

**INFORMAL REQUEST FOR PROPOSAL**

Custom Mobile Drinking Water Trailer

PW 20-0041

**Addendum No. 2**

Date: Apr. 1, 2020

From: Jill Lin, Senior Buyer

Subject: Addendum No. 2 to Solicitation No. PW 20-041

Submittal Deadline: Apr. 9, 2020 3:00 p.m. (local time, Phoenix, Arizona)

**PURPOSE**

This Addendum forms a part of the Contract and clarifies, corrects, or modifies the original Informal Request for Proposal (“RFP”) document prepared by the City of Avondale. Acknowledge receipt of this Addendum in the space provided on the attached “Acknowledgment of Addenda Received” form; this acknowledgement must accompany the submitted proposal. Failure to do so may subject the proposer to disqualification.

This Addendum No. 2 consists of clarifications to the following:

**Question 1. Can you confirm the planned water supply/source? i.e. hydrant, hose bib on exterior of an existing building, etc.**

Answer Hose bib on exterior of an existing building or water system fire hydrant connection and the standard ¾” potable water hose will be used..

**Question 2. Under bullet “1.2.2” of the RFP – please clarify the expectations for “high quality equipment, components and parts...”**

Answer Stainless steel, copper or approved equivalent. Equivalent must be pre-approved by 04/07/2020 3:00 P.M. Arizona Time. Email your request to Jill Lin, Senior Buyer at [jlin@avondaleaz.gov](mailto:jlin@avondaleaz.gov).

**Question 3. Under bullet “1.2.7” of the RFP – we assume the only requirements will be transfer of trailer title and registration – please confirm**

Answer Yes, transfer title and registration

**Question 4. Under Section II – “Instructions and Conditions” – # 7. – please clarify proposal submittal requirements for safety plans.**

Answer You are not required to submit a safety plan as a part of your proposal. The City will request it if a vendor file claims against the city for injuries that occur in vendor’s work place while vendor is performing work for City’s project. However, under the OSH law, employers have a responsibility to provide a safe workplace. OSH provides a short summary of key employer responsibilities in the following website.

<https://www.osha.gov/as/opa/worker/employer-responsibility.html>

**Question 5. Under Appendix A - # 4 – is the “white aluminum walls and ceiling” specific to interior, exterior or both? If aluminum walls are not required for the interior surface, is FRP paneling acceptable for use for interior/insulation?**

Answer We would want a material that we can easily mount shelves to such as sanded plywood at least ¾” thick. City will consider an equivalent or alternate recommendation made in vendor proposal.

**Question 6. As this is a custom build, we typically provide a 30% general arrangement drawing set with proposals. Following bid award, we thereafter work with the client (City of Avondale) through one on one meetings and submittal approval correspondence for final design. Is this acceptable for this RFP submission?**

Answer If awarded the vendor would work with the City on final design details and specifications. Yes, 30% concept design would be an acceptable response to the solicitation. Additional charges are not allowed for the one on one design meetings and there should be no limits on the number of meetings. If Public Works request to increase and decrease the scope, Procurement will modify the contract to include the changes, price and project timeline.

**Question 7. Would the City of Avondale like the equipment/trailer to be sanitized prior to delivery? (understanding a follow up sanitization may be necessary prior to first use)**

Answer Yes sanitized prior to delivery.

**Question 8. Please confirm “road side” for concession door location as noted in the RFP.**

Answer Concession door should be on the “driver side” of the trailer as seen when towed by a passenger vehicle

**Question 9. (Additional Requirement to Equipment Specification) Is a double door swing out preferred for rear access on the trailer, or is a drop down ramp preferred?**

Answer A drop down ramp has been identified as required feature during the pre-submittal meeting, please include a drop down ramp to allow equipment servicing/maintenance/replacement and trailer loading..

Section 15. Ramp is hereby added to APPENDIX A - EQUIPMENT SPECIFICATIONS.

Answer Pictures below are included herein to help clarify the features.

