



WALKER COUNTY DEPARTMENT OF EDUCATION FACILITIES & OPERATIONS

DATE: March 6, 2018
TO: Mowing Vendors
FROM: Chris Jones, Director of Facilities & Operations
RE: Quote for Mowing Services

Please find enclosed specifications for mowing services for seven central service locations for the Walker County Schools. If awarded the contract, it shall remain in effect until March 31, 2019.

Submit your quote marked on the outside of your sealed envelope – **MOWING QUOTES**. The quotes should be returned no later than March 29, 2018 at 2:00 p.m. to:

Chris Jones
Director of Facilities & Operations
Walker County Schools
298 Culberson Avenue
LaFayette, GA 30728

Quotes will be awarded on a total per mowing basis and will be paid monthly per mowing, NOT a per month contract amount for the entire year.

The quotes will be evaluated and awarded according to what is most advantageous for the Walker County Schools. The Walker County Board of Education reserves the right to accept or reject any or all quotes and to waive any informality.

Thank you.

CJ/mh

NOTE:

Please find attached an invitation to quote for the mowing contract for Walker County School's six central service facilities & entrance drive for Saddle Ridge Elementary & Middle for 2018-19. The deadline for submitting a quote is March 29 at 2:00 pm. Quotes received incomplete or after 2:00 pm will not be considered. Submit the quote in a sealed envelope to the Walker County Schools, Facilities & Operations Department at 298 Culberson Avenue, LaFayette, GA 30728.

1. This job should be quoted as a per cut price with a minimum of two cuts per month and will be paid only during the months that mowing is needed between April 1, 2018 and March 31, 2019. During the season when properties do not need to be mowed, there will be no payment.
2. Saddle Ridge Elementary & Middle School is broken down into two contracts. This contract only includes the highlighted area of the entrance drive. The school will handle their own contract for the remaining property surrounding the school and parking areas. Please contact the school to quote the remainder of the project at 706-375-1219.
3. We are requesting submittal of a tentative schedule so that we know when to expect your crew at each site. We do understand that the schedule could be affected by the weather on occasion. Some of our facilities are unoccupied and the schedule is needed in order to provide access to these facilities.
4. Maintenance & the old LaFayette High School are on the same property and should be quoted as one property.
5. Maps of each property are attached so there is no question what is included in each property. If you have any questions regarding what areas to mow, please contact Ritchie Mathews, maintenance supervisor, at 423-667-9489.
6. If awarded the contract, please be prepared to submit your certificate of liability, including worker's compensation, insurance (naming Walker County Board of Education as an additionally insured) and a signed contract as soon as possible so that there is no break in mowing service for our facilities. The current contract expires on March 31, 2018, so we will let you know quickly after the submittal date. We will email the contract to you as soon as a decision is made.

Any other questions, you may contact the office at 706-639-0168.

WALKER COUNTY BOARD OF EDUCATION
MOWING SERVICES

QUOTE FORM

The proposed schedule should include a minimum of two mowing services per month at each location. Please attach a proposed schedule (we understand that it is contingent upon the weather). Additional mowings may be needed at the discretion of the Maintenance Supervisor of the Walker County Schools and should be billed on a per mowing basis. Dates of each mowing should be included on all invoices per site. We will notify the awarded contractor of the start up of the mowing service, when it should be discontinued for the season, and when additional mowings are needed. The approximate start up date will be April 1, 2018. **Please quote this job on a per mowing basis, as this contract will be paid on a per mowing basis per site and NOT a monthly contract price for the full year.** Services may be needed in the Spring, but you will be contacted if the need arises. Services will include removal of all debris, tree limbs, and trash, mowing, weed eating, and removal of grass clippings from sidewalks, driveways, parking, etc. There will be no landscaping included in this quote.

Please provide quotes for one mowing service for each location:

1. Central Office _____
2. Maintenance Dept (including old High School) _____
3. Transportation Dept. _____
4. Planetarium (Old Pond Springs School) _____
5. AEC (Old Osburn Elementary) _____
6. CEC (Old Fairview School) _____
7. Saddle Ridge (Entrance Drive Only) _____

Vendor must provide Walker County Board of Education with a properly executed certificate or copy showing Liability and Worker's Compensation Insurance with Walker County Board of Education listed as additionally insured, along with a signed contract.

If you have questions concerning this quote, please contact Ritchie Mathews, Maintenance Supervisor at (423) 667-9489. Please submit quotes in a sealed envelope marked "Mowing Quotes" to Walker County Schools Facilities and Operations Office, 298 Culberson Avenue, LaFayette, GA 30728 no later than 2:00 p.m. on March 29, 2018.

