

ESCAMBIA COUNTY CDBG PROGRAM REQUEST FOR PROPOSALS ENVIRONMENTAL CONSULTING SERVICES

OVERVIEW:

Escambia County Neighborhood Enterprise Division (NED) is seeking environmental consulting services for its federal HUD Community Development Block Grant (CDBG) residential rehabilitation program and associated projects to be assisted with HUD financial assistance. The primary scope of work will be to assist NED and property owners with assessment, management, and control of lead based paint (LBP) hazards as required by 24 C.F.R. Part 35. Occasionally, NED will require testing to determine the presence of asbestos materials or mold in residential homes.

SCOPE:

LEAD BASED PAINT ACTIVITIES: Firm must be familiar with the HUD Lead Safe Housing Rule (24 CFR Part 35), Residential Lead-Paint Hazard Reduction Act of 1992 and must be able to perform evaluations, inspections, and testing in accordance with the Section 402 of the "Toxic Substance Control Act." All activities should be in accordance with *HUD Guidelines for the Evaluation of Lead-Based Paint Hazards in Housing, 2012 edition*.

All work must be performed by firms certified to perform risk assessments and by individuals certified and/or licensed to perform risk assessments by the State or EPA as applicable. Where an X-Ray Fluorescence (XRF) instrument is to be used, all risk assessors must possess current training, certification, and licensing in the use of the XRF equipment under appropriate federal, state, or local authority.

Escambia County will require a LBP survey for any properties built prior to 1978. The County will provide LBP abatement for homeowners regardless of unit rehabilitation cost and will require a LBP Abatement Work Plan for all properties containing LBP hazards. Activities will also include project monitoring, clearance testing, paint chip/soil/lead wipe sample analysis, and site visits for re-inspections of encapsulated LBP after project closeout. An average of 5-10 properties require assessments per year.

ASBESTOS ACTIVITIES: For suspected asbestos, firm will test property and provide assessments and work plans to abate or dispose of asbestos for renovation or demolition activities in accordance with Environmental Protection Agency, Occupational Safety and Health Administration (OSHA), and State Department of Environmental Protection rules as required.

All assessments should be conducted by a National Emission Standards for Hazardous Air Pollutants (NESHAP) certified asbestos consultant or AHERA/EPA accredited inspector.

COUNTY REQUIREMENTS:

If your firm is awarded the RFP for Environmental Consulting Services, the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old)
- *County Vendor Information sheet (less than one year old)
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Professional Liability (\$1,000,000 coverage).
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
Office of Purchasing/NED
221 Palafox Place, Suite 200
Pensacola, FL 32502

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED WITHIN 5 BUSINESS DAYS of NOTICE TO AWARD, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

FEDERAL GRANT REQUIREMENTS:

Should purchase order be awarded to your firm, the HUD federal grant will require the following certification forms to be completed:

1. Certification Regarding Drug-Free Workplace requirements
2. Certification Regarding Debarment, Suspension, and Other Responsibility Matters
3. Anti-Lobbying Certification
4. Certification of MBE/WBE/DBE designation (if applicable)
5. Section 3 Certification (if applicable)

A copy of these certification forms is available upon request.

SUBMISSION INFORMATION:

If your firm is interested in this RFP, please complete the following information and return on firm letterhead by 5pm, CST, FRIDAY, MAY 15, 2020 via online submission through Vendor Registry. Fax or email submissions will not be accepted.

Required submittals:

1. Copies of the firm's certification to perform lead based paint assessments.
2. Copies of the risk assessor's State/EPA certification/license
3. Lump Sum or Unit Prices for the following services:
 - a. LBP Risk Assessment Survey
 - b. LBP Abatement Work Plan
 - c. LBP Clearance Report
 - d. LBP Site Visit for Re-Inspection of Encapsulated LBP
 - e. Asbestos Survey

- f. Sample analysis of paint, soil, dust (wipes) and air for LBP
 - g. Sample analysis for asbestos
 - h. Sample analysis of mold
4. Indicate average turnaround time for LBP Survey, Asbestos Survey, LBP Abatement Work Plan, and LBP Clearance Report.
 5. Indicate if your firm has a local office in Escambia County
 6. Documentation of prior experience performing LBP risk assessment projects in coordination with HUD funding. Provide date(s) of projects, project(s), and agency(ies) references.

Firms acknowledge that all information provided in this application is considered a public record to the extent of the State of Florida public record law.