## Ramp



**Question 10. Please clarify the design of the concession door**

Answer Concession door should be a swing “UP” door akin to a food concession truck or trailer. When OPEN the door will reveal a cut in window where city staff can stand and interact with customers/passers by – as well as reveal the five bottle filling stations for patron access. When CLOSED the door will cover the cut in window as well as conceal/cover the bottle filling stations. Pictures below are included herein to help clarify the features.

**Concession door 1**



**Concession door 2**



**Question 11. Is a mandoor preferred?**

Answer Yes, please provide a trailer with a mandoor. The mandoor should be on the “Passenger side” of the trailer as seen when towed by a passenger vehicle, opposite rom the concession door .

**Question 12. Should vendors supply a generator for powering the trailer?**

Answer No, City of Avondale / Public Works will provide a generator for trailer power.

**Question 13. Please confirm the type/style of electrical connection.**

Answer 4 pronged locking 30A Industrial Grade Non-Shrouded Locking Plug, Black/White; NEMA Configuration: L14-30P to match our generator, and 3 pronged are for 110 volt only and since we are specifying 110/220 volt.

**Question 14. Please confirm the electrical voltage of all interior equipment, lights, components.**

Answer All equipment should be 110/220 VAC powered.

**Question 15. Please confirm the type of Air Conditioning unit preferred – i.e. in wall/in window 110VAC plug in, or 220VAC low profile such as Trane or other.**

Answer A low profile AC unit is preferred. Defer from using in wall/in window 110VAC plug in style.

**Question 16. Can the tongue or front of the trailer be used to mount the air conditioner?**

Answer Yes, the tongue/front of trailer can be used to mount equipment. The roof of the trailer may also be used to mount the air conditioner.

**Question 17. We assume the intent of the air conditioner is to provide temporary relief for Avondale personnel when acting as concession vendor inside the trailer. Is there any additional cooling load required?**

Answer Correct, the air conditioner is meant to provide relief to staff if inside the trailer – no additional cooling requirements are necessary

**Question 18. Is there a required flow rate for the water treatment/bottle filling? We typically size/spec 8 GPM.**

Answer Standard household tap flow rates are acceptable for the equipment/bottle filling. No specific flow rate/demand will be specified by the City of Avondale. Flow to remain constant and not be reduced whether one tap open or all five taps open.

**Question 19. Can you confirm the type of exterior design/marketing, as well as the design itself that you would like applied to the exterior of the trailer?**

Answer Please provide a blank white exterior canvas for the trailer, the City will contract with a separate vendor for exterior marketing/design on the trailer.

**Question 20. Should an RPZ valve be installed in the trailer or will the City of Avondale provide one as necessary?**

**Answer** No Pressure reducing valve or backflow preventer is required. The City of Avondale Public Works will provide/utilize one if necessary along with a flow meter and any necessary hose/fittings required for filling and supplying city water to the trailer. A ¾" standard garden hose connection should be installed on the trailer for connection to water supply/source. Should also provide locking cap to prevent tampering with water supply when not in use.

**Question 21. We would typically utilize PVC or PEX piping for interconnecting the equipment inside the trailer. Are there any materials of construction not specifically called out in the RFP that are not approved for use?**

**Answer** Any materials are acceptable for use where not specified so long as they conform to NSF/ANSI 61.

**Question 22. Please confirm the size TV for TV mount**

**Answer** The TV mount should be able to handle the weight of any TV in between size 50 inches to 70 inches.

**CITY OF AVONDALE  
ACKNOWLEDGMENT OF ADDENDA RECEIVED  
INFORMAL REQUEST FOR PROPOSAL**

Custom Mobile Drinking Water Trailer

PW 20-041

**Addendum No. 2**

\_\_\_\_\_, affirms that ADDENDUM No. 1 has been  
(Name of Vendor/Designee)  
received and that the information contained in ADDENDUM No. 1 has been incorporated in  
formulating the Vendor's Offer.

\_\_\_\_\_, \_\_\_\_\_ 2020  
Signed Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

END OF ADDENDUM No. 2