



**BROWARD COUNTY HOUSING AUTHORITY  
SOLICITATION NUMBER QR 17-263  
QUOTATION REQUEST**

**KITCHEN CABINETS & COUNTERTOPS RENOVATION SERVICES  
FOR  
COLLEGE GARDENS APARTMENT**

**QUOTE DUE DATE: DECEMBER 12, 2017, 2:00 PM, EST**

*Please check BCHA's web site for addenda and changes before submitting your quote.*

**CONTACT: STACIE-ANN RICHARDS  
PROCUREMENT SPECIALIST  
BROWARD COUNTY HOUSING AUTHORITY  
4780 NORTH STATE ROAD 7  
LAUDERDALE LAKES, FL 33319  
TELEPHONE: 954-739-1114, EXTENSION 1513.  
E-MAIL: [srichards@bchafll.org](mailto:srichards@bchafll.org)**

# **KITCHEN CABINETS & COUNTERTOPS RENOVATION SERVICES**

## **1. INTRODUCTION**

The Broward County Housing Authority (herein after, “BCHA”) is a Public Housing Agency established in June 1969 under the U.S. Housing Act of 1937 and Chapter 421 of the Florida Statutes and is an Independent Special District of the State of Florida.

The mission of Broward County Housing Authority, its affiliates and instrumentalities (hereinafter, jointly referred to as “BCHA”) is to create, provide and increase high quality housing opportunities for Broward County residents through effective and responsive management and responsible stewardship of public and private funds.

The United States Department of Housing and Urban Development (“HUD”), a federal agency, partially funds and monitors operations of the BCHA. Nothing contained in this RFP or in the contract resulting from the selection process shall be construed to create any contractual relationship between the successful Proposer and HUD.

BCHA maintains a website at <http://www.bchafll.org> with information for clients, landlords, prospective business partners, and the public at large.

## **2. STATEMENT OF WORK**

The Broward County Housing Authority (BCHA) as a Public Housing Authority existing under Florida statutes, and on behalf of related instrumentalities and single asset affiliated entities are actively soliciting quotations from qualified, licensed and insured contractors to provide **Kitchen Cabinets & Countertops Renovation Services** for College Gardens Apartments located at 1555 SW 12<sup>th</sup> Avenue, Dania Beach, FL 33004, in Broward County Florida, in accordance with the specifications as set forth in this quotation request.

## **3. CONTRACTOR RESPONSIBILITIES**

**Standard Service Requirements:** Except as specifically excluded, contractor shall be responsible for providing all services, permits (if required), licenses, materials, labor, supplies, tools and equipment necessary to meet the service requirements contained within this solicitation.

## **4. LICENSING AND INSURANCE INFORMATION**

- 4.1 Before a contract pursuant to this Quotation Request (QR) is executed, the apparent successful Contractor must hold all necessary, applicable professional licenses required by the State of Florida and all regulatory agencies necessary to complete the Service. The Contractor shall obtain, at the Contractor’s expense, any permits, certificates and licenses as may be required in the performance of work specified. All required licenses shall remain active and valid during the entire duration of the subsequent contract. BCHA may require any or all Contractors to submit evidence of proper licensure.

- 4.2 A copy of the contractor's business license allowing the contractor to provide such services within Broward County, Florida;
- 4.3 An original certificate evidencing the contractor's current worker's compensation carrier and coverage amount. BCHA will not accept state waiver of worker's compensation insurance liability;
- 4.4 An original certificate evidencing General Liability coverage evidencing a minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$1,000,000, together with damage to premises and fire damage of \$50,000 and medical expenses any one person of \$5,000 with a deductible of not greater than \$1,000;
- 4.5 An original certificate showing the contractor's vehicle insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this contract, when not owned by the entity, each vehicle must have evidence of vehicle insurance coverage with limits of no less than \$50,000/\$100,000 and medical pay of \$5,000 must each be furnished with the proposer's response.
- 4.6 Contractor agrees, and hereby authorizes its insurer, to notify BCHA of any substantial change in such insurance coverage described herein. Substantial change includes, but not limited to, events such as cancellation, non-renewal, reduction in coverage, or receipt of a claim against such coverage with potential recovery in excess of twenty percent (20%) of available coverage. BCHA shall be notified at least 30 days in advance of cancellation, non-renewal or adverse change;
- 4.7 The premium cost of all insurance purchased by the Contractor for protection against risks assumed by virtue of the contract shall be borne by the Contractor and is not reimbursable by BCHA;
- 4.8 BCHA reserves the right, but not the obligation, to review and revise any insurance requirements, including limits, coverages and endorsements, based upon insurance market conditions affecting the availability and affordability of coverage. Additionally, BCHA reserves the right, but not the obligation, to review and reject any insurance policies, certificates of insurance, or insurer failing to meet the criteria stated herein;

## **5. Compliance with Law**

While conducting business with BCHA, Proposer shall comply with all applicable Federal, State and local laws, regulations, ordinances and requirements, applicable to the work described herein including, but not limited to, those applicable laws, regulations and requirements governing equal employment opportunity strategies, subcontracting with small and minority firms, women's business enterprise, and labor surplus area firms, equal opportunity for businesses and unemployed and underemployed persons as referenced in Section 3 of The Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u ("Section 3"), the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Davis-Bacon Act, and shall provide for such compliance in the contract documents as required. It is the policy of BCHA that all proposers that conduct business with BCHA must be authorized and/or licensed to do business in Florida. Proposer is responsible for contacting their local city and county authorities and the State of Florida to ensure that Proposer has complied with all laws

and is authorized and/or licensed to do business in Florida. All applicable fees associated therewith are the responsibility of Proposer.

5.1.1 Proposers are subject to Instructions to Offerors – Non-Construction, HUD Form 5369-B, at <https://www.hud.gov/sites/documents/5369-B.PDF>

5.1.2 Proposers are subject to General Contract Conditions – Non-Construction, HUD Form 5370-C, at <http://portal.hud.gov/hudportal/documents/huddoc?id=5370-C1.docx>.

5.1.3 Proposers are subject to 24 CFR 135, Economic Opportunities for Low- and Very Low-Income Persons commonly referred to as Section 3, at [http://www.access.gpo.gov/nara/cfr/waisidx\\_98/24cfr135\\_98.html](http://www.access.gpo.gov/nara/cfr/waisidx_98/24cfr135_98.html). The proposer shall be required to, as detailed therein, “to the greatest extent feasible ... provide economic opportunities to low- and very-low income persons,” meaning, if the proposer must hire anyone to help with the work, he/she must submit a work plan showing how he/she will give first preference to such jobs to Section 3 persons.

## **6. CONTACTS:**

For technical questions regarding the commodities/services listed in this quote, contact Bill Sipala (Construction Manager) at 954-739-1114 ext. 1310.

For information regarding bidding procedures, terms and conditions, contact Stacie-Ann Richards at 954-739-1114 ext. 1513 or by email at: [srichards@bchaf1.org](mailto:srichards@bchaf1.org)

## **7. CONTRACT SERVICE STANDARD**

All work performed pursuant to this solicitation must conform and comply with all applicable federal, state, and local laws, statutes, and regulations.

## **8. CONTRACT PAYMENT**

8.1 Following the performance of work, the contractor will submit an invoice to Accounts Payable Department, Broward County Housing Authority, 4780 N. State Road 7, Lauderdale Lakes, Florida, 33319 or by email at [payments@bchaf1.org](mailto:payments@bchaf1.org).

8.2 Contractor’s invoices shall reflect the prices established for the items on this Contract for all orders placed by BCHA even though the Contract number and/or correct prices may not be referenced on each order. Only properly submitted invoices will be officially processed for payment. Invoices submitted without required information will be returned for entry of the missing information and will not be paid until properly completed.

8.3 All invoices must be itemized showing: Contractor's name, remit to address, purchase order number, service location, site name and prices per the contract, itemized in order to facilitate contract auditing.

8.4 Each invoice must detail the service and location at which performed, accompanied by a copy of the work order signed by the BCHA Contact Person indicating satisfactory completion of work.

8.5 BCHA will pay the properly completed and authorized invoice within thirty (30) days of receipt. BCHA will pay invoices by check.

8.6 All checks will be mailed.

## 9. SCOPE OF WORK

### 9.1 General Requirements

The Broward County Housing Authority (BCHA) is actively soliciting proposals from qualified, experienced, licensed and insured contractors to replace three (3) units' (Building 1495 #4, Building 1505 #5 and Building 1525 #5) kitchen and countertops at its following site: College Gardens Apartment complex, 1555 SW 12<sup>th</sup> Avenue, Dania Beach, FL 33004, in Broward County Florida. Prices quoted shall include all labor, materials, permits and any costs associated with renovations of kitchen cabinets and countertops for above mentioned property. ***All work shall meet the latest requirements of the South Florida Building Code and National Electric Code, as well as adhering to all state, county and municipal codes, guidelines and regulations.***

- Per plans by Barranco Gonzalez Architecture – Kitchen Refurbishing at: College Gardens Apartments. See Attachments A-1, A-2 & A-3.
- Remove existing and install new kitchen cabinets/countertops; please refer to plans for cabinet details.
- Remove existing and install new countertop and backsplash as detailed in architectural plans.
- Existing plumbing fixtures to be removed, saved and reinstalled by contractor.
- Remove and reinstall all existing appliances.
- Existing flooring to remain.
- Contractor will be responsible for repairing any damage made by contractor to the existing floor.
- Contractor shall patch and paint all walls and ceilings in the kitchen to match existing.
- Kitchen walls shall be painted in Behr semi-gloss off white color; contractor shall verify color with BCHA prior to application or equal to match the existing paint.
- Contractor shall provide all warranty information upon completion of project.

