



St. Johns River

Water Management District

Ann B. Shortelle, Ph.D., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • (386) 329-4500
On the Internet at www.sjrwmd.com.

July 16, 2020

Interested Firms

Re: Quote Request 35897, Upper Basin Pressure Washing/Sealing

The District is requesting quotes for the above referenced project from qualified firms who have experience in providing these services. This request is forwarded to you as an invitation to provide a quote based on the Statement of Work (SOW) attached as Exhibit 1. The quote shall include all labor, materials, insurance, and other related costs for the services described in the SOW.

If you are interested in this project, fax or email (preferred) your quote in PDF format **by 5:00 p.m. on Tuesday July 28, 2020**. Reproductions of the cost schedule may be used to submit a price. All quotes must be submitted to Debi Edwards, Procurement Specialist, at dkedwards@sjrwmd.com or faxed to (386) 329-4546.

Minimum Qualifications:

Respondents must meet the minimum qualifications below and all supporting documentation must be submitted with the response to this quotation request:

1. Proof of firm's ability to do business in the state of Florida. (documentation must be provided with quote response)
2. Respondent must have completed at least one project of a similar nature (refer to the tasks outlined in the Statement of Work) in the past three years by the individual, firm, or project manager assigned to the project. (documentation must be provided on form provided and must be included with quote response)

Once quotes are received, staff will review each quote and will make a recommendation for award based on the lowest total amount for the entire project, meeting all requirements specified in this quotation request.

If you have any further questions, please contact me at (386) 329-4866 or at dkedwards@sjrwmd.com. Thank you for your consideration of this request.

Exhibit 1 - Statement of Work/Site Maps
Exhibit 2 - Quote Cost Schedule
Exhibit 3 - Qualification Forms
Exhibit 4 - Insurance Requirements

GOVERNING BOARD

Douglas Burnett, CHAIRMAN
ST. AUGUSTINE

Ron Howse, TREASURER
COCOA

Douglas C. Bourlique
VERO BEACH

Susan Dolan
SANFORD

Ref: QR 35897 Pressure Washing

NOTE: Please check the box provided if you are unable to provide a quotation for this service at this time and return to my attention at dkedwards@sjrwmd.com.

I am unable to provide a quotation at this time for the following reason(s):

Respondent's Signature

Respondent's Company Name

**EXHIBIT 1 - STATEMENT OF WORK
UPPER BASIN PRESSURE CLEANING AND WATER SEALING SERVICES**

I. INTRODUCTION:

The St. Johns River Water Management District maintains public recreation sites and amenities throughout 18 counties in the state of Florida. These areas provide flood control, environmental protection, recreational opportunities to the public, and ingress/egress to District properties. Part of the regularly scheduled maintenance of recreation sites and amenities requires periodic pressure cleaning as well as water sealing of wood.

II. OBJECTIVES:

To provide a clean, safe, and healthy environment for the public, as well as District staff, and to preserve the appearance and structural integrity of each facility.

III. SCOPE OF SERVICES:

Contractor shall furnish all materials, using commercial grade high-pressure equipment, water and appropriate pressure washing solution for respective surfaces (concrete, wood, composite, etc..) and water seal to exposed wood at:

- Upper Basin Recreation Sites: The exterior and interior of restrooms, pavilions including picnic tables, BBQ grills, kiosks and concrete floors/slabs, weather shelters, observation tower, wood/concrete walkways, benches, and all information signs.

IV. TASK IDENTIFICATION:

Contractor Responsibilities:

• **PRESSURE CLEANING:**

- Clean exterior and interior surfaces to remove graffiti, dirt, insect debris, algae, and animal/bird waste from the exterior and interior of restrooms pavilions - including picnic tables, BBQ grills, kiosks and concrete floors/slabs, weather shelters, observation tower, wood/concrete walkways, benches, and all information signs at the following locations:
 - ❖ Three Forks Marsh Conservation Area, Tom Lawton Rec Pad:
Two (2) restrooms, one (1) pavilion, one (1) entrance sign and one (1) kiosk, and all concrete pads, grills, picnic tables, and walkways
 - ❖ Three Forks Marsh Conservation Area, Engle/AIS Hammock property:
one (1) pavilion, one (1) kiosk, picnic tables, and all concrete pad
 - ❖ Three Forks Marsh Conservation Area, (1) weather shelter “Willow Shelter” accessible by land
 - ❖ Three Forks Marsh Conservation Area, Kenansville Lake Parking, one (1) pavilion, picnic tables, concrete pad, and one (1) kiosk
 - ❖ River Lakes Conservation Area: One(1) Kiosk, one (1) observation tower “Mud Lake”, two (2) Weather Shelters at “Oak Trees”

