


Invitation for Sealed Bids

TAHRA
Tennessee Association of Housing and
Redevelopment Authorities

APPLIANCES (AS NEEDED)

Solicitation Number	Q1804
Due Date	July 21, 2017
Due Time	11:00 a.m. eastern standard time
Deliver Responses to:	Knoxville's Community Development Corporation Procurement Division 901 N. Broadway Knoxville, TN 37917 
Electronic Copies:	Proposers are encouraged to use the Adobe fillable or MS Word version to provide a typed. Electronic copies are available on TAHRA's webpage or by emailing purchasinginfo@kcdc.org .
May responses be emailed to TAHRA	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No However, if the solicitation calls for written submittals, they must be provided as indicated.
Solicitation Meeting	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Solicitation Meeting is Mandatory	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Solicitation Meeting Date	Not Applicable
Solicitation Meeting Time	Not Applicable
Solicitation Meeting Location	Not Applicable
Questions About This Solicitation	Submit questions to purchasinginfo@kcdc.org

Check TAHRA's webpage for addenda and changes before submitting your response

General Information

1. **BACKGROUND AND INTENT**

- a. Knoxville's Community Development Corporation (KCDC) is the public housing and redevelopment agency for the City of Knoxville and for the County of Knox in Tennessee. KCDC's public housing property portfolio includes 20 sites with approximately 3,547 dwelling units. KCDC also administers approximately 3,958 vouchers and 82 moderate rehabilitation units through our Section 8 department.
- b. TAHRA issued this solicitation on behalf of the Tennessee Association Housing & Redevelopment Authorities (TAHRA). Hereafter the terms "KCDC" and "TAHRA" are used interchangeably.
- c. The various Public Housing Authorities (PHAs) in the State of Tennessee often purchase common items while furnishing their units. Common items include household type appliances. Realizing that there are often discounts for quantity purchases, TAHRA agreed to coordinate one solicitation that any or all housing agencies (plus any other governmental entity that so desires) may use.
- d. Once the award is made, the successful supplier will honor orders, at the specified prices, from any TAHRA member agency, city, county or state agency or any other municipality or political subdivision choosing to participate.
- e. However, no agency or governmental entity is required to participate and may conduct separate procurements for items contained in this solicitation. Additionally, TAHRA does not guarantee any orders will be placed and assures no responsibility, financial or otherwise, for purchases made under this contract.
- f. This solicitation is to provide modern, efficient and Energy Star rated (as applicable) dishwashers, ranges and refrigerators for use by Public Housing Authorities across the State of Tennessee.
- g. Upon award, the successful suppliers will need to market the program to the TAHRA membership. For such purposes, TAHRA will work with the suppliers to communicate award notice and materials.
- h. The successful suppliers are strongly encouraged to consider active participation in TAHRA, including attendance at its spring and fall meetings. Additionally, the supplier may want to consider becoming an affiliate member of TAHRA. Details are on TAHRA's webpage at <http://tahrnet.org/>.

2. **CHANGES AFTER AWARD**

It is possible that after award the TAHRA may need to revise the service needs or requirements specified in this document. TAHRA reserves the right to make such changes after consultation with the supplier(s). Should additional costs arise, TAHRA reserves the right to consider

accepting these charges provided the supplier(s) can document the increased costs. TAHRA reserves the right to make such changes after consultation with the supplier(s).

TAHRA also reserves the right to accept proposed service changes from the supplier if they will lower the cost to TAHRA and/or provide improved service.

3. **EVALUATION**

TAHRA will arrive at the “lowest and best” solution for the final award and this may not entail simply awarding to the supplier quoting the lowest cost. All responses are subject to a determination of “responsive” and “responsible” prior to award. TAHRA is the sole judge as to supplier “responsiveness” and “responsibility.” TAHRA reserves the right to request additional information to assist in the evaluation process.

4. **GENERAL INSTRUCTIONS**

TAHRA does not insert “General Instructions to Vendors” in the solicitation document. These instructions are at www.kcdc.org. Click on “Procurement” and follow the link. By submitting a response to this solicitation, the supplier accepts the responsibility for downloading, reading and abiding by the terms and conditions set forth in KCDC’s “General Instructions to Vendors.” Suppliers may wish to review certain applicable HUD instructions also on KCDC’s webpage.

5. **INVOICING/ORDERING**

This section is germane to KCDC only.

- a. Until a purchase order is in place, work is not to be performed nor are goods to be delivered. As purchase orders authorize work and obligate payment, if suppliers work without a purchase order in place, KCDC does not have a legal obligation to pay for the work.
- b. Invoices must:
 - 1. Be numbered.
 - 2. Have a date on them that is after the work is completed or goods delivered.
 - 3. Show the purchase order number.
 - 4. Breakdown pricing according to the bid structure
 - 5. Be suitable for scanning since KCDC does not maintain paper records.
- c. Suppliers are required to submit invoices within 90 days after the delivery of the goods or services. KCDC may deny invoices submitted after the 90 day threshold.
- d. KCDC’s purchases of goods are exempt from Tennessee sales and use tax pursuant to Tennessee Code Annotated 67-6-329(a) (4) and KCDC is generally exempt from the Federal Excise tax. Contractors are subject to Tennessee sales and use tax on all materials and supplies used in the performance of a contract, whether such materials and supplies are purchase by the contractor, produced by the contractor, or provided to the contractor by KCDC, pursuant to Tennessee Code Annotated 67-6-209. The contractor will pay all taxes incurred in the performance of an awarded contract.

Upon the placement of a purchase order or the award of a contract, KCDC will provide a State of Tennessee Sales Tax Exemption form to the supplier. KCDC will not pay taxes on invoices.

e. KCDC pays by electronic transfer (ACH) only.

6. **LENGTH OF AWARD**

The initial award is for 12 months. The award has four one-year optional renewals that TAHRA may choose to exercise.

