

OFFICE OF THE SULLIVAN COUNTY PURCHASING AGENT

3411 HIGHWAY 126 – SUITE 201
BLOUNTVILLE, TN 37617-0569

PHONE 423/323-6400

FAX 423/323-7249

<p>REQUEST FOR QUOTE/TERM CONTRACT #202021Water(DB)</p> <p>CONTRACT PERIOD EFFECTIVE: JULY 1ST 2020 THROUGH JUNE 30TH 2021</p> <p>COMMODITY/SERVICE DESCRIPTION: <u>BOTTLED WATER & COOLER RENTAL</u></p> <p>OPENING DAY <u>TUESDAY, JUNE 2, 2020 (3:00pm)</u></p> <p>SULLIVAN COUNTY USER DEPARTMENT(S) <u>VARIOUS DEPARTMENTS</u></p>

EACH QUOTE/TERM CONTRACT RESPONSE MUST BE RETURNED **VIA FAX OR E-MAIL**. RESPONSES WILL BE ACCEPTED BY THE PURCHASING AGENT ONLY UNTIL THE DAY/TIME DESIGNATED ABOVE.

SUBMISSION OF THIS TERM CONTRACT RESPONSE VERIFIES VENDOR'S ACCEPTANCE OF THE QUOTE LANGUAGE, REQUIREMENTS AND THE GENERAL PROCUREMENT TERMS AND CONDITIONS FORM #GPTC1004-14.

NOTE: IF FORM #GPTC1004-14 IS OMITTED FROM THIS SOLICITATION, WE HAVE THE APPROPRIATE SIGNED DOCUMENTS FROM YOUR COMPANY. IF FORM #GPTC1004-14 IS ENCLOSED WITH THIS SOLICITATION, PLEASE SIGN AND RETURN THE APPROPRIATE PAGES WITH YOUR REPOSE.

UNIT PRICES FOR GOODS/SERVICES SHALL BE QUOTED "NET 30 DAYS" AND SHALL INCLUDE ALL SHIPPING, HANDLING, FREIGHT AND/OR ANY OTHER COSTS ASSOCIATED TO EITHER DELIVERY TO SULLIVAN COUNTY LOCATION, PICKED UP AT VENDOR'S BUSINESS LOCATION AND/OR BOTH (AS DESIGNATED). ADDITIONAL DELIVERY, LOADING/UNLOADING CHARGES AND/OR ANY OTHER CHARGES/SURCHARGES WILL NOT BE AUTHORIZED DURING THE CONTRACT PERIOD, UNLESS WRITTEN PERMISSION IS GRANTED BY THE PURCHASING AGENT. AWARDS MAY BE DETERMINED PER UNIT (LINE ITEM) AND/OR AS A TOTAL (WHOLE) AWARD; WHICHEVER IS IN THE BEST INTEREST OF SULLIVAN COUNTY. **PRICES INCREASES WILL NOT BE CONSIDERED UNTIL AUGUST 1ST 2020**. IF AN ESCALATION CLAUSE IS TO BE CONSIDERED AFTER THAT DATE, VENDOR IS REQUIRED TO SUBMIT WRITTEN NOTIFICATION TO THE PURCHASING AGENT AT LEAST FIVE (5) DAYS PRIOR TO THE EFFECTIVE DATE OF ANY PRICE INCREASE – **NO EXCEPTIONS!** APPROVAL OF ANY PRICE INCREASES WILL BE DEPENDENT UPON OPEN MARKET TRENDS. PURCHASING AGENT HAS THE RIGHT TO ACCEPT OR REJECT ANY PRICE INCREASES.

ARE PRICES SUBMITTED ARE ... FIRM SUBJECT TO CHANGE [Check appropriate space]

ALL ITEMS MUST BE READILY AVAILABLE FROM THE SUCCESSFUL VENDOR DURING THE ENTIRE TERM PERIOD. INDICATE RESPONSE TIME: DELIVERED _____ DAYS ... PICKED UP _____ DAYS

ALL GOODS PROVIDED TO SULLIVAN COUNTY SHALL BE FREE FROM DAMAGE/DEFECTS. GOODS DAMAGED IN TRANSIT BY COMMON CARRIER ARE THE SOLE RESPONSIBILITY OF THE VENDOR, INCLUDING ALL COMMUNICATIONS AND REPLACEMENT ARRANGEMENTS.

IF INFORMATION (SPECIFICATIONS, DATA SHEETS, ANALYSIS, DRAWINGS, ETC.) OR PRODUCT SAMPLES ARE REQUESTED IN THIS TERM CONTRACT PROPOSAL, RESPONDING VENDOR MUST ENCLOSE/SUPPLY SAME. FAILURE TO COMPLY WILL BE CAUSE TO DISQUALIFY THE VENDOR FROM AWARD CONSIDERATION.

THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.

VENDOR: _____	REPRESENTATIVE: _____
PHONE: _____	FAX: _____ E-MAIL: _____
SIGNATURE: _____	DATE: _____
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ATTACHMENT TO CONTRACT PROPOSAL #202021WATER(DB)

BOTTLED WATER

SULLIVAN COUNTY TN GOVERNMENT OFFICES

Water is to be delivered every four weeks; each department may call and schedule an extra delivery if needed. The quantity is to be determined by each department. Each department is to receive separate billing. Water is to be delivered to the following locations:

Blountville Courthouse (and grounds)

Mayor
Purchasing
Planning
Accounting
Property Assessor
Register of Deeds
Archives
Print Shop
Planning & Codes

County Office Building

County Clerk
Election Commission

Blountville Justice Center

Circuit Court Clerk
Jail / Sheriff (Multit locations)
Health Blountville/Kpt

Various sites

EMA
EMS
Juvenile Court Bristol
General Sessions Bristol
Library

PROPOSED PRICE:

Cooler rental per month: \$ _____

Hot/Cold cooler rental per month: \$ _____

Spring water, per 5 gal container: \$ _____

Bottle deposit, each \$ _____

Flat bottom cups, per 100/sleeve \$ _____

16.9 oz water, per 24/case \$ _____

Storage Racks for 5 Gal containers \$ _____

Is the price firm for the contract period? _____

IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.

Signature

Date