



## SCOPE OF WORK

Waste Services Department  
**Security Patrol Services for PERDIDO LANDFILL**  
October 1, 2020 through September 30, 2020

The purpose of the security officer is to protect people and property at the Waste Services Department locations. Vendor to provide the following unarmed security patrol services at Waste Services' Perdido Landfill located at 13009 Beulah Rd., Cantonment, FL, 32533:

A uniformed security officer licensed and bonded in the State of Florida.

Each duty officer must be radio equipped with a 24-hour dispatcher.

A duty officer is to be located at the Perdido Landfill Monday through Saturday from 4:45 p.m. to 7:45 p.m. On Sunday, an officer will be on duty for six hours with varied start times each week to eliminate an obvious pattern of watch time. The duty officer is required to enter the Administration, Operations, Warehouse and Scale House buildings, disarm and re-arm the security systems to verify the alarm was properly set by the staff.

Monday through Saturday the duty officer will transport a deposit every evening. The deposit is to be placed in the night deposit box at the Bank of America on Nine Mile Road.

Each duty officer is required to submit a formal daily report that includes the name of the officer, areas patrolled, vehicles and equipment checked, time and date. Any unusual activity that may have occurred during those rounds is to be detailed, including pictures when possible. A checklist will be provided.

A security officer will be required to respond to security alarms that may be activated after hours. An on-call officer will need to provide a phone number that can be submitted to our security system monitoring company. The officer will investigate the alarm and determine if law enforcement or the fire department is needed. The officer will also contact a Waste Services Department designee to assist in any action that may be needed.