- Cleaning or maintenance performed on the job site of equipment used during the completion of any job must be done in a manner as to prevent runoff, and possible contamination of soil or drainage areas, waterways and estuaries.
- Contractor shall include all required permits and follow all applicable City, County, State and Federal codes and regulations, as well as proper safety requirements.

### **Or Approved Equal Specifications**

- a) Any and all references to brand names and numbers in this solicitation are strictly for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition, unless otherwise specified.
- b) All offers on equivalent items meeting the standards of quality thereby indicated will be considered, unless otherwise specified, providing the offer clearly describes the article being offered and states how it differs from the referenced brands. Unless the contractor specifies otherwise, it shall be understood by BCHA that the contractor is offering a referenced brand item as specified in the solicitation.
- c) If items requested have quality guidelines of brand name or equal; the items offered must be equal to or better than the brands or model numbers specified as determined by BCHA.
- d) BCHA will determine whether a substitute offer is equivalent to and whether it meets the standards of quality indicated by the brand name referenced. Substantially equivalent products to those referenced may be considered for award.
- e) “Or Equal” submissions will not be rejected because of minor differences in design, construction or features that do not affect the suitability of the product for its intended use.

## **10 SOLICITATION BACKGROUND AND ANTICIPATED SCHEDULE**

- 10.1 BCHA is seeking to obtain quotations from firms qualified to perform services as described within the Scope of Work at location listed above.
- 10.2 This solicitation is subject to the BCHA Procurement Policy, as revised September 26, 2017, a copy of which is available at [www.bchafll.org](http://www.bchafll.org).

## **11 SITE VISIT**

It is highly recommended that proposers visit the project site. BCHA will not be held responsible for incorrect fee proposals due to contractor’s misunderstanding of requirements, measurements, and services required. BCHA staff will only be available to show the site at the time listed below.

Location	Date & Time	Site Contact
<ul style="list-style-type: none"> <li>College Gardens - 1555 SW 12<sup>th</sup> Avenue, Pompano Bch., Fl. 33060 (Building 1495 #4, 1505 #5 &amp; 1525 #5)</li> </ul>	<p><b>December 5 , 2017</b>  <b>11:00 @ AM</b></p>	<p><b>Bill Sipala</b>  <b>(Construction Mgr.)</b>  <b>Tel: 954-739-1114 ext. 1310.</b></p>

**12 BID SUBMISSION:**

Bid submission should include **pages 1 through 9 and Attachments B, C & D** of this solicitation.

All required sections should be completed. **Do not submit Attachment A-1, A-2 & A-3.** All required sections should be completed. Bidder is responsible for the completeness of all forms and the submission of the required documents. Bids may be submitted by email at [Purchasing@bchaf1.org](mailto:Purchasing@bchaf1.org).

**13 BID EVALUATION DOCUMENTATION AND MEETING:**

In order to verify that the Bidder has adequately incorporated all elements of the Work and the requirements of the Contract Documents in its bid prices, the Bidder shall, upon request of the Owner, promptly make available for the Owner’s review a complete itemization and breakdown of its Total Bid amount, a description of the Bidder’s understanding of the Work, and a proposed schedule. Prior to award, upon request of the Owner, the Bidder and proposed subcontractors and suppliers shall attend a bid evaluation meeting with the Owner, and shall bring to the meeting any documents requested by the Owner to assist the Owner in evaluating the bid and the Bidder’s understanding of the Project. In the event the Bidder refuses to provide the requested information or attend the bid evaluation meeting, the Owner may reject the bid as non-responsive.

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**14 PROPOSED FEES**

All prices submitted are to be on the form below.

- A. Instructions: Please indicate the cost:
- B. Price shall include all labor, materials, equipment, permits and associated costs.
- C. Schedule of value and time schedule may be requested prior to award.

DESCRIPTION	Total Price
<p><b>College Gardens</b> (Building 1495 #4, 1505 #5 &amp; 1525 #5)</p> <ul style="list-style-type: none"> <li>• Removal and Installation of Kitchen Cabinet &amp; Countertops, as per Scope of Works listed in section 9.</li> </ul> <p>All labor, material, equipment, permits and associated costs as per the Scope of Work.</p>	<p>\$ _____</p> <p><b>Lump Sum</b></p>

**TOTAL**      \$ \_\_\_\_\_  
**Lump Sum**

By completing and submitting this form and all other documents within this bid submission, the undersigned proposer hereby certifies and understands that:

1. he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party;
2. he/she is agreeing to abide by all terms and conditions pertaining to this solicitation document as issued by BCHA including an agreement to execute a contract form; and
3. he/she has the ability to sign and bind the firm or company to the services to be performed within the fees proposed.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	
Telephone #	

**Service:**

Service must begin **within 5 calendar days** from when the permit is approved to be picked up.



Please indicate service time after issuance of approval of permit: \_\_\_\_\_ calendar days.

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# KITCHEN REFURBISHING AT: COLLEGE GARDEN APARTMENTS

- 1485 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # \_\_\_\_\_
- 1495 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # 4
- 1505 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # 5
- 1515 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # \_\_\_\_\_
- 1525 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # 5
- 1535 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # \_\_\_\_\_
- 1545 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330080  
UNIT # \_\_\_\_\_
- 1555 S.W. 12TH AVENUE, DANIA BEACH, FLORIDA - FOLIO # 514203330020  
UNIT # \_\_\_\_\_

THE KITCHEN RENOVATIONS WILL INCLUDE THE FOLLOWING:

- REMOVE EXISTING KITCHEN CABINETS, COUNTER TOPS.
- PROVIDE NEW KITCHEN CABINETS AND COUNTER TOPS.
- KEEP EXISTING FIXTURES AND APPLIANCES.
- NO ELECTRICAL, MECHANICAL WORK IN THIS PERMIT.