- ❖ Blue Cypress Marsh Conservation Area, Babcock Street Boat Ramp: One (1) restroom, one (1) pavilion, and all concrete pads, picnic tables and walkways
 - ❖ Blue Cypress Marsh Conservation Area, Stick Marsh Boat Ramp: two (2) restrooms, two (2) pavilions, two (2) kiosks, One (1) concrete fish pier, one (1) entrance sign, all concrete pads, walkways, grills and benches
 - ❖ Blue Cypress Marsh Conservation Area Farm Thirteen: one (1) weather shelter “M Levee Shelter”, accessible by land
 - ❖ Blue Cypress Marsh Conservation Area, 512 Recreational Area Boat Ramp; one (1) restroom, three (3) pavilions, one (1) kiosk, one (1) entrance sign, and all concrete pads, grills, picnic tables, and walkways
 - ❖ Fort Drum Marsh Conservation Area: two (2) pavilions, one (1) kiosks, two (2) entrance signs and one (1) FWC sign, and all concrete pads, walkways, grills, picnic tables and benches
 - ❖ Fellsmere Water Management Area: one (1) kiosk, one (1) restroom, and all concrete pads and walkways
 - ❖ Micco Water Management Area: one (1) kiosk.
- **WOOD SEALING:**
 - After the wood has been pressure cleaned and has thoroughly dried, seal all wood that is exposed to the elements at the pavilions, weather shelters, wooden benches, and observation tower with clear Thompson’s Water Seal® (or equivalent product). The Three Forks Marsh Conservation Area Boy Scout Camp pavilion shall be sealed with Thompson’s Water Seal® cedar blend.
 - Contractor shall remove and properly dispose of all left over pressure cleaning materials and trash generated from the work
 - Contractor is responsible for contracting the District Project Manager to perform a joint inspection of each site upon completion
 - Contractor is responsible for any damage that may have been caused to District property.
 - Demobilize from District property upon completion of the job

District Responsibilities:

- Provide access to District property for doing work described within this Statement of Work (SOW). A key or temporary lock combination shall be provided to Contractor for access to the project field sites
- Perform a joint inspection with Contractor of each site prior to, and upon completion of work.

V. TIMEFRAMES & DELIVERABLES:

Contractor shall mobilize and initiate work within fourteen (14) days of issuance of Contract and shall be completed by September 30, 2020.

VI. BUDGET:

Contractor may submit invoices for completed projects no more frequently than bi-weekly.

VII. PROJECT MANAGER:

Andy Kohler, Land Management
Land Management South Region – Land Properties
(321) 863-1328

NOTE: No hunting or fishing allowed on job site. It is the responsibility of the Contractor to contact SJRWMD Project Manager immediately with nuisance animals that may interfere with work at these sites.

DIRECTIONS:

- SJRWMD Palm Bay Service Center is located at 525 Community College Parkway SE, Palm Bay, Florida 32909
- Blue Cypress Marsh Conservation Area (Stick Marsh boat ramp). From Palm Bay or Fellsmere, Florida, take Babcock St. (CR 507) to Fellsmere Grade Road. Turn west on Fellsmere Grade Road, travel approximately six (6) miles to Blue Cypress Conservation Area
- Blue Cypress Marsh Conservation Area (512 Recreation Area boat ramp). Take Babcock Street (CR 507) south to (CR 512) turn right travel approximately eight (8) miles to 512 Recreation Area
- Three Forks Marsh Conservation Area. From Palm Bay, Florida, take Babcock Street (CR 507) to Malabar Road travel west eight (8) miles to Three Forks Marsh Conservation Area
- Fort Drum Marsh Conservation Area. From Palm Bay, Florida, take Babcock Street (CR 507) to SR-60 travel west eight (8) miles to Fort Drum Marsh Conservation Area
- River Lakes Conservation Area take I-95 from Palm Bay north to Wickham Road (CR 509) Exit turn left onto Wickham Road go approx. six (6) miles to Moccasin Island Parking Area
- Micco Water Management Area, take Babcock south to Micco Road, East on Micco Road to Fleming Grant Road, South on Fleming Grant 1.35 miles to Micco Parking Area
- Kenansville Lake take 441 South from Hwy 192 in Holopaw approx. 20 miles to Fellsmere Road, East on Fellsmere Road 11.5 miles to Kenansville Lake Parking Area

EXHIBIT 2 - QUOTE COST SCHEDULE
(Note: This page must be submitted with response.)

