

CONSTRUCTION SERVICES

Bethlehem Center Renovation of 400 Highland Ave.

SCOPE OF WORK

General

The purpose of this work is to provide construction services for the renovation for the building located at 400 Highland Ave. Spartanburg SC. The building will be used for the 4K classroom facility.

Construction Phase

This project has a duration time of 120 day from Notice to Proceed.

All work shall be warranted for a period not less than one (1) year from the Date of Acceptance and Substantial Completion.

All work will be proposed using the Design Drawing by McMillan Pazdan Smith Architecture.

Submit all questions in writing to dcook@cityofspartanburg.org

No questions will be answered verbally.

Last Day for questions will be Thursday, January 28, 2021 at 12:00 PM

David Cook,
Construction Project Manager
City of Spartanburg
dcook@cityofspartanburg.org

CONTRACTOR INSURANCE REQUIREMENTS

Contractor shall provide, pay for and maintain in full force and effect, all insurance outlined herein with limits of liability not less than the limits of liability shown covering Contractor's activities, those of any

subcontractors or anyone directly or employed by any of them, or by anyone for whose acts any of them might be liable.

Insurer Qualifications

All insurance should be provided through insurance companies authorized to do business in South Carolina with an A M Best's Rating of no less than A and shall be approved by and acceptable to Owner.

Certificates of Insurance

Within **5 (five) days** of execution of Contract but **PRIOR** to commencing Work, Contractor's insurer shall provide to Owner a Certificate of Insurance issued by an authorized representative of its insurer certifying that the insurance as required in this Exhibit is in full force and effect. Certificates should be sent via fax or mail to the following:

Bethlehem Center
397 Highland Ave
Spartanburg, SC. 29304

The original of the Certificate is to be sent as well from the contractor's insurance agent. The Certificate shall include a statement that the policies will not be canceled or non-renewed without 30 days advance written notice to Owner.

The Insurance Certificate shall have the Bethlehem Center as an additional insurer.

Primary Insurance

All insurance coverage required of the Contractor shall be primary over any insurance or self insurance carried by Bethlehem Center.

Duration of Coverage

All required insurance coverage shall be maintained without interruption during the entire term of the Contract plus an additional 3 years for Products and Completed Operations Coverage following final acceptance of the Work by Owner.

Subcontractor's Insurance

The Contractor shall require any Subcontractor to purchase and maintain insurance of same types and limits required herein.

Waiver of Subrogation

The Contractor shall require all policies of insurance as required herein to be endorsed to provide that the insurance company shall waive all of its right of recovery or subrogation against Owner. The Contractor shall require similar waivers from any Sub-contractors.

Additional Insured

The Contractor's insurance policies as required herein with the exception of Workers Compensation shall be endorsed to name Owner as an additional insured.

Insurance Coverage and Limits

Workers' Compensation: The Contractor shall provide and maintain Workers Compensation insurance in each jurisdiction in which the Work is located.

Limits:

Coverage A – State Statutory Benefits

Coverage B – Employers Liability \$1,000,000

Specific Coverage:

-United States Longshoremen and Harbor Workers Act

-Coverage endorsement must be provided if any work is to be performed on or around navigable water.

Automobile Liability: Contractor shall provide and maintain Business Auto Liability insurance covering bodily injury and/or property damage liability arising out of the use of any auto (including owned, hired, and non-owned autos).

Limits:

Combined Single Limit Each Accident: \$1,000,000

Commercial General Liability: Contractor shall provide and maintain in full force and effect Commercial General Liability Insurance covering all operations by or on behalf of Contractor on an occurrence basis against claims for bodily injury, personal in-jury, and/or property damage (including loss of use).

Limits:

Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Products/Completed Operations	\$2,000,000

Specific Coverage:

Occurrence Form
Blanket Contractual Liability
Underground Explosion and Collapse

Umbrella/Excess Liability: Contractor shall provide and maintain Umbrella/Excess Liability Insurance on an occurrence basis with coverage as broad as underlying policies.

Limits:

Each occurrence:	\$2,000,000
Annual Aggregate:	\$2,000,000

Specific Coverage:

Blanket Contractual Liability

Follow Form Primary

Other Insurance: Any other insurance as specified by Owner in the Contract Documents.

Changes: Exceptions to specified insurance requirements shall be submitted at time of any bid.



Renovation of Bethlehem Center Proposal # 10001BC

Proposer has examined this Request for Proposal, the Advertisement for this Request for Proposal, and the following Addenda (receipt of which is hereby acknowledged):

Company Name: _____ Date: _____
By: _____ (Signature) _____ (Printed Name)
Title: _____
Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____

By Signing this Proposal. Contractor acknowledges that all Addenda have be review and addressed.

This project duration is 120 days from the Notice to Proceed. Liquidated Damages will be \$ 500.00 per day for every day late.

BASE PRICE for Total Cost \$ _____
Bethlehem Center Renovation of 400 Highland Ave.

ALTERNATE 1 \$ _____
Install LVT in room Social Hall 102, Entry101, and corridor

ALTERNATE 2 \$ _____
Remove exiting decking and replace with concrete ramp

ALTERNATE 3 \$ _____
Replace exterior double door with storefront 3' door and sidelite

ALTERNATE 4 \$ _____
Clean and install epoxy floor on existing tile in RR 103, 104,

Please complete the provided proposal sheet which outlines the cost.

_____ submits here with our proposal in response to the bid request
(Company Name)
number shown above in compliance with the description(s) and specifications (s) for the following: