

CITY OF NORTH CHARLESTON
INFORMAL BID
PQ-05-17
REPLY TO FAX (843) 745-1083
OR EMAIL Willie Atienza @ watienza@northcharleston.org

Project Title: PQ-05-17, Wescott Park Double Sided Color LED/ID Marquee Sign.

Project Scope: The City of North Charleston is accepting bids from qualified vendors for the purchase and installation of a permanent double faced internally illuminated electronic sign with a programmable LED message display

FOR TECHNICAL QUESTIONS PLEASE CONTACT Willie Atienza,
watienza@northcharleston.org, (843) 740-5890

E-mailed or Faxed bids are acceptable and encouraged. Submit bid by completing Bid Sheet portion of this form and other required forms and **forward to the Purchasing Department Attn.: Willie Atienza via email: watienza@northcharleston.org or via fax number (843) 745-1083.**

Bid Submission: Bids to be submitted not later than **2:00 P.M., Tuesday, April 04, 2017.**

Bids are requested for services as described on the attached scope of work. All interested contractors are advised that at a minimum, the following insurance coverage is required: Commercial General Liability insurance and; Workmen's Compensation Insurance as required by applicable State or territorial law for all of his employees to be engaged in work at the site of the project and, in case of any such work sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all of his employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workmen's Compensation Insurance.

Bid Submission Requirements: Vendors submitting quotes must be certified and licensed to perform termite inspections, treatment and bonds.

Several forms provided further on comprise the complete bid submission 'package'. All forms must be completed and submitted to ensure your bid is considered. Failure to submit all required forms may cause your bid to be declared non-responsive and discarded. Forms required when submitting your bid are:

BID SHEET
VENDOR PREFERENCE (IF APPLICABLE)
SUBCONTRACTORS (IF APPLICABLE)
CERTIFICATION OF DRUG FREE WORKPLACE
CERTIFICATION OF NONSEGREGATED FACILITIES
CERTIFICATION REGARDING ILLEGAL IMMIGRATION

Bids are requested for services and materials as described in the scope of work. All interested contractors are advised that at a minimum, the following insurance coverage is required: Commercial General Liability insurance and; Workmen's Compensation Insurance as required by applicable State or territorial law for all of his employees to be engaged in work at the site of the project and, in case of any such work sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all of his employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workmen's Compensation Insurance. The successful bidder will be required to provide a copy of his/her insurance certificate prior to starting any work. It is recommended that all interested vendors fax/email a copy of their insurance certificate along with their bid response. This insurance certificate will be kept on file for future informal bid awards and alleviate the need for furnishing a copy each time a bid is submitted or work is started.

Licenses: The attention of Bidders is directed to the provisions of the acts for licensing of General or Mechanical Contractors for the State of South Carolina and all requirements of such acts which have a bearing upon this work shall be deemed a part of the Specifications as if written therein in full. The showing by the Contractor or Subcontractor of his license number shall be deemed as their representation that he is legally qualified to enter into the prescribed Contract for any/all portions of the work included in his Bid. All Bidders submitting a Bid shall have a currently valid "Contractor's License" for the State of South Carolina. These license numbers shall be shown on the bid form. Subcontractors who will be engaged by the General Contractor shall also hold the required licenses.

The successful Bidder will be required to obtain a Business License from the City of North Charleston prior to beginning work, if said Bidder does not have a current license. Business License information may be obtained from the City of North Charleston by calling (843) 740-2634.

Permits: The successful Bidder shall at his own expense, secure and pay to the appropriate department of the Local Government, the fees or charges for all and any required permits relating to the work, such as, but not limited to: street pavement, sidewalks, sheds, removal of abandoned water tap, sealing of house connection drains, pavement cuts, building, electrical, plumbing, water, gas, sewer etc. Information on permit requirements may be obtained from the City of North Charleston, Building Department by calling (843) 740-2569. The permit shall be secured and posted at the Work Site prior to commencing work.

