

ESCAMBIA COUNTY CDBG HOUSING REHABILITATION

OWNER: Shirley C. Smith
ADDRESS: 8641 Redwing Drive
Pensacola, Florida, 32534
PHONE: 850-476-9584

JOB #: C-R-2018-3
DATE PREPARED: 8/01/2018
OPENING DATE: 8/10/2018
CLOSING DATE: 8/24/2018
CLOSING TIME: Noon

I/(we) certify that I/(we) have carefully examined the Housing Rehabilitation Specifications, Associated Lead Based Paint Specifications (if applicable), General Conditions and Insurance/Bid Requirements, and I/we have also examined the site on which proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional workmanship manner and to complete the work at the price listed.

\$
REHABILITATION COST

CONTRACTOR'S SIGNATURE

TITLE

\$
TOTAL JOB COST

FIRM

FIRM PHONE NUMBER

BID OPENING DATE:
 ACCEPTED REJECTED

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS AND INSPECTIONS: Plumbing, Electrical, Mechanical, Roofing, Siding, Windows and Doors

Type of Construction:	Wood frame	Outside Dimensions:	53'x20'+28'x27'
Home was built in	1960	Hallway:	3'x17'+cl 2'x3'x8'x8'
Living room:	13'x16'x8'	Hall bath:	9'4"x5'x8'
Dining Room:	13'x 10'+ cl 3'x2'x8'	SE Bedroom 1:	13'x9'8"x8'
Kitchen:	9'6"x10'x8'	SW Bedroom 2:	13'x16'x8'
Den:	20'x15'6"x10'	NW Bedroom 3:	12'x12'6"x8'
Laundry/utility:	4'4"x18'6"x10'	½ Bath:	7'6"x3'x8'
Roof:	51'x17'x2+26'x14'x2	Patio flashing	43 Lineal feet
Ridge:	8 lineal feet	Valley:	36 Lineal feet
Vent A Ridge:	70 Lineal feet	Edge metal:	220 Lineal feet

All measurements are for reference only and should be confirmed by the bidder

Mandatory on Site Pre-Bid Conference: August 16, 2018 at 10:00 a.m

INSTRUCTIONS TO BIDDERS

Submit COVER SHEET AND ALL NUMBERED PAGES OF BID with signature of Contractor and bid price in ink. Specifications in pencil will be rejected. Bids must be in a sealed envelope and hand-delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502 office by 12:00 noon at the closing date specified. NO email or fax submissions will be accepted.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings. Items left within the unit, which are to be removed/replaced by the Contractor become the property of the Contractor.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty packet for all covered items provided to NED Staff
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

LEAD BASED PAINT (LBP)/RRP REQUIREMENTS

Abatement of LBP, at or above the LSHR hazardous level, will be performed by a certified Lead Abatement Contractor, with no rehab work to begin until the Abatement Contractor has achieved clearance.

The subject housing unit was built prior to 1978 and is therefore a "targeted property" under the EPA's RRP rule, as some painted surfaces may be disturbed. Therefore, "Safe work practices" is required along with submittal by the RRP Contractor of "Renovation Record-Keeping Checklist" form.

COMPLETION DATE

There is a FORTY-FIVE (45) day time limit on each rehabilitation job. For every day worked in excess of the FORTY-FIVE day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

A Notice to Proceed will be issued once the homeowner has vacated the property and will take into account LBP remediation to be performed by a certified Lead Abatement Contractor if applicable to the property.

**ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION
HOUSING REPAIR PROGRAMS
CONTRACTOR REQUIREMENTS**

If your firm is awarded the bid for housing repair (SHIP or HUD programs) the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old)
- *County Vendor Information sheet (less than one year old)
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place, Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided.

Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details. [http://www.myescambia.com/business/purchasing-policies-and-procedures]

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

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GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Record keeping Checklist” form.
- Federal funds (Escambia County CDBG) are being used to renovate this property
- Contracts will only be awarded to an EPA Certified Renovation firm with a Certified Renovator since the property was constructed prior to 1978. A copy of the firm’s certification must be submitted prior to entering contract with said contractor.

- The Homeowner will have the following sample choices, **where applicable:**
- Floor Covering Style And Color 1 choice
- Roof Color 1 choice
- Siding Color 1 choice

MECHANICAL:

Install new gas HVAC system with air handler using existing duct work, registers and grills. New system is to be installed in the existing heated space.
Return air grill is to be removable filter type with filter installed.
Existing air handler space may need to be modified to meet Escambia County Code.
Gas line is to meet current Escambia County Code.
Install disconnects at condenser and air handler as required by Escambia County Code.
Install new dryer exhaust vented to the atmosphere as per Escambia County code.
Install new Broan 42000 series 36” vented range hood or equivalent, vented to atmosphere as per Escambia County Code.