7. **PRICE STRUCTURE**

a. At the end of each award year, the successful supplier may request a price increase. Proof of increased cost to the successful supplier must accompany price increase requests. TAHRA may, at its option:

1. Accept the proposed price increase.
2. Reject the proposed price increase.
3. Suggest an alternative price increase.

b. If TAHRA rejects a proposed price, the successful supplier may:

1. Continue with the existing pricing.
2. Suggest an alternative price increase.
3. End the award.

c. While the supplier may offer other goods, only those specifically awarded are “on contract.” Other goods offered are not covered by the award and can only be procured through specific purchase orders identifying the special goods to be offered and the price for them. TAHRA’s and the normal procurement thresholds of other entities will apply.

d. If one supplier elects to not renew or TAHRA elects to not renew with a supplier, the remaining suppliers may continue with the entire award or the solicitation may be re-issued.

e. If Energy Star requirements change during this award or contract, TAHRA reserves the right to renegotiate the award or contract with the successful supplier(s) to meet the new standards without going out for new bids, if so desired.

8. **QUANTITIES**

While this is an “As Needed” solicitation and no specific quantities are guaranteed and while this solicitation is intended for all members of TAHRA (see Appendix I for a listing), the following quantities are known to have purchased in 2016 by TAHRA, Metropolitan Development and Housing Authority (MDHA) and the Chattanooga Housing Authority (CHA).

Item	Total Units Purchased
Ranges	158
Refrigerators	251
Dishwashers	38

9. **QUESTIONS**

Direct questions to purchasinginfo@TAHRA.org with “Appliances” in the subject line, at least five days prior to the due date.

10. **USE OF SOLICITATION FORMS**

Suppliers are to complete the solicitation forms contained in the solicitation package. Failure to complete these forms may result in rejection of your response. Do not alter the solicitation forms without TAHRA’s approval. Vendors are asked to use the Adobe fillable version of the pricing pages to eliminate difficulties in reading handwritten text.

Specifications

11. **GENERAL REQUIREMENTS**

The supplier shall furnish all equipment and material, and it shall be commercial quality from a regular product line. This request for bid is not intentionally written around any one manufacturer and is to indicate the general size, type and description of equipment needed.

12. **ENERGY STAR**

TAHRA is very interested in energy efficiency. Energy Star certified appliances ***are required*** unless there are no such models currently so certified.

13. **DELIVERY**

- a. Delivery shall be F.O.B. Destination, freight paid by the supplier, to the ordering entity. Delivery charges are included in the per unit cost. The driver will, at the minimum, assist PHA staff with unloading appliances to the tailgate of the delivery truck.
- b. Agencies shall have the right to mix sizes and types of products to obtain quantity pricing. Prices given are for delivery F.O.B. to any point within Tennessee for purchases made by any participating entity. Should a governmental entity outside of Tennessee desire to use this award/contract, the supplier and the entity will negotiate shipping charges.
- c. KCDC’s delivery needs have changed and now deliveries are directly to KCDC sites. While some sites can easily accommodate large trucks, many cannot accept trucks longer than fourteen (14) feet. Most KCDC sites do not have docks and so the supplier will have to arrange lift gate delivery.

14. **MODEL AND PRICE CHANGE NOTIFICATION**

After award, if models change and/or prices increase (see above concerning price increases), the supplier(s) must notify TAHRA. Upon approval, notification will be sent to other TAHRA members.

15. **PACKING AND MARKING**

Packaging, packing and marking shall be in accordance with standard commercial practices and be specified in the contract or order. TAHRA encourages environmentally friendly packaging and the general reduction of packaging materials.

16. **DISHWASHERS** - Note that the item descriptions in this section follow on the pricing page. TAHRA wants four types of dishwashers available for its members.

a. **Dishwasher - Basic**

These will:

- Be available in white or almond
- Be equal to the Energy Star qualified Whirlpool Model WDF330PAHW
- Be equipped with a pots and pans cycle
- Be equipped with three automatic cycles
- Have an air dry option
- Have a one piece injection molded tub
- Have in-rack silverware basket

b. **Dishwasher - Upgrade 1**

These will:

- Be available in black
- Be able to hold up to thirteen place settings
- Be able to adjust the rack height to accommodate taller items.
- Have a heavy wash cycle
- Equal to the Energy Star qualified Whirlpool Model WDF320PADB Tall Tub Built-in Dishwashers

c. **Dishwasher - Upgrade 2**

These will:

- Be available in black
- Be equal to the Energy Star qualified Whirlpool Model WDF520PADB Built In Dishwashers

d. **Dishwasher 1 – Handicap ADA Compliant**

Equal to Whirlpool Model WDF550SAFW

17. **ELECTRIC RANGES** - Note that the item descriptions in this section follow on the pricing page.

a. **General Comments:**

TAHRA wants five types of electric ranges available for its members.

Standard Ranges

1. Type 1, Style 1, Size 1 (20/21"): Range with four surface cooking units (three 6-inch and one 8-inch) with oven and broiler below.
2. Type 1, Style 1, Size 2 (24"): Range with four surface cooking units (three 6-inch and one 8-inch) with oven and broiler below.
3. Type 1, Style 1, Size 3 (30"): Range with four surface cooking units (three 6-inch and one 8-inch) with oven and broiler below.
4. Type 1, Style 1, Size 4 (36"): Range with four surface cooking units (three 6-inch and one 8-inch) with oven and broiler below.

Operating Service is either 115/120 volts or 120/208 volts, 3-wire or 4-wire, single-phase, 60HZ.

The standard electric range connection cords will not be ordered with the ranges. Therefore, the cost of connection cords is not to be included in the price of the range.

Ranges, at a minimum, shall have one indicator light that will indicate when any of the top burners are on and one oven indicator light to show when the oven is heating.

An oven time control is not required.

Each range shall be equipped with at least four leg levelers and anti-tilt brackets or approved anti-tilt devices.

All ranges are to be equipped with two oven racks.

The range cook top, oven box, door, control panel, and door exterior shall be porcelain enamel. Range side panels, oven and storage drawers, if equipped, shall be porcelain or a suitable high-temperature baked enamel.

Ranges shall have solid doors.

Ranges shall have a UL listing and the supplier shall provide a copy of the UL labels in the brochures.