Subcontractors: Any bidder or proposer in response to a bid/proposal shall include the name and the location of the place of business of each subcontractor who will perform work or render service to the prime contractor on or during the construction, and who will specifically fabricate and install a portion of the work. Failure to list subcontractors shall render the prime contractor's bid or offer unresponsive. No prime contractor, whose bid/proposal is accepted, shall substitute any person as subcontractor in place of the subcontractor listed in the original bid/proposal, except with the consent of the awarding authority, for good cause shown.

Termination:

- a. Termination for Non-Compliance with Drug Free Workplace Act: In accordance with the Drug Free Workplace Act, this contract is subject to immediate termination, suspension of payment, or both, if the Contractor fails to comply with the terms of the Drug Free Workplace Act.
- b. Termination for Cause: If the Contractor fails to perform the work or any separable part thereof in a timely or workmanlike manner in accordance with the Contract Documents, or otherwise fails, in the sole opinion of the City, to comply with any of the terms and conditions of the Contract Documents, then this Contract may be cancelled and terminated by the City at any time within the Contract period without advance written notice, and the Contractor and his Surety shall be liable to the City for any excess cost occasioned the City. Default or breach of any clause of this contract shall constitute "cause" for termination.

Further, any act of omission by the Contractor which is contrary to law or public policy shall be considered "cause" allowing termination as provided herein. The City will not be liable for any termination costs where termination is for cause. Whether or not the Contractor's right to proceed with the work is terminated, it and its sureties shall be liable for any damage to the City resulting from Contractor's default/breach.

- c. Termination for Convenience: The City shall have the right to terminate this Contract for convenience upon ten (10) days advance written notice. In the event that this Contract is terminated or cancelled upon the request and for the convenience of the City, then the City shall pay Contractor for all materials purchased to date on the City's behalf and for the value of services rendered to date (including reasonable profit margin). The City shall not otherwise pay for costs of termination, opportunity costs, or any costs or amounts of other description. As a prerequisite to Contractor receiving payment for goods purchased on City's behalf, the Contractor shall first turn over possession and all right title or other interest in the materials to the City.
- d. Termination for Non-Appropriation of Funds: The City, by written advance notice, may terminate this Contract in whole or in part in the event that sufficient appropriation of funds from any source (whether a Federal, State, City or other source) are not made or sufficient funds are otherwise unavailable, in either case, to pay the charges under this Contract. If this Contract is so terminated, the Contractor shall be compensated for all necessary and reasonable direct costs of performing the work actually provided to the date of such termination. The Contractor will not be compensated for any other costs in connection with a termination for non-appropriation. Contractor will not be entitled to recover any damages in connection with a termination for non-appropriation, including, but not limited to, lost profits.
- e. Termination for Harassment/Discrimination: Neither Contractor, nor any employee or agent of Contractor, shall discriminate against or harass any person because of race, color, religion, sex or national origin. The Contractor shall take affirmative action to ensure that such conduct does not occur. Violation of this clause may result in immediate termination of all contracts between the City and the Contractor "for cause" and may further result in Contractor being suspended or debarred from bidding on future contracts.

- f. Excusable delays: The right of the Contractor to proceed shall not be terminated for any delays in the completion of the work due:
- i) To any acts of the Government, including controls or restrictions on requisitioning of materials, equipment, tools, or labor by reason of war, National Defense, or any other National Emergency;
 - ii) To any acts of the City;
 - iii) To causes not reasonably foreseeable by the parties to this Contract which are beyond the control and without the fault of negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, acts of another Contractor in the performance of some other Contract with the City, fires, floods, epidemics, quarantine, restrictions, strikes, freight embargoes, and weather of unusual severity such as hurricanes, tornadoes, cyclones, and other extreme weather conditions;
 - iv) To any delay of any subcontractor occasioned by any of the causes specified in subparagraphs above. Provided, however, the Contractor promptly notifies the City within ten (10) consecutive calendar days in writing of the cause of the delay. Upon receipt of such notification the City shall ascertain the facts and the cause and extent of delay. If upon the basis of the facts and the terms of this Contract, the delay is properly excusable, the City shall extend the time for completing the work for a period of time commensurate with the period of excusable delay.