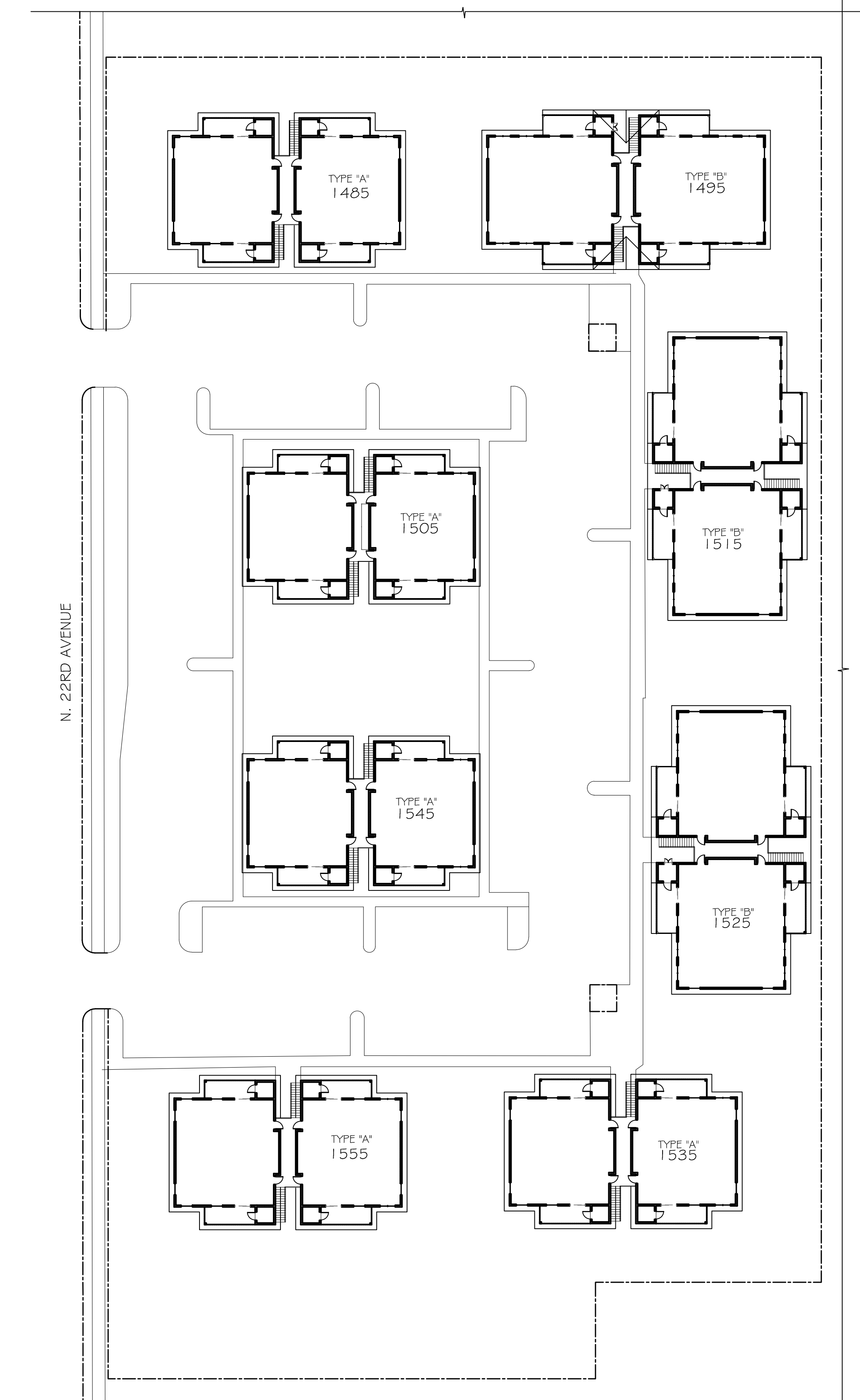
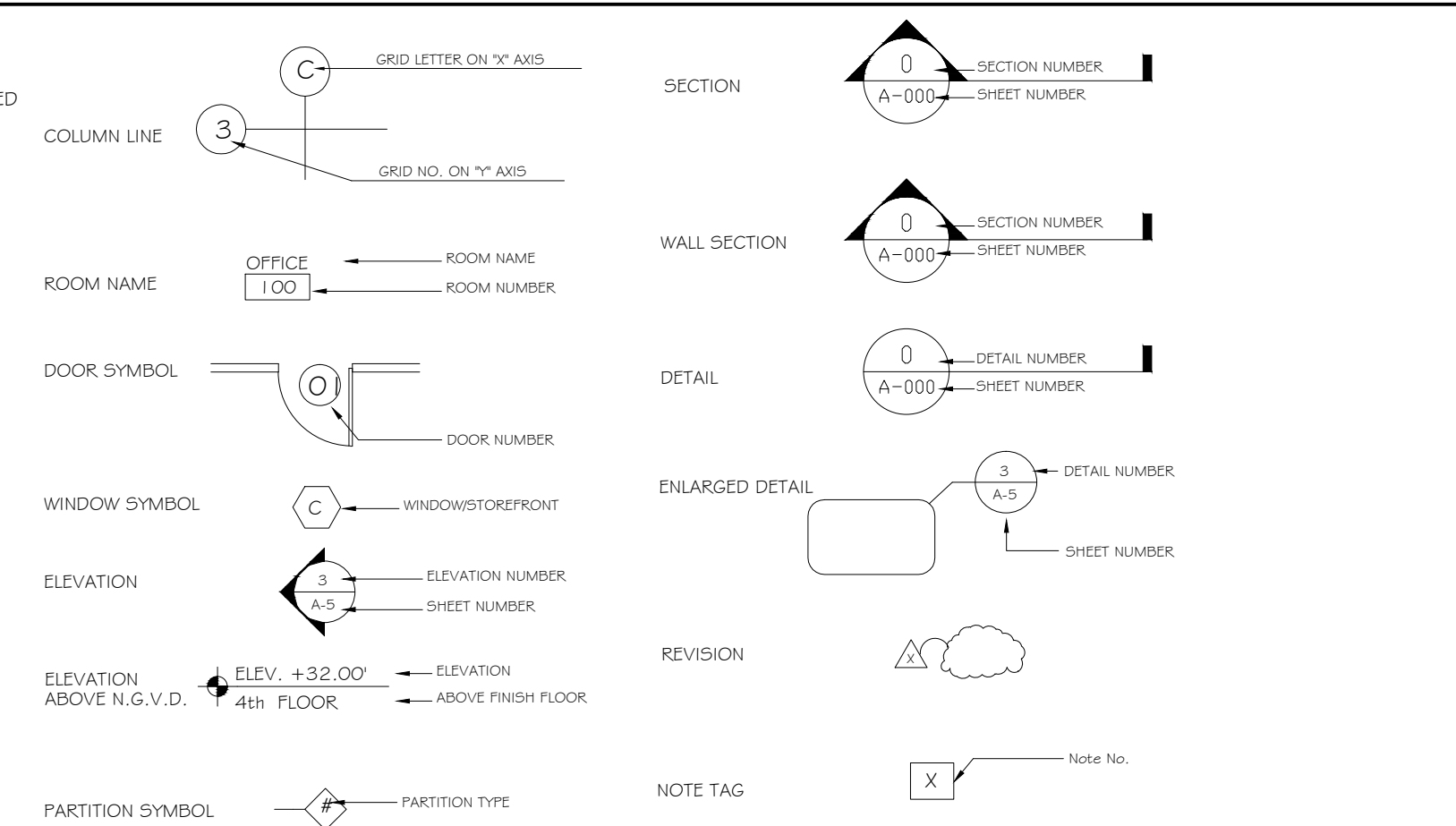
ARCHITECTURE  
A-O, T COVER SHEET  
D-1, O DEMOLITION PLAN  
A-1, O ELEVATIONS, SPEC5.

## B4 SCOPE OF WORK

## B3 DRAWING INDEX

ABV ABOVE	ACOUS ACoustical	ADJ ADJACENT/ADJUSTABLE	AGGR AGGREGATE	ALUM ALUMINUM	ANCH ANCHOR	ANOD ANODIZED	APPROX APPROXIMATE (LY)	ARCH ARCHITECT (URAL)	AS ACoustical SEALANT	ASPH ASPHALT	AT BOTTOM OF	BD BOARD	BTUM BITUMINOUS	BLDG BUILDING	BM BEAM	BRK BRICK	CAB CABINET	CJ CONTROL JOINT	CLG CEILING	C CLR CENTERLINE	CLR CLEAR	CLR OPNG CLEAR OPENING	CMU CONCRETE MASONRY UNIT	CP CEMENT PLASTER	COLN COLUMN	CONC CONCRETE	CONST CONSTRUCTION	CONT CONTINUOUS	CONTR CONTRACTOR	CPT CARPET	CT CERAMIC TILE	DIAM DIAMETER	DIM DIMENSION	D.OS DOOR OPENING SIZE	DP DRAIN PIPING	DR ABOVE FINISHED FLOOR	DTL DETAIL	DWGS. DRAWING(S)	DW. DRYWALL	EA EACH	E.J. EXPANSION JOINT	ELECT ELECTRICAL	ELEV./EL. ELEVATION	EQ. EQUIPMENT	EXP. EXPOSED	EXPAN EXPANSION	EXIST EXISTING	FE FIRE EXTINGUISHER	FEC. FIRE EXTINGUISHER CABINET	FD. FLOOR DRAIN	F.F. FINISHED FLOOR	FHC FIRE HOSE CABINET	FIN. FINISHED	FL FLOOR	FLASH. FLASHING	FLR. FLOOR	FT. FOOT, FEET	FURK. FURRING	GA. GAUGE	GA. GALVANIZED	GC GENERAL CONTRACTOR	GL. GLASS	G.W.B. GYPSUM WALL BOARD	GYP GYPSUM	GYP BD GYPSUM BOARD	HANDIC HANDICAPPED	HB. HOSE BIB	HC. HOLLOW CORE	HD. HAND	HDW. HARDWARE	HDWD. HARDWOOD	HGT./HT. HEIGHT	HM. HOLLOW METAL	HOR. HORIZONTAL	H.P. HIGH POINT	H.V.A.C. HEATING, VENTILATING AND AIR CONDITIONING	ID. INSIDE DIAMETER	IN. INCH	INSUL INSULATION	INT. INTERIOR	JC. JANITOR'S CLOSET	JT. JOINT	KIT. KITCHEN	KO. KNOCK-OUT	LAM LAMINATE	LP LOW POINT	LT LIGHT	LVR. LOUVER	MACH. MACHINE	MAX. MAXIMUM	MECH. MECHANICAL	MFR. MANUFACTURER	MIN. MINIMUM	MISC. MISCELLANEOUS	M.O. MASONRY OPENING	M.R. MOISTURE RESISTANT	MTL. METAL	MULL MULLION	N.I.C. NO. NOM.	NO. NOM.	N.T.S. NOT TO SCALE	OC. ON CENTER	OD OUTSIDE DIAMETER	OPNG OPENING	OPP. OPPOSITE	PARTN PARTITION	PF. PREMOLDED FILLER	PL PLUMBING	PLAS PLASTER, PLASTIC	PROJ PROJECT	PLYWD PLYWOOD	PVMT PAVEMENT	PT POINT	PT. PRESSURE TREATED	Q.T. QUARRY TILE	REF REFERENCE/REFRIGERATOR	REINFORC REINFORCED	RES RESULT	RO ROUGH OPENING	SAN SANITARY	SHT SHEET	SHTG SHEATHING	SIM SIMILAR	SPECIFICATION	SS STAINLESS STEEL	STRD STANDARD	T.O.C. TOP OF CONCRETE	T & G TONGUE AND GROOVE	TEMP TEMPERED	TERRAZO TERRAZO	TJ TOW	TYP TYPICAL	UNION UNIONS OTHERWISE NOTED	W. WITH	WD WOOD	WDW WINDOW	WH WATER HEATER	WID WITHOUT	WSCT WAINSCOT
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## A5 ABBREVIATIONS & SYMBOLS



## A1 BUILDING IDENTIFICATION- SITE PLAN

1/32" = 1'-0"

**barranco gonzalez** • architecture • planning • interior design

DANIA BEACH, FL

1915 southeast 4th avenue Fort Lauderdale, FL 33316 phone: (954)335-1880 fax: (954)335-1885 mail@barrancogonzalez.com

ib # 260010301

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DESIGNED	DRAWN	CHECKED
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DATE:	COMM:	
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REVISIONS