- b. Standard Electric Range - Type 1/Style 1
 - Equal to Brown Stove Works Model WEM112-Y 20"
 - Equal to Brown Stove Works Model WEM612-Y 24"
 - Equal to Brown Stove Works Model WEM210 30"
 - Equal to Brown Stove Works Model WEM430-KW 36"
- c. Electric Range Upgrade 1

- 30"
- Black
- Self-cleaning oven
- Extra Large Oven Capacity
- Equal to Kenmore 93019

d. Electric Range - Elderly/Handicap 1 – 20/21 Inch
Ranges for elderly/handicap housing shall have:

- The features stated in Section 17.a.
- Individual oven and surface indicator lights
- Oven light bulb with door operated on/off surface or on/off switch on front panel
- Equal to Brown Stove Works WEM118-Q

e. Electric Range - Elderly/Handicap 2 – 24 Inch
Equal to Brown Stove Works WNM610-7Y

f. Electric Range - Elderly/Handicap 3 – 30 Inch
Equal to Brown Stove Works WNM210-7Y

18. **GAS RANGES** - Note that the item descriptions in this section follow on the pricing page.

a. Ranges, or parts thereof, supplied under this specification shall fulfill the construction and performance requirements of the latest edition of the American National Standard Institute (ANSI) Z21.1 and Z21.20 (when applicable).

The cooking top shall be provided with four burners. Each burner shall be rated at no less than 9000 BTU.

Each top burner shall be provided with a porcelain-enameled cast iron or steel grate.

All burners shall be equipped with automatic ignition of the gas. Failure of the over-burner pilot shall activate a means for shutting off gas to the over-burner. This shall meet the applicable requirements of the ANSI Z21.20-2014. The electric ignition system may be spark, coil, glow bar or a combination of these.

An oven thermostat control shall be provided for controlling oven temperatures down to 170°F. The baking oven and broiling section shall be porcelain enamel coated steel. The broiling section shall be either of the drop door type, pull out type or swing door type. Stops shall be provided so that oven racks cannot be completely pulled out by accident.

Ovens shall be provided with a vent designed to deflect moisture and fumes away from the wall behind the range.

At a minimum, the back guard, main top, control panel and door shall be porcelain enamel. All other exterior surfaces shall be finished in synthetic, baked-on enamel capable of withstanding 250°F. The range body, back panel, legs and/or base shall be porcelain enamel, baked-on enamel, galvanized or aluminized steel. The area under the main top may be porcelain enamel or synthetic, baked-on enamel.

Each range shall be equipped with a back splash not less than four inches higher than the top cooking surface and extending the full width of the range top.

The equipment and accessories supplied with each range, such as oven and broiler racks, shall be those normally supplied with the manufacturer's standard production for the type range ordered.

All gas ranges are to have four adjustable legs for leveling and are to be equipped with anti-tipping brackets.

The top of the range is to be lifting top for ease of cleaning under and around the top burners with a support bracket to hold the top in an elevated position, or have a lift-off top.

- b. Standard Gas Range 20"/21"
Equal to Brown Stove Works WNM110-7Y
 - c. Gas Range 30" - With 9 volt battery ignition system
 - White
 - Equal to Brown Stove Works WNM210-PY
19. **MICROWAVES** - Note that the item descriptions in this section follow on the pricing page. TAHRA wants five microwaves available for purchase. These are:
- a. Microwave 1 - Counter Top
 - 0.7 cubic feet capacity
 - 700 watts
 - Defrost function
 - Convenience cooking controls
 - Turntable
 - Kitchen Timer
 - Control Lock
 - Equal to Whirlpool WMC10007AW
 - b. Microwave 2 - Counter Top
 - .7 cubic feet capacity
 - 700 watts
 - Defrost function
 - Convenience cooking controls
 - Turntable

- Control lockout
 - Equal to Whirlpool WMC10007AB
- c. Microwave 3 - Spacemaker Over the Range
- 1.6 cubic foot capacity
 - 950 watts
 - Defrost function
 - Convenience cooking controls
 - Turntable on/off function
 - Two speed venting system
 - Ten power levels
 - Equal to GE Model JVM3160DFBB
- d. Microwave 4 - Spacemaker Over the Range
- 1.7 cubic foot capacity
 - 1000 watts
 - Defrost function
 - Convenience cooking controls
 - Removable Oven Rack
 - Turntable on/off function
 - Two speed venting system
 - Ten power levels
 - Equal to Whirlpool WMH31017AW
- e. Microwave 5 – Spacemaker Over the Range
- Black
 - 2.0 cubic foot capacity
 - 1000 watts
 - Defrost function
 - Four speed exhaust fan
 - 10 power levels
 - Equal to Amana AMV6502REW
20. **RANGE HOODS** - Note that the item descriptions in this section follow on the pricing page. TAHRA wants two range hoods available for purchase.
- a. Range Hood 1
- Vented
 - Vertical and Rear Exhaust
 - Variable two-speed fan control
 - Cooktop light
 - Removable grease filter
 - Equal to GE Model JV338H

- b. Range Hood 2
- Non-vented
 - Variable two-speed fan control
 - Cooktop light
 - Removable grease filter
 - Equal to GE Model JN327H

21. **REFRIGERATORS** - Note that the item descriptions in this section follow on the pricing page.

Refrigerator sizes are general size requirements. Suppliers may bid nearest to the size listed (i.e. 13.9-15.5 cubic feet refrigerators are considered 14 cubic feet models, and 15.6-16.5 cubic feet refrigerators are considered 16 cubic feet models).

Refrigerators shall be the self-contained and self-defrosting, household type with electric motor driven condensing units. All refrigerators shall be furnished with shelves in the door and vegetable drawers or crisper trays.

The exterior doors shall have reversible hinges which allow for left or right swing and be equipped with a magnetic gasket.

The interior liners of food storage compartments shall be porcelain enamel on steel or plastic.

The temperature control shall be equipped with an off position and contact points or setting positions for a wide range of degree of temperature.

Each refrigerator shall be furnished with a minimum of two standard size ice cube trays.

