

Addendum No. 2

October 2, 2019

Animal Services Monument Sign RFP #19-1018

To: Prospective Bidders

This addendum containing the following additions, clarifications, and/or changes, is issued prior to receipt of bids/proposals and does hereby become part of the original specifications and documents and supersedes the original specifications and documents in case of conflict. Receipt of this addendum must be acknowledged by signing in the area indicated below. This addendum must be signed and returned with your bid/proposal. In the event that your bid/proposal has been mailed prior to receiving this addendum, you may submit the addendum in a second envelope or email clearly marked as an addendum two (2) to be attached to "City of Burlington Animal Services Monument Sign". This addendum and bid response must be received by 5:00 p.m., on Friday, the 18th day of October, 2019 as amended below. Failure to do so will result in the disqualification of the corresponding bid.

Please refer to the subject bid proposal and make the following changes or clarifications:

- ➤ The following questions have been submitted from various vendors. We have taken the liberty of combining the duplicate questions. Our answers are included. We have also included requested documents.
- 1. With the sign being located off the actual property of the shelter, will the City of Burlington be providing the power supply to the location. The City will be responsible for setting the meter base for power. The City will coordinate this with Duke Power.
- Can you provide us their most current logo so we can properly configure the design? The logo will not be required for the permanent part of the sign. For the purposes of your submittal you may use the attached logo if you would like.
- 3. Please provide the address or map, pin number of the property in order to get specific rules that apply, signage size, height, zoning class & permit cost. Site map is included. Specific Sign ordinances are governed by the Town of Haw River, NC.
- 4. Preferred sign height? Per Haw River, NC Sign Ordinances the sign cannot be more than 6 feet high. This is our preferred height.
- 5. Do you have any renderings or elevation drawings that show what the exterior of the renovated facility will look like? Rendering 1, 2 and exterior examples are included.
- 6. Will there be a pre-bid meeting to go over any further details on proposal? No
- 7. Is there a minimum digital sign size portion of the sign that is preferred? 20% of the 100 square foot is allowed and this is what we would prefer.

- 8. Will we be designing the sign after award to specifics wanted by customer? Yes.
- 9. Do you expect actual design of this specific sign to be submitted with the proposal? Or are you requesting just examples of previous, similar work? Please submit at least 3 examples of previous work that you believe would be similar to our needs along with a conceptual drawing of your design. We will use these submissions in our review of the proposals.
- 10. What is the correct name that needs to go on the sign? "City of Burlington Animal Services & Adoption Center" can be used for your submittal. The final design and name will be chosen after an award is made.
- 11. Would it be possible for you to provide the" City of Burlington Connecting The Triad and the Triangle" logo in a vector art file such as EPS, AI, or PDF, as the RFP letterhead is not sufficient and we may likely incorporate this logo into a gateway concept? This is not necessary for submittal. This will be provided to the vendor after the award has been made.
- 12. The proposed *approximate sign positioning* "appears" to be on the NCDOT Right of Way. If so, has the city procured any agreement in terms of an easement with Chuck Edwards at the NCDOT District office in Graham? The NCDOT Encroachment will be submitted by the City following final design.
- 13. What are the digital display pitches/resolutions required for the sign? We would like for the vendor to propose this based on the size and location of the sign. We are looking to the vendors to propose what they believe is best and why they believe this is best.

No other changes

All other specifications, terms and conditions remain as required in the initial Request for Bids.

Respectfully,

Hal Hayes, CLGPO

Revenue Collections/Purchasing Manager

I have read and acknowledge receipt of Addendum No. 2

Company:	_ Date:	
Name:	Signature:	









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