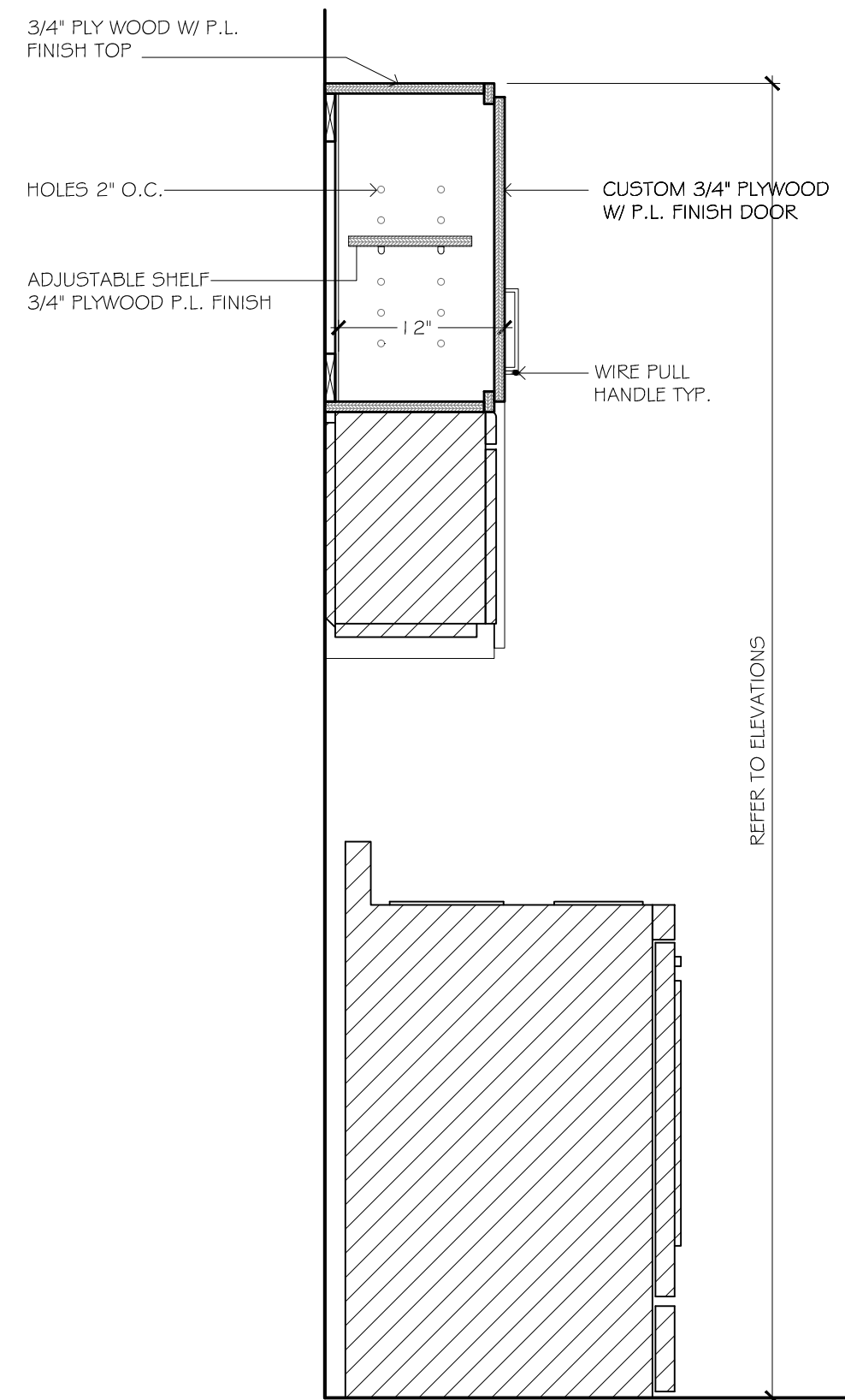
COVER

CONSTRUCTION DOCUMENTS

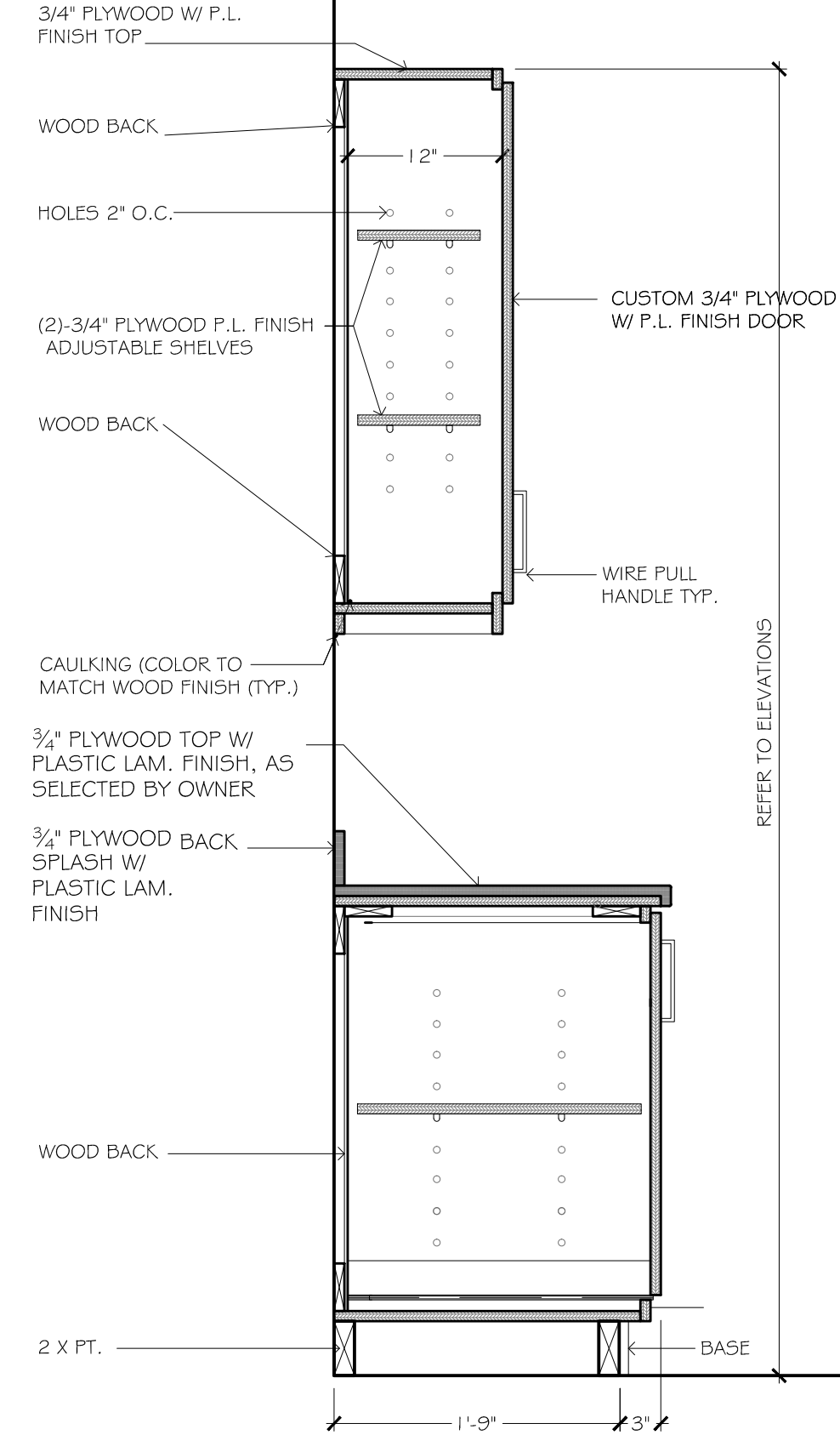
# A-0.1

- VERIFY IN FIELD ALL DIMENSIONS PRIOR TO CABINERY FABRICATION.
  - SUBMIT SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION.
  - COORDINATE ALL EQUIPMENT CLEARANCES & DIMENSIONS PRIOR TO CABINET FABRICATION.
  - ALL WOOD BLOCKING NEW IF REQUIRED SHALL BE P.T. 1X6 WOOD.
  - ALL CABINETS COMPONENTS MADE FROM 3/4" PLYWOOD WITH P.L. FINISH ON ALL EXPOSED SURFACES.
  - PROVIDE HARDWARE SUBMITTAL FOR OWNER'S APPROVAL.
- ALL HARDWARE TO BE METAL