Each refrigerator shall include one or more vegetable drawers or crisper trays which are readily removable. These shall be constructed of steel finished with porcelain enamel, anodized aluminum or durable plastic, durable glass or non-corrosive metal.

Refrigerators are to be equipped with four rollers (for ease of moving the refrigerator without damage to the floor covering.) The two backside rollers may be stationary with the two front side rollers adjustable up and down for leveling the refrigerator.

Refrigerators must meet the September 2014, United States Department of Energy Freezer/Refrigerator Energy Star standards.

- a. Refrigerators - Basic 1:
- Recessed handle
 - 14.6 cu. feet
 - Energy Star Compliant
 - Equal to Hotpoint HPE15BTHWW










- b. Refrigerator - Upgrade 1

- Black
 - Pull handle
 - 16.6 cu. feet
 - Equal to GE Model GTE16DTHWW
- c. Refrigerator - Elderly/Handicapped 1
- ADA Compliant
 - 18.2 cu. feet
 - Equal to GE Energy Star Model GTE18ETHWW
 - Pull handle
- d. Refrigerator - Elderly/Handicapped 2
- ADA Compliant
 - 23.2 cu. feet
 - Equal to GE Energy Star Model GSS23GSKSS
 - Side by side

THIS AND THE PREVIOUS PAGES DO NOT NEED TO BE RETURNED

Appliances (as needed) Q1804
Solicitation Document A General Response Section

General Information about the Supplier

Sign Your Name to the Right of the Arrow  Your signature indicates that you have read and agree to "TAHRA's General Instructions to Vendors" on www.kcdc.org .	
Printed Name and Title 	
Company Name 	
Street Address 	
City/State/Zip 	
Contact Person (Please Print Clearly) 	
Telephone Number 	
Cell Number 	
Supplier's e-mail address (Please Print Clearly) 	

Addenda

Addenda are at www.kcdc.org. Click on "Procurement" and then on "Open Solicitations" to find addenda. Please check for addenda prior to submitting a bid.

Acknowledge addenda have been issued by checking below as appropriate:

None <input type="checkbox"/>	Addendum 1 <input type="checkbox"/>	Addendum 2 <input type="checkbox"/>	Addendum 3 <input type="checkbox"/>	Addendum 4 <input type="checkbox"/>	Addendum 5 <input type="checkbox"/>
-------------------------------	-------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------

Statistical Information

This business is owned & operated by persons at least 51% of the following ethnic background:

Asian/Pacific <input type="checkbox"/>	Black <input type="checkbox"/>	Hasidic Jew <input type="checkbox"/>	Hispanic <input type="checkbox"/>	Native <input type="checkbox"/> Americans	White <input type="checkbox"/>
--	--------------------------------	--------------------------------------	-----------------------------------	---	--------------------------------

As defined on TAHRA's webpage (see the "General Instructions to Vendors"), this business qualifies as:

Section 3 <input type="checkbox"/>	Small Business <input type="checkbox"/>	Woman Owned <input type="checkbox"/>
------------------------------------	---	--------------------------------------

Prompt Payment Discount

A prompt payment discount of _____% is offered for payment within ____ days of submission of an accurate and proper invoice.

Supplier: _____

Conflict of Interest

1. No commissioner or officer of TAHRA or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for TAHRA has a direct interest in the award or the supplier providing goods or services.
2. No employee, officer or agent of the grantee or sub-grantee will participate in selection, or in the award or administration of an award supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of his immediate family, his or her partner, or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the supplier selected for award.
3. The grantee's or sub-grantee's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from suppliers, potential suppliers, or parties to sub-agreements.
4. By submission of this form, the supplier is certifying that no conflicts of interest exist.

Drug Free Workplace Requirements

5. Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with TCA 50-9-112.

Eligibility

6. The supplier is eligible for employment on public contracts because no convictions or guilty pleas or pleas of nolo contender to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with an award from the State of Tennessee or any political subdivision thereof have occurred.

General

7. Supplier fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer.
8. Such offer is genuine and is not a sham offer.

9. Iran Divestment Act

Concerning the Iran Divestment Act (TCA 12-12-101 et seq.), by submission of this bid/proposal/quote, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/proposal/quote, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not on the list created pursuant to § 12-12-106.

10. Non-Collusion

Neither the said supplier nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other responder, supplier, or person to submit a collusive or sham offer in connection with the award or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such award or agreement, or collusion or communication or conference with any other supplier, or, to fix any overhead, profit, or cost element of the offer price or the offer price of any other supplier, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against TAHRA or any person interested in the proposed award or agreement.

11. The price or prices quoted in the attached offer are fair, proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the supplier or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The undersigned hereby acknowledges receipt of this Solicitation Document B and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements.

Signed by _____	
Printed Name _____	
Title _____	
Subscribed and sworn to before me this date	
By (Notary Public) _____	
My Commission Expires on _____	
Notary Stamp	

**Representations, Certifications,
and Other Statements of Bidders**
Public and Indian Housing Programs

Table of Contents

Clause	Page
1. Certificate of Independent Price Determination	1
2. Contingent Fee Representation and Agreement	1
3. Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions	1
4. Organizational Conflicts of Interest Certification	2
5. Bidder's Certification of Eligibility	2
6. Minimum Bid Acceptance Period	2
7. Small, Minority, Women-Owned Business Concern Representation	2
8. Indian-Owned Economic Enterprise and Indian Organization Representation	2
9. Certification of Eligibility Under the Davis-Bacon Act	3
10. Certification of Nonsegregated Facilities	3
11. Clean Air and Water Certification	3
12. Previous Participation Certificate	3
13. Bidder's Signature	3

1. Certificate of Independent Price Determination

(a) The bidder certifies that--

(1) The prices in this bid have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to (i) those prices, (ii) the intention to submit a bid, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this bid have not been and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a competitive proposal solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit a bid for the purpose of restricting competition.

