

Request for Bid # KPD 2020-0003

The Kingman Police Department (KPD) is Issuing a Request for Bid for the purchase of e-ticketing equipment for the Kingman Police Department officers to use in vehicles to use with the AZ TraCS e-Ticketing system.

General specifications of equipment to be included in the build or quote are provided in the table below. The brand/model listed below is an example of equipment that KPD is looking for that is known to be compatible with AZ TraCS and our computers. \*\*\* *KPD is relying upon the vendor to put together a complete package of equipment options currently available to complete an operable system. If there are additional items that should be included in the project, please include them in the final quote with notation that it is in addition to the basic required options. KPD understands that the vendor's previous experience and knowledge lends itself to preferred equipment configurations determined through prior company installations.* \*\*\*

Basic Required Equipment	Quantity
Portable Handheld Barcode Scanner – TraCS compatible w/GETAC & Panasonic (An example of this is the L-Tron 4910 Series) If mounting equipment is required, this would be for Police Chevy Tahoes and for Police Ford Utility Interceptors.	Forty-eight (48)
Portable Thermal Printer Kit Vehicle - compatible w/GETAC & Panasonic (An example of this is the Brother PocketJet 7 Series) If mounting equipment is required, this would be for Police Chevy Tahoes and for Police Ford Utility Interceptors.	Forty-eight (48)
Printer Kit for motorcycle compatible w/Panasonic Toughbook. If mounting equipment is required, Kingman PD has Harley Davidson motorcycles.	Three (3)
Any additional needs to complete installation and project such as cables, wiring, power cords, mounting brackets, thermal printing paper, etc.	
Shipping	
All Applicable Sales Tax	

Any other additional documentation that you feel is important to the process can be submitted with your quote. If there are any amendments to build specs, potential bidders will be notified in writing. *System project must be compatible with existing information technology infrastructure, as applicable.*

Quotes should include all applicable costs to include equipment, parts, shipping, and applicable sales tax. Please notate the estimated delivery date from a receipt of a purchase order.

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\*\* It is important to have this equipment received by the end of business on June 12, 2020. Please indicate on your quote if you will not be able to make this deadline.

**Quotes shall be submitted no later than April 20<sup>th</sup>, 2020 at 5 p.m.**

Kingman PD will accept quotes to be delivered by the following methods:

**Hand Delivered or mailed** to the Kingman Police Department 2730 E. Andy Devine Ave., Kingman AZ 86401, or  
**Email** to [jsochocki@cityofkingman.gov](mailto:jsochocki@cityofkingman.gov), or  
**Fax** to 928-753-2542 to Jennifer Sochocki's attention

Quotes will be reviewed by Kingman Police Department staff and awarded based on the following criteria in order of the priority levels below:

**Priority 1:** Completion of Project Timeframe June 12<sup>th</sup>, 2020.

**Priority 2:** Quality of the Total System Package Presented to include compatibility with existing technology

**Priority 3:** Lowest responsive, responsible bidder

A selection will be completed promptly and a purchase order will be issued as soon as possible to facilitate the award to the selected vendor in order to meet our deadlines.

The City of Kingman has updated its procurement code which allows for preference in purchasing for "Resident Bidders" when considering the award of bids when considering cost. Resident bidders are City of Kingman within City Limits vendors, or they may be Arizona-based non-City of Kingman vendors.

Bidders should include a statement of qualification for any preference in purchasing on the quote or within the documentation provided with the quote.

Questions or concerns should be directed to Jennifer Sochocki at [jsochocki@cityofkingman.gov](mailto:jsochocki@cityofkingman.gov) or cell 928-303-9863.

**Conditions:**

If any of the equipment bid varies from the specifications, such variations must be submitted in writing and included with the bid package.

The City of Kingman reserves the right to waive minor variations if, in the opinion of the City of Kingman, the basic unit meets the general intent of these specifications.

The complete equipment/material bid shall not include a major component that is of a prototype nature or has not been in production a sufficient length of time to demonstrate reliability.

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### **Substitutions:**

Whenever in the specifications any materials or process are indicated or specified by patent or proprietary name and/or by name of manufacturer, such specifications shall be deemed to be used for the purpose of facilitating descriptions of the material and/or process desired and shall be deemed to be followed with the words “or equivalent.” The bidder may offer any material(s) or process(es) which shall be equal in every respect to that so indicated or specified provided; however, that if the material(s), process(es) or article(s) delivered by the bidder must furnish the material(s), process(es) or article(s) specified, or one that, in the opinion of the City of Kingman, is equal.

### **Warranty:**

Bidder shall state on the Bid Sheet the conditions and durations of the warranty being offered and include pertinent information in detail on an attachment to the bid. For bidding purposes, only standard warranty coverage will be considered. Additional warranty coverage may be offered at the time of the bid, but will not be considered as part of the bid and shall not be included in any bid prices.