CITY OF PARKLAND 6600 UNIVERSITY DRIVE PARKLAND, FLORIDA 33067 PHONE # (954) 757-4177

QUOTATION REQUEST

(For projects estimated under \$25,000)

DATE: 10/09/19 NUMBER: QR #2019-21

THIS IS NOT AN ORDER



QUOTE DUE DATE: OCTOBER 18, 2019, 2:00 PM, EST

PHASE 1 ENVIRONMENTAL SITE ASSESSMENT FOR 8400 NOB HILL ROAD (aka "The Beasley Property")

DESCRIPTION

Minimum specifications:

The City of Parkland (City) is seeking quotes from qualified environmental companies to provide Phase 1 Environmental Site Assessment (Phase 1 ESA) services in accordance with the terms, conditions, and specifications contained in this Quotation Request (QR) at the property located at 8400 Nob Hill Road, Parkland, Florida 33067 (known as "The Beasley Property"). Please refer to Exhibit A of this solicitation document for legal description of property.

Outline of services the City is seeking:

The selected company will provide Phase 1 Environmental Site Assessment in accordance with the scope and provisions of ASTM Practice E 1527-05 titles "Standard Practice for Environmental Site Assessments: Phase 1 Environmental Site Assessment Process" (ASTM Standard) EPA 40 CFR Part 312. The following is a summary of the Scope of Work and does not constitute every nuance of the job.

Licensing and Insurance Information

- 1. A copy of the proposer's business license allowing the proposer to provide such services within Broward County, Florida;
- 2. An original certificate evidencing the proposer's current worker's compensation carrier and coverage amount. The City will not accept state waiver of worker's compensation insurance liability;
- 3. An original certificate evidencing General Liability coverage evidencing a minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$1,000,000, together with damage to premises and fire damage of \$50,000 and medical expenses any one person of \$5,000 with a deductible of not greater than \$1,000;
- 4. An original certificate showing the proposer's vehicle insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this contract, when not owned by the entity, each vehicle must have evidence of vehicle insurance coverage with limits of no less than \$50,000/\$100,000 and medical pay of \$5,000 must each be furnished with the proposer's response.

Scope of Work

- 1. Contractor shall provide Phase 1 Environmental Site Assessment in accordance with the scope and provisions of ASTM Practice E 1527-05 titled "Standard Practice for Environmental Site Assessments: Phase 1 Environmental Site Assessment Process" (ASTM Standard) EPA 40 CFR Part 312. The following is a summary of the Scope of Work and does not constitute every nuance of the job.
- 2. The general report shall include but not limited to the following elements:
 - An Executive Summary
 - Description and photo of subject property
 - Location map for subject property
 - Significant assumptions
 - Deviations
 - Limitations and Exceptions
 - Special Terms and Conditions
 - Site Reconnaissance
 - Interviews
 - Records Review
 - Findings / Conclusions
 - Evaluations
 - Opinions and Recommendations
 - Certification Statement
 - Environmental Professional Statement
 - Any other relevant data and information utilized in accordance with USPAP
- 3. Site Description segment of the report shall include:
 - Property location and legal description
 - Site and vicinity general characteristics
 - Current and past uses of the property
 - Descriptions of structures, roads, other improvements
 - Current uses of adjoining properties
- 4. Site Reconnaissance segment to include:
 - Physical inspection of the site
 - Methodology and limiting conditions
 - General site setting
 - Site observations
 - Asbestos
 - Lead-Based paint
 - Mold/Microbial growth
- 5. Interviews
 - Interviews with regulatory officials and personnel associated with the subject and adjoining properties
- 6. Records Review:
 - Standard environmental record sources
 - Deviations
 - Additional environmental record sources
 - Physical setting sources

- Historical use information on the property
- Historical use information on adjoining properties
- Data gaps
- 7. Signed cover letter to include:
 - Date of letter
 - Property address and/or location
 - Description of property type
 - Effective date of report, date of property inspection
 - Reference to all person(s) that provided significant assistance in the preparation of the report

Consultant Minimum Qualifications:

- Possess a minimum designation as Environmental Professional as defined in 312.10 of 40 CFR 312.
- Meet the City of Parkland insurance requirements and provide all copies of relevant insurance certificates when submitting their proposals for verification.
- At least five (5) years of experience providing environmental assessment services.

Site Visit:

It is highly recommended that proposers visit the project site. The City of Parkland will not be held responsible for incorrect fee proposals due to contractor's misunderstanding of requirements, measurements, and services required. City staff will only be available to show the site at the time listed below.

This property is open to the public. Therefore, no appointment is needed if prospective contractor wishes to do a site visit.

Phase 1 ESA Service:

Service is desired within 21 calendar days after receipt of Purchase Order. Failure to meet this service date may be deemed as non-responsive.

Please indicate service time after receipt of Purchase Order: cal	lendar da	ıys.
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Bid Submission:

Bid submission should include pages 1 through 4 of this solicitation.

All required sections should be completed. Bidder is responsible for the completeness of all forms and the submission of the required documents.

Basis for Award:

The contract award shall be made to the lowest responsive and responsible bidder.

Contact:

For questions, please contact Anthony Cariveau at 954-757-4177 or by email at: acariveau@cityofparkland.org.

Compensation:

Quantities listed within this quotation request is to determine the lowest, responsive, and responsible bidder.

All prices submitted are to be on the form below.

- A. Please indicate the cost:
- B. Price shall include all labor, materials, equipment, permits and associated costs.

ITEM	DESCRIPTION	TOTAL ESTIMATED COST
<u>1.</u>	Phase 1 ESA Services: 8400 Nob Hill Road Parkland, FL 33067	\$Total

The City of Parkland reserves the right to utilize any Governmental Contract or exercise any option that is in the best interest of the City.

COMPANY NAME: _	
ADDRESS: _	
CITY/STATE/ZIP: _	
TELEPHONE NO.: _	DATE:
SIGNATURE: _	
PRINT NAME:	
TITLE:	
FAX NO:	
FMAIL ADDRESS:	