(b) Each signature on the bid is considered to be a certification by the signatory that the signatory--

(1) Is the person in the bidder's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

_____ *insert full name of person(s) in the bidder's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder's organization*;

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the bidder deletes or modifies subparagraph (a)2 above, the bidder must furnish with its bid a signed statement setting forth in detail the circumstances of the disclosure.

[] [Contracting Officer check if following paragraph is applicable]

(d) Non-collusive affidavit (applicable to contracts for construction and equipment exceeding \$50,000)

(1) Each bidder shall execute, in the form provided by the PHA/IHA, an affidavit to the effect that he/she has not colluded with any other person, firm or corporation in regard to any bid submitted in response to this solicitation. If the successful bidder did not submit the affidavit with his/her bid, he/she must submit it within three (3) working days of bid opening. Failure to submit the affidavit by that date may render the bid nonresponsive. No contract award will be made without a properly executed affidavit.

(2) *A fully executed "Non-collusive Affidavit" is, is not included with the bid.*

2. Contingent Fee Representation and Agreement

(a) Definitions. As used in this provision:

"Bona fide employee" means a person, employed by a bidder and subject to the bidder's supervision and control as to time, place, and manner of performance, who neither exerts, nor proposes to exert improper influence to solicit or obtain contracts nor holds out as being able to obtain any contract(s) through improper influence.

"Improper influence" means any influence that induces or tends to induce a PHA/IHA employee or officer to give consideration or to act regarding a PHA/IHA contract on any basis other than the merits of the matter.

(b) *The bidder represents and certifies as part of its bid that, except for full-time bona fide employees working solely for the bidder, the bidder:*

(1) *has, has not employed or retained any person or company to solicit or obtain this contract; and*

(2) *has, has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.*

(c) If the answer to either (a)(1) or (a)(2) above is affirmative, the bidder shall make an immediate and full written disclosure to the PHA/IHA Contracting Officer.

(d) Any misrepresentation by the bidder shall give the PHA/IHA the right to (1) terminate the contract; (2) at its discretion, deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

3. Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions (applicable to contracts exceeding \$100,000)

(a) The definitions and prohibitions contained in Section 1352 of title 31, United States Code, are hereby incorporated by reference in paragraph (b) of this certification.

(b) The bidder, by signing its bid, hereby certifies to the best of his or her knowledge and belief as of December 23, 1989 that:

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract resulting from this solicitation;

(2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the bidder shall complete and submit, with its bid, OMB standard form LLL, "Disclosure of Lobbying Activities;" and

(3) He or she will include the language of this certification in all subcontracts at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

(c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

(d) Indian tribes (except those chartered by States) and Indian organizations as defined in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450B) are exempt from the requirements of this provision.

4. Organizational Conflicts of Interest Certification

The bidder certifies that to the best of its knowledge and belief and except as otherwise disclosed, he or she does not have any organizational conflict of interest which is defined as a situation in which the nature of work to be performed under this proposed contract and the bidder's organizational, financial, contractual, or other interests may, without some restriction on future activities:

- (a) Result in an unfair competitive advantage to the bidder; or,
 (b) Impair the bidder's objectivity in performing the contract work.

[] In the absence of any actual or apparent conflict, I hereby certify that to the best of my knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement.

5. Bidder's Certification of Eligibility

(a) By the submission of this bid, the bidder certifies that to the best of its knowledge and belief, neither it, nor any person or firm which has an interest in the bidder's firm, nor any of the bidder's subcontractors, is ineligible to:

(1) Be awarded contracts by any agency of the United States Government, HUD, or the State in which this contract is to be performed; or,

(2) Participate in HUD programs pursuant to 24 CFR Part 24.

(b) The certification in paragraph (a) above is a material representation of fact upon which reliance was placed when making award. If it is later determined that the bidder knowingly rendered an erroneous certification, the contract may be terminated for default, and the bidder may be debarred or suspended from participation in HUD programs and other Federal contract programs.

6. Minimum Bid Acceptance Period

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the PHA/IHA for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The PHA/IHA requires a minimum acceptance period of 90 calendar days.

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the PHA's/IHA's minimum requirement. The bidder allows the following acceptance period: calendar days.

(e) A bid allowing less than the PHA's/IHA's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

7. Small, Minority, Women-Owned Business Concern Representation

The bidder represents and certifies as part of its bid/ offer that it --

(a) *[] is, [] is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.*

(b) *[] is, [] is not a women-owned business enterprise. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.*

(c) *[] is, [] is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are:*

(Check the block applicable to you)

- | | |
|---|---|
| <input type="checkbox"/> Black Americans | <input type="checkbox"/> Asian Pacific Americans |
| <input type="checkbox"/> Hispanic Americans | <input type="checkbox"/> Asian Indian Americans |
| <input type="checkbox"/> Native Americans | <input type="checkbox"/> Hasidic Jewish Americans |

9. Certification of Eligibility Under the Davis-Bacon Act

Act (applicable to construction contracts exceeding \$2,000)

(a) By the submission of this bid, the bidder certifies that neither it nor any person or firm who has an interest in the bidder's firm is a person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(b) No part of the contract resulting from this solicitation shall be subcontracted to any person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(c) The penalty for making false statements is prescribed in the U. S. Criminal Code, 18 U.S.C. 1001.

10. Certification of Nonsegregated Facilities (applicable to contracts exceeding \$10,000)

(a) The bidder's attention is called to the clause entitled **Equal Employment Opportunity** of the General Conditions of the Contract for Construction.

(b) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.

(c) By the submission of this bid, the bidder certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The bidder agrees that a breach of this certification is a violation of the Equal Employment Opportunity clause in the contract.

(d) The bidder further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) prior to entering into subcontracts which exceed \$10,000 and are not exempt from the requirements of the Equal Employment Opportunity clause, it will:

(1) Obtain identical certifications from the proposed subcontractors;

(2) Retain the certifications in its files; and

(3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods):

Notice to Prospective Subcontractors of Requirement for Certifications of Nonsegregated Facilities

A Certification of Nonsegregated Facilities must be submitted before the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Employment Opportunity clause of the prime contract. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

11. Clean Air and Water Certification (applicable to contracts exceeding \$100,000)

The bidder certifies that:

(a) *Any facility to be used in the performance of this contract [] is, [] is not listed on the Environmental Protection Agency List of Violating Facilities:*

(b) The bidder will immediately notify the PHA/IHA Contracting Officer, before award, of the receipt of any communication from the Administrator, or a designee, of the Environmental Protection Agency, indicating that any facility that the bidder proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities; and,

(c) The bidder will include a certification substantially the same as this certification, including this paragraph (c), in every nonexempt subcontract.