DUE NO LATER THAN 5:00 PM, TUESDAY NOVEMBER 19, 2019 - RESPONSES SHALL BE SUBMITTED TO THE PROCUREMENT SPECIALIST AS IDENTIFIED ON THE FIRST PAGE OF THIS REQUEST.

Method of award shall be based on the lowest total cost for the entire project.

PRESSURE CLEANING/SEALANT	LUMP SUM TOTAL
SEVEN SITES IN UPPER BASIN	\$

I HEREBY ACKNOWLEDGE, as Authorized Representative for the Respondent, that I have fully read and understand all terms and conditions as set forth in this quotation, and upon award of such quotation, shall fully comply with such terms and conditions.

RESPONDENT (FIRM NAME)

ADDRESS

SIGNATURE

TYPED NAME & TITLE

TELEPHONE NUMBER

EMAIL ADDRESS

EXHIBIT 3 – QUALIFICATION FORMS
(This form to be included with quote submittal)

As part of the quote request, Respondent shall complete the following so that the District can determine Respondent's ability, experience, and facilities for performing the Work.

Name of Respondent: _____

Respondent's tax identification No.: _____

Year company was organized/formed: _____

Number of years Respondent has been engaged in business under the present firm or trade name:

Total number of years Respondent has experience in similar work described in quote request of the Instructions to Respondents: _____

Has Respondent previously been engaged in the same or similar business under another firm or trade name? If so, please describe each such instance.

Has Respondent ever been adjudicated bankrupt, initiated bankruptcy, or been the subject of bankruptcy proceedings on behalf of the current entity submitting this bid or a prior entity that Respondent substantially operated or controlled? If yes, please describe the nature and result of those proceedings and the entity involved.

Describe the background/experience of the person or persons who will be primarily responsible for directing the Work that will be performed pursuant to this bid. This inquiry is intended to encompass the project manager and/or superintendent who will be engaged on a daily basis in directing performance of the Work.

QUALIFICATIONS – SIMILAR PROJECT
(This form to be included with quote submittal)

Respondent must have completed at least one project of a similar nature (refer to the tasks outlined in the Statement of Work) in the past three years by the individual, firm, or project manager assigned to the project. (Documentation must be provided on this form and must be included with quote response.)

Completed Project 1:

Agency/company: _____

Current contact person at agency/company: _____

Telephone: _____ Fax: _____ E-mail: _____

Address of agency/company: _____

Name of project: _____

Description: _____

Start date: _____ Completion date: _____

(month/year)

(month/year)

Names of personnel assigned to project:

Project manager: _____

Others: _____

EXHIBIT 4 — INSURANCE

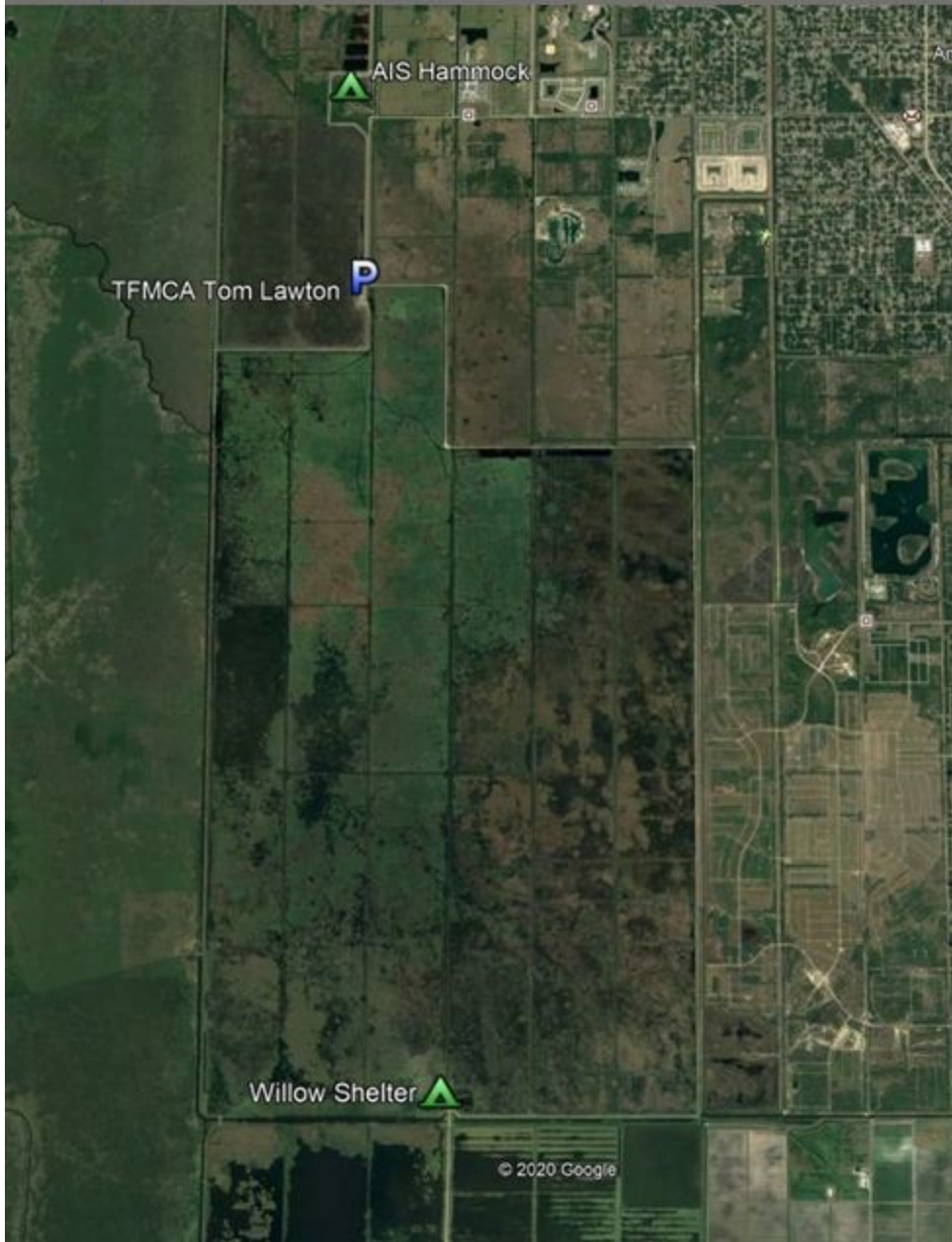
Contractor shall acquire and maintain until completion of the Work the insurance coverage listed below, which constitutes primary coverage. Contractor shall not commence the Work until the District receives and approves Certificates of Insurance documenting required coverage. Contractor's General Liability policy shall name the St. Johns River Water Management District (the "District") as Additional Insured. All required policies shall include: (1) endorsement that waives any right of subrogation against the District for any policy of insurance provided under this requirement or under any state or federal worker's compensation or employer's liability act; (2) endorsement to give the District no less than 30 days' notice in the event of cancellation or material change. Certificates of Insurance must be accompanied by copies of the requested endorsements.


Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the District. Approval will not be unreasonably withheld. Contractor is responsible for any deductible or self-insured retention. Insurance must be placed with insurers having an A.M. Best rating of A-V or greater. District receipt of insurance certificates providing less than the required coverage does not waive these insurance requirements.


- (a) **Workers' Compensation Insurance.** Workers' compensation and employer's liability coverage, including maritime worker's compensation, if applicable, in not less than the minimum limits required by Florida law. If an exemption from workers' compensation is declared, an exemption letter issued by Florida Department of Financial Services, Division of Workers' Compensation, shall be submitted to the District.
- (b) **General Liability.** Commercial General Liability Insurance on an "Occurrence Basis," with limits of liability not less than \$500,000 per occurrence and/or aggregate combined single limit, personal injury, bodily injury, and property damage. Coverage shall include: (1) contractual liability, (2) products and completed operations, (3) independent contractors, and (4) broad form property damage. Extensions shall be added or exclusions deleted to provide the necessary coverage. "Claims made" coverage will be accepted only after verification that "occurrence" coverage is not available.
- (c) **Automobile Liability.** Minimum requirements per Florida law.



