

REQUEST FOR PROPOSAL FOR IT SERVICES AND EQUIPMENT

1. INTRODUCTION

Marshall County Sheriff's office is seeking proposals from an established IT company to provide equipment and services for the Sheriff's department and Jail as described below. Company's wishing to submit proposals should have an office or offices within a 60 mile radius of Lewisburg and employ certified IT staff. Proposals should include company information, office locations, hours of operation, and staffing and staff certifications.

2. EQUIPMENT

- New Domain Controller Server with active directory/file sharing
- New Gateway/anti malware/antivirus managed firewall
- New fully managed layer 2 switch
- One wireless access point to serve employees and guests
- 15 new business class desktops with windows professional
- 3 new business class laptops with windows professional

3. NETWORK

- Build new network
- Transfer files/programs from old computers to new.

4. SERVICING AND MAINTAINING COMPUTER EQUIPMENT

- Business review meetings
- Client Portal Access
- Single Point of Contact
- Windows Patch Management
- Antivirus software management
- Desktop optimization
- Asset Reporting
- Software Licensing Reporting
- Spyware & Adware removal
- System Administration
- System Maintenance
- Unlimited Remote Support
- Help Desk Support
- On-Site Support
- Provide new business class computers as needed.

5. CONTINGENCIES:

Proposals will be evaluated based on staffing, office location, pricing and references. Marshall County reserves the right to disregard all non-conforming, non-responsive, or conditional proposals; to reject any or all proposals; to limit quantities; to waive formalities and informalities; and to evaluate proposals and accept any proposal or any part of a proposal that is judged, in our opinion, to be the best quality, value and service to Marshall County.

Proposals should show pricing and specifications for equipment; pricing for building the network and transferring files from 29 computers; monthly services for server, firewall, and 23 computers (itemized price per computer for monthly servicing and maintenance).

Proposals should also include references from 3 customers who have contracted with the company for more than 2 years. Marshall County Office of Accounts and Budgets will be accepting proposals until 4:00 pm on Aug 31, 2018. Proposals should be sealed and mailed or hand delivered to the Office of Accounts and Budgets, c/o Malinda White, 2205 Courthouse Annex, Lewisburg, TN 37091.

Questions:

Malinda White, Director of Accounts & Budgets

931-359-2300

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