Company Name

Authorized Signature

Date

WALKER COUNTY BOARD OF EDUCATION
MOWING LOCATIONS

Central Office
201 South Duke Street
LaFayette, GA 30728

Maintenance Department (Includes all of old LaFayette High School Campus)
298 Culberson Avenue
LaFayette, GA 30728

Transportation Department
12587 N. Hwy. 27
Chickamauga, GA 30707

Planetarium (Old Pond Springs School)
409 Pond Springs Rd.
Chickamauga, GA 30707

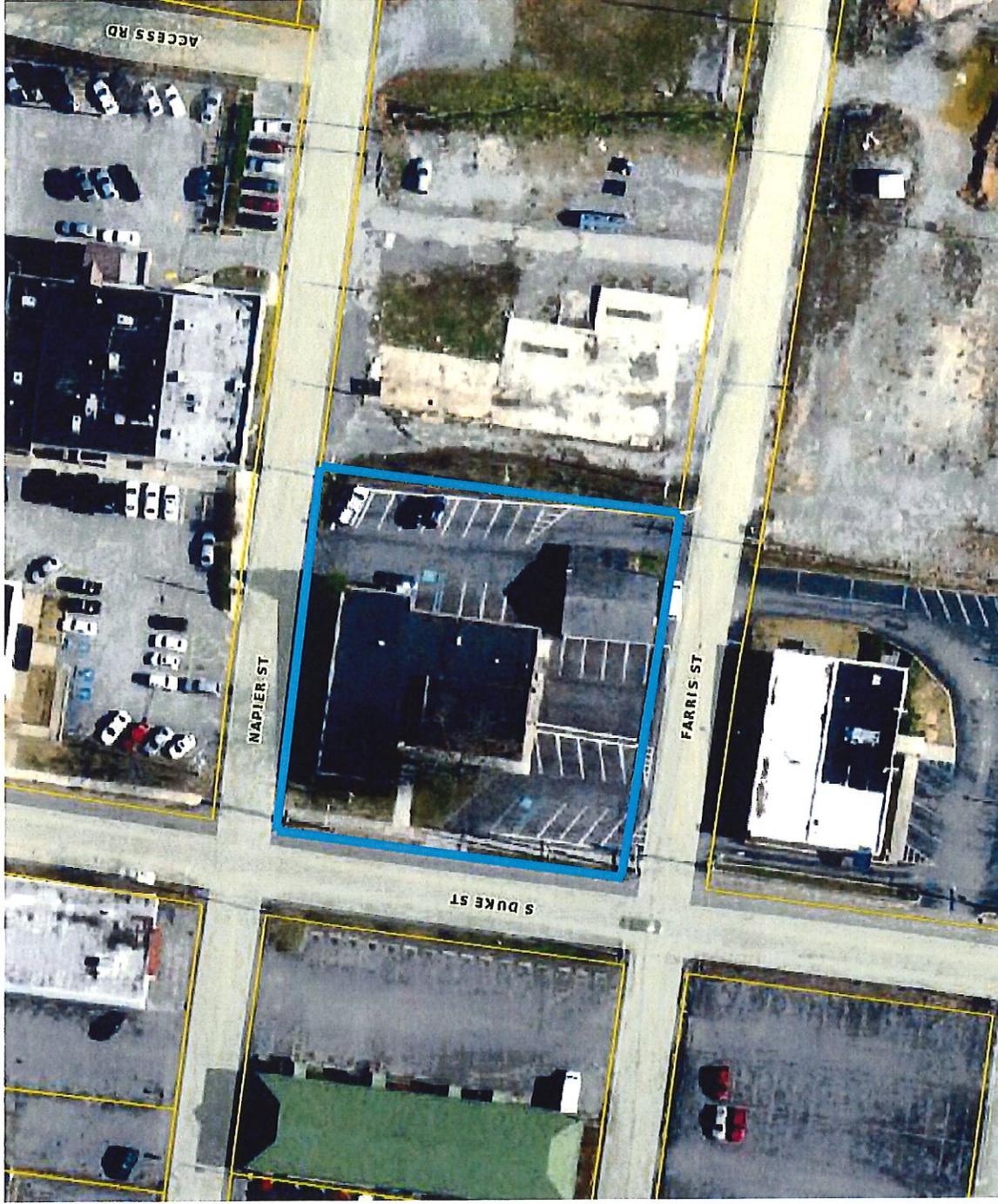
AEC (Old Osburn Elementary)
925 Osburn Rd.
Chickamauga, GA 30707