Three Forks Marsh Conservation Area Tom Lawton – West End of Malabar Rd.

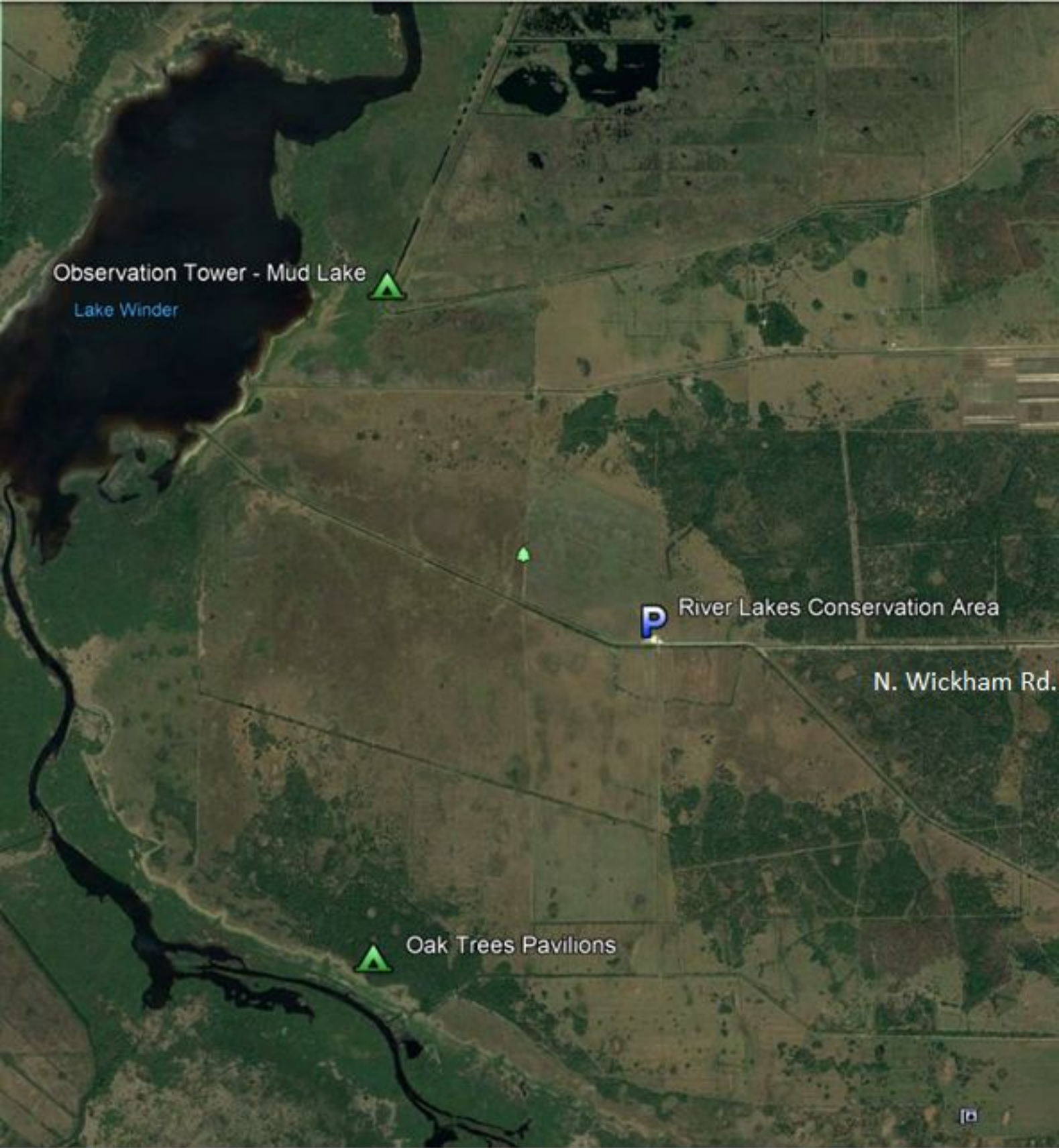


Willow Shelter 

Kenansville Lake 

Three Forks Marsh Conservation Area
Kenansville Lake Parking
11.5 Miles East of 441 on Fellsmere Rd.