12. Bidder's Signature

The bidder hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

(Signature and Date) _____

(Typed or Printed Name) _____

(Title) _____

(Company Name) _____

(Company Address) _____

Appliances (as needed) Q1804

Solicitation Document D Pricing

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

DISHWASHER BASIC				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	\$	\$	\$
DISHWASHER UPGRADE 1						
			YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	\$	\$	\$
DISHWASHER UPGRADE 2						
			YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	\$	\$	\$
DISHWASHER HANDICAP 1						
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

STANDARD ELECTRIC RANGE – TYPE 1/STYLE 1				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		20/21 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
		24 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
		30 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
		36 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
ELECTRIC RANGE UPGRADE 1 - BLACK				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		30 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
ELECTRIC RANGE ELDERLY/HANDICAP 1				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		20/21 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

ELECTRIC RANGE ELDERLY/HANDICAP 2				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		24 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
ELECTRIC RANGE ELDERLY/HANDICAP 3				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		30 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
STANDARD GAS RANGE				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		20/21 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
GAS RANGE W/ 9 VOLT BATTERY INGNITION SYSTEM - WHITE				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		30 inch	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

MICROWAVE 1 – COUNTER TOP				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
MICROWAVE 2 – COUNTER TOP				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
MICROWAVE 3 - SPACEMAKER				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

MICROWAVE 4 - SPACEMAKER				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
MICROWAVE 5 - SPACEMAKER				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

RANGE HOOD 1				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
RANGE HOOD 2				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
			Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

REFRIGERATOR BASIC				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		14.6 cu. feet	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
REFRIGERATOR UPGRADE 1				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		16.6 cu. feet	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
REFRIGERATOR ELDERLY/HANDICAP 1				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		18.2 cu. feet	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$
REFRIGERATOR ELDERLY/HANDICAP 2				PRICE EACH		
BRAND	MODEL NUMBER	SIZE/NOTES	ENERGY STAR COMPLIANT	5 to 25	26 to 100	101 +
		23.2 cu. feet	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>	\$	\$	\$

Supplier: _____

Suppliers are to submit specification sheets for the models bid.

ITEM	MODEL/BRAND	5 to 25	26 to 100	101 +
3-Prong Range Cord (equal to Utilitech Model UTR628106)		\$	\$	\$
4-Prong Range Cord (equal to Utilitech Model UTR628206)		\$	\$	\$

OPTIONS

Cost for Removing and Properly Disposing of Old Refrigerators	\$
Cost for Installing New Refrigerators	\$
Cost for Removing and Properly Disposing of Old Ranges	\$
Cost for Installing New Ranges	\$
Cost for Removing and Properly Disposing of Old Dishwashers	\$
Cost for Installing New Dishwashers	\$

OTHER

Minimum Dollar Value for Orders (if applicable)	\$
Entities wishing to purchase less than five units will be charged at the 5-25 unit cost, plus a shipping charge of	\$ Per unit shipping charge
Firestop Canisters	\$

Appliances (as needed) Q1804

Appendix I TAHRA Member Listing

ENTITY	EXECUTIVE DIRECTOR	EMAIL	ADDRESS	PHONE	NUMBER OF UNITS
Athens Housing Authority	Ross Dodson	ross@athenstnha.com	P. O. Box 928 Athens, TN 37301	423.745.0341	441
Bolivar Housing Authority	Michael A. Miller	bhahhs@bellsouth.net	621 Hatchie Haven Bolivar, TN 38008	731.658.3419	119
Bristol Housing Authority	Steve Scyphers	jss@bthra.org	204 Bluff City Hwy. Bristol, TN 37621	423.274.8150	354
Brownsville Housing Authority	Brenda Lonon	blonon@brownsvilleha.org	P. O. Box 194, 254 Anderson Ave. Brownsville, TN 38012	731.772.0274	135
Chattanooga Housing Authority	Debbie Chadwick	dchadwick@chahousing.org	P. O. Box 1486 801 N. Holtzclaw Ave. (37404) Chattanooga, TN 37401	423.668.2374	2,672
Clarksville Housing Authority	Wanda B. Mills	wmills@clarksvillehousing.org	P. O. Box 603, 721 Richardson St. Clarksville, TN 37041	931.647.2303	508
Cleveland Housing Authority	Paul A. Dellinger	paul@clevelandhousingauthority.org	P. O. Box 2846, 450 Walker St., NE Cleveland, TN 37320	423.479.9659 EXT 109	420
Clinton Housing Authority	John H. Greer	clintonha@bellsouth.net	825 McAdoo Street Clinton, TN 37716	865.457.9692	150
Columbia Housing & Redevelopment Corp.	Trent Ogilvie	trent@chrc-tn.org	101 Penny Ave. Columbia, TN 38401	931.388.5203 EXT 224	296
Covington Housing Authority	Christi Billings	covhouse@bellsouth.net	P. O. Box 88, 1701 Shoaf St. Covington, TN 38019	901.476.6135	246
Crossville Housing Authority	Don Alexander	dra@crossvillehousing.org	P. O. Box 425, 67 Irwin Ave. Crossville, TN 38557	931.484.2990	757
Dayton Housing Authority	Lisa Bonadio	lbondiao@daytonhousingauthority.org	P. O. Box 257, 270 Railroad St. Dayton, TN 37321	423.775.1871 EXT 227	342
Dickson Housing Authority	Buford Reed, Jr.	booty@dichsonhousing.com	333 Martin Luther King Jr. Blvd. Dickson, TN 37055	615.446.4708	164