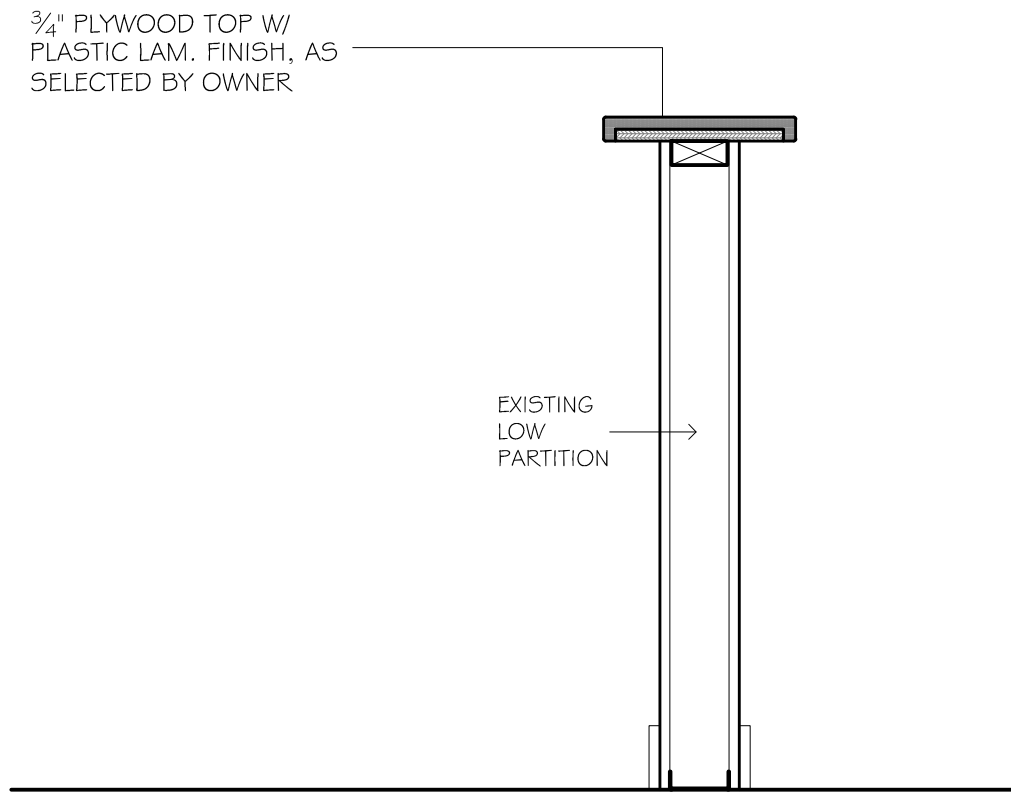
**D4** MILLWORK NOTES



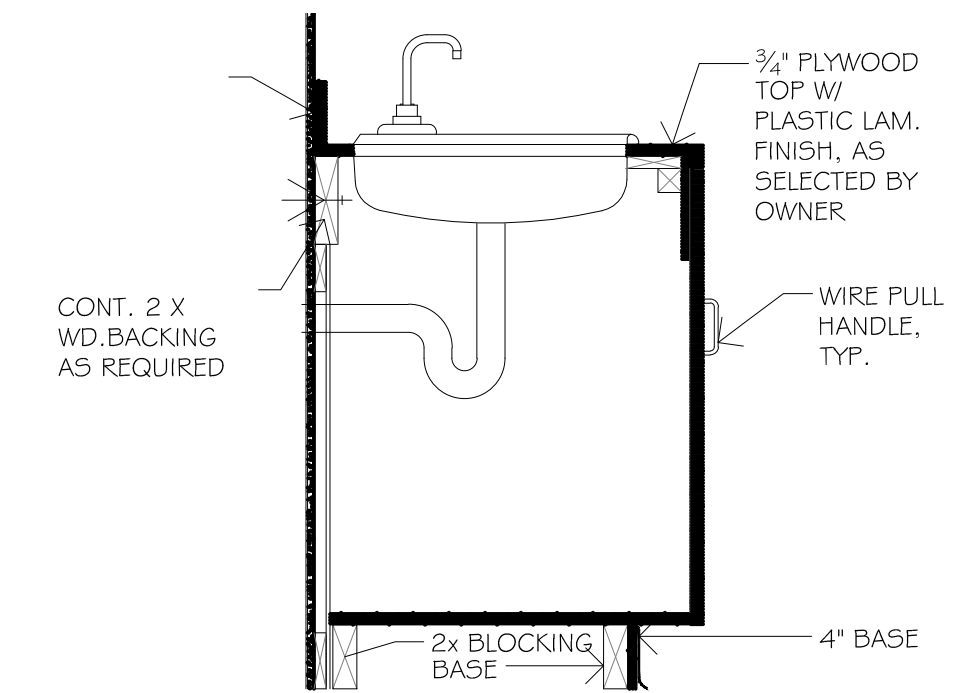
**A1** DETAIL CABINET WITH APPLIANCE  
1" = 1'-0"



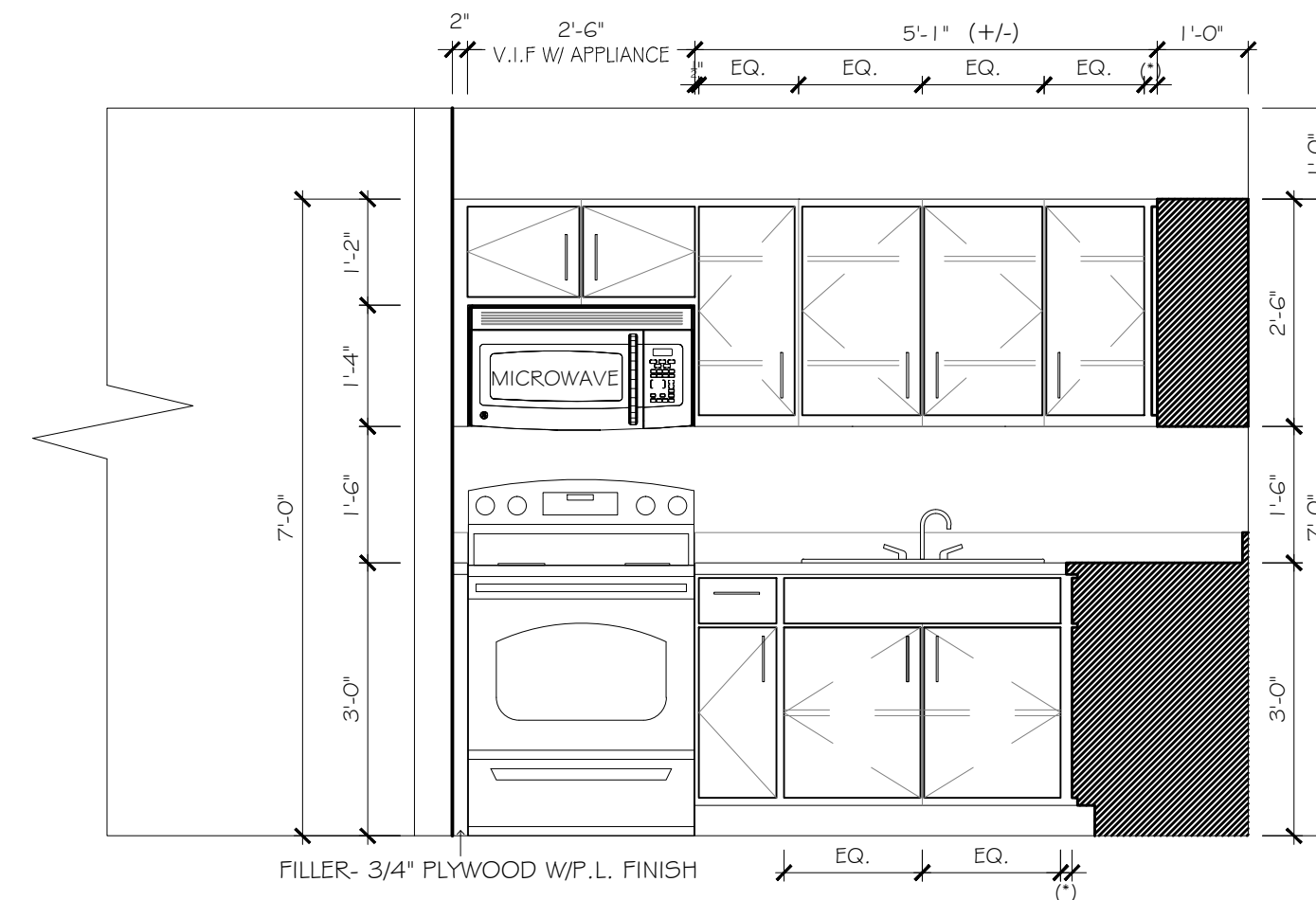
**A2** DETAIL CABINET  
1" = 1'-0"



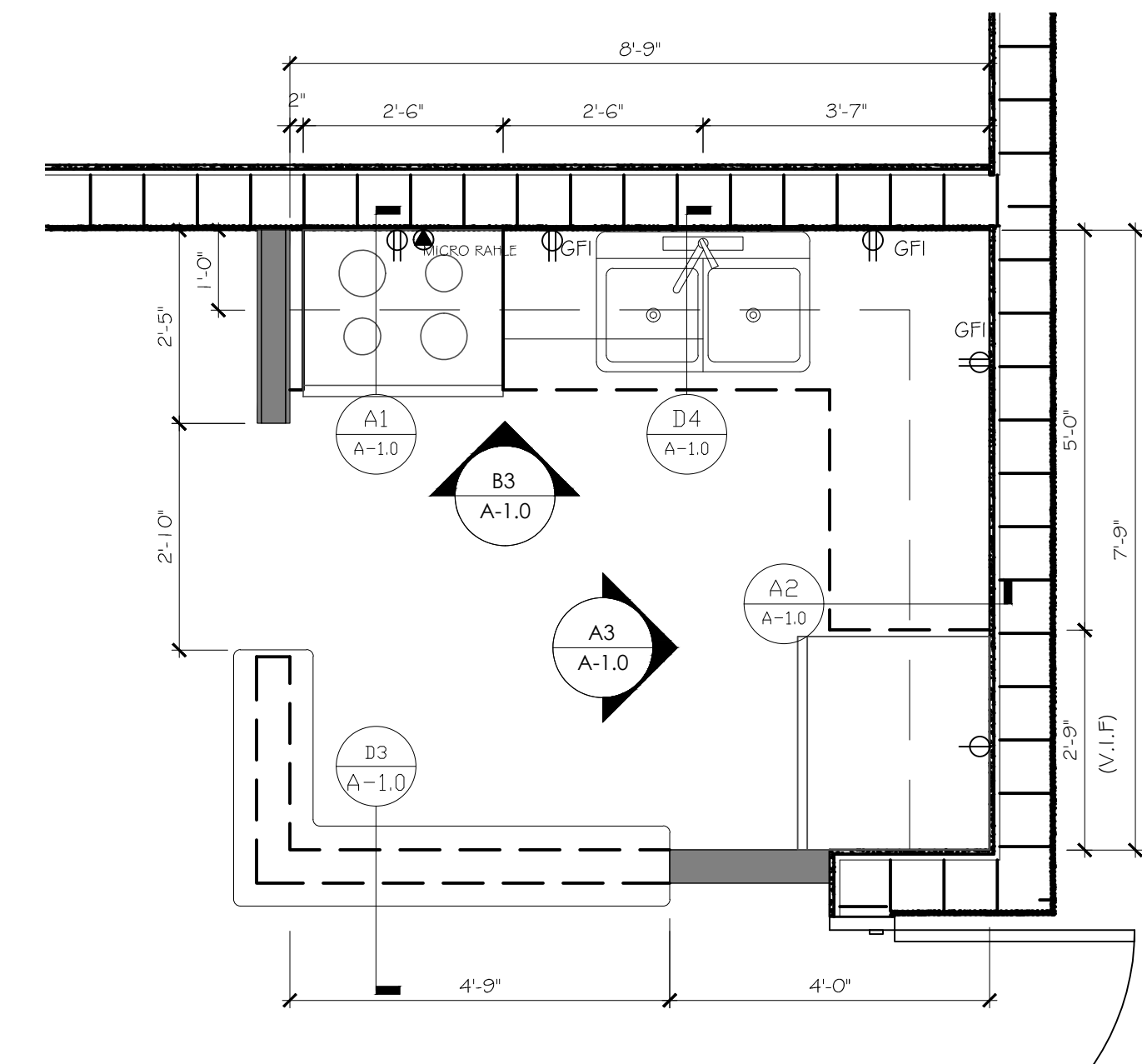
**D3** DETAIL COUNTER  
1" = 1'-0"