CEC (Old Fairview Elementary)
205 Jenkins Road
Rossville, GA 30741

Saddle Ridge Elementary & Middle (Entrance Drive Only)
9858 North Hwy 27
Rock Spring, GA 30739



Advancing Education Center 925 Osburn Rd, Chickamauga



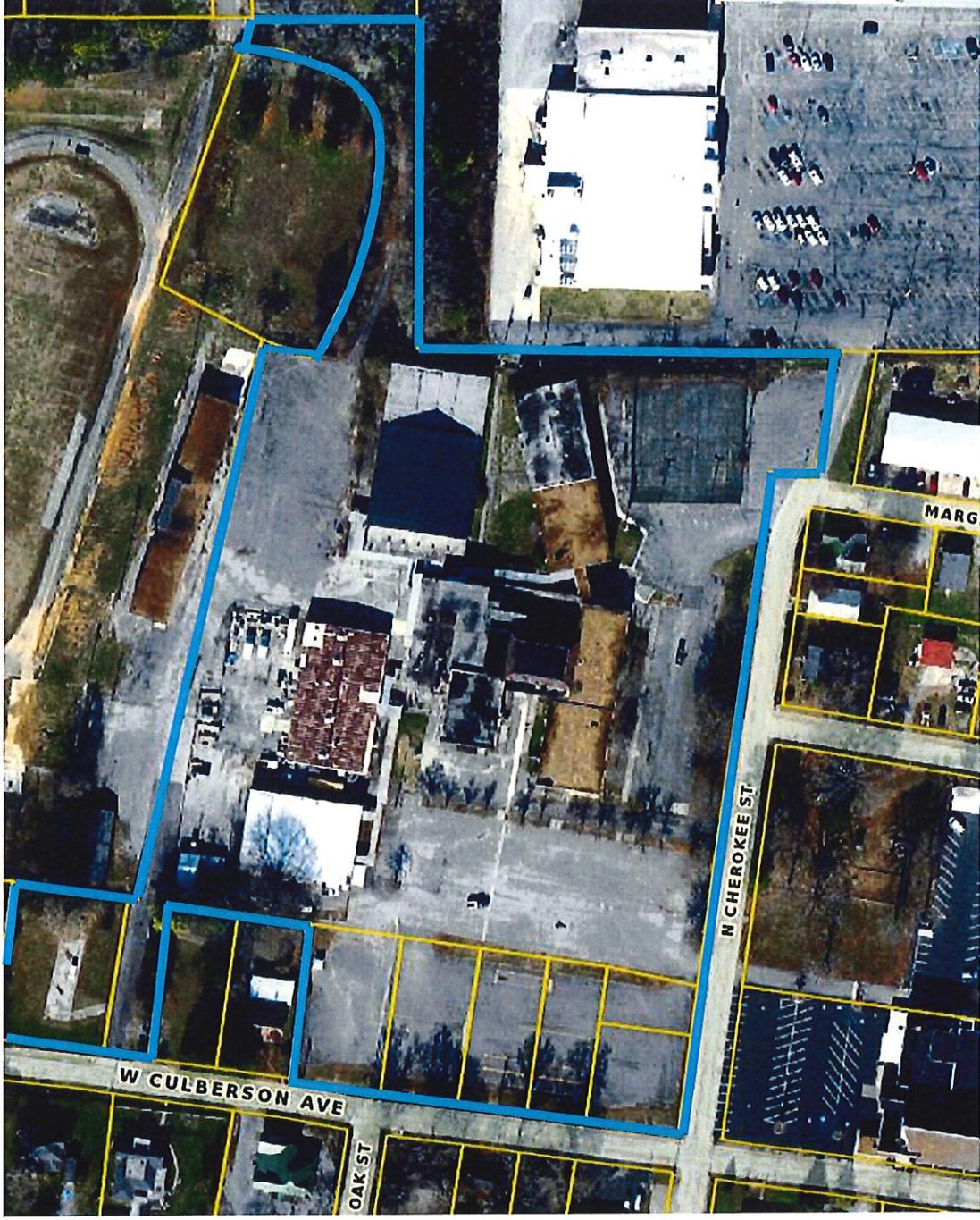
Central Office

201 S Duke Street, LaFayette



Consultation & Evaluation Center

205 Jenkins Rd, Rossville



Old LaFayette High School Maintenance