Ducktown Housing Authority	Sheryl Miller	ducktownhousing@gmail.com	P. O. Box 214 Ducktown, TN 37326	423.496.3546	
Dyersburg Housing Authority	Paula Ledford	dhapl@ecsis.net	P. O. Box 824, 541 Hike Ave. Dyersburg, TN 38025	731.285.6771	502
Elizabethton Housing Authority	Kelly Geagley	ehdatn@gmail.com	P. O. Box 637 Elizabethton, TN 37644	423.543.3571	326
Erin Housing Authority	Melinda Deason	erinha@peoplestel.net	P. O. Box 384, 44 Griffin Dr. Erin, TN 37061	931.289.4261	60
Erwin Housing Authority	Lori Rice	lori@erwinhousing.comcastbiz.net	750 Carolina Ave., Building 100 Erwin, TN 37650	423.743.5231	73
Etowah Housing Authority	Carolyn Jonnson	cjeha@comcast.net	400 Sunset Dr. Etowah, TN 37331	423.263.2674	136
Fayetteville Housing Authority	Jimmy Bills	fayhous@fpunet.com	P. O. Box 999 Fayetteville, TN 37334	931.433.1587	276
Franklin Co. Consolidated Housing Authority	Lydia McBee	lmfcha@bellsouth.net	P. O. Box 502 Winchester, TN 37398	931.967.0344	248
Franklin Housing Authority	Derwin Jackson	djackson@franklinhousingauthority.com	200 Spring St. Franklin, TN 37064	615.794.1247	273
Gallatin Housing Authority	Michael Bates	gallhsg@comcast.net	401 N. Boyers Ave. Gallatin, TN 37066	615.452.1661	389
Galloway Housing Authority	Brian Harris	brian@martinhousing.org	200 Jackson St. Arlington, TN 38002	901.867.8101	60
Greeneville Housing Authority	Rebecca Moyer	grneha@comcast.net	P. O. Box 279, 100 Cox Circle Greeneville, TN 37743	423.638.3111	325
Grundy Housing Authority	Derryl Graham	dgraham@blomand.net	187 Raulston St. Monteagle, TN 37356	931.924.2496	110
Harriman Housing Authority	Amy Hall	ahall@harrimanhsg.org	924 Sewanee St. Harriman, TN 37748	865.882.9636	324
Hartsville Housing Authority	Kim Satterfield	hartsvha@bellsouth.net	P. O. Box 44, 212 Rogers St. Hartsville, TN 37074	615.374.3959	34

Highland Residential Services (formerly Cookeville HA)	Chris Cassetty Director of Operations	ccassetty@highlandsrs.com	P. O. Box 400 Cookeville, TN 38501	931.526.9793	529
Hohenwald Housing Authority	Terry Bunch	terry@hohenwaldhousing.com	107 Allison Ave. Hohenwald, TN 38462	931.796.3642	116
Humboldt Housing Authority	Patricia Taylor	humhouse@bellsouth.net	3532 Seymour Loop Humboldt, TN 38343	731.784.9722	232
Huntingtondon Housing Authority	Denelda Price	director@huntingdonhousing.org	433 Hillcourt Circle Huntingdon, TN 38344	731.986.4442	148
Jackson Housing Authority	C. Winston Henning	whenning@jacksonha.com	P. O. Box 3188, 125 Preston St. Jackson, TN 38303	731.422.1671 EXT 103	982
Jefferson City Housing Authority	Keith Godwin	1jcha@bellsouth.net	942 East Ellis St. Jefferson City, TN 37760	865.475.2064	199
Jellico Housing Authority	Crystal Creekmore	jellicoha@bellsouth.net	P. O. Box 240 Jellico, TN 37762	423.784.8809	122
Johnson City Housing Authority	Richard McClain	richardm@jchousing.org	901 Pardee St. Johnson City, TN 37601	423.232.4784	752
Kingsport Housing & Redevelopment Authority	Terry W. Cunningham	khra@kingsporthousing.org	P. O. Box 44, 906 E. Sevier Ave. Kingsport, TN 37662	423.392.2513	529
Knoxville's Community Development Corp. KCDC	Terry McKee	tmckee@kcdc.org	901 N. Broadway Knoxville, TN 37917	865.403.1100	3,870
Lafayette Housing Authority	Lisa Gentry	lafhouse@nctc.com	613 Dycus Circle Lafayette, TN 37083	615.666.2140	102
LaFollette Housing Authority	John Snodderly	john@lafollettehousing.org	P. O. Box 392 LaFollette, TN 37766	423.562.2261	1,116
Lawrenceburg Housing Authority	Eddy Casteel	houseaut@lawrenceburgha.org	P. O. Drawer C, 1020 Smith Ave. Lawrenceburg, TN 38464	931.762.7532	303
Lebanon Housing Authority	Patrick Johnson	pjohnson@lhatn.org	49 Upton Heights Lebanon, TN 37087	615.444.1872 EXT 117	354