Scope of Work:

The City of North Charleston is requesting bids from qualified individuals/firms for the purchase and installation of one (1) double sided, full color, LED (2 – 1 sided units back to back) ID Marquee sign at the entrance of Wescott Park located at 9006 Dorchester Road, North Charleston, SC 29420. The successful bidder, as Contractor, shall furnish all manpower, trucks or any other equipment necessary to complete the installation of the LED sign utilizing a new brick base. The Contractor shall obtain all necessary permits; install a double faced internally illuminated electronic sign with a programmable LED message display inside the permanent exterior freestanding monument sign. The firm shall also provide and install all hard-wired equipment and software, programming and training required in order to operate and control the sign from the administrative offices of Wescott Park. The LED sign shall be configured in such a manner to make a significant visual impact and be clearly visible and legible when driving east or west on Dorchester Road at 35 mph. The sign and message board must be easily readable in the sunlight, and be decoratively lit in order to be seen at night. Contractor shall include the cost of all or any permits that may be necessary as well as running power to the sign. Grading or land fill at sign location may be needed after the removal of the existing signage. Contractor shall include this cost into their total cost.

Location:

Wescott Park
9006 Dorchester Road
North Charleston, SC 29420

Sign Specifications:

Contractor shall provide a double sided full color LED display that complies with the following specifications.

- 4’2” x 9’5.5” LED / Full Color RGB
- One (1) – 10” x 9.5’ x approximately 18” thick double sided internally lit top sign with graphics.
- Approximately 3’10’ Tall x 10’ wide x 30” thick brick monument base with concrete footer.
- Two (2) – 2’ x 1” steel “spacers” between brick and LED and LED and top sign for ventilation.
- Two (2) – 4’ x 4’ x .25’ steel square tube posts inside structure to mount signs to.
- LED function is wireless.
- Power for sign is supplied at sign location by customer via light pole.
- Contractor shall remove existing sign structure.
- Contractor shall run power to the sign
- Contractor will include the cost of any or all permits that may be necessary in their total cost.
- See specs listed below:

Display Specifications:

LED Pixel Pitch:	20.0mm
Matrix Size:	64 x 144
Viewing Area:	4’ 2 3/8” x 9’ 5 3/8”
Cabinet Size:	4’ 2 3/8” x 9’ 5 3/8” x 6 7/16”
Color:	RGB
Color Processing:	RGB 281 Trillion Levels-M
LED’s per pixel:	Red: 1 Green: 1 Blue: 1
Character Size:	5.5 inches
# of lines/Char. Line:	8 line(s), 24 characters
Brightness:	9000 NIT’s (+-5%)
Viewing Angle:	140 Degrees Horizontal
Display Configuration:	Double Face (2 Cabinets – Master/Slave)
Maintenance Door:	Front
Cabinet Design:	Module
Display Net Weight:	567.71 lbs. per face (+/- 10%)

Standard Features:

Dimming Levels:	100 – Auto & Manual
Dimming/Temp. Sensor:	Included
Crate:	Included
Software:	MEPRO
Software Upgrade:	5 Years Software Upgrades
Software Training:	Webinar

Electrical & Venting Requirements:

AC Power Required:	120V
Total Boot Up Amps:	20.3
Regular Operating Amps:	5.88
Example Electrical Cost:	US \$0.92/Day
Venting Requirement:	388.07 CFM

EXISTING SIGNAGE



NEW SIGNANGE



BID SHEET

By submission of a response to this solicitation the bidder agrees to all of the provisions and conditions contained herein.