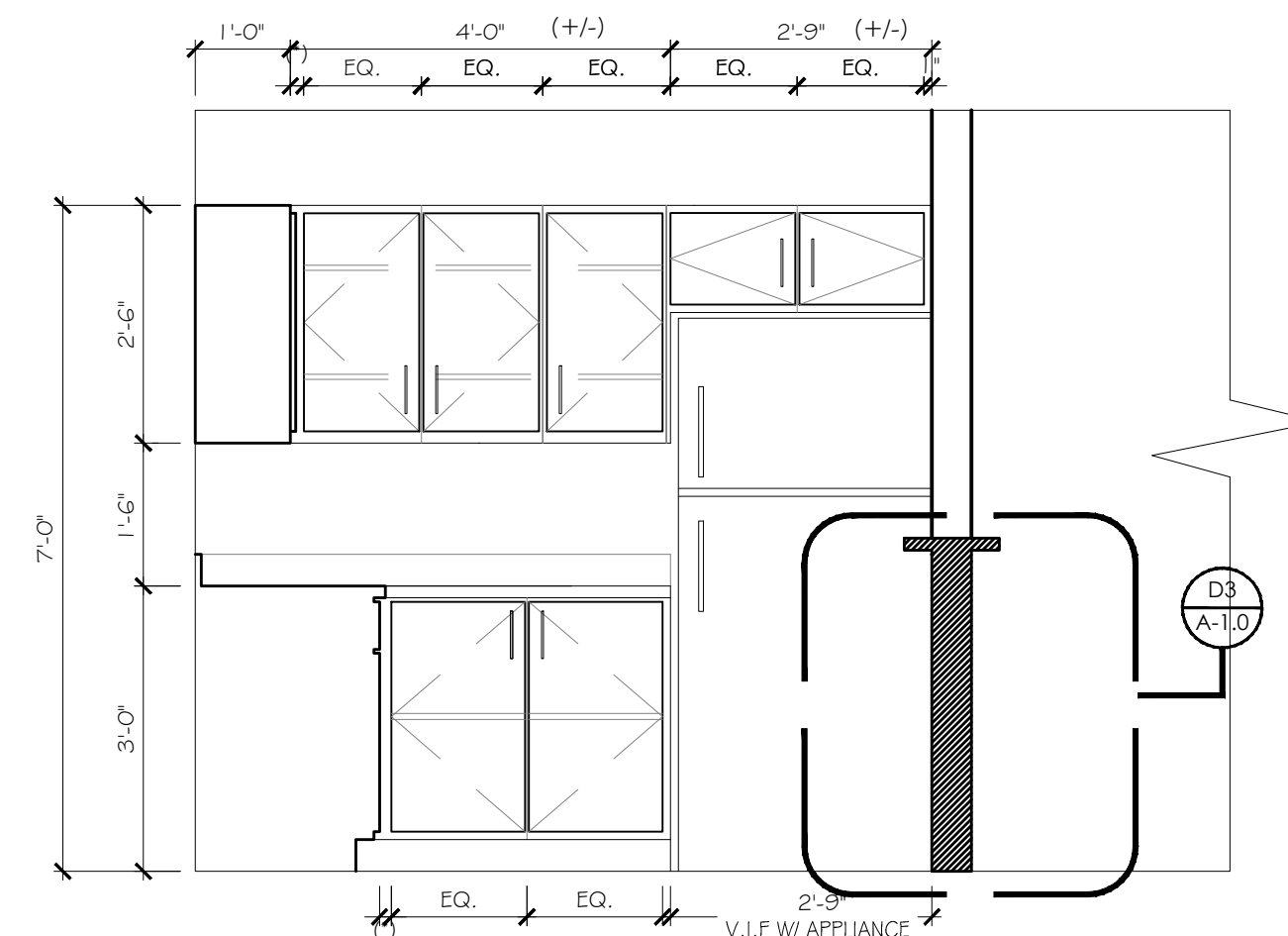
**D4** DETAIL SINK  
1" = 1'-0"



**B3** KITCHEN ELEVATION  
1/2" = 1'-0"



**B4** ENLARGED FLOOR PLAN  
1/2" = 1'-0"



**A3** KITCHEN ELEVATION  
1/2" = 1'-0"

- ⊕ DENOTES EXISTING OUTLET TO REMAIN
  - DENOTES DEDICATED OUTLET FOR FRIDGE TO REMAIN
  - DENOTES DEDICATED OUTLET FOR OVEN TO REMAIN
- NOTE: NO ELECTRIC WORK FOR THIS PERMIT. OUTLETS SHOWN ARE FOR REFERENCE.

**A4** LEGEND

**KITCHEN REFURBISHING**  
COLLEGE GARDEN APARTMENTS

DANIA BEACH, FL

**barranco gonzalez** • architecture • planning • interior design

phone: (954) 353-1880 fax: (954) 353-1885 email: bgonz@bgonzarchitecture.com

1915 Southeast 4th Avenue Fort Lauderdale, FL 33316

Professional Seal: BARRANCO GONZALEZ ARCHITECTURE & INTERIOR DESIGN, INC. No. 12247, State of Florida, Exp. 12/31/2024

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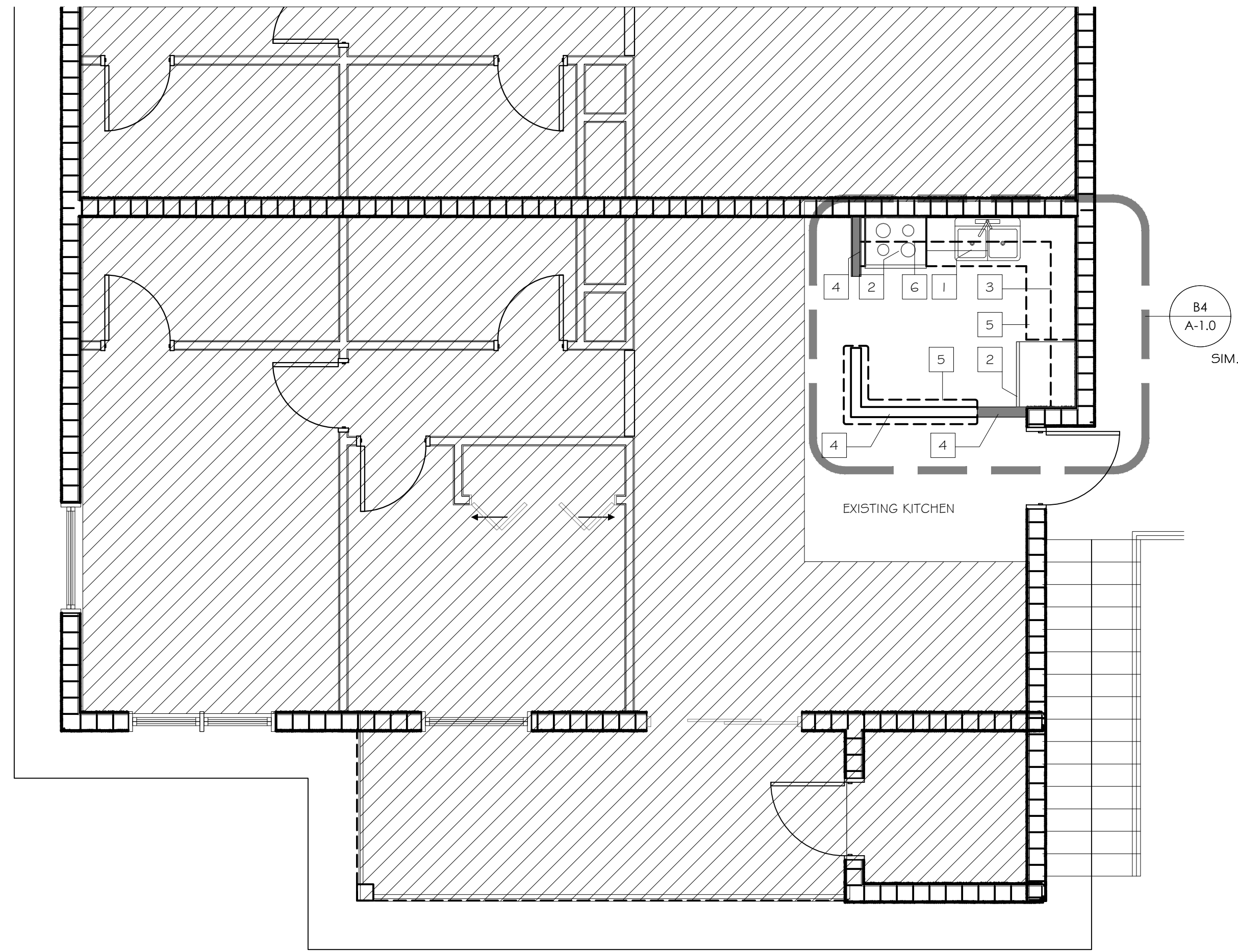
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DATE: 09.15.17	COMM: 170816	

