, Attn: City Clerk, 101 West Main Street, Prattville, AL 36067**

BID MADE OUT IN PENCIL WILL NOT BE ACCEPTED. Any deviation from the specification(s) provided shall be outlined in writing and submitted with the bid. Brand name, catalog numbers, etc., if shown, are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to offer a substitute, give a full description of the item, including descriptive literature and/or manufacturer's specifications, along with any supplemental information necessary to compare the item bid with the requirements set forth in the bid form, or your bid may be rejected. Any attachment hereto is made and becomes a part of this invitation and must be signed by the bidder. Bid errors may not be corrected after bids are opened. Prices shall not include State, Local or Federal Excise Taxes. Tax exemption certificates will be furnished upon request.

If you cannot furnish any of the items listed, please return this sheet marked "No Bid" and give an explanation of why you did not submit a bid so that we can update your listing in our records. Failure to submit a bid or a "No Bid" response after three (3) bid invitations shall be reason to discontinue future bid notice. City reserves the right to award this bid on all or none basis, or item by item basis, to waive any informality in bids, and also the right to reject any or all bids. **Bids may be awarded based on delivery distance as well as cost.**

I/We agree to furnish the above at the prices shown and guarantee that each item offered will meet or exceed all specifications, conditions and requirements listed for same. Terms of Payment: \_\_\_\_\_.

In order to comply with the requirements of the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, and Act 2012-491, bidders must comply with Section 31-13-9, *Code of Alabama, 1975*, as Amended.

**If your company employs persons in the State of Alabama, you must provide the City of Prattville with documentation that your company is enrolled in the E-Verify program along with submission of bid.** Should your company be awarded this particular bid, the award of the contract is conditioned on your company not knowingly employing, hiring for employment or continuing to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damage resulting therefrom.

**If State Code requires bidder to have a certification/license to complete the bid requirements by either type of work or dollar amount, the bidder shall include a copy of the certification/license with the bid and include the certification/license number on the outside of the sealed bid envelope.**

**Each sealed bid envelope must include two (2) originals of Bid Invitation, including Bid Specifications, and show the Bid Invitation Number, Date/Time of Bid Opening, and Company's Name and Address on the outside of the envelope. If available, bidders are requested to include an electronic copy in Adobe PDF format. Enclose a signed and completed W-9 Request for Taxpayer Identification Number & Certification with bid response.**

**I hereby affirm I have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price, or to refrain from bidding otherwise. [Bid must be notarized.]**

Firm: \_\_\_\_\_ By: \_\_\_\_\_

Date: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

Notary Expires: \_\_\_\_\_

**CITY OF PRATTVILLE  
RECYCLE PROCESSING AND ANALYSIS  
SPECIFICATIONS & REQUIREMENTS:**

**GENERAL**

The City of Prattville is seeking bids for the processing and analysis of commingled recycling commodities collected from an approximated 12,000 curbside roll carts in Prattville. The intended recycling stream to be processed will consist of cardboard, paper (office and mixed grades), plastics (#1, #2, and #5), and aluminum (mostly used beverage containers also known as UBC's).

**QUANTITY**

The City of Prattville collects approximately 850 tons of commingled recycle per month. The indicated tonnage is an approximation of aggregate tonnages documented for the past two years by the City and is not guaranteed to the successful bidder.

**TERMS**

One twelve-month base period with two additional twelve-month option periods.

The City reserves the right to add or remove any items to or from the recycle stream as necessitated by market demands.

The City reserves the right to terminate this agreement at will with 30 days written notice.

**DELIVERY**

Recycling will be delivered to the Vendor at the City's expense.

The distance to the Vendor's facility from the City of Prattville Public Works facility located at 530 Doster Road Prattville, AL 36067 will be no more than 20 miles.

**ADDITIONAL REQUIREMENTS:**

	Specifications Met		Exceptions
	Yes	No	*
Recycling should be sorted and commodified into appropriated recyclable classes.			
All recycling received from the City should be weighed and documented in tons.			
The documented tonnage of each load shall be the basic unit of measure for the Vendor assessment of tipping fees.			
Tipping fee will remain unchanged for the term of the initial agreement unless a change is agreed upon by both the City and the Vendor. The Vendor must request any tipping fee increase in writing 45 days before an increase begins.			
The Vendor shall employ scales that are certified by all appropriate governing bodies to include but not limited to those at the local, state, and federal levels. Proof of scale certification must be presented upon request by the City.			

	Specifications Met		Exceptions
	Yes	No	*
<p>The Vendor will provide a monthly report containing the following metrics:</p> <ul style="list-style-type: none"> <li>• Total tonnage of each load.</li> <li>• Monthly aggregate recap of the commodities listed above.</li> </ul>			
<p>As with any commingled recycle stream there may be unintended contamination. The City will make every effort to keep the stream as clean as possible.</p> <p>The Vendor will reject no single load on the basis of contamination unless the load poses a threat to The Vendors staff or facility. In the event of persistent load contamination, The Vendor will notify The City to allow time for correction of subsequent loads.</p>			
<p>All non-recyclable materials shall be disposed of in accordance to all applicable local, state, and federal laws at the expense of the Vendor.</p>			

*\*Any exception from the specifications/requirements provided must be outlined in writing and submitted with the bid.*

Bid includes two (2) original bid proposals with bid number, date and time, and if applicable certification/license number, on the outside of the sealed envelope

YES

E-Verify documentation included with bid proposal

YES

N/A

W-9 Request for Taxpayer Identification Number & Certification included with bid proposal

YES

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**Signature**

Bid No. 019-010 Single Stream Recycling