CITY OF AZTEC
REQUEST FOR QUOTATION
RFQ #2019-677

DATE: 11/28/2018	RETURN TO: CITY OF AZTEC Finance Dept ATTN: RFQ #2019-677 201 W CHACO AZTEC NM 87410 EMAIL: klamb@aztecnm.gov PHONE: (505) 334-7653 FAX: (505) 334-7649	**THIS IS NOT AN ORDER**
RFQ #: 2019-677		
DUE DATE: 12/10/2018		
TIME: 10:00 AM		

NAME OF COMPANY SUBMITTING QUOTE: _____

NEW MEXICO IN STATE PREFERENCE	PAYMENT TERMS	F.O.B./FREIGHT TERMS
#_____ In-State or Veteran's Preference will be applied to only those certified vendors as defined in item 5 **Number AND certificate must be provided to be considered.**	_____% _____DAYS NET 30 DAYS AFTER RECEIPT OF INVOICE	All costs to be included in lump sum price

DESCRIPTION	LUMP SUM PRICE	DELIVERY TIME FROM RECEIPT OF ORDER
Design, manufacture and deliver 32 linear feet (provided in four 8-foot lengths) of monolithic precast reinforced concrete 4-foot by 8-foot (inside dimension) box culverts manufactured in accordance with ASTM C 1577 and AASHTO M 273. Provide joint seal or gaskets in accordance with ASTM C 1677 or AASHTO M 198. Include delivery to Hilltop Road, approximately 0.14 miles from 1549 West Aztec Boulevard, Aztec, New Mexico. Delivery needed between January 15 and January 30, 2019. Headwalls, toe walls, wing walls and unloading of delivered culverts are excluded from this quote request. NIGP CODE: 21028		

Refer all questions regarding this Request for Quotation to Stephen Morse at (505) 334-7661 or email smorse@aztecnm.gov

1. RFQ should be based on FOB Destination with freight allowed and must indicate normal lead time and/or best delivery date on the items listed.

2. This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated.

3. All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.

4. The RFQ Number shall appear on all quotations and related correspondence.

5. In–State/Resident Vendor Preference: Will only be applied to those Bidders who have been issued a certification number from the State of New Mexico Taxation & Revenue Department and return a copy of their certificate with their bid. Resident Veterans Preference is separate from the in-state preference and is not cumulative with that preference.

6. RFQ's may be returned via email, fax or USPS. (Reference Item #2)

7. By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third- degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA,1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).

8. Conflict of Interest: Bidder warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service under this contract. Bidder must notify the City's Chief Procurement Officer is any employee(s) of the requesting department or the Purchasing Office have a financial interest in the Bidder. If yes, the Bidder must specify the employee(s) name in their proposal.

9. Debarment, Suspension, and Ineligibility: By submitting a response (RFQ/Bid/Offer) to this solicitation, the business (Bidder/OIfferor/Contractor) represents and warrants that it is not debarred, suspended, or placed in ineligibility under the provisions of Federal Executive Order 12549.

DATE	
SUBMITTED BY (Printed Name)	
SIGNATURE (To be valid offer, bidder must sign here)	
COMPANY NAME	
ADDRESS	
TELEPHONE	
FAX	
EMAIL ADDRESS	
FED TAX ID NUMBER	
NM CRS ID NUMBER	