301 N Cherokee St, LaFayette

298 Culberson Ave, LaFayette



Planetarium

409 Pond Springs Road, Chickamauga

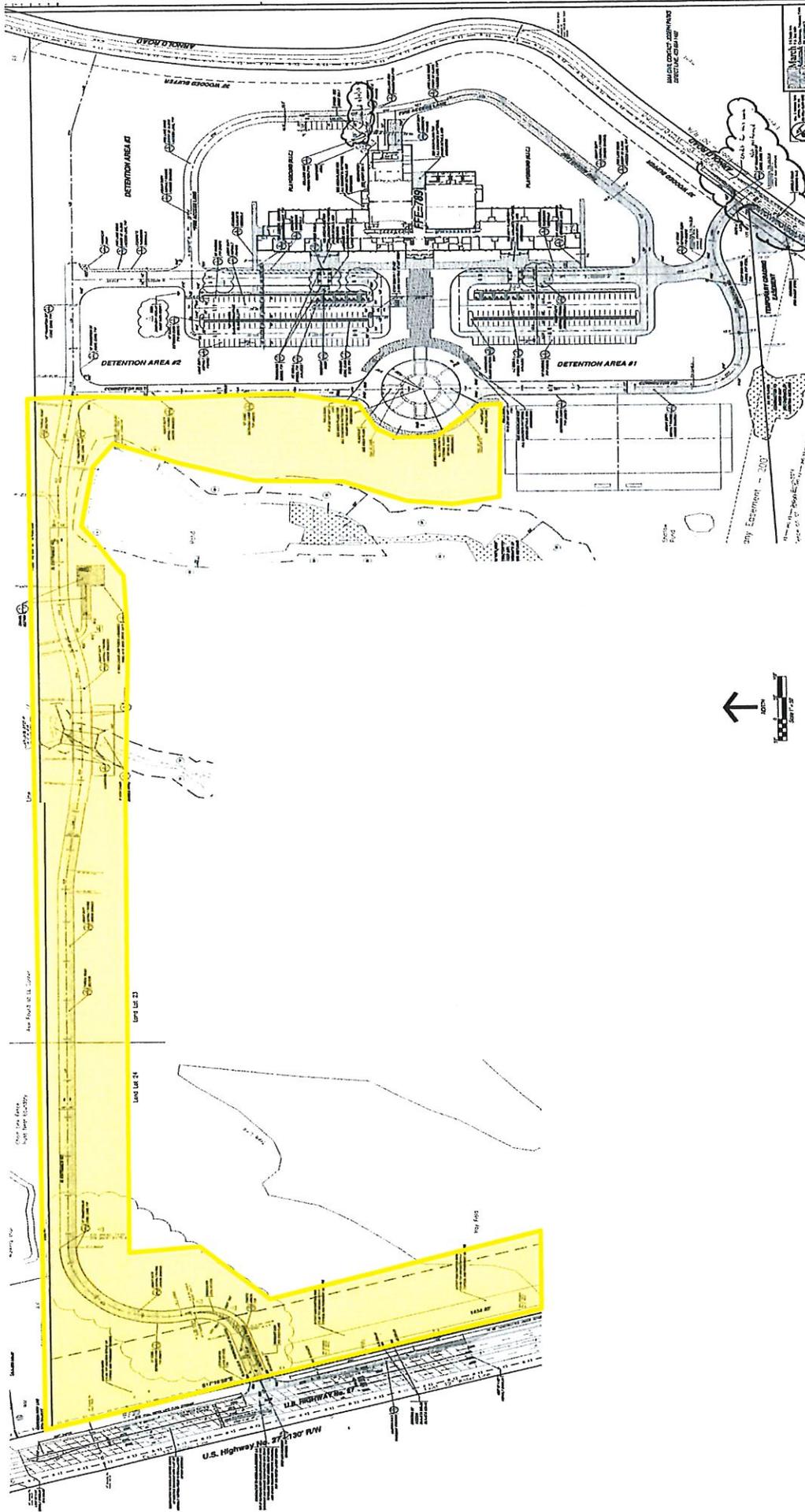


Transportation

204 LaFayette Rd, Chickamauga



Saddle Ridge Elementary & Middle School (Entrance Drive Only)
9858 N Hwy 27
Rock Spring, GA 30739



Saddle Ridge Elementary & Middle School (Entrance Drive Only)
9858 N Hwy 27
Rock Spring, GA 30739