



March 11, 2019

INVITATION TO BID

Sealed bids will be received in the Council Chambers, City Hall, 224 East Bryan Street, Douglas, Georgia, up to April 8, 2019, 2:30 P.M., at which time the bids will be publicly opened and read for the purchase of the following:

“Peterson Avenue Re-Stripping Bid”

Specifications are available and on file at the office of the City Clerk, City Hall, Douglas, Georgia.

The City of Douglas reserves the right to accept the lowest, most acceptable bid and reserves the right to accept or reject any or all bids.

Bids are to be F.O.B Destination Peterson Avenue, Douglas, Georgia, 31533.

The City of Douglas is an equal opportunity employer, including nondiscrimination in employment of the disabled.

For further information concerning this bid contact Stanley Merritt, Purchasing Agent for the City of Douglas, at (912) 389-3463. Please contact Mr. Mike Hudson Utilities Director, with **any technical questions regarding this bid**, and to set up time to view all areas to be re- striped on North and South Peterson Avenue. E-mail mhudson@cityofdouglas.com or Phone 912-389-3440

To obtain the complete Invitation to Bid, please go to our web-site, www.cityofdouglas.com. Click on “Invitation to Bid” on the left hand side of screen. Once this opens, click on Peterson Avenue Re-Stripping Bid located under “Douglas Bid Opportunities”. This will open to a page which gives an overview of this Bid request. Scroll down and click on the attached file “Peterson Avenue Re-Stripping Bid” located near the bottom of this screen under “Related Documents”. This will open the complete Invitation to Bid. Print, complete and submit as directed. Should you have any problems opening the attachment, please contact Nikki Thompson at 912-389-3453.



Mayor

Tony L. Paulk

Mayor Pro Tem

Mike Gowen

Commissioners

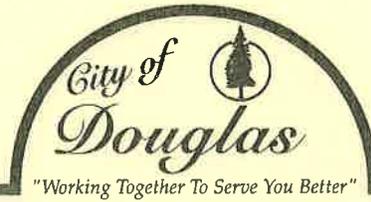
- Kentaiwon Durham
- Cindy McNeill
- Edwin Taylor
- Olivia Pearson
- Bob Moore

City Manager

Charles Davis

City of Douglas
P.O. Box 470
Douglas, GA 31534
(912) 389-3401
Fax: (912) 384-6730
www.cityofdouglas.com





GENERAL CONDITIONS OF BID

- BID OPENING:** April 8, 2019 @ 2:30 P.M.
- LOCATION:** City Hall, Council Chambers
224 East Bryan Street
Douglas, Ga. 31533
- SEALED BID:** All bids shall be sealed in an Envelope and plainly marked:

“Peterson Avenue Re-Stripping Bid”
- MAIL BID TO:** City Clerk’s Office
Attn: City Clerk
City of Douglas
224 East Bryan Street
Douglas, Ga. 31533
- BID FORMS:** All bids shall be submitted upon forms provided by the City of Douglas.
- RIGHT OF REFUSAL:** The City of Douglas reserves the right to accept or reject any or all bids submitted at its discretion.
- ADDITIONAL INFORMATION:** May be obtained by writing to:
City of Douglas Purchasing Dept.
P.O. Box 470
Douglas, Ga. 31534
Or by contacting
Stanley Merritt, Purchasing Agent
(912) 389-3463

Sealed Bids must be clearly marked on the outside envelope, as noted above, “Peterson Avenue Re-Stripping Bid” to prevent accidental opening prior to formal bid opening thereby resulting in an unacceptable bid.

FAILURE TO RESPOND WILL BE GROUNDS FOR REMOVAL FROM BID LIST.

City of Douglas
Re-Stripping of Peterson Avenue

INVITATION TO BID

Sealed bids will be received in the Council Chambers, City Hall, 224 East Bryan Street, Douglas, Georgia, up to April 8, 2019, at 2:30 P.M., at which time the bids will be publicly opened and read for the purchase of the following:

NOTICE

Please contact Mr. Mike Hudson Utilities Director, with any technical questions regarding this bid, and to set up time to view all areas to be re- striped on North and South Peterson Avenue.

E-mail mhudson@cityofdouglas.com or Phone 912-389-3440

I. Proposal:

The Contractor's proposal for this project should include *Lump Sum* and should be submitted for each *Definable Feature of Work* to be performed by the Contractor for this project. Pricing for each definable feature of work should include all labor, material, surface preparation, clean up, and any other cost associated with the work. Final bid price should include overhead, profit, and any other associated cost. At least three references should be provided with the proposal.

Prior to submitting the proposal the Contractor shall visit the job site and take measurements, determine quantities, take digital photographs for restriping, and access any conditions that may affect the project. Failure to do so will in no way relieve the Contractor from performing all work indicated in the proposal, specifications, drawings, and any other related documents. All local fees, permits, and services of inspection authorities shall be obtained and purchased by the Contractor.

II. Schedule:

Contractor shall work with City to develop a schedule that will minimize conflicts with parking demand.

III. Compliance:

The Contractor awarded the project, material installed, and methods of installation shall be in compliance with all of the requirements of the Local Code Enforcement Department, the City of Douglas Utility Departments, **and all other applicable National, Georgia DOT Requirements and local codes, ordinances and regulations.**

SPECIFICATION – RE-STRIPING

Purpose: Re-striping shall be applied according to manufacturer's recommendations. Re-striping shall match existing striping where applicable. Any changes to layout must be approved by appointed city employee prior to application. Where striping is not present contractor shall approve a plan with an appointed city employee prior to application.

Material Requirements: Sherwin Williams Setfast or SealMaster Fast Dry or equivalent. All material must be **Georgia DOT approved**, and submitted and approved prior to execution of contract. Material may not be diluted unless specified by manufacturer. Dilution must meet all applicable standards. The City may test all materials for consistency.

Weather Conditions: Minimum temperature of fifty degrees or over for a continuous forty-eight hour period. Pavement must be thoroughly dry at the time of application.

Equipment: High powered blowers, stiff bristle brooms.

Special Notes: It is the responsibility of the contractor to clear the lot of all vehicles, trash receptacles and items stored on the pavement prior to the commencement of re-striping. The re-striped areas are to remain free of ALL vehicle traffic until the re-striping material is completely dry. Therefore, trash pick-up, mail delivery and general deliveries may need to be coordinated and or rescheduled. It is the responsibility of the contractor to keep traffic off of the pavement for the period specified above. The Contractor must meet all ADA Standards.

IV. City Requirements:

The successful bidder shall provide in his/her personal copies of all General Contractors License and Workers' Compensation Insurance, if applicable and in accordance of state law. A General Contractor is not required; however, bids will be accepted from a General Contractor. Copies of all licenses and insurance documents will be required before a contract can be executed.

V. Acceptance Period:

Any proposal in response to this solicitation shall be valid for ninety (90) days after the bid opening date. At the end of ninety (90) days the proposal may be withdrawn at the written request of the offeror. If the proposal is not withdrawn at that time it remains in effect until an award is made or the solicitation is cancelled.

VI. Federal, State and Local Tax Obligations:

By submission of a proposal, contractors and subcontractors assert and self-certify that all Federal, State and local tax obligations have been or will be satisfied prior to receiving recovery funds.

VII. Addendum:

All addendums issued by the City must be signed by the person authorized to bind the contractor and returned. By doing so, the Offeror acknowledges receipt of the addendum and assures full compliance with the addendum. The addendum becomes part of the bid package and supersedes original specifications that are changed by the addendum.

VIII. Contract Time:

All work included in this bid shall be completed within 45 calendar days from notice to proceed.

ESTIMATED NUMBER OF Calendar Days TO COMPLETE WORK: _____

LIABILITY INSURANCE COVERAGE (\$100, 000.00 Required) \$ _____

LIABILITY INSURANCE MUST BE ASIGNED TO THE CITY OF DOUGLAS, GEORGIA

WORKMAN'S COMPENSATION INSURANCE () YES () NO (WORKMAN'S COMPENSATION REQUIRED IN COMPLIANCE WITH STATE LAW)

A COPY OF ALL INSURANCE CERTIFICATES MUST BE FURNISHED PRIOR TO BEGINNING WORK.

To ENROLL LINK <http://www.uscis.gov/e-verify>

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with (Name of public employer) has registered with and is participating in a federal work authorization

Program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization Program operated by the United States Department of Homeland Security to verify information Of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA),

P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in Connection with the physical performance of services pursuant to this contract with (name of public employer), contractor will secure from such subcontractor(s) similar verification of Compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-

.08 or a substantially similar form. Contractor further agrees to maintain records of such Compliance and provide a copy of each such verification to the (name of the public employer) at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent Date
(Contractor Name)

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF ____, 20__

Notary Public

My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT OCGA 13-10-90

TO ALL PROSPECTIVE VENDORS:

If you are providing service, or performing work for The City of Douglas, Georgia, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal.

- 1) The City of Douglas Georgia shall comply with the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et. seq.,
- 2) In order to insure compliance CONTRACTOR agrees to comply with all of the contractor requirements of the "Georgia Security and Immigration Compliance Act" of 2006 as codified in O.C.G.A. Sections 13-10-90 and 13-10-91 and regulated in Chapter 300-10-1 of the Rules and Regulations of the State of Georgia, "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," accessed at <http://www.dol.state.ga.us>, as further set forth below.
 - A. Contractor Agreement to Verify the Work Eligibility of its New Hires through the U.S Department of Homeland Security's "Employment Eligibility Verification (EEV) / Basic Pilot Program." CONTRACTOR agrees to verify the work eligibility of all of CONTRACTOR'S newly hired employees through the U.S. Department of Homeland Security's Employment Eligibility Verification (EEV) / Basic Pilot Program, accessed through the Internet at <https://www.vis-dhs.com/EmployerRegistration>, in accordance with the provisions and timeline found in O.C.G.A. 13-10-91 and Rule 300-10-1-.02 of the Rules and Regulations of the State of Georgia. As of July 1, 2007, the verification requirement applies to contractors and subcontractors with five-hundred (500) or more employees.
 - B. Contracts Affected by the "Georgia Security and Immigration Compliance Act." CONTRACTOR agrees that the contractor and subcontractor requirements of the "Georgia Security and Immigration Compliance Act" of 2006 apply to contracts for, or in connection with, the physical performance of services within the State of Georgia.
 - C. Timeline for Application of the Worker Eligibility Verification Requirements to Contractors and Subcontractors. CONTRACTOR agrees that the following Georgia Security and Immigration Compliance Act contract compliance dates apply to this contract, pursuant to O.C.G.A. 13-10-91:
 - On or after July 1, 2007, to public employers, contractors, or subcontractors of 500 or more employees;
 - On or after July 1, 2008, to public employers, contractors, or subcontractors of 100 or more employees; and

On or after July 1, 2009, to all other public employers, their contractors, and subcontractors.

The prospective CONTRACTOR must initial one of the sections below:

Contractor has 500 or more employees [CONTRACTOR must register with the Employment Eligibility Verification/Basic Pilot Program and begin work eligibility verification on July 1, 2007, and execute and send to DEPARTMENT a "Contractor Affidavit and Agreement" attesting to registration with the EEV / Basic Pilot Program];

Contractor has 100-499 employees [CONTRACTOR must register with the Employment Eligibility Verification/Basic Pilot Program and begin work eligibility verification by July 1, 2008];

or

Contractor has 99 or fewer employees [CONTRACTOR must begin work eligibility verification by July 1, 2009].

3) In the event that the contractor employs or contracts with any subcontractor in connection with a covered contract the contractor will secure from the subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit shown in Georgia Department of Labor Rule 300-10-1-.02 or a substantially similar affidavit.

4) Contractor agrees that, in the event the (insert your company's name) _____ employs or contracts with any sub-contractor in connection with the covered contract to Require "Georgia Security and Immigration Compliance Act" Compliance of its Subcontractors Connected with this Contract. CONTRACTOR agrees to require O.C.G.A. Sections 13-10-90 and 13-10-91 compliance in all written agreements with any subcontractor employed by CONTRACTOR to provide services connected with this contract, as required pursuant to O.C.G.A. 13-10-91., that the (insert company's name) _____ will secure from each sub-contractor the employee-number applicable to the sub-contractor.

CONTRACTOR agrees to obtain from any subcontractor that is employed by CONTRACTOR to provide services connected with this contract, the subcontractor's indication of the employee-number category applicable to the subcontractor.

5) Contractor agrees to provide the City of Douglas with and secure all affidavits from any subcontractor engaged to perform services under this Contract an executed the "Subcontractor Affidavit," as required pursuant to O.C.G.A. 13-10-91 and Rule 300-10-

1-.08 of the Rules and Regulations of the State of Georgia, which rule can be accessed at <http://www.dol.state.ga.us>.

CONTRACTOR agrees to maintain all records of the subcontractor's compliance with O.C.G.A. Sections 13-10-90 and 13-10-91 and Chapter 300-10-1 of the Rules and Regulations of the State of Georgia.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13 1 0-91, stating affirmatively that the individual, firm, or corporation which is contracting with The City of Douglas, has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-6031], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Douglas, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13- 10-91 on the Subcontractor Affidavit provided in Rule 300- 10-01 -.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the (name of the public employer) at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS

THE _____ DAY OF, 20 _____

Notary Public
My Commission Expires: _____

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Authority O.C.G.A. 13-10-91

SUBCONTRACTOR AFFIDAVIT

Contractors shall use the following affidavit form, or an affidavit form that is substantially similar to that provided below, to document a subcontractor's compliance with the requirements of O.C.G.A. 13-10-91:

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) _____ on behalf of the City of Douglas has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-6031], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS

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Notary Public
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Authority O.C.G.A. 13-10-91

CITY OF DOUGLAS
BID FORM

BID DATE: _____

COMPANY NAME: _____

ADDRESS: _____ PHONE NO. _____

E-MAIL ADDRESS: _____

NAME OF COMPANY OFFICIAL SUBMITTING BID: _____

TOTAL BID AMOUNT\$ _____

AUTHORIZED SIGNATURE TITLE

**City of Douglas
Reference Sheet**

This should be three people and phone numbers to whom we may contact to account for your company's quality of service.

NAME: _____ **PHONE:** _____

NAME: _____ **PHONE:** _____

NAME: _____ **PHONE:** _____