We propose to furnish all material, equipment, tools, labor, and permits complete in accordance with the described scope of work and complete the Work in accordance with applicable building codes for the sum of:

_____ (\$ _____)

If awarded this Work, I understand that, if a current copy is not already on file, we shall provide a CURRENT copy of proof of Liability and Worker's Compensation Insurance prior to issuance of a Purchase Order and commencing Work to the Purchasing Department at the listed address/fax number.

The Contractor agrees to complete all work within _____ calendar days after receipt of purchase order.

Firm Name _____

Mailing Address including Zip _____

Phone Number _____ Fax Number _____

(Signature)

(Typed or printed name)

Title _____

NOTE: The successful bidder will be notified as soon as possible after bids are reviewed

**CITY OF NORTH CHARLESTON RESIDENT VENDOR PREFERENCE
AFFIDAVIT**

Personally appeared before me _____ who, being duly sworn, certifies that the vendor identified in this bid response meets the following qualifications for the resident vendor preference: Has a principal place of business located within the corporate limits of the City of North Charleston. (A post office box or temporary construction or office trailer shall not be considered a place of business). Has a valid City of North Charleston business license and is in compliance with any state requirements or local ordinances regarding the type of business engaged in.

By this written claim bidder requests that the one percent (1%) resident vendor preference (not to exceed \$3,000.00) be exercised in consideration of contract award of this bid. Failure to complete and return this affidavit and a copy of your current City of North Charleston business license with your bid will result in not being eligible to receive the benefits of the resident vendor preference.

BUSINESS NAME: _____

NORTH CHARLESTON STREET ADDRESS: _____

SIGNATURE: _____ TITLE: _____

Sworn to and subscribed before me at _____ State of _____

this _____ day of _____ 20__.

Signature of Notary Public

Commission Expires

SUBCONTRACTORS

Listed below are the names, addresses, and South Carolina Contractor's license number of the proposed Subcontractors for review and approval by the Owner:

#1. Work to be subcontracted: _____

Name of subcontractor: _____

License Number: _____

Address: _____

#2 Work to be subcontracted: _____

Name of subcontractor: _____

License Number: _____

Address: _____

#3. Work to be subcontracted: _____

Name of subcontractor: _____

License Number: _____

Address: _____

A bidder or offerer shall submit, along with the bid, the name and the location of the place of business of each subcontractor who will perform work or render service to the prime contractor to or about the construction. No prime contractor whose bid is accepted shall substitute any person as subcontractor in place of the listed subcontractor, except with the consent of the owner, for good cause shown.

CERTIFICATION OF DRUG FREE WORKPLACE

The contractor certifies that he maintains a drug-free workplace and has or will establish a drug-free awareness program that informs employees about the dangers of workplace drug abuse; the contractor's intent to maintain a drug-free workplace; the existence of any available drug counseling, rehabilitation or employee assistance programs; and the penalties that may be imposed upon employees who abuse controlled substances in the workplace.

In the event of the Contractor's noncompliance with the drug free workplace certification of this contract, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor may be declared ineligible for further contract awards with the City of North Charleston.

By: _____

Title: _____

Date: _____

Official Address (including Zip Code) _____

CERTIFICATION OF NONSEGREGATED FACILITIES

The Bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control where segregated facilities are maintained. The Bidder certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and washrooms, restaurants, and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise.

In the event of the Contractor's noncompliance with nondiscrimination clauses of this contract, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor may be declared ineligible for further contract awards with the City of North Charleston.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

By: _____

Title: _____

Date: _____

Official Address (including Zip Code) _____

CERTIFICATION REGARDING ILLEGAL IMMIGRATION

The contractor certifies that he/she will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws (originally enacted as Section 3 of The South Carolina Illegal Immigration Reform Act, 2008 S.C. Act no. 280) and agrees to provide to the City upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14.

By: _____

Title: _____

Date: _____

Official Address (including Zip Code) _____