Observation Tower - Mud Lake
Lake Winder

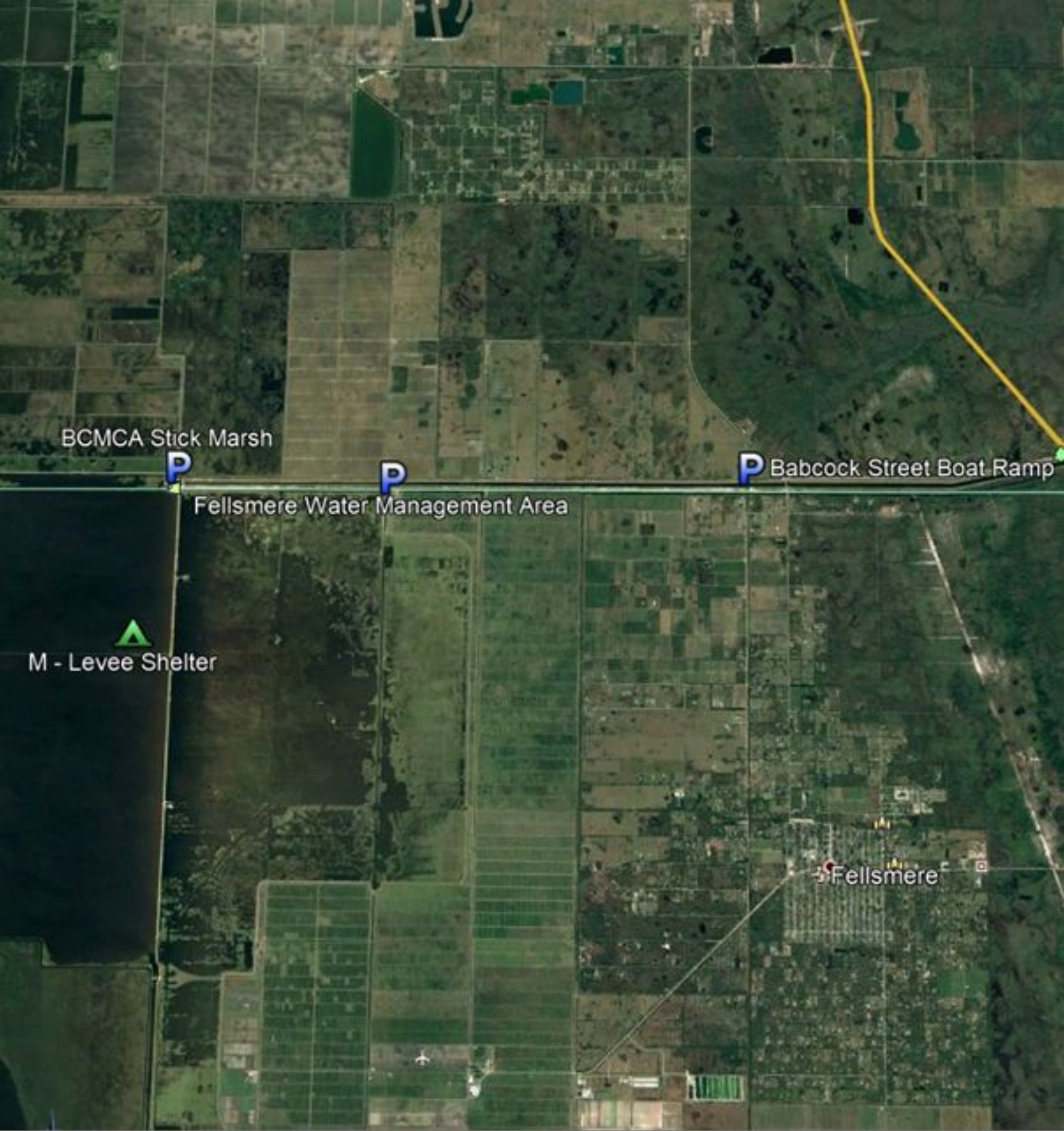
P River Lakes Conservation Area

N. Wickham Rd.

Oak Trees Pavilions



River Lakes Conservation Area
Viera 5.5 miles east of I95 exit 191



BCMCA Stick Marsh