REVISIONS

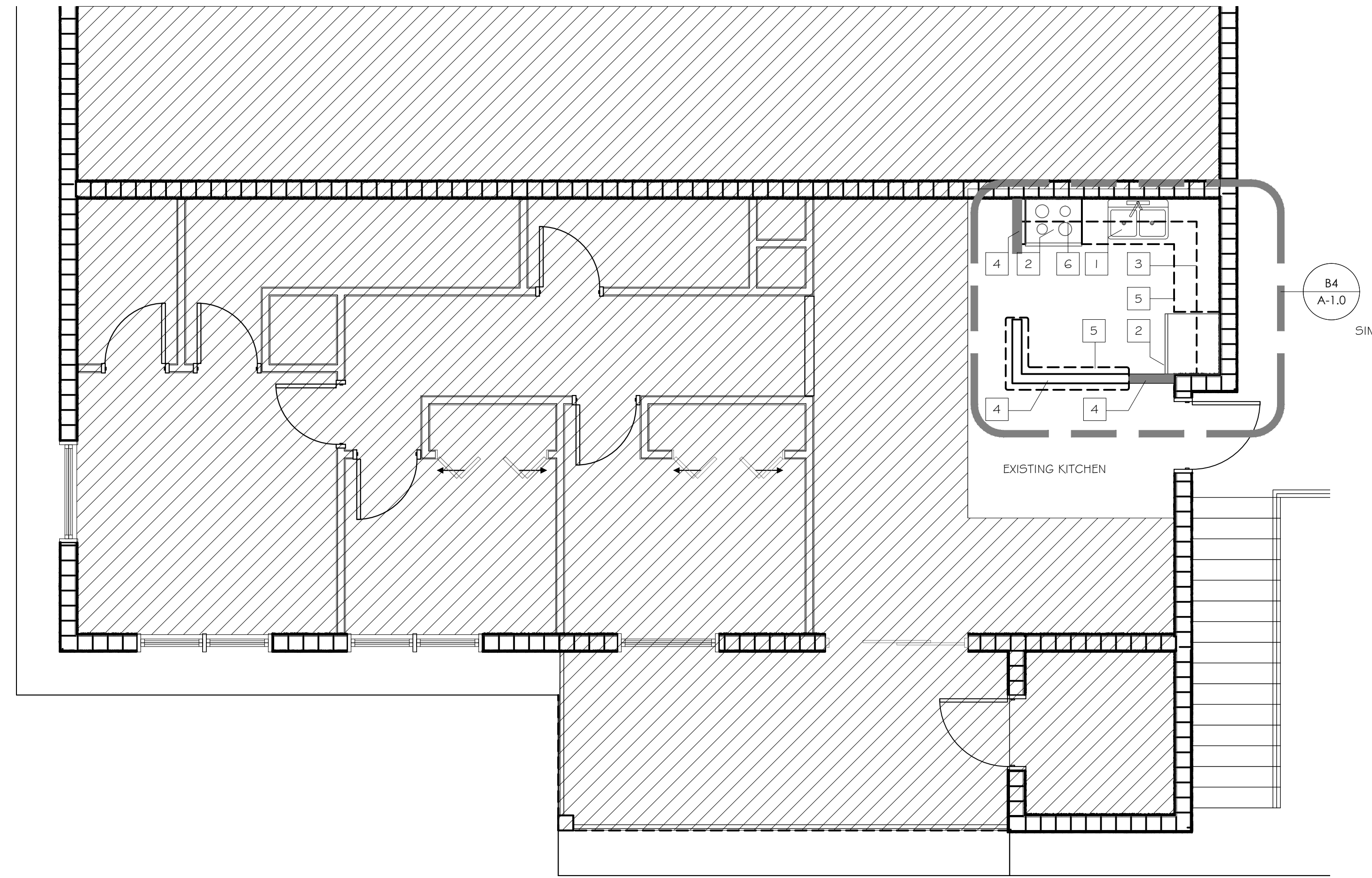
SPECS AND ELEVATIONS  
CONSTRUCTION DOCUMENTS

**A-1.0**





**B5** DEMOLITION PLAN-TYPICAL 2 BEDROOM UNIT- TYPE A  
1/4" = 1'-0"



**B3** DEMOLITION PLAN-TYPICAL 3 BEDROOM UNIT- TYPE B  
1/4" = 1'-0"

- THE CONTRACTOR WILL BE HELD TO HAVE EXAMINED AND UNDERSTAND THE SCOPE OF WORK, FIELD CONDITIONS, DIMENSIONS AND CONDITIONS UNDER WHICH HE WILL BE OBLIGED TO OPERATE IN PERFORMING THE CONTRACT. HE WILL CONFIRM THAT THE WORK MAY BE ACCOMPLISHED AS SHOWN PRIOR TO PROCEEDING. NO ALLOWANCE WILL BE MADE SUBSEQUENTLY ON BEHALF OF CONTRACTOR FOR ANY ERROR THROUGH NEGLIGENCE ON HIS PART IN EXAMINING PREMISES.
- DRAWINGS WILL DEPICT THE GENERAL DIMENSIONS OF THE BUILDING.
- THE CONTRACTOR IS RESPONSIBLE FOR MAKING THE ARCHITECT AWARE OF ANY QUESTIONS OR DISCREPANCIES REGARDING THE SCOPE OF WORK, EXISTING CONDITIONS, AND/OR INTENT. A WRITTEN CLARIFICATION FROM THE ARCHITECT IS REQUIRED PRIOR TO COMMENCING WITH THE WORK IN QUESTION.
- THE CONTRACTOR SHALL COORDINATE WITH ALL UTILITIES, WHICH WILL REQUIRE TEMPORARY INTERRUPTION OF BUILDING MECHANICAL OR ELECTRICAL SYSTEMS. A WRITTEN METHOD OF PROCEDURE WILL BE REQUIRED FROM THE CONTRACTOR PRIOR TO COMMENCING WITH WORK.
- INSTALL ALL SHORING AND BRACING IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS UNLESS OTHERWISE NOTED OR WHERE LOCAL CODES AND/OR REGULATIONS TAKE PRECEDENCE.
- THE CONTRACTOR SHALL ARRANGE, APPLY AND PAY FOR ALL NECESSARY PERMITS, INSPECTION, EXAMINATION AND FEES OR CHARGES REQUIRED BY ANY OF THE PUBLIC AUTHORITIES HAVING JURISDICTION. ALL WORK PERFORMED AND MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH THE

**A5 GENERAL NOTES**

- MINIMUM STANDARDS AS SET FORTH BY ALL APPLICABLE LOCAL AND FEDERAL CODES, REGULATIONS AND ORDINANCES. THE CONTRACTOR IS RESPONSIBLE FOR NOTIFYING AND COMPLYING WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS, AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY BEARING ON THE PERFORMANCE OF THE WORK.
- ALL WORK (BOTH TEMPORARY AND PERMANENT) SHALL COMPLY WITH ALL APPLICABLE OSHA AND CODE REQUIREMENTS INCLUDING BUT NOT LIMITED TO 2010 IBC-EXISTING BUILDING
- ALL ELECTRICAL/TELEPHONE CONDUIT AND/OR PLUMBING WITHIN THE DEMOLISHED PARTITIONS SHALL BE REMOVED UP TO THE POINT WHERE IT IS NO LONGER EXPOSED AND CLEAR OF NEW WORK. PROPERLY CAP AND TERMINATE AS PER CODE.
- MAINTAIN THE EXISTING BUILDING IN A SAFE AND WEATHER-TIGHT CONDITION THROUGHOUT THE CONSTRUCTION PERIOD. MAKE NECESSARY PROVISIONS TO PROTECT EXISTING EXTERIOR WALLS BY SHORING AND BRACING AS REQUIRED AND UPON COMPLETION OF WORK REPAIR ANY DAMAGE THAT MAY OCCUR DURING CONSTRUCTION AT NO COST TO THE OWNER.
- THE CONTRACTOR SHALL KEEP ALL AREAS FREE FROM THE ACCUMULATION OF CONSTRUCTION DEBRIS. NO STOCK PILING OF DEBRIS WILL BE ALLOWED ON SITE. ALL DEBRIS SHALL BE REMOVED FROM SITE ON A DAILY BASIS AND PLACED IN WASTE CONTAINERS FOR PROPER REMOVAL. CONTRACTOR SHALL BE RESPONSIBLE FOR DISPOSAL OR RECYCLING OF ALL DEMOLISHED MATERIALS, AND BE RESPONSIBLE FOR ALL ASSOCIATED TIPPING FEES AT THE LANDFILL.