Mechanical total \$ _____

ELECTRICAL:

Remove existing fuse panel and install new breaker panel to meet Escambia County Code.
A new meter base/power pack, riser and drop will be required.
Install new hardwired battery backed-up smoke/CO2 detectors as required per Escambia County Code.
Install new ceiling light and switch to match existing style as close as possible in bedroom 2.
Re-wire exterior pole light on the SW corner to meet Escambia County Code.
Replace wall pack light with dusk to dawn sensor on the north elevation at the laundry area.
Replace dusk to dawn sensor on driveway pole light.

Electrical total \$ _____

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PLUMBING:

Replace fresh water supply lines going to fixtures and appliances, also to include 2 sill cocks on exterior of home as required as per Escambia County Code.
Main supply line from meter to house is to be replaced if required with 160 psi PVC pipe.
Replace existing gas water heater with a 40 gallon gas water heater as per Escambia County Code that meets Florida Energy Efficiency Rating.
Install new washer box as per Escambia County Code.
Install new ice maker line and box as per Escambia County Code.
Install 3 new comfort height American Standard 1.28-GPF toilet model Champion 4 in white or Delta 1.28-GPF toilet model Riosa in white or equivalent with new seats.
Install 3 new Delta vanity sink faucets with pop up drains model 520-MPU-DST or equivalent.
Install 1 new Delta shower faucet with valve model T13220 or equivalent and a Delta hand shower model 57014 or equivalent.
Install a new double bowl stainless steel sink with minimum 7" deep bowls.
Install a new Delta kitchen faucet with sprayer model 400-DST or equivalent.
Install new all metal Stainless steel sink baskets with strainers.
Install all new ¼ turn brass valves as required per Escambia County Code.
Install all new drain assemblies from fixtures to waste.
Install new braided supply lines to toilets, vanity and kitchen sink.
Install safety grab bars, one at the head of the tub, one at the foot of the tub, one on the back wall of the tub and one at all toilets.

Plumbing total \$ _____

DEN:

Remove free standing fire place, repair T&G wood ceiling.
Prep prime and paint repaired area to match as close as possible.
Replace hand rail at steps and add 2nd hand rail on the other side of steps from kitchen to den to meet Escambia County Code.
Form and pour new bottom step, drilling into existing step and floor to install re-bar to anchor new step to existing.
Install a grab bar both doorways from kitchen to den and from den to laundry, consult homeowner for location.

Den total \$ _____

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WINDOWS AND EXTERIOR DOORS:

There are fourteen (14) existing openings with nineteen (19) windows that are to be replaced with new retrofit custom windows (windows that are built specifically to fit existing openings). The new windows are to be vinyl framed, insulated (double glazed) single hung window units with low E impact rated glazing fitted with screens. Windows in the bedrooms are to meet egress requirements as per Escambia County Code. Detach and reset window dressings as required throughout. Replace three (3) entry door units with metal clad insulated 6 panel colonial door units with thresholds, weather stripping and trim on all units (interior trim may be re-used). Install new dead bolt and lock sets that are keyed alike on all new exterior door units. Paint new door units to match existing as close as possible inside and out. Detach and reset existing storm doors.

Window and door total \$ _____

FLOOR COVERING:

Remove and replace existing carpet and pad in the living room, dining room, hallway and 2 bedrooms, this is to include all closets in these rooms if applicable. There is a \$30.00 per yard allowance for the replacement floor covering (allowance includes all labor and materials) with the homeowner selecting style and color.

Floor covering total \$ _____

ROOF REPLACEMENT:

Remove existing roof covering to the decking and replace any deteriorated or damaged decking with like, kind and quality of existing materials (figure 32 sq. ft.). Repair decking with like, kind and quality of existing materials where chimney removed. Refasten and certify decking attachment as per Escambia County Building Code. Install peel and stick secondary water barrier as per Escambia County Building Code. Replace existing metal drip edge with new white metal drip edge. Install 30 year shingle roof on main roof as per manufacturer's specifications (color to be selected by homeowner). Remove existing roof vent and repair decking with like, kind and quality of existing materials. Install new slant-back vents. Replace all boots with new lead or EPDM and metal boots. Install approximately 70 linear foot of new shingle over ridge vent. Replace flashing at patio cover as required.

Roof total \$ _____

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FRONT ELEVATION:

Remove and replace deteriorated fascia as required (approximately 25 lineal feet).
Scrape, caulk, prep, prime as required and finish paint all painted surfaces on the front of the house excluding concrete, post and shutters.

Front elevation total \$ _____

LEFT ELEVATION:

Remove and replace fascia (approximately 51 lineal feet).
Remove and replace soffit and soffit vents (6 vents and approximately 51 lineal feet of soffit).
Remove and replace 1x2 trim (approximately 51 lineal feet).
Scrape, caulk, prep, prime and finish paint Cornish system on left elevation.

Left elevation total \$ _____

RIGHT ELEVATION:

Repair existing siding to receive new vinyl siding, detach and reinstall phone, cable and other wiring and devices as required.
Install house wrap, fan fold insulation and vinyl siding and associated trim on north wall but not gable.

Right elevation total \$ _____

TOTAL REHABILITATION COST:

**\$ _____
(TO FRONT COVER)**