Babcock Street Boat Ramp

Fellsmere Water Management Area

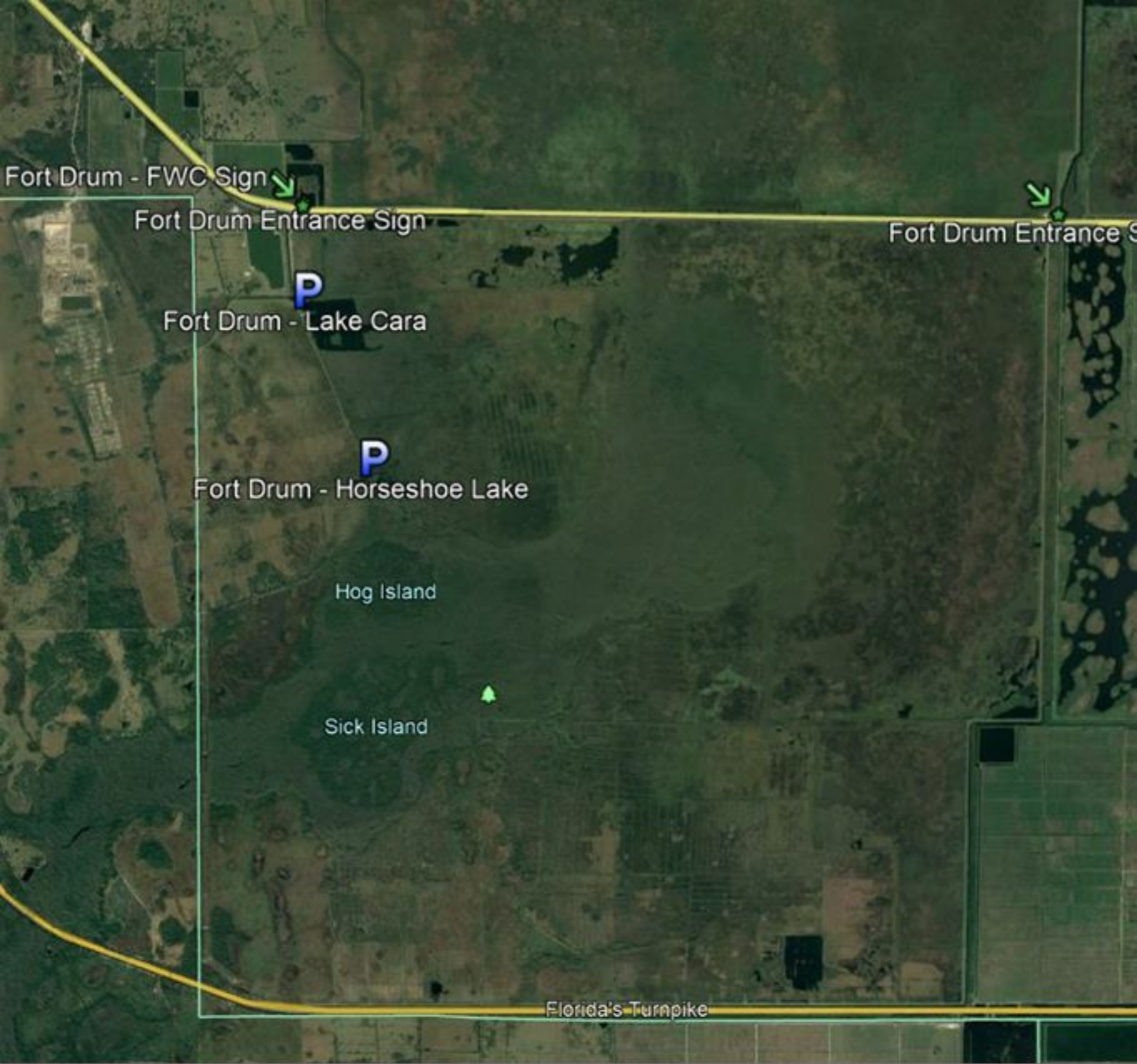


M - Levee Shelter

Fellsmere



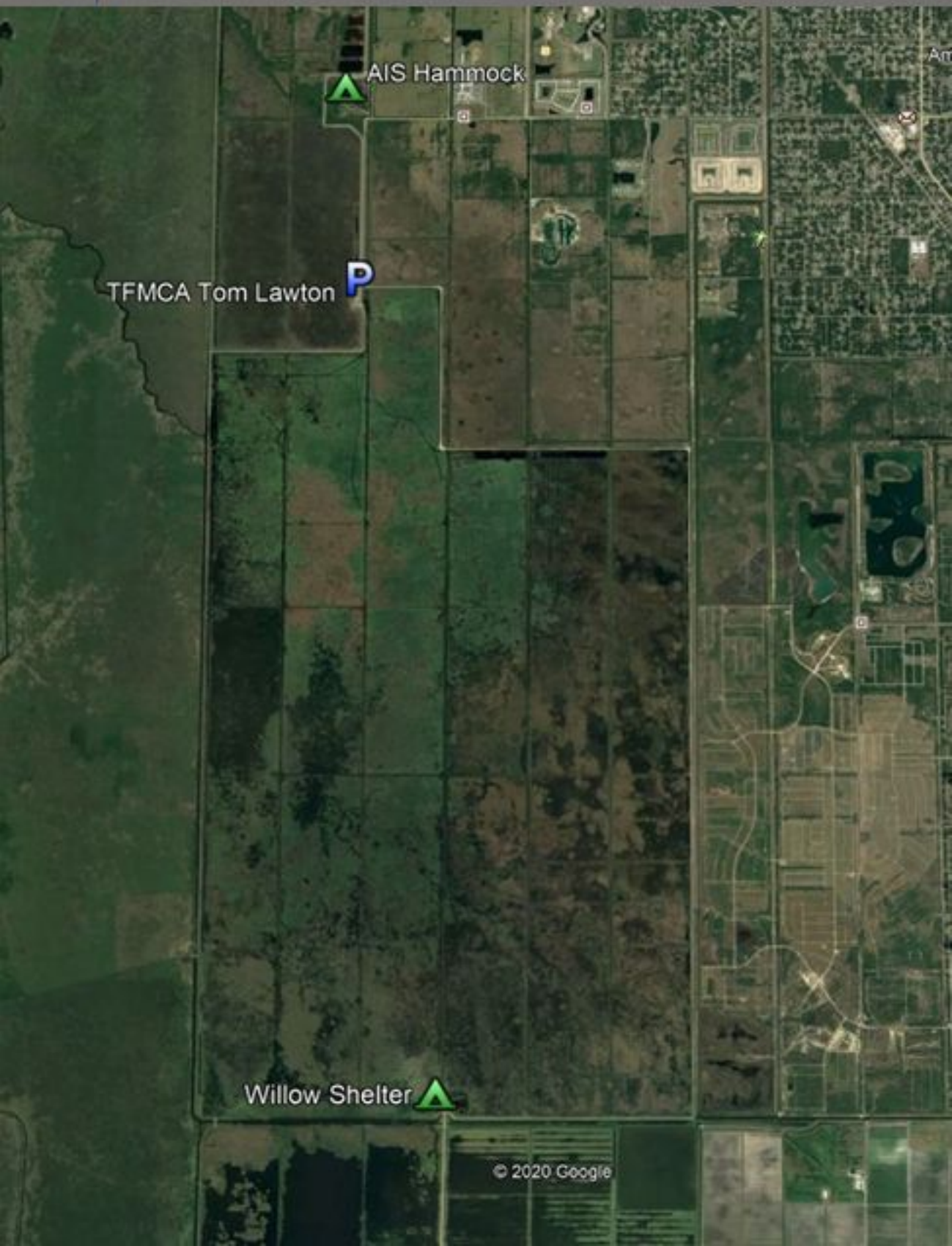
Blue Cypress Marsh Conservation Area
Fellsmere Grade Rd.



Fort Drum Marsh Conservation Area
Hwy 60 15 miles west of I95 exit 147



Three Forks Marsh Conservation Area Tom Lawton – West End of Malabar Rd.



TFMCA Tom Lawton



AIS Hammock

Willow Shelter





Micco Water Management Area
1.35 Miles south of Micco Rd. on Fleming
Grant Rd.