

## **ADDENDUM “A”**

### **Request for Quotes #19-0205**

### **Search and Rescue Exercise for Randolph County Emergency Services**

THIS ADDENDUM HEREBY CLARIFIES, MODIFIES, or RESPONDS to QUESTIONS received regarding the Randolph County **Request for Quotes #19-0205** for the Search and Rescue Exercise for Randolph County Emergency Services issued on Tuesday, February 5, 2019. This Addendum is being issued to notify potential Vendors of changes, additions, or needed clarifications that are being made to the specifications of **RFQ #19-0205**.

The following is a question that has been received by Randolph County and the County’s response:

***1. Question: Does the 72-hour continuous exercise include set-up breakdown, registration, participant briefings, etc. or will these activities be completed outside of the 72-hours?***

***Answer:*** We plan to have access to the site by 8 AM on Thursday to begin setup as needed. We will need to have some component of searching/search management kicked off by noon on Thursday, and all demobilization of equipment and personnel complete by noon on Sunday (including hot wash).

***2. Question: The RFP states in number 8 that the contractor should provide documentation to meet HSEEP requirements however in number 2 it states that the contractor will facilitate two (2) planning meetings. HSEEP requires 3 planning meetings at a minimum for Full-scale exercises. Will additional planning meetings be conducted outside of the contractor’s responsibility?***

***Answer:*** Contractor will need to provide a minimum Initial Planning Conference and Final Planning Conference. Once draft documents are completed by the contractor, our planning team can hold the Mid-Term Planning Conference internally to review the documentation. The contractor may, but will not be required, to attend this meeting.

**Cont'd:**

**3. Question: *Is there a list of equipment required in the IMT kit?***

**Answer:** Not a specific list. We will ask each IMT participant in the course offering to come prepared with normal IMT equipment (computer and software), however we are asking a contractor to provide support equipment such as a printer and paper, easel pads, writing utensils, and note pads.

**4. Question: *An exercise of this size and nature could require more staff than requested in the proposal, specifically a Senior Exercise Controller, Safety Controller(s), Victim Controller, etc. as planning and exercise design demand. Would these additional exercise staff members be volunteers?***

**Answer:** The intent of proposal was to set the minimum requirements for evaluators present during the operational periods. If you feel the exercise would require more, please plan for that in the proposal.

**5. Question: *Is the RFP stating that the third party contractor is responsible for signing off on the NCEM AHIMT Position Task Books? If so, is there a conflict in hiring NCEM and/or NC County EM Coordinators as sub-contractors since due to the very limited number of qualified individuals?***

**Answer:** NCEM has agreed to supply credentialed AHIMT staff with the ability to sign off on task books.

**6. Question: *Does each of the two evaluators per operational period have to have both MLSO certification and the ability to sign off on AHIMT PTBs or as long as between the two of them they have the certifications will that be acceptable?***

**Answer:** The intent is to have two *qualified* evaluators present during all operational periods that are SME's in managing a wilderness SAR event. NCEM will now provide staff for AHIMT task book evaluators.

Issued Monday, February 11, 2018