- THE CONTRACTOR SHALL PERFORM HIGH QUALITY PROFESSIONAL WORK.
- STRUCTURAL COMPONENTS OF THIS BUILDING SHALL NOT BE ALTERED IN ANY WAY. PROVIDE ADEQUATE SHORING AND BRACING WHEN REMOVING INTERIOR FLOORS AND WALLS.
- GENERAL CONTRACTOR SHALL HAND NOTATE ON DEMOLITION DRAWINGS ANY "AS-BUILT" INFORMATION OF INTEREST TO THE OWNER.
- ARCHITECT AND OWNER'S REPRESENTATIVE SHALL HAVE THE RIGHT TO REJECT DEMOLITION PROCEDURES PROPOSED BY THE CONTRACTOR.
- CONTRACTOR SHALL PROTECT FROM DAMAGE EXISTING EXTERIOR ENCLOSURE INCLUDING ROOF AND WINDOWS.
- CONTRACTOR SHALL TURN THE PROJECT OVER TO THE OWNER FREE FROM ALL CONSTRUCTION DEBRIS, SCRAPS, MATERIAL AND EQUIPMENT.
- AVOID EXCEEDING ALLOWABLE FLOOR LOADING CAPACITY AT ANY LOCATION BY ANY CONSTRUCTION PROCESS AND SPECIFICALLY BY THE MOVING AND STORAGE OF CONSTRUCTION MATERIALS OR OPERATION OF ANY HOIST, VEHICLE OR CRANE DEVICE.
- WHERE CUTTING AND/OR PATCHING IS REQUIRED, THE CONTRACTOR SHALL PROTECT ADJACENT WORK.
- WHERE APPLICABLE PROVIDE TEMPORARY WEATHER TIGHT CLOSURE OF OPENINGS IN EXTERIOR ENCLOSURE SURFACES. SUCH ENCLOSURE SHALL PREVENT ENTRY OF UNAUTHORIZED PERSONS.

- IF ASBESTOS IS PRESENT OR SUSPECTED TO BE PRESENT, THE CONTRACTOR MUST FOLLOW EPA, STATE ENVIRONMENTAL AGENCY, AND OSHA REGULATIONS. IF SUSPECTED MATERIAL IS NOT TESTED THE CONTRACTOR SHALL PROCEED AS IF THE MATERIAL CONTAINS ASBESTOS. FAILURE TO REALIZE THAT A SUBSTANCE CONTAINS ASBESTOS DOES NOT ABSOLVE CONTRACTORS FROM LIABILITY.
  - THE CONTRACTOR SHALL SUBMIT TO THE BROWARD COUNTY - AIR QUALITY DIVISION A COMPLETE NOTICE OF ASBESTOS RENOVATION OR DEMOLITION FORM <<http://www.dep.state.fl.us/air/rules/forms/asbestos.htm>> AT LEAST 10 DAYS IN ADVANCE OF THE PROPOSED DEMOLITION.
  - CONTRACTOR SHALL VERIFY WITH OWNER IF REMOVED EQUIPMENT SHALL BE KEPT, STORED OR DEMOLISHED PRIOR TO PERFORMING ANY DEMOLITION WORK.
- STRUCTURAL BRACING CONSIDERATIONS DURING DEMOLITION**
- PRIOR TO DEMOLITION OF FLOORS, WALLS, ETC. CONTRACTOR SHALL SURVEY THE CONDITION OF THE BUILDING TO DETERMINE WHETHER REMOVING ANY ELEMENT MIGHT RESULT IN A STRUCTURAL DEFICIENCY OR UNPLANNED COLLAPSE OF ANY PORTION OF THE STRUCTURE OR ADJACENT STRUCTURES DURING DEMOLITION.
  - WALLS SHALL BE BRACED AT EXISTING ADJACENT LOCATIONS. THE BRACING SHALL BE CONSTRUCTED SO THAT BRACING MEMBERS CAN WITHSTAND TENSION & COMPRESSION FORCES.
  - CONTRACTOR IS RESPONSIBLE FOR CONNECTING BRACING TO MEMBERS DESIGNED TO TRANSFER OR RESIST LATERAL LOADS.

- CONTRACTOR SHALL MAINTAIN STRUCTURAL INTEGRITY OF THE STRUCTURE DURING DEMOLITION.
  - STRENGTHEN OR ADD NEW SUPPORTS WHEN REQUIRED DURING PROGRESS OF DEMOLITION.
  - THE CONTRACTOR SHALL ENSURE THAT DEMOLITION WORK DOES NOT INTERFERE WITH OR PROHIBIT THE CONTINUING OCCUPATION OF ADJACENT OPERATIONS AND CITY OPERATIONS WITHIN AND AROUND THE STRUCTURE. THIS INCLUDES BUT IS NOT LIMITED TO THE SELECTIVE DEMOLITION OF PARTITIONS, ELECTRICAL AND MECHANICAL SYSTEMS. THE CONTRACTOR SHALL INFORM THE OWNER OF A MINIMUM OF 72 HOURS OF DEMOLITION ACTIVITIES THAT WILL AFFECT NORMAL OPERATION OF BUILDINGS AND OR CITY SERVICES.
  - THE CONTRACTOR SHALL REPAIR DAMAGES CAUSED TO ADJACENT FACILITIES BY DEMOLITION WORK.
  - THE CONTRACTOR SHALL COORDINATE WITH F.P.L., WATER MANAGEMENT AND ALL CITY AFFECTED SERVICES ALL DEMOLITION WORK TO PROPERLY PROTECT ALL CITY LINES DURING DEMOLITION WORK. CONTRACTOR WILL BE HELD LIABLE FOR ALL WORK NOT COORDINATED WITH THE CITY PRIOR, DURING, AND AFTER DEMOLITION WORK HAS BEGUN
- NOTE:**  
PLEASE ALSO REFERENCE DETAILED DEMOLITION NOTES AND SPECIFICATIONS

- HATCH DENOTES AREA NOT IN SCOPE
  - EXISTING PLUMBING FIXTURES TO BE REMOVED AND SAVED FOR REINSTALLATION.
  - EXISTING APPLIANCES TO REMAIN
  - EXISTING CABINET TO BE DEMOLISHED
  - EXISTING PARTITION TO REMAIN
  - EXISTING COUNTER TOP TO BE DEMOLISHED
  - EXISTING MICROWAVE AND EXHAUST TO BE REMOVED AND SAVED FOR REINSTALLATION
- NOTE:**  
-EXISTING EXTERIOR WALLS TO REMAIN  
-ALL DOORS TO REMAIN  
-ALL EXISTING CEILING FIXTURES TO REMAIN  
-ALL EXISTING INTERIOR FLOOR FINISHES TO REMAIN

**A1 DEMOLITION NOTES**

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DESIGNED	DRAWN	CHECKED
CVG	GRC	CVG
DATE:	COMM:	
09.15.17	170816	

REVISIONS

DEMOLITION PLAN  
CONSTRUCTION DOCUMENTS

**D-1.0**

**KITCHEN REFURBISHING**  
**COLLEGE GARDEN APARTMENTS**

DANIA BEACH, FL  
**barranco gonzalez** • architecture • planning • interior design

1915 southeast 4th avenue Fort Lauderdale, FL 33316 phone: (954)335-1880 fax: (954)335-1885 mail@bgarchitecture.com

1915 southeast 4th avenue Fort Lauderdale, FL 33316 phone: (954)335-1880 fax: (954)335-1885 mail@bgarchitecture.com

**BROWARD COUNTY HOUSING AUTHORITY  
SOLICITATION NUMBER QR 17-263  
KITCHEN CABINETS & COUNTERTOPS RENOVATION SERVICES**

<b>PROFILE OF FIRM FORM – ATTACHMENT B</b>
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1. Proposer Information

Name of Firm	
Address	
City, State, Zip	
Telephone	
Fax	
E-Mail Address	
Year Established	
Year Established in Florida	
Former Names (if applicable)	
Parent Company and Date Acquired (if applicable)	

2. Complete and attach IRS Form W-9, found at <http://www.irs.gov/pub/irs-pdf/fw9.pdf> . This completed form should be submitted with the proposal, or must be submitted within three (3) working days of the BCHAs request.

3. Debarred Statement: Has the firm or any principal(s) ever been debarred from providing any services to the federal government, any state government, or any local government agency?

Yes     No

If yes, please attach a full detailed explanation, including dates, circumstances and current status.

4. Disclosure Statement: Does this firm or any principal(s) have any current, past personal or professional relationship with any Commissioner or Officer of BCHAs?

Yes     No

If yes, please attach a full detailed explanation, including dates, circumstances and current status.

5. Non-Collusive Affidavit: The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal fee of affiant or of any other proposer, to fix overhead, profit, or cost element of said proposal fee, or that of any other proposer or to secure any advantage against BCHAs or any person interested in the proposed contract; and that all statements in said proposal are true.

Continue on next page.

6. Licensing and Insurance Information

Business License Jurisdiction, Number, and Expiration Date	
Worker's Comp Carrier, Policy Number, and Expiration Date	
General Liability Carrier, Policy Number, and Expiration Date	
Professional Liability Carrier, Policy Number, and Expiration Date	<b>NOT APPLICABLE ( N/A)</b>
Vehicle Insurance Carrier, Policy Number, and Expiration Date	

7. Copies of license and insurance certificates should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA's request.

8. Verification Statement: The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	

**BROWARD COUNTY HOUSING AUTHORITY  
SOLICITATION NUMBER QR 17-263  
KITCHEN CABINETS & COUNTERTOPS RENOVATION SERVICES**

PROPOSED SERVICES – ATTACHMENT C

Instructions: Complete this form by indicating the appropriate response or by indicating “N/A” if not applicable. Attach additional sheets if necessary.

1. Describe the methodology, equipment, and supplies to be utilized to perform services as described in the Scope of Work section.

2. Describe the experience of the company and staff expected to be assigned to this contract.

**BROWARD COUNTY HOUSING AUTHORITY  
SOLICITATION NUMBER QR 17-263  
KITCHEN CABINETS & COUNTERTOPS RENOVATION SERVICES**

CLIENT REFERENCES – ATTACHMENT D

**Instructions:** Complete this form by indicating the appropriate response or by indicating “N/A” if not applicable.  
List at least three (3) clients for whom similar services are being performed currently or within the past two (2) years.  
Attach additional sheets if necessary. Failure to list previous experience and/or poor references may result in rejection of your bid.

Name and Address	Services Performed	Contact Person	Contact Phone	Current or Past Client?