Lenoir City Housing Authority	Mary Sue Jordan	msjordan@lcityha.org	101 Oakwood Dr. Lenoir City, TN 37771	865.986.8707	170
Lewisburg Housing Authority	Ronald Robinson	lha@tnweb.com	744 Bark St. Lewisburg, TN 37091	931.359.4517	220
Lexington Housing Authority	Melba J. Johnson	melbalha@gmail.com	100 Willow Court Lexington, TN 38351	731.968.7506	120
Livingston Housing Authority	Ken Mabry	livhouseauth@twlakes.net	P. O. Box 98, East 7th St. Livingston, TN 38570	931.823.6423	65
Loudon Housing Authority	Lori Everett	lhalori@bellsouth.net	P. O. Box 425, 124 Pathkiller Trail Loudon, TN 37774	865.458.2061	121
Manchester Housing Authority	Nancy Huddleston	mha@cafes.net	710 Butler Circle Manchester, TN 37355	931.728.2596	166
Martin Housing Authority	Brian Harris	brian@martinhousing.org	134 E. Heights Dr. Martin, TN 38237	731.587.3186	433
Maryville Housing Authority	Nancy Burnette	nburnette@mhatn.com	311 Atlantic Ave. Maryville, TN 37801	865.983.4958	517
McKenzie Housing Authority	Barbara Cooper	coopermha@bellsouth.net	22 McDonald Ave. McKenzie, TN 38201	731.352.5335	148
McMinnville Housing Authority	Patricia Basham	mmha@blomand.net	301 Hardaway St. McMinnville, TN 37110	931.473.3286	422
Memphis Housing Authority	Dorian Jenkins	swilkins@mhanewday.com	P. O. Box 3664, 700 Adams Ave. Memphis, TN 38103	901.544.1102	2,990
Metropolotin (Nashville) Development & Housing Agency (MDHA)	Rita James	rjames@nashville-mdha.org	701 South 6th St. Nashville, TN 37206	615.252.8412	6129
Milan Housing Authority	Mark A. Dodson	tn31@milanhousing.org	1000 Northside Terrace Milan, TN 38358	731.686.8571	100
Millington Housing Authority	Tanya Martchek	themha@rittermail.com	P. O. Box 55, 4888 Bill Knight Ave. Millington, TN 38083	901.872.3677	90
Morristown Housing	Marilyn J. Medley	mmedley@morristownpha.org	P. O. Box 497, 600 Sulphur Springs Rd.	423.586.5115	676

Authority			Morristown, TN 37815		
Mt. Pleasant Housing Authority	Dawn Hudson	mphauth@bellsouth.net	138 Thomas Circle Mt. Pleasant, TN 38474	931.379.5811	116
Murfreesboro Housing Authority	Thomas Rowe	trowe@mha-tn.org	415 N. Maple St. Murfreesboro, TN 37130	615.893.9414	430
Newbern Housing Authority	Jane Norsworthy	jnorsworthy@aeneas.net	P. O. Box 100 Newbern, TN 38059	731.627.2142	145
Newport Housing Authority	Charlie Boggan	cwbogan4nha@newporttnhousing.com	440 Lennon Circle Newport, TN 37821	423.623.1575	400
Oak Ridge Housing Authority	James A. Carson	jacarson@orha.net	10 Van Hicks Lane Oak Ridge, TN 37830	865.482.1006	128
Oliver Springs Housing Authority	Karen Leffew	oshousing@aol.com	131 Brittain Village Oliver Springs, TN 37840	865.435.1711	113
Paris Housing Authority	Lisa Wimberley	parhsing@bellsouth.net	917 Minor St. Paris, TN 38242	731.642.4451	196
Parsons-Decaturville Housing Authority	Mecca Derre	meccapdha@gmail.com	155 Miller St., Unit 301C Parsons, TN 38363	731.847.2638	68
Portland Housing Authority	Sabrina Woodard	ptldhsgdirector@gmail.com	P. O. Box 37, 107 Potts Ave. Portland, TN 37148	615.325.4559	120
Pulaski Housing Authority	Vivian Gordon	viviango@pulaskihousing.com	2006 Garden Meadow Drive Pulaski, TN 38478	931.363.6525	209
Ripley Housing Authority	Justin Jones	jjones@ripleyha.net	101 Northcrest Ripley, TN 38063	731.635.1901 EXT 28	265
Rockwood Housing Authority	Jill Jiles-Everhart	jjeverhart@bellsouth.net	320 Carpenter St. Rockwood, TN 37854	865.354.9841	159
Rogersville Housing Authority	Rebecca Wolf	rhabecky@rogersvillehousing.net	902 Locust St. Rogersville, TN 37857	423.272.8540	204
Savannah Housing Authority	C. Hardin Hughes	hardin@savhousing.com	80 Jefferson St. Savannah, TN 38372	731.925.2020	NO ANSWER
Sevierville Housing Authority	Ronald Franklin	sevshng@bellsouth.net	500 Leo Sharp Road Sevierville, TN 37862	865.453.8500	245

Shelbyville Housing Authority	William Hershel Thrasher	whthrashersha@bellsouth.net	P. O. Box 560, 316 Templeton St. Shelbyville, TN 37160	931.684.1341 EXT 20	422
Smithville Housing Authority	Sharon Prater	smthvhou@dtccom.net	P. O. Box 117, 415 Jackson St. Smithville, TN 37166	615.597.4140 EXT 3	182
Smyrna Housing Authority	Sean Lee	sean_lee@comcast.net	701 Stan Circle Smyrna, TN 37167	615.459.8866	736
South Carthage Housing Authority	Michael Bates		P. O. Box 197, 109 Hazel Drive Carthage, TN 37030	615.735.1940	70
South Pittsburg Housing Authority	Lisa Bradford	sphalb@bellsouth.net	P. O. Box 231, 214 Elm Ave. South Pittsburg, TN 37380	423.837.6600	202
Sparta Housing Authority	Jim Payne	jim@spartahousing.com	300 Cragrock Drive Sparta, TN 38583	931.836.3357	162
Springfield Housing Authority	Seth Hudson	springfield101@comcast.net	808 Rose Hill Circle Springfield, TN 37172	615.384.4591	NO ANSWER
Sweetwater Housing Authority	Vicki Barnes	vbarnes@sweetwaterhousing.com	P. O. Box 88, #3 Valley View Village Dr. Sweetwater, TN 37874	423.337.6224	158
Trenton Housing Authority	Doug Lockard	doug@trentonhousing.org	128 Burnett Drive Trenton, TN 38382	731.855.1231	210
Tullahoma Housing Authority	James H. (Jim) Rock	tn024@bellsouth.net	2401 Cedar Lane Village Drive Tullahoma, TN 37388	931.455.9319 EXT 225	310
Union City Housing Authority	Gena Burden	gena@uchousing.org	1409 E. Main St. Union City, TN 38261	731.885.1971	286
Waverly Housing Authority	Buford Reed	booty@dicksonhousing.com	35 W. Brookside Drive Waverly, TN 37185	931.296.2256	70
Woodbury Housing Authority	Pam P. Cunningham	whatn@dtccom.net	401 McFerrin St. Woodbury, TN 37190	